

Year	2023-24
Application Form Number	

1. Board Information

* DSB (Select from list)			
Name of DSB			
Superintendent			
E-mail Address			Ext:
Board Contact		Telephone	

2. Agency

Operated By			Ext:
Name		Telephone	
Address		Address 2	
Postal Code		E-mail Address	
Funding Ministry (Select from list)		Identify additional ministry, if applicable	

3. Facility

Name			
* BSID		(Note: # must begin with 64)	
Address		Address 2	
Postal Code			Ext:
Contact Name		Telephone	
# Agency Staff on Site		E-mail Address	
# Agency Staff in Classroom			
# of Day Treatment Spaces			
# of Residential Beds/ Operational Bed Capacity			
# of Hospital Beds			

4. Type of Application & Facility

> Application Type	
* Facility Type	
Care and/or Treatment Focus of the Facility	
Setting	
Program Description	

5. Education Programs Enrolment: FTE

	Actual 2021-22	Actual 2022-23	Projected 2023-24	(Application for Liaison/Administration has no enrolment data)
> September				
October				
November				
December				
January				
February				
March				
April				
May				
June				
July				
August				

Total Number of Students Served 2021-22	
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6. Panel

* Division Type	
Duration	
Language of Instruction	
# of Classrooms in DSB Schools	
# of Classrooms not in DSB Schools	
Location	
From Grade	
To Grade	
Hours of Instruction (i.e 09:00-03:00)	
Program Attendance Expectations	

BSID

Location

7. Statistical Information

	Actual 2021-22	Actual 2022-23	Projected 2023-24
Total FTE			
Average Monthly FTE			
PTR			

* PTR (According to agreement) :1

5. a) Program Type and Primary Need/Cluster

* Note: Refer to Instructions for ECPP Application Form 2023-24 for a breakdown of working definitions of Program Types and Primary Need/Cluster

Program Type	
Program Sub-Type	
Primary Need/Cluster	

5. b) Admissions & Transitions

	Referral Source 1	Referral Source 2
Referral Sources (select all that apply)		
If "Other" was selected, please provide further information.		

Is there a wait list?	
# of Children/Youth on Wait List	

8. Request for Approval

				MINISTRY REGIONAL OFFICE ONLY			
Spring	Previous Year		Projections		Projection Approval		
Salaries and Benefits	October 2022-23		Projected 2023-24		March Approval 2023-24		
	#	\$	#	\$	#	\$	
	Teachers						
	Educational Assistants						
	Other Salaries (EET)						
	Program Amount						
	Furniture and Equipment						
TOTAL							

Spring Actuals	Previous Year Actuals		Previous Year Actual Approvals		
Salaries and Benefits	Actual 2022-23		Actual Approval 2022-23		
	#	\$	#	\$	
	Teachers				
	Educational Assistants				
	Other Salaries (EET)				
	Program Amount				
	Furniture and Equipment				
TOTAL					

9. Notifications

The Following Critical Fields are Missing:
 *PTR *FTE *Application Type * Facility Type * DSB * BSID * Duration * Program Attendance Expectations >>> Please enter all missing data

FOR OFFICE USE ONLY

Approval and Signoff

Status

Monitoring Year

Reviewed by Education Officer

Regional Office

Date

Education Officer Notes

Note: Agreements must be forwarded to the Regional Office. Information received is subject to review or audit.