

Ministry of Education
Education Data Branch
777 Bay Street
4th Floor, Suite 422
Toronto, Ontario M5G 2E5

Ministère de l'Éducation
Direction des données relatives à
l'éducation
777, rue Bay, Bureau 422, 4^e
étage
Toronto (Ontario) M5G 2E5



2025: SB04

MEMORANDUM TO: Senior Business Officials

FROM: Claire Corinthios
Director
Education Data Branch

Romina Di Pasquale
Director
Enrolment, Funding, and Labour Policy Branch

DATE: September 2, 2025

SUBJECT: 2025-26 Class Size Reporting

We are writing to share information about the reporting process for 2025-26 elementary and secondary class size data, which is largely unchanged from the current year's process, detailed in the [2025-26 Class Size Reporting Instruction Guides](#).

Elementary Class Size Reporting

The main change this year is that rounding rules to calculate compliance have been modified from rounding to the nearest whole number to rounding average class size and percentages to one decimal place to increase transparency and accuracy.

Consistent with prior years, the 2025-26 Elementary Class Size Reporting Form, along with detailed instructions for completing the form, will be emailed to Senior Business Officials to support the completion of class size reporting.

Completed forms must be submitted to csreporting@ontario.ca by October 31, 2025, per Ontario Regulation 132/12: Class Size. The Director of Education must be copied on the final class size reporting submission emailed to the ministry.

Secondary Class Size Reporting

The main change this year is that the ministry will use the OnSIS calculated secondary average class size as of August 31, 2026, to determine compliance. This will allow time for school boards to correct data errors after the initial June 30, 2026, submission deadline, as per Ontario Regulation 132/12: Class Size.

Reminder

A school board that does not submit their class size information to the ministry by the deadlines noted above may be subject to immediate cash withholdings equivalent to 50 percent of monthly transfers from the ministry.

A school board that is not compliant with the provisions of the regulation may be subject to compliance measures as outlined in the Compliance Frameworks found in the [Class Size Reporting Guide](#).

Under the regulation, school boards are required to make class size data publicly available on the school board's website and through the school and school board offices by October 31 for elementary classes, and by June 30 for secondary classes, annually. School boards are also required to submit a copy of the report to the chair of the school council for each school of the board following the aforementioned timelines.

Please direct questions related to the reporting of class size data to csreporting@ontario.ca.

Sincerely,

Original signed by

Claire Corinthios
Director, Education Data Branch

Original signed by

Romina Di Pasquale
Director, Enrolment, Funding, and Labour Policy Branch

c: Directors of Education