

Ministère de l'Éducation **Ministry of Education**

Education Labour and Finance

Division

Division des relations de travail et du financement en matière d'éducation

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2024:SB19

Date: September 06, 2024

Memorandum to: Directors of Education

Senior Business Officials

From: Xiaofei Wang

Director

Education Modelling and Forecasting Branch

2025-26 Core Education Funding Enrolment Forecast – 2024-25 Subject:

Early Read and 2025-26 Enrolment Forecast (District School

Boards)

I am writing to share the instructions for the district school boards to complete the 2024-25 early read and 2025-26 enrolment forecast, as outlined in Memorandum 2024:SB10 Core Ed Enrolment Forecast Process Update.

2024-25 Enrolment Early Read Forecast

Following a pilot in the 2023-24 school year, the ministry is starting to formally collect the Enrolment Early Read Forecast annually. This information will assist the ministry in gaining a timely understanding of potential enrolment changes after the school year has begun which will support the ministry's annual planning and budgeting process.

Please submit the completed Enrolment Early Read Forecast for both elementary and secondary panels by October 11, 2024, through these SharePoint links (elementary link and secondary link).

2025-26 Core Education Funding (Core Ed) Enrolment Forecast

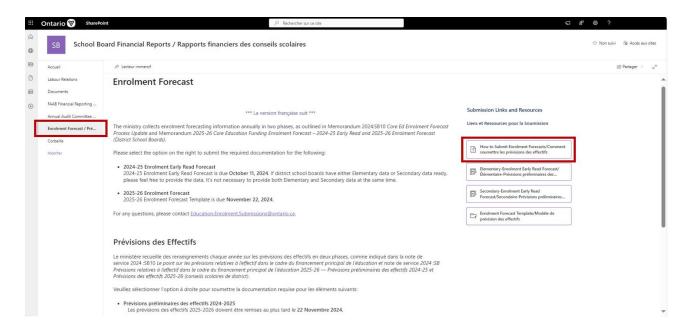
As part of the annual process of determining projected Core Ed operating funding for the subsequent school years, school boards are requested to provide the preliminary Revised Estimates Average Daily Enrolment (ADE) for the 2024-25 school year reflecting actual October 31 count data and projected ADE for the 2025-26 to 2028-29 school years in the 2025-26 Core Ed Enrolment Forecast.

Please submit the completed Enrolment Forecast document (attached) through this SharePoint site <u>link</u> by **November 22, 2024**.

Note that it is important to follow the naming convention when submitting the 2025-26 Core Ed Enrolment Forecast. The naming convention is **DSB#_DSB Name_ 2025-26 Enrolment Forecast Template** and can be found in Row 12 of the 2025-26 Core Ed Enrolment Forecast document. Once the Enrolment Forecast is submitted, the document will be removed from the SharePoint site after it is processed by ministry staff. If there is a need to submit a revised Enrolment Forecast after the initial submission, please notify the ministry.

SharePoint Site Instructions

Instructions on using the SharePoint site, including on how to submit the 2024-25 Enrolment Early Read and the 2025-26 Core Ed Enrolment Forecast, can be found by following the link "How to Upload a Document" on this SharePoint site <u>link</u>.



If you have any questions on the submission process including access to the SharePoint site, or in completing the 2024-25 Enrolment Early Read Forecast or 2025-26 Enrolment Forecast, please contact Education.Enrolment.Submissions@ontario.ca.

Thank you for your co-operation and attention in providing the requested information.

Sincerely,

Original signed by

Xiaofei Wang Director Education Modelling and Forecasting Branch

Attachments: 2025-26 Core Ed Enrolment Forecast document