

Ministry of Education

School Board Advanced Supports Branch
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Toronto, ON M7A 0B8

Ministère de l'Éducation

Direction du soutien amélioré aux conseils scolaires
315, rue Front Ouest
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Toronto (Ontario) M7A 0B8

2024: SB14

Date: August 15, 2024

Memorandum to: Senior Business Officials
Transportation Consortia Managers

From: Mehul Mehta
Director
School Board Advanced Supports Branch

Subject: **Student Transportation – Start-Up Survey and Daily Cancellation Report for 2024-25 School Year**

Safe and reliable transportation services, with minimal disruption are crucial for ensuring that students return to school smoothly and benefit from a stable and normal school experience.

The Ministry of Education (“ministry”) acknowledges the tremendous efforts made by school boards and transportation consortia, along with school bus operators to deliver safe and reliable transportation services to students across the province.

In preparation for the upcoming 2024-25 school year, this memorandum is requesting that transportation consortia provide the following reports to the ministry.

Start-Up Survey

In keeping with previous years, the Start-Up Survey is intended to assess the readiness of routes for the start of the 2024-25 school year. The survey can be accessed via the link: [2024-25 Student Transportation 2024-25 Start-Up Survey \(office.com\)](https://office.com/2024-25-Student-Transportation-2024-25-Start-Up-Survey)

Transportation consortia are asked to submit responses weekly for two weeks, beginning on Monday, August 19th, 2024, as per the schedule outlined in the table below. From August 19th to August 22nd, transportation consortia are to submit one complete survey. If there are any updates to the transportation consortia’s plans, a second survey outlining these changes is to

be submitted between August 26th and August 29th, 2024. The table below lists the opening and closing times of weekly survey submissions.

	Response Type	Opening Time	Submission Deadline
Week #1	Complete Survey (required)	August 19 th	Noon, August 22 nd
Week #2	Status Updates (if any)	August 26 th	Noon, August 29 th

Daily Cancellation Report

The Daily Cancellation Report collects information from transportation consortia on routes that are cancelled throughout the school year to determine the reliability of student transportation services across the province.

As in prior years, the ministry will continue to collect the Daily Cancellation Report. The report is to be submitted starting on the first day of school in September 2024, continuing each school day for the duration of the 2024-25 school year.

The reporting instructions for the Daily Cancellation Report, along with the template, are included as attachments to this memo.

If you have any questions, concerns, or require support, please contact the Student Transportation Unit at student.transportation@ontario.ca.

Sincerely,

Original signed by

Mehul Mehta
Director
School Board Advanced Supports Branch

Attachments:

1. 2024-25 Daily Cancellation Reporting Instructions
2. 2024-25 Daily Cancellation Report Template