

Ministry of Education

Enrolment, Funding and Labour
Policy Branch

315 Front Street West
12th Floor
Toronto ON M7A 0B8

Ministère de l'Éducation

Direction des effectifs, du
financement et de la politique du
travail

315, rue Front Ouest
12^e étage
Toronto (Ontario) M7A 0B8

2022: SB23

Date: August 19, 2022

Memorandum to: Senior Business Officials

From: Romina Di Pasquale
Director
Enrolment, Funding and Labour Policy Branch

Subject **Sick Leave Data Analysis Project**

I am writing to provide district school boards with information on the continuation of the sick leave data analysis project in the education sector.

The ministry has once again contracted with the School Boards' Co-operative Incorporated (SBCI) to collect and analyze sick leave data for the 2021-22 to 2022-23 school years to build on the previous years' sick leave data collection for an understanding of sick leave trends across the province, including any new patterns emerging since the COVID-19 pandemic. As SBCI already provides this service to over 57 school boards, this information will be leveraged to minimize the sector's workload. The collection deadline of 2021-22 sick leave data for all school boards will be **September 26, 2022**.

As in previous years, the ministry requests that all school boards authorize the release of their sick leave data to the ministry for this project. The authorization release form is attached and should be returned directly to SBCI at edudataprotect@sbc.org by September 26, 2022. When sending the completed form, please copy Julie Ramsaran, Senior Policy Advisor with the Ministry of Education at Julie.Ramsaran@ontario.ca. If there is a specific contact name for this

project, please include their name, email address and phone number to facilitate the management of this project.

SBCI will also be hosting a webinar on August 25, 2022, to walk through the collection templates. School boards will receive communication from SBCI on how to attend this session and further details on the data collection process, including requirements and timelines. School boards will also be provided an opportunity to submit previous school years' sick leave data if they were not able to participate in the past data collection cycle.

Should your school board have difficulty meeting the timelines, we urge you to contact the ministry or SBCI with your concerns, so that we can ensure a successful completion of this project.

We thank you in advance for your cooperation. For any questions, please contact me at Romina.DiPasquale@ontario.ca or 416-325-2057 or Emily White at Emily.White@ontario.ca or 647-643-3180.

Sincerely,

Original signed by

Romina Di Pasquale
Director
Enrolment, Funding and Labour Policy Branch

Cc. Andrew Davis, Assistant Deputy Minister, Education Labour and Finance Division
Doreen Lamarche, Executive Director, Education Finance Office
Council of Ontario Directors of Education (CODE)
Ontario Public School Boards' Association
Ontario Catholic School Trustees' Association
Association franco-ontarienne des conseils scolaires catholiques
Association des conseils scolaires des écoles publiques de l'Ontario
School Boards' Co-operative Incorporated

Attachment: Authorization Release Form