

Ministry of Education

Business Operation Strategic
Support Branch

315 Front Street West
15th Floor
Toronto ON M7A 0B8

Ministère de l'Éducation

Direction du soutien
opérationnel stratégique

315, rue Front Ouest
15^e étage
Toronto (Ontario) M7A 0B8

2022:SB22

Date: July 14, 2022

Memorandum to: Directors of Education
Senior Business Officials

From: Colleen Hogan
Director
Business Operation Strategic Support Branch

Subject: Supply Chain Data Collection – Updated Corporate Reporting
Requirements for Fiscal Years 2018/19, 2019/20, 2020/21

As was communicated to school boards in [2022:SB19](#), the Ontario Government has procurement reporting obligations under various trade agreements and is required to provide an annual report of the procurement activities of ministries, agencies, and Broader Public Sector (BPS) entities. These include:

1. World Trade Organization – Government Procurement Agreement (WTO-GPA);
2. Canada Free Trade Agreement (CFTA);
3. Canadian-European Comprehensive and Economic Trade Agreement (CETA);
4. Ontario-Quebec Trade Cooperation Agreement (OQTCA).

As noted previously, Supply Chain Ontario (SCO) is collecting procurement data from ministries, agencies and BPS entities for the three (3) fiscal years of 2018/19, 2019/20, and 2020/21 (April 1, 2018 – March 31, 2021) with the support of applicable OPS ministries, including the Ministry of Education (EDU).

The intention of this memo is to provide you with an update on the reporting scope, particularly with regards to updated thresholds for the first submission request as well as to the

second submission request for procurement data below trade thresholds as outlined in 2022:SB19.

Please be advised that BPS entities are now only required to submit the reports for three fiscal years 2018-2019, 2019-2020 and 2020-2021 for procurements over the revised thresholds noted below.

Procurement contracts signed between April 1, 2020 and March 31, 2021 where the contracts fall below the noted thresholds are no longer required.

UPDATED REPORTING REQUIREMENTS – PROCUREMENT ACTIVITY REPORTS

Procurement contracts signed **between April 1, 2018 and March 31, 2021** where the contracts are above the following thresholds:

- a. Goods - \$101,100 and above
- b. Consulting Services - \$101,100 and above
- c. Non-consulting Services - \$101,100 and above
- d. Construction - \$252,700 and above

DEADLINES

School boards are asked to submit their PAR submissions (procurement contracts signed **between April 1, 2018 and March 31, 2021** above the noted thresholds) to the Supply Chain Data Collection Portal (SCDCP) by **August 25, 2022** to ensure there is appropriate time for EDU review and approval.

If you have questions, please send them to EDUProcurementReporting@ontario.ca.

Sincerely,

Colleen Hogan
Director
Business Operation Strategic Support Branch