

**Ministry of Education**

Education Labour and Finance  
Division

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Toronto ON M7A 0B8

**Ministère de l'Éducation**

Division des relations de travail et du  
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Toronto (Ontario) M7A 0B8

**2022: SB15**

**Date:** April 22, 2022

**Memorandum To:** Directors of Education  
Senior Business Officials  
Secretary/Treasurers of School Authorities (Isolate Boards)

**From:** Med Ahmadoun  
Director  
Financial Analysis and Accountability Branch

Romina Di Pasquale  
Director  
Enrolment, Funding & Labour Policy Branch

**Subject:** **Additional Information: Supporting Ukrainian students who have been granted an emergency authorization to enter into or remain in Canada**

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As a follow-up to memorandum 2022:B09, we are writing to provide you with further information regarding the funding and the reporting requirements for the support of Ukrainian students who have been granted an emergency authorization to enter into or remain in Canada and have relocated in Ontario.

**FUNDING**

The ministry will be providing additional one-time funding through a Transfer Payment Agreement (TPA) to school boards to support the newcomer pupils who did not arrive in Ontario to be enrolled in a school in time to generate Grant for Student Needs (GSN) funding for a school board in the 2021-22 school year.

Total Priorities and Partnerships Funding to school boards will be one quarter of their 2021-22 school board's estimates base fee per panel, per O. Reg. 617/21: Calculation of Fees for Pupils for the 2021-22 School Board Fiscal Year, times the total Full Time Equivalent (FTE)<sup>1</sup> for eligible students who enrolled between April 1 and June 30, 2022, as reported in Template A.

## REPORTING REQUIREMENTS

The ministry is requesting school boards to provide information about these new pupils who enrolled in the following two periods:

- From April 1, 2022 to June 30, 2022: for school boards to receive funding to successfully integrate these pupils into Ontario's publicly funded schools, by completing Template A – *Ukrainian Newcomer Pupil Day School Incremental Enrolment by Month and Grade (FTE)*, (see attached)
- From January 1, 2022 to June 30, 2022: for data analytics purposes, by completing Template A - *Ukrainian Newcomer Pupil Day School Incremental Enrolment by Month and Grade (FTE)* and Template B - *Ukrainian Newcomer Pupil Enrolment by School from January 1, 2022 to June 30, 2022 (see attached)*

The calculation of FTE should be consistent with the ministry's 2021-22 Enrolment Register Instructions for Elementary and Secondary Schools and based on the student's standard timetable for the time they attended.

School boards are requested to provide both templates electronically by **July 29, 2022** to [EDULABFINANCE@ontario.ca](mailto:EDULABFINANCE@ontario.ca). Please use the following in the subject line: "2021-22 UN <2 digit school board number> <school board name>; for example, "2021-22 UN 12 Toronto DSB".

Should you have any questions or require additional information regarding the requirements listed in this memo, please contact your ministry Financial Analyst.

Sincerely,

*Original signed by*

Med Ahmadoun  
Director  
Financial Analysis and Accountability Branch

*Original signed by*

Romina Di Pasquale  
Director  
Enrolment, Funding & Labour Policy Branch

Attachment: Appendix A, Templates A & B

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<sup>1</sup> These students will have an FTE of zero on the count date as they do not generate GSN funding. For the purpose of this calculation, FTE should be calculated based on the student's standard timetable for the time they attended. Secondary students who generate GSN funding (e.g., start a quadmester after March 31) will not generate TPA funding.