

Ministry of Education

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2022:SB14

Date: April XX, 2022

Memorandum To: Directors of Education

From: Romina Di Pasquale
Director
Enrolment, Funding & Labour Policy Branch

Subject: **2022-23 Enrolment Register Instructions**

I am pleased to inform you that the 2022-23 Enrolment Register Instructions for Elementary and Secondary Schools and Continuing Education Programs are now available on the [Ministry website](#). These may also be accessed via the [FAAB website](#).

The ministry continues to work with our education partners to improve enrolment policy and reporting. Based on partner feedback, the ministry has made changes to the enrolment register instructions to clarify attendance and enrolment reporting policies.

Enrolment Register Instructions for Elementary and Secondary Schools

The key policy update:

- A regulatory clarification that students who are pursuing remote learning or exclusively online learning and reside out of province will not qualify for GSN funding as well as a regulatory update so that the right to attend for property owners, or their children, who reside outside of Ontario, is limited to in-person learning only.

The enrolment register instructions also include a number of technical and policy clarification updates. All changes applicable to the 2022-23 school year are summarized on page 2 of the enrolment register instructions.

Enrolment Register Instructions for Continuing Education Programs

The Continuing Education Enrolment Register Instructions have been updated to reflect minor clarifications. One such clarification is the removal of all references to math courses due to the de-streaming of Grade 9 math.

Notice:

Some of the elements and proposals set out in this document can only take effect if certain regulations are made by the Minister of Education or Lieutenant Governor in Council under the *Education Act*. Such regulations have not yet been made. Therefore, the content of this document should be considered to be subject to such regulations, if and when made.

I encourage all staff responsible for enrolment reporting, particularly school principals and administrators, to review these documents in detail prior to the start of the 2022-23 school year. If you require further information about admissions and enrolment requirements, please contact enrolment@ontario.ca. If you require information about financial accountability and reporting requirements, please contact efis.support@ontario.ca.

Sincerely,

Original signed by

Romina Di Pasquale
Director
Enrolment, Funding & Labour Policy Branch