

Ministry of Education

Labour and Finance
Implementation Branch
Education Labour and Finance
Division
315 Front Street West
12th Floor
Toronto ON M7A 0B8

Ministère de l'Éducation

Direction de la mise en œuvre relative
aux relations de travail et au
financement
Division des relations de travail et du
financement en matière d'éducation
315, rue Front Ouest
12^e étage
Toronto (Ontario) M7A 0B8

2020: SB27

Date: November 25, 2020

Memorandum to: Senior Business Officials

From: Romina Di Pasquale
Director
Labour and Finance Implementation Branch

Subject **Sick Leave Data Analysis Project**

I am writing to provide district school boards with information on the continuation of the sick leave data analysis project in the education sector.

The ministry has once again contracted with the School Boards' Co-operative Incorporated (SBCI) to collect and analyze sick leave data for the 2018-19 to 2020-21 school years. As SBCI currently provides these services to over 50 school boards, and the data for 2018-19 has already been collected for these boards, this information will be leveraged to minimize the sector's workload.

The purpose of the project is to build on the previous years' sick leave data collection for a continued understanding of sick leave trends across the province. The ministry will also be requesting data on incidences of gradual return-to-work with the use of unpaid sick leave for the 2017-18 and 2018-19 school years.

Where SCBI has not previously collected sick leave and gradual return-to-work data, up to the 2019-20 school year, this request is expected to be completed by **January 30, 2021**. The collection of 2020-21 sick leave data for all boards will be completed in the Fall of 2021.

As the first step, the ministry requests that all school boards authorize the release of their sick leave data to the ministry for this project. The authorization release form is attached and should be returned directly to SBCI at edudataproject@sbc.org by **December 3, 2020**. When sending the completed form, please copy Rachel Nadeau, Senior Policy Advisor with the Ministry of Education at rachel.nadeau@ontario.ca. If there is a specific contact name for this project, please include their name, email address and phone number to facilitate the management of this project.

In the coming days, school board contacts will receive communication from SBCI that will provide further details on the data collection process, including requirements and timelines.

We understand that this school year is an unprecedented time. Should your school board have difficulty meeting the timelines, we urge you to contact the ministry or SBCI with your concerns, so that we can ensure a successful completion of this project.

We thank you in advance for your cooperation. For any questions, please contact me at Romina.DiPasquale@ontario.ca or 416-325-2057 or Emily White at Emily.White@ontario.ca or 647-643-3180.

Sincerely,

Original signed by

Romina Di Pasquale
Director
Labour and Finance Implementation Branch

Cc. Andrew Davis, Assistant Deputy Minister, Education Labour and Finance Division
Doreen Lamarche, Executive Director, Education Finance Office
Council of Ontario Directors of Education (CODE)
Ontario Public School Boards' Association
Ontario Catholic School Trustees' Association
Association franco-ontarienne des conseils scolaires catholiques
Association des conseils scolaires des écoles publiques de l'Ontario

Attachment: Authorization Release Form