

**Ministry of Education**

School Board Business Support  
Branch  
2 Carlton Street, #710  
Toronto ON M5B1J3

**Ministère de l'Éducation**

Direction du soutien aux activités des  
conseils scolaires  
2 rue Carlton, #710  
Toronto (Ontario) M5B 1J3

**2020: SB26**

**Date:** November 10, 2020

**Memorandum to:** Senior Business Officials

**From:** Mehul Mehta  
Director  
School Board Business Support Branch

**Subject:** **2019-20 Student Transportation Report**

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The purpose of this memorandum is to inform you of the release of the 2019-20 student transportation report. Accurate and complete information collected from this report will allow the Ministry to undertake policy analysis and support consortia and school boards in their decision-making.

As with previous years, the data collection exercise includes an instructional document which details the information to be collected and provides guidance on reporting. The report package, with electronic fillable templates, will be provided directly to consortium managers via e-mail on November 10, 2020 for completion.

A completed report must be submitted to the Ministry by **December 9, 2020**. This aligns with school boards' financial reporting timeline, there by allowing the transportation consortia to provide actual expenditures in this report that would be consistent with the school boards' financial reports.

If you have any questions or comments regarding the 2019-20 student transportation report, please contact [Student.Transportation@ontario.ca](mailto:Student.Transportation@ontario.ca).

*Original signed by*

Mehul Mehta  
Director  
School Board Business Support Branch

c: Transportation Managers