

Ministry of Education

Labour & Finance Implementation
Branch
Education Labour and Finance
Division
315 Front St. West, 12th Floor
Toronto ON M7A 0B8

Ministère de l'Éducation

Direction de la mise en œuvre relative
aux relations de travail et au financement
Division des relations de travail et du
financement en matière d'éducation
315, rue Front Ouest, 12^e étage
Toronto ON M7A 0B8

2019: SB09

MEMORANDUM TO: Senior Business Officials

FROM: Romina Di Pasquale
Director
Labour and Finance Implementation Branch

DATE: May 31, 2019

SUBJECT: **Sick Leave Data Analysis Project**

I am writing to provide school boards with information on an upcoming project the ministry will be undertaking regarding sick leave usage in the education sector.

The ministry has contracted with the School Boards' Co-operative Incorporated (SBCI) to collect and analyze school board sick leave data for the 2014-15 to 2017-18 school years. As SBCI currently provides services to 57 school boards, it is expected to minimize school board workload by leveraging work already completed. The school boards will also benefit from SBCI's years of experience working with the sector.

The purpose of the project is to obtain sick leave data from the education sector, validate it and aggregate the information by school board, bargaining unit, employee group and other relevant groupings. Reports will be produced to provide the ministry and school boards with a better understanding of sick leave trends in the sector and support conversations during the upcoming round of central collective bargaining. This project is expected to be completed by Fall 2019.

For school boards that have not engaged SBCI in the past, the request for information is expected to be completed over the summer. The ministry will work with SBCI and endeavour to create a project schedule that minimizes additional administrative burden for school boards.

The ministry requests that school boards authorize the release of their sick leave data to the ministry for this project. SBCI will provide all school boards with an authorization release form for signature. The authorization for release form is attached and should be returned directly to SBCI at edudataproject@sbc.org by Friday June 7, 2019. When sending the completed form, please copy Rachel Nadeau, Senior Policy Advisor with the Ministry of Education at rachel.nadeau@ontario.ca. Please include a contact name, email address and phone number for the project.

In the coming weeks, the school board's contact will receive communication from SBCI that will provide further details on the data collection process, including requirements and timelines.

In order to complete this important project on time, the ministry requests cooperation from school boards in meeting timelines, providing the necessary information for the data collection and working with SBCI directly to ensure the successful completion of this project.

We thank you in advance for your cooperation. For any questions, please contact me at Romina.DiPasquale@ontario.ca or 416-325-2057 or Emily White at Emily.White@ontario.ca or 647-643-3180.

Original signed by

Romina Di Pasquale
Director
Labour and Finance Implementation Branch

Cc. Andrew Davis, Assistant Deputy Minister, Education Labour and Finance Division
Doreen Lamarche, Executive Director, Education Finance Office
Council of Ontario Directors of Education (CODE)
Ontario Public School Boards' Association
Ontario Catholic School Trustees' Association
Association franco-ontarienne des conseils scolaires catholiques
Association des conseils scolaires des écoles publiques de l'Ontario