

**Ministry of Education**

Education Finance Branch  
20<sup>th</sup> Floor, Mowat Block  
Queen's Park  
Toronto, ON M7A 1L2

**Ministère de l'Éducation**

Direction du financement de l'éducation  
20<sup>e</sup> étage, édifice Mowat  
Queen's Park  
Toronto ON M7A 1L2



**2016: SB28**

**MEMORANDUM TO:** Directors of Education  
Superintendents of Business

**FROM:** Andrew Bright  
Director (A)  
Education Finance Branch

**DATE:** **September 20, 2016**

**SUBJECT:** **District School Board Enrolment Projections for 2017-18 to 2020-21**

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As part of the annual process of determining Grants for Student Needs (GSN) requirements for the upcoming 2017-18 school year, the Ministry is asking school boards to submit their enrolment projections by **November 25, 2016**.

The Ministry is requesting both the preliminary Revised Estimate enrolment numbers for the 2016-17 school year and the projected Average Daily Enrolment (ADE) for 2017-18 to 2020-21.

In addition to the ADE forecast contained in the sheet, please note that there is a distinct section for High Credit ADE. High Credit ADE are not to be included in the regular Secondary Day School ADE forecasts.

The spreadsheet template for submitting the enrolment projections is attached in both English and French. Please email your completed spreadsheet template to [Education.Enrolment.Submissions@ontario.ca](mailto:Education.Enrolment.Submissions@ontario.ca). If you have any questions on how to access or complete the spreadsheets, you should contact:

Michael Leigh  
(416) 325-3344  
Michael.leigh@ontario.ca

It is important that the Ministry receive your projections within the above timelines. This will ensure that they are reflected in the 2017-18 GSN release.

As in previous years, these enrolment projections for the coming school year will be

published when the 2017-18 GSN is released to the public.

Thank you for your co-operation and prompt attention in meeting this request.

*Original signed by:*

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Andrew Bright  
Director (A)  
Education Finance Branch