

**Ministry of Education**  
School Business Support Branch  
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Toronto ON M7A 1L2

**Ministère de l'Éducation**  
Direction du soutien aux activités scolaires  
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**2014: SB 02**

**MEMORANDUM TO:** Directors of Education  
Senior Business Officials

**FROM:** Cheri Hayward  
Director  
School Business Support Branch

**DATE:** January 28, 2014

**SUBJECT:** **Audit Committees & Internal Audit on School Business  
Support Branch Website**

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I am pleased to announce that the School Business Support Branch website, located at <https://sbsb.edu.gov.on.ca/>, now includes a section on audit committees and internal audit. The creation of this section of the website reflects the recent transition of these initiatives from the Financial Analysis and Accountability Branch.

The audit committees and internal audit section of the website includes guidelines, tools and other documents developed by the Ministry of Education to facilitate the ongoing operation of school board audit committees and the regional internal audit teams. The website also contains materials and video recordings from the 2011 audit committee induction training, as well as links to professional associations and other resources. The documents on the website will be reviewed and updated, as necessary, over the coming months. Please refer to the document library on the website to ensure you are using the most recent version of a document.

The audit committees and internal audit section on the Financial Analysis and Accountability Branch website will be removed shortly.

For any inquiries related to the audit committees or regional internal audit initiatives, please contact Paula Hatt at [paula.hatt@ontario.ca](mailto:paula.hatt@ontario.ca) or 416-326-1170.

Original Signed by

Cheri Hayward  
Director  
School Business Support Branch

cc: Regional Internal Audit Managers