

Ministry of Education
School Business Support Branch
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Ministère de l'Éducation
Direction du soutien aux activités scolaires
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Toronto ON M7A 1L2



2010: SB 38

MEMORANDUM TO: Directors of Education

FROM: Cheri Hayward
Director
School Business Support Branch

DATE: July 30, 2010

SUBJECT: Student Transportation Software Vendors - Clarification

It has recently been brought to the Ministry's attention that there may be some confusion across the sector regarding the pre-qualified transportation management software vendor list issued by the Ministry in 2000 and 2001.

As stipulated in Memoranda 2000: SB18: Qualified Vendors of Student Transportation and 2001: SB09: Additional Qualified Vendors of Student Transportation Loan Program, adopting one of the software systems from the above pre-qualified listing was a pre-condition for school boards seeking an interest-free loan from the Ministry to implement or upgrade their student transportation management system. The pre-qualification of software vendors was initiated for the sole purpose of administering the interest-free loan, a program which concluded in 2001.

School boards and transportation consortia considering upgrading or purchasing new student transportation software should be advised that there is no Ministry pre-qualified list of vendors for transportation management software, nor should references be made to the elapsed list in procurement documents issued by school boards and consortia. The Ministry does not endorse or prefer any transportation management software over another, as this is a school board decision. We strongly advise all boards and consortia to follow their procurement policies and procedures and the Ministry of Finance's Supply Chain Guideline for the acquisition of software tools and support services.

If you have any questions or comments regarding the pre-qualified list, please contact Sandy Chan, Manager, Transportation and Cooperative Services Unit at (416) 325-2464, or sandy.chan@ontario.ca.

Thank you for your continued cooperation.

A handwritten signature in cursive script that reads "Cheri Hayward".

Cheri Hayward

cc. Superintendents of Business
Transportation Managers