

Ministry of Education
Transfer Payments and
Financial Reporting Branch

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Ministère de l'Éducation
Direction des paiements de transfert
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2009: SB43

MEMORANDUM TO: Superintendents of Business
Secretary Treasurers of School Authorities

FROM: Andrew Davis
Director
Transfer Payments and Financial Reporting

DATE: November 30, 2009

SUBJECT: Publication and Distribution of the Register of Daily Attendance
for Elementary Schools (21-0922)

I am writing to advise you that publication of the Register of Daily Attendance for Elementary Schools (21-0922) will be discontinued effective the 2010-2011 school year.

The demand for this register has significantly fallen over the last several years as school boards have switched to recording elementary school enrolment and attendance through their Student Management Systems. Therefore the publication and distribution costs of the Register of Daily Attendance for Elementary Schools are no longer economically justified.

School Boards that are still using the Register of Daily Attendance for Elementary Schools for their schools are strongly urged to begin the implementation of electronic registers for the 2010-2011 school year. The enrolment recording requirements for electronic registers are outlined in the Instructions for the Use of Computerized Enrolment Registers for Elementary and Secondary Schools located on the ministry public web site at <http://www.edu.gov.on.ca/eng/policy/funding/forms.html>.

If you have any questions or concerns regarding this matter, please contact Dave Christie at dave.christie@ontario.ca or via telephone at (416) 325-2048.


Andrew Davis

cc: Directors of Education
Beth Davies, Provincial Schools Branch
Alayne Bigwin, Aboriginal Education Office