



2009:SB03

**MEMORANDUM TO:** School Business Officials  
Secretaries of School Authorities

**FROM:** Nancy Whynot  
Director

**DATE:** January 27, 2009

**SUBJECT:** Reporting expenses for the provision of alternative drinking water  
in schools

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I am writing to remind you that school boards should report expenses arising from the provision of alternative drinking water to the Ministry by **February 13, 2009**.

As noted in the memorandum of June 3, 2008, 2008:SB14, school boards are expected to make alternative drinking water available in schools where drinking water test results exceed the standard of 10 micrograms of lead per litre after flushing. Alternative drinking water includes the costs for water dispensers, rental or purchase of water coolers, water filters, and paper cups in those schools, and/or child care centres located in schools.

To facilitate the allocation of this funding, please complete the attached the *Reporting Template and Compliance Statement*. This template should be completed for costs incurred from September 1, 2008 up to and including January 31, 2009, and sent to your Regional Office Manager of the Ministry of Education by February 13, 2009. This will enable the Ministry to make payments by March 31, 2009.

The next reporting period will cover February 1, 2009 to June 30, 2009, inclusive. Boards will be asked to submit those expenses by July 17, 2009, so that payments may be made by August 21, 2009.

For assistance on this matter, please contact Steven Mitchell, Capital Programs Branch, at 416-325-2015 or at [steven.mitchell@ontario.ca](mailto:steven.mitchell@ontario.ca) or your regional office contact.

Nancy Whynot  
Director  
Capital Programs Branch

Attachment

cc: Senior Plant Officials