

Ministry of Education
Transfer Payments and
Financial Reporting Branch

21st Floor, Mowat Block
900 Bay Street
Toronto, Ontario M7A 1L2
Tel.: (416) 327-9356
Fax: (416) 325-2007
Email: Andrew.Davis@edu.gov.on.ca

Ministère de l'Éducation
Direction des paiements de transfert
et des rapports financiers

21^e étage, édifice Mowat
900, rue Bay
Toronto, Ontario M7A 1L2
Tél. : (416) 327-9356
Télééc.: (416) 325-2007
Courriel: Andrew.Davis@edu.gov.on.ca



2007: SB2

MEMORANDUM TO: Directors of Education

FROM: Andrew Davis
Director
Transfer Payments and Financial Reporting Branch

DATE: January 30, 2007

SUBJECT: **2007-08 Preliminary Primary Class Size Plans**

I am writing to thank you for submitting your 2006-07 final Primary Class Size Plan and to provide you with further information about the 2007-08 Primary Class Size website application.

I am pleased to advise you that the website at <https://pcs.edu.gov.on.ca> is now available for boards to use as a planning tool for 2007-08 PCS and staffing purposes. In the Memo 2006: B11 it was indicated that boards were to submit a 2007-08 Preliminary Primary Class Size plan by January 31, 2007. This formal deadline is being lifted and instead, boards are encouraged to complete their preliminary plans as soon as possible. I would like to thank those boards in advance that will be prepared to provide their plans by the original timeline. Please notify me by email when you feel the preliminary plan is at a stage that the Ministry can review it. The site will remain open after your submission, allowing boards to continue to use the site for planning purposes.

The Ministry's goal is to analyze these plans by the end of February. Some boards will be contacted to discuss their PCS progress and to offer assistance with the 2007-08 PCS plans. In addition, the 2007-08 PCS website application has been streamlined to focus on the class by class organizations. At this time the Board Input section has been suppressed and will be made available later. Please note that the final 2007-08 PCS plan will still be required in the spring.

The PCS website application has also been updated to reflect the new policy on combined grade 3/4 classes (including all primary/junior combined classes) referenced in Memo 2006:B11. Specifically, these classes are to not exceed 23 pupils and these classes are now included in the calculation of average class size for grades 4 to 8. Boards should reference the primary class size website for instructions on using the PCS application and for information on recent updates.

For more information, or if you have any questions, please contact your board's Finance Officer or Abby Dwosh at (416) 325-2054, or by email, at abby.dwosh@ontario.ca. Please notify myself or Abby when your preliminary PCS plan can be reviewed by the ministry.



Andrew Davis
Director
Transfer Payment and Financial Reporting Branch

cc: Superintendent of Business