



2006: SB 18

MEMORANDUM TO: Senior Business Officials

FROM: Nancy Whynot
Director, Business Services Branch

DATE: October 11, 2006

SUBJECT: Update of the ReCAPP Database

Last November, in memorandum 2005:SB30 the Ministry advised school boards that the ReCAPP databases were fully accessible and that boards were now required to report renewal activity through ReCAPP. This memo is to emphasize the importance of maintaining and updating your board's capital renewal activity in ReCAPP.

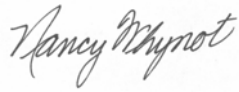
The ReCAPP database has been organized to enable boards to manage their capital programs including Good Places to Learn Stage 1 and Stage 2, and the Grant for School Renewal. Maintaining and updating your board's capital renewal activity in this database is critical for the Ministry to make program and funding decisions.

This tool provides valuable information for both the Ministry and the board. The ReCAPP database provides the Ministry with essential information regarding the government's capital investments on a school-by-school, board-by-board and province-wide basis. For boards, the ReCAPP database assists in planning and prioritizing renewal projects for facilities while providing a process to plan capital investments to enable a more strategic outlook for facility management.

The Ministry is requesting that all boards update their information in ReCAPP by October 31, 2006, including reflecting the value of work identified for the Stage 1 Good Places to Learn long-term financing and the 2005-06 expenditures from the Grant for School Renewal. The Ministry also needs boards to continue to maintain and update ReCAPP on an on-going basis.

The Ministry recognizes that boards may have new staff assigned to updating this database. Please be aware that ReCAPP training and update courses are

available to all boards at no additional charge through Physical Planning Technologies (PPT). If you would like to obtain further information on the next available training dates, please contact Sonila Salillari at PPT at 905-709-8305 or via email at ssalillari@physicalplanning.com. For any other inquiries, please contact Dolly Anand at 416-325-2022 or via email at Dolly.Anand@ontario.ca.



Nancy Whynot
Director, Business Services Branch
Ministry of Education