

Ministry of Education

Ministère de l'Éducation

2020: EYCC06

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Memorandum To: Chief Administrative Officers, CMSMs and DSSABs
Directors and/or General Managers, CMSMs and
DSSABs

From: Jill Dubrick
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Early Years and Child Care Division
Ministry of Education

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Ministry of Education

Date: December 11, 2020

Subject: 2021 Transfer Payment Agreement Schedules B-F and
2021 Child Care and EarlyON Child and Family Centres
Service Management and Funding Guideline

Thank you for your ongoing commitment to child care and early years programming, and for supporting Ontario's families that have relied on your guidance and advice over the past several months. The ministry acknowledges the impact that the COVID-19 outbreak has had on children, families, and the child care and early years sector, and understands the need for timely, consistent funding.

In keeping with the ministry's commitment to provide funding allocations in time to support municipal planning in 2021 and further to the memo sent on November 27 regarding the 2021 Child Care Funding Approach, we are pleased to provide the 2021 Transfer Payment Agreement (TPA) Schedules B-F for child care and EarlyON Child and Family Centres, and the *2021 Child Care and EarlyON Child and Family Centres Service Management and Funding Guideline* (the guideline). You will find the 2021 child care and EarlyON Child and Family Centre allocations below in Appendix A: *2021 Child Care and EarlyON Child and Family Centre Allocations*. In Appendix B you will find the list of changes to the guideline.

As previously communicated, starting on January 1, 2021, while CMSMs and DSSABs will be required to cost share provincial child care administrative funding at a rate of 50/50 provincial/municipal, the ministry will provide a one-time Transitional Grant of \$49M to CMSMs and DSSABs in 2021 to offset and assist with the new required cost share.

As a result, CMSMs and DSSABs will see no change to their total child care and EarlyON allocations from their allocation for the 2020 funding year. (Note: The allocation for the 2020 funding year refers to the allocation communicated to each CMSM and DSSAB in October 2019 and does not include additional COVID-19 related funding adjustments made by the Province throughout the 2020 funding year.) The ministry recognizes that there may be a need for different and flexible approaches as a result of COVID-19 in 2021, which may result in updates to the ministry's funding approach.

As well, CMSMs/DSSABs continue to have the flexibility to spend 2020 Safe Restart Funding (SRF) by March 31, 2021. This flexibility is in addition to the 2021 allocations. The ministry continues to work with the Federal government to determine what additional funding support may be available into 2021.

In 2021, operators are expected to continue to maximize all available federal supports in Canada's COVID-19 Economic Response Plan, where applicable, as well as any other new federal initiatives that may support the child care sector. Please refer to the Federal Economic Response Plan website for the full list of federal support programs: <https://www.canada.ca/en/departement-finance/economic-response-plan.html>. Where federal supports are being accessed, CMSMs and DSSABs should continue to work with operators to ensure operators have adequate supports, including budget flexibility to allow them to immediately ramp-up operations as registrations increase to pre-COVID-19 levels, while also avoiding any duplication of funding.

The ministry also encourages CMSMs and DSSABs to work in partnership with child care operators so that operators continue to have transparency in their funding and remain sustainable during this unprecedented time.

Additionally, to support the sector, the ministry developed operational guidance documents for [child care](#), [before and after school programs](#), and for [EarlyON Child and Family Centres](#). These documents continue to provide operational requirements at this time and should be adhered to in alignment with the 2021 service management and funding guideline. The ministry also developed pedagogical guidance entitled [Building on How Does Learning Happen?](#) to help providers and staff plan ways to engage with children and support their learning and development, and emotional well-being, while adhering to health and safety measures.

Investments

In 2021, the Ministry of Education will be investing more than \$2 billion in child care and early years programs, the same amount as the 2020 pre-COVID-19 allocation.

Funding Breakdown - Child Care

\$1.64B is being invested for child care, including:

- \$1.26B in General Allocation and Child Care Expansion Plan;
- \$26M in Base Funding for Licensed Home Child Care;
- \$100M in Canada-Ontario Early Learning and Child Care funding¹;
- \$203M for Wage Enhancement/Home Child Care Enhancement Grant funding; and,
- \$49M in One-Time Transitional Grant.

Funding Breakdown - EarlyON

\$141.5 million is being invested for early years programming, including:

- \$101.5M in provincial allocation; and,
- \$40M in Canada-Ontario Early Learning and Child Care funding¹

Additional Investments

- \$25.5 million is being invested to support off reserve Indigenous-led Child Care and Child and Family Programming in ongoing operating funding; and,
- \$375 million is being invested to support the new child care tax credit in 2020-21.

Important Changes for 2021

Transfer Payment Agreement Process

Since 2018, child care funding has been flowed through a five-year Transfer Payment Agreement (the Agreement) with schedules being replaced annually without the requirement of a signature. In 2020, the Agreement included funding for services related to both Child Care and EarlyON Child and Family Centres.

The Agreement for 2021, as well as the guideline, have been made available through

¹ ELCC allocations for the period of April to December 2021 are pending the renegotiation of the Canada-Ontario Early Learning and Child Care agreement. ELCC funding beyond March 31, 2021 is not confirmed.

Transfer Payment Ontario (TPON), an online system for the administration of transfer payment agreements. Information and training about TPON has been made available to CMSMs and DSSABs.

Technical support related to TPON, such as logging in and accessing your Agreement is available Monday to Friday from 8:30 a.m. to 5:00 p.m. through **TPON Client Care**:

- Telephone: 416-325-6691 or 1-855-216-3090
- TTY/Teletypewriter (for the hearing impaired): 416-325-3408 or 1-800-268-7095
- Email: TPONCC@ontario.ca

More information can be found online on the [Transfer Payment Ontario website](#).

Changes to Child Care Funding and Service Management

A. Administration Funding Cost Share

B. One-Time Transitional Grant

C. Expansion Plan

D. Ontario-Canada Early Learning and Child Care Agreement

E. Updates to Child Care Contractual Service Targets

F. Capacity Building Benchmarks within Expansion Plan and ELCC

G. Updates to Wage Enhancement/Home Child Care Enhancement Grant Reporting Requirements

A. Administration Funding Cost Share

Starting on January 1, 2021, CMSMs and DSSABs will be required to cost share provincial child care administrative funding, including Wage Enhancement/Home Child Care Enhancement Grant administration, at a rate of 50/50 provincial/municipal. This administration funding cost share does not apply to previously agreed to funding through the Ontario-Canada Early Learning and Child Care Agreement (ELCC), or Indigenous-led Program operating funding approved through program specific budgets, or EarlyON funding.

B. One-Time Transitional Grant

Due to the unique circumstances resulting from the COVID-19 outbreak, the ministry will provide a one-time Transitional Grant of \$49M to CMSMs and DSSABs in 2021 to offset and assist with the new required 50/50 cost share for provincial child care administration, including Wage Enhancement/Home Child Care Enhancement Grant administration funding. The one-time Transitional Grant funding will be provided to CMSMs and DSSABs prior to March 31, 2021.

This one-time Transitional Grant may also be used to assist with the provision of child care programs and services as well as other increased operating costs related to COVID-19. CMSMs and DSSABs can refer to Section 9 of the Guideline for further details.

C. Expansion Plan

In order to provide additional flexibility to respond to local needs, Expansion Plan funding is being provided without the requirement that it be used only for children aged 0-4 years. Additionally, the priorities in how the funding must be spent have been removed, so that Expansion Plan funding may be used in alignment with the funding parameters for Core Services and Special Purpose funding. In alignment with this change and to support our burden reduction efforts, CMSMs and DSSABs are no longer required to track and report on Expansion Plan expenditures separately. Instead, this funding will be reported on together as part of the General Allocation funding line.

Please note that the recommended 80/20 provincial/municipal cost share implemented for Expansion Plan funding in 2020 continues to be recommended for 2021, and the ministry is committing to providing the provincial allocation regardless of the CMSM/DSSAB contribution. The recommended cost-share amount can be found in the CMSM/DSSAB 2021 budget schedule, which can be accessed through TPON.

D. Ontario-Canada Early Learning and Child Care (ELCC) Agreement

The 2021 budget schedule includes ELCC funding for the entire 2021 calendar year. The current ELCC agreement is in effect until March 31, 2021. Due to this upcoming timeline, the ELCC funding has been allocated in two parts. The first reflects funds from January 1, 2021 to March 31, 2021, and the second reflects funds from April 1, 2021 to December 31, 2021. ELCC funding beyond March 31, 2021 is not confirmed. As such, revisions to the ELCC funding methodology, and resulting updates to funding allocations and service targets may take place if federal investments change after March 31, 2021. The ministry will keep partners informed as this process evolves with the federal government.

In addition, starting in 2021, CMSMs and DSSABs will no longer be required to reach the expenditure benchmark for the 0-6 age group in the General Allocation before CMSMs and DSSABs are entitled to use ELCC funding. Removing the expenditure benchmark for the 0-6 age group will provide more flexibility in how the General Allocation funding is used, therefore allowing CMSMs and DSSABs to better meet local needs while reducing the administrative burden related to tracking incremental expenditures for the 0-6 age group. Please note, in 2021 the incremental expenditure benchmark requirement for the 0-12 age group will continue.

E. Updates to Child Care Contractual Service Targets

General Allocation Targets:

In 2021, CMSMs and DSSABs will be provided with General Allocation service targets based on the 2020 targets (as provided in the 2020 Transfer Payment Agreement) and adjusted from 2020 to incorporate the 2020 provincial portion of Expansion Plan targets, as CMSMs and DSSABs will no longer be required to track and report on Expansion

Plan service targets separately.

ELCC Targets:

The 2021 ELCC targets will be based on the CMSMs'/DSSABs' 2020 ELCC targets as identified in the executed 2020 Schedule C. Please note that the current agreement with the federal government ends on March 31, 2021. As such, the approach to ELCC targets is subject to change. For more information, please refer to Section 3 of the guideline.

In 2021, as per usual practice, should a CMSM/DSSAB not meet their General Allocation or ELCC targets by 10% or more and 10 children or more in the aggregate, entitlement will be reduced by 1% to reflect the underachievement of the service target. However, the ministry acknowledges that the COVID-19 pandemic continues to have significant impacts on families and on the child care sector and will continue to monitor the situation and may make changes to contractual service targets as necessary. For more information, please refer to Section 3 of the guideline.

F. Capacity Building Benchmarks within Expansion Plan and ELCC

New in 2021, the ministry has removed the expenditure benchmark requirement for Capacity Building within Expansion Plan and ELCC. While CMSMs and DSSABs may continue to spend on Capacity Building to address their local needs, removing the benchmark will allow CMSMs and DSSABs greater flexibility to use this funding. This update has been reflected in the expenditure benchmark section of your 2021 child care budget schedule.

G. Updates to Wage Enhancement/Home Child Care Enhancement Grant Reporting Requirements

Reporting requirements for the Wage Enhancement/Home Child Care Enhancement Grant have been streamlined to remove the requirement to report by auspice. CMSMs and DSSABs will also no longer be required to report wage enhancement by recipient type (i.e., eligible RECE, Supervisors, other program staff and home child care visitors).

Changes to EarlyON Funding and Service Management

H. Updates to EarlyON Website

CMSM/DSSAB partners have been provided with administrative access to the EarlyON Centre Location Administration Application, which allows them to make timely updates on EarlyON programs and services to the ministry's EarlyON website. Service system managers are responsible for ensuring the information on EarlyON programs located within their region is up to date. For more information, please refer to Section 10 of the guideline.

I. Professional Learning for the Francophone and Indigenous Sectors

In 2020-2021, the ministry has provided \$1.5M from the ELCC Agreement to Francophone and Indigenous organizations to better support professional learning opportunities for Francophone and Indigenous early years professionals. These professional learning opportunities are designed to better meet their needs through more targeted, differentiated cultural and regional approaches. For more information, please refer to section 13 of the guideline.

In the coming months, the Ministry will engage with partners, including CMSMs/DSSABs, to seek advice and input on continued professional learning opportunities for the sector going forward.

Indigenous-led Child Care and Child and Family Programs Funding

In 2021, operating funding allocations will be based on ongoing operating funds identified for 2019 in approved proposal budgets. As per previously approved proposals, CMSMs and DSSABs are permitted to use up to 10% of the operating allocation to support administration in 2021.

Burden Reduction Efforts

In 2021, as part of the government-wide commitment to reduce administrative burden and red tape by 25 per cent, the ministry has moved forward with several initiatives, identified above to streamline reporting, contract management, and general burden reduction efforts.

The ministry will continue to engage with our partners to identify further opportunities to reduce/eliminate redundant and burdensome requirements, while upholding the accountability needed to ensure value for government investments.

Thank you for your ongoing support and valuable feedback over the past year. We look forward to your further contributions as we continue to work together to support the sector, and children and families. If you have any questions, please contact your Early Years Advisor (EYA) or Financial Analyst (FA). A listing of EYAs and FAs can be found on the [ministry website](#).

Sincerely,

Original signed by

Jill Dubrick
Director, Early Years and Child Care
Programs and Service Integration
Branch

Becky Doyle
Director, Financial Accountability &
Data Analysis Branch

Ministry of Education

Ministry of Education

Cc: Early Years Advisors, Programs and Service Integration Branch
Financial Analysts, Financial Accountability and Data Analysis Branch

Appendix A: 2021 Allocations

2021 Child Care Allocations

CMSM/DSSAB	General & Expansion Plan	Base Funding for LHCC	ELCC ¹ (Jan - Mar)	ELCC ² (Apr - Dec)*	Wage Enhancement/ HCCEG Allocation	Wage Enhancement/ HCCEG Administration	One-Time Transitional Grant	2021 Total Funding
Corporation of the City of Brantford	9,401,026	276,000	203,556	610,668	1,693,976	37,715	372,304	12,595,245
City of Cornwall	8,964,419	82,800	193,567	580,698	923,745	28,688	341,501	11,115,418
City of Greater Sudbury	17,779,751	82,800	318,225	954,675	2,453,982	74,227	691,835	22,355,495
The City of Hamilton	54,418,906	1,062,600	1,133,008	3,399,022	8,043,346	173,244	2,091,553	70,321,679
Corporation of the City of Kawartha Lakes	5,755,759	-	127,037	381,111	782,322	12,787	211,796	7,270,812
Corporation of the City of Kingston	10,085,515	124,200	215,524	646,570	2,051,745	48,969	401,977	13,574,500
Corporation of the City of London	37,407,787	503,700	761,308	2,283,924	7,433,193	138,538	1,449,351	49,977,801
City of Ottawa	91,819,024	5,637,300	1,744,656	5,233,970	17,315,818	427,663	3,797,278	125,975,709
Corporation of the City of Peterborough	9,700,093	420,900	198,240	594,720	1,617,246	35,467	385,406	12,952,072
Corporation of the City of St. Thomas	7,016,090	124,200	153,117	459,351	1,039,792	23,484	270,363	9,086,397
Corporation of the City of Stratford	4,943,655	55,200	100,847	302,543	574,255	16,300	189,138	6,181,938
City of Toronto	363,383,453	5,927,100	7,167,759	21,503,277	42,629,943	1,026,399	13,795,552	455,433,483
Corporation of the City of Windsor	34,029,055	255,300	724,574	2,173,721	5,132,145	120,513	1,305,916	43,741,224
Corporation of the County of Bruce	4,658,086	165,600	91,938	275,816	813,338	19,882	186,663	6,211,323
Corporation of the County of Dufferin	3,871,026	69,000	78,202	234,606	793,783	15,082	151,311	5,213,010
Corporation of the County of Grey	6,324,604	262,200	131,032	393,095	1,241,082	26,853	254,596	8,633,462
Corporation of the County of Hastings	9,732,383	289,800	212,520	637,561	1,457,072	30,635	377,158	12,737,129
Corporation of the County of Huron	4,053,344	103,500	82,919	248,754	639,342	14,097	157,822	5,299,778
Corporation of the County of Lambton	13,550,261	262,200	196,358	589,076	1,596,663	39,848	517,423	16,751,829
County of Lanark	4,788,090	269,100	103,976	311,930	825,900	19,385	194,240	6,512,621
County of Lennox & Addington	4,223,958	138,000	89,123	267,370	481,237	12,413	163,231	5,375,332
County of Northumberland	5,111,916	62,100	103,331	309,991	821,020	16,098	194,993	6,619,449
County of Oxford	6,707,042	110,400	145,825	437,474	683,980	25,458	261,175	8,371,354
County of Renfrew	6,704,853	110,400	138,442	415,326	946,049	20,157	255,798	8,591,025
County of Simcoe	30,075,451	434,700	629,164	1,887,491	5,737,618	129,548	1,184,455	40,078,427
County of Wellington	15,543,968	262,200	286,049	858,145	2,269,753	47,707	594,216	19,862,038
District Municipality of Muskoka	4,153,564	103,500	91,033	273,097	487,107	12,932	160,122	5,281,355
Corporation of the Municipality of Chatham-Kent	13,001,598	-	188,413	565,241	1,272,777	27,809	477,347	15,533,185
The Corporation of Norfolk County	6,777,207	103,500	148,977	446,931	813,007	14,523	252,428	8,556,573
Regional Municipality of Durham	47,037,426	565,800	889,258	2,667,775	11,384,624	206,003	1,851,916	64,602,802
Regional Municipality of Halton	35,613,440	552,000	674,101	2,022,302	11,771,714	264,648	1,515,091	52,413,296
Regional Municipality of Niagara	32,910,094	476,100	631,561	1,894,679	4,648,461	125,170	1,279,520	41,965,585
Regional Municipality of Peel	131,639,840	2,277,000	2,704,003	8,112,008	18,953,608	358,473	4,988,734	169,033,666
Regional Municipality of Waterloo	39,814,920	2,566,800	764,681	2,294,042	6,625,142	168,830	1,634,206	53,868,621
Regional Municipality of York	98,621,069	662,400	1,941,621	5,824,865	23,694,245	477,074	3,909,864	135,131,138
United Counties of Leeds & Grenville	6,014,849	75,900	130,341	391,021	1,241,599	27,590	238,181	8,119,481
United Counties of Prescott & Russell	6,927,727	186,300	148,338	445,010	1,439,107	33,790	279,762	9,460,034
Algoma District Services Administration Board	4,644,646	-	88,491	265,470	383,196	14,300	171,631	5,567,734
District of Cochrane Social Service Administration Board	9,228,655	117,300	186,643	559,927	905,394	24,432	336,724	11,359,075
District of Nipissing Social Services Administration Board	8,927,392	248,400	181,842	545,522	1,444,375	31,692	347,159	11,726,382
District of Parry Sound Social Services Administration Board	4,999,580	165,600	101,961	305,881	220,112	10,358	187,371	5,990,863
District of Sault Ste Marie Social Services Administration Board	6,625,056	165,600	131,940	395,817	869,126	20,671	250,257	8,458,467
District of Timiskaming Social Services Administration Board	6,413,462	131,100	110,409	331,229	604,506	12,679	237,514	7,840,899
Kenora District Services Board	6,885,967	-	123,743	371,230	192,051	14,935	244,290	7,832,216
Manitoulin-Sudbury District Social Services Administration	6,562,324	27,600	105,215	315,644	341,882	6,767	231,054	7,590,486
Rainy River District Social Services Administration Board	3,598,957	-	65,746	197,237	182,358	3,058	127,058	4,174,414
District of Thunder Bay Social Services Administration Board	13,067,139	82,800	261,393	784,179	1,218,236	34,705	482,723	15,931,175
PROVINCIAL TOTAL³	1,263,514,427	25,599,000	25,000,000	75,000,000	198,690,972	4,471,596	49,000,000	1,641,275,997⁴

* ELCC allocations for the period of April to December of 2021 are pending the renegotiation of the Canada-Ontario Early Learning and Child Care agreement. ELCC funding beyond March 31, 2021 is not confirmed.

2021 EarlyON Allocations

CMSM/DSSAB	EarlyON (Provincial)	EarlyON ELCC (Jan - Mar)	EarlyON ELCC (Apr - Dec)*	2021 Total Funding
Corporation of the City of Brantford	1,432,827	142,589	427,767	2,003,183
City of Cornwall	1,163,873	115,824	347,471	1,627,168
City of Greater Sudbury	2,334,900	232,359	697,078	3,264,337
The City of Hamilton	4,164,475	414,431	1,243,292	5,822,198
Corporation of the City of Kawartha Lakes	779,879	77,610	232,831	1,090,320
Corporation of the City of Kingston	2,002,192	199,250	597,749	2,799,191
Corporation of the City of London	2,736,837	272,358	817,075	3,826,270
City of Ottawa	6,984,799	695,097	2,085,292	9,765,188
Corporation of the City of Peterborough	903,198	89,882	269,647	1,262,727
Corporation of the City of St. Thomas	792,933	78,909	236,728	1,108,570
Corporation of the City of Stratford	645,691	64,256	192,769	902,716
City of Toronto	19,211,462	1,911,842	5,735,527	26,858,831
Corporation of the City of Windsor	2,520,651	250,844	752,533	3,524,028
Corporation of the County of Bruce	658,488	65,530	196,590	920,608
Corporation of the County of Dufferin	556,069	55,338	166,013	777,420
Corporation of the County of Grey	748,878	74,525	223,575	1,046,978
Corporation of the County of Hastings	1,023,529	101,857	305,572	1,430,958
Corporation of the County of Huron	594,068	59,119	177,357	830,544
Corporation of the County of Lambton	1,610,950	160,315	480,945	2,252,210
County of Lanark	657,601	65,442	196,325	919,368
County of Lennox & Addington	596,599	59,371	178,113	834,083
County of Northumberland	606,732	60,379	181,138	848,249
County of Oxford	765,754	76,205	228,614	1,070,573
County of Renfrew	957,858	95,322	285,966	1,339,146
County of Simcoe	2,727,528	271,432	814,296	3,813,256
County of Wellington	1,429,141	142,222	426,666	1,998,029
District Municipality of Muskoka	593,558	59,068	177,205	829,831
Corporation of the Municipality of Chatham-Kent	931,366	92,686	278,057	1,302,109
The Corporation of Norfolk County	759,467	75,579	226,737	1,061,783
Regional Municipality of Durham	3,215,086	319,952	959,855	4,494,893
Regional Municipality of Halton	2,986,367	297,190	891,571	4,175,128
Regional Municipality of Niagara	2,872,468	285,856	857,567	4,015,891
Regional Municipality of Peel	8,541,154	849,979	2,549,937	11,941,070
Regional Municipality of Waterloo	2,968,255	295,388	886,164	4,149,807
Regional Municipality of York	6,661,019	662,876	1,988,628	9,312,523
United Counties of Leeds & Grenville	718,874	71,539	214,618	1,005,031
United Counties of Prescott & Russell	1,314,350	130,799	392,396	1,837,545
Algoma District Services Administration Board	805,037	80,114	240,341	1,125,492
District of Cochrane Social Service Administration Board	1,464,873	145,778	437,334	2,047,985
District of Nipissing Social Services Administration Board	1,480,481	147,331	441,993	2,069,805
District of Parry Sound Social Services Administration Board	799,262	79,539	238,617	1,117,418
District of Sault Ste Marie Social Services Administration Board	1,120,716	111,529	334,586	1,566,831
District of Timiskaming Social Services Administration Board	753,552	74,990	224,971	1,053,513
Kenora District Services Board	1,130,027	112,455	337,366	1,579,848
Manitoulin-Sudbury District Social Services Administration Board	1,058,489	105,336	316,009	1,479,834
Rainy River District Social Services Administration Board	778,552	77,478	232,435	1,088,465
District of Thunder Bay Social Services Administration Board	1,665,104	165,704	497,112	2,327,920
PROVINCIAL TOTAL	101,224,969	10,073,474	30,220,428	141,518,871

* ELCC allocations for the period of April to December of 2021 are pending the renegotiation of the Canada-Ontario Early Learning and Child Care agreement. ELCC funding beyond March 31, 2021 is not confirmed.

Appendix B: Changes made in the 2021 Ontario Child Care and EarlyON Child and Family Programs Service Management and Funding Guideline

Please note: The table below reflects the significant changes made to the 2021 Ontario Child Care and EarlyON Child and Family Programs Service Management and Funding Guideline, and is not meant to capture all changes.

SECTION	DESCRIPTION	CHANGES MADE	PAGE
New Highlights of Changes Section	The substantive changes are highlighted at the beginning of the document	<ul style="list-style-type: none"> (NEW) Section provides a high-level description of the substantive changes made throughout the guideline 	8
Section 1: Introduction – Applicable to both Child Care and EarlyON Child and Family Programs	Overview	<ul style="list-style-type: none"> Section provides information related to current context and links to the COVID operational guidance documents. 	10
	Continued Phase in – Child Care Funding Changes	<ul style="list-style-type: none"> (NEW) Sub-Section provides information related to the child care funding changes that began January 2, 2020 and will continue in 2021 and 2022. 	10
	Ontario-Canada Early Learning and Child care Agreement	<ul style="list-style-type: none"> Revised language to indicate that the extension of the agreement ends on March 31, 2021, and that ELCC funding methodology, allocations, and targets may be updated if federal investments change. 	11

	French Language Services	<ul style="list-style-type: none"> Due date updated for 2021 French Language Service plans to March 31, 2021. 	12
	Communications	<ul style="list-style-type: none"> For ease of reference, this section now includes all of the information previously found in the communications protocol attached to the memo, including information about recognition of the provincial and/or federal government when making announcements and other communications. 	12
Section 2: Ministry Business Practice Requirements – Applicable to both Child Care and EarlyON Child and Family Programs	Transfer Payment Process	<ul style="list-style-type: none"> Overview of Contracting Process subheading is removed and this section includes information regarding Transfer Payment Ontario – the online platform now being used to access transfer payment agreements. 	16
	Financial Reporting	<ul style="list-style-type: none"> Updated reporting dates for Interim Reports (August 31, 2021) and Financial statements (May 31, 2022). 	19
Section 3: Child Care Funding Approach – Applicable only to child	Child Care Funding Formula	<ul style="list-style-type: none"> Updated information to indicate that the implementation of the child care funding formula is delayed. 	24

care	Financial Flexibility	<ul style="list-style-type: none"> Revised flexibility chart to reflect the additional flexibility for the Expansion Plan and to add the One-Time Transitional Grant. 	24
	Service/Contractual Targets for Child Care	<ul style="list-style-type: none"> Revised to describe the approach to targets for 2021, including the elimination of separate targets for Expansion Plan and to note that the ministry may revise targets if needed as the COVID-19 situation changes. 	28
Section 4: Child Care Core Service Delivery – applicable only to child care	Licensed Home Child Care Base Funding	<ul style="list-style-type: none"> Revised language to reflect that data elements were not updated in 2021. Licensed home child care base funding was determined using 2018 licensed child care survey data. 	50
	Administration Expense	<ul style="list-style-type: none"> Revised language to reflect the implementation of the 50/50 cost share requirement beginning January 1, 2021. 	58
Section 5: Child Care Special Purpose Funding – Applicable only to child care	Capacity Building Expense	<ul style="list-style-type: none"> Removal of the reference to Centres of Excellence and refer reader to see more information about professional learning opportunities for Francophone and 	63

		Indigenous professionals in Section 12.	
Section 6: Child Care Expansion Plan Applicable only to child care	Purpose	<ul style="list-style-type: none"> Revised language to remove the requirement of funds to be spent on children aged 0-4 and to remove the priorities for the funding. 	75
	Eligibility Criteria	<ul style="list-style-type: none"> Revised language to remove the requirement of funds to be spent on children aged 0-4 and to remove the priorities for the funding. 	75
	Funding Methodology	<ul style="list-style-type: none"> Additional language to indicate the 50 per cent cost share for administration funding through Expansion Plan as well as a reminder that the 80/20 recommended cost share continues. 	75
	Accountability Mechanisms	<ul style="list-style-type: none"> Revised language to indicate that: <ul style="list-style-type: none"> Funding is no longer enveloped, nor is it required to be spent on children aged 0-4, or on incremental expenditures; Expansion Plan targets will be tracked as part of the 2021 	75

		<p>General Allocation targets rather than as a separate target; and,</p> <ul style="list-style-type: none"> ○ CMSMs and DSSABs are required to report Expansion Plan expenditures as part of the General Allocation. 	
	Eligible Expenses	<ul style="list-style-type: none"> • Revised to indicate that Expansion Plan eligible expenditures now align with sections 4 and 5 of the Guideline (Core and Special Purpose Funding). 	76
	Reporting Requirements	<ul style="list-style-type: none"> • Revised to indicate that Expansion Plan targets will be tracked as part of the 2021 General Allocation targets rather than as a separate target, and that CMSMs and DSSABs are required to report Expansion Plan expenditures as part of the General Allocation. 	77
Section 7: The Canada-Ontario Early Learning and Child Care Agreement (ELCC) Applicable only to child care	Purpose	<ul style="list-style-type: none"> • Revised language to indicate that the extension of the agreement ends on March 31, 2021, and that ELCC funding methodology, allocations and targets may be updated if federal investments change. 	79

Section 8: Wage Enhancement/Home Child Care Enhancement Grants (HCCEG) Applicable only to child care	Eligibility	<ul style="list-style-type: none"> The Wage Cap was updated from \$27.75 to \$28.31 per hour and from \$277.50 to \$283.10 per day for the full HCCEG and from \$166.50 to \$169.86 for the partial HCCEG . 	87
	Reporting Requirements	<ul style="list-style-type: none"> Streamlined reporting requirements to remove the requirement to report by auspice. CMSMs and DSSABs will also no longer be required to report by recipient type. 	95
	Wage Enhancement/Home Child Care Enhancement Grant Administration Expenses	<ul style="list-style-type: none"> Revised language to indicate the 50/50 cost share requirement on wage enhancement/home child care enhancement grant administration funding. 	96
(New) Section 9: One-Time Transitional Grant Applicable only to child care	Purpose	<ul style="list-style-type: none"> (New) Section to indicate the purpose of the funding – to offset and assist with the 50/50 cost share on provincial administration funding and to assist with the provision of child care programs as well as other increased operating costs related to COVID-19. 	98

	Eligible Expenses	<ul style="list-style-type: none"> (New) Section to provide eligible expenses for the one-time transitional Grant, including administration expenses as set out in section 4 and 8 of the Guideline, eligible expenditures in section 4 and 5 of the Guideline, as well as other operating costs related to COVID-19. 	98
	Reporting Requirements	<ul style="list-style-type: none"> (New) Section to indicate that CMSMs and DSSABs will report One-Time Transitional Grant expenditures annually based on reporting requirements set out in sections 4, 5, and 8 of the Guideline. 	98
Section 10: EarlyON Child and Family Centres Applicable only to EarlyON Child and Family Centres	Overview	<ul style="list-style-type: none"> Minor language updates to program statement to streamline with information provided on the EarlyON website. 	100
	Objectives	<ul style="list-style-type: none"> Minor updates to EarlyON Objectives to more clearly communicate program priorities. 	100

	Branding and Website	<ul style="list-style-type: none"> • Minor language updates to program statement to streamline with information provided on the EarlyON website. • Revised language on the EarlyON website to reflect updated information. 	103
Section 11: EarlyON Funding Approach Applicable only to EarlyON Child and Family Centres	Funding Methodology	<ul style="list-style-type: none"> • Updates to information on 2021 allocations to indicate they will remain consistent with those provided in 2020. 	105
	Canada-Ontario Bilateral agreement on early Learning and Child Care	<ul style="list-style-type: none"> • Revised language to indicate that the extension of the agreement ends on March 31, 2021, and that ELCC funding allocations may be updated if federal investments change. 	107
Section 12: Framework for EarlyON Child and Family Centres Applicable only to EarlyON Child and Family Centres	Mandatory Core Services	<ul style="list-style-type: none"> • Minor updates throughout to clarify language. 	108

	Service Delivery Methods	<ul style="list-style-type: none"> • Language updates to reflect new realities of services delivery due to COVID-19. • Inclusion of outdoor programs as an optional service delivery method. • Updates to language on virtual services and resources. 	<p>109</p> <p>111</p> <p>111</p>
Section 13: EarlyON Child and Family Centres Supporting Programs and Services	Community-Based Early Years and Child Care Capital Program	<ul style="list-style-type: none"> • Updates to reflect new spending deadlines due to COVID-19 (funding must be spent by March 31, 2021, however programs may open after this date). 	118
	Community-Based EarlyON Child and Family Centre Capital Program	<ul style="list-style-type: none"> • Minor language updates. 	118
	Professional Learning for the Francophone and Indigenous Sectors	<ul style="list-style-type: none"> • Deletion of previous sub-section on 'Centres of Excellence' and inclusion of new sub-section on 'Professional Learning for the Francophone and Indigenous Sectors'. 	119
Section 14: EarlyON Child and Family Centres – Eligible	Planning and data Analysis - Minimum Expenditure Requirement	<ul style="list-style-type: none"> • Revised language to indicate that the 2021 minimum expenditure amount is based on 2020, and remove that the 	128

Expenses		amount is based on previous years amount adjusted for proportional changes to the allocation.	
Section 16: Indigenous-led Child Care and Child and Family Programs	Funding Methodology – Funding Flexibility	<ul style="list-style-type: none"> Because in 2021 allocations are all on-going operating, language has been removed indicating that funds can be moved between one-time operating and ongoing operating allocations but cannot be moved between operating and capital. 	131
	Reporting Requirements	<ul style="list-style-type: none"> Removal of the requirement to report one-time adjusted operating expenses. 	132
Appendix A: Child Care Data Elements and Definitions	Expansion Plan	<ul style="list-style-type: none"> Removal of reporting requirements for Expansion Plan. 	N/A
	Wage Enhancement/Home Child Care Enhancement Grant	<ul style="list-style-type: none"> Updates to the Reporting Requirements aligned with Section 8 – to remove the requirement to report by auspice. CMSMs and DSSABs will also no longer be required to report by recipient type. 	153
Appendix E: Child Care Funding Formula Technical Paper		<ul style="list-style-type: none"> Updates made throughout to reflect the 2021 funding approach and methodology. 	183