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Ontario works

CHILD CARE

BALANCING CLIENT NEEDS
WITH INDIVIDUAL RESPONSIBILITY

Ontario Works is a program funded by the Ministry of Children, Community and Social Services. It provides eligible individuals with income assistance to help cover the costs of basic needs (e.g. food and housing costs), and employment assistance to help prepare for and find a job. To receive Ontario Works, individuals sign a Participation Agreement. This agreement sets out the employment assistance activities that will support finding work and/or improve skills.

Child Care + Ontario Works

Ontario Works Child Care is funded by the Ministry of Education.

It provides funding to support individuals receiving Ontario Works income assistance to work, or to participate in employment assistance activities, while their children are being cared for in a safe and nurturing environment. Ontario Works Child Care funding covers the cost of child care for children less than 13 years of age.

The Ministry may provide child care funding for either:

- **Ontario Works Formal:** funding for licensed child care which is **cost shared**, (80% provincial and

20% First Nation).

- **Ontario Works Informal:** funding for unlicensed child care which is 100% covered by the province.

First Nations and Transfer Payment Agencies are encouraged to promote the use of licensed child care for Ontario Works participants and to document where Ontario Works participants are either unable to secure licensed child care or licensed child care does not effectively support participants.



Ontario Works FORMAL CHILD CARE

Formal funding can be used to cover the total cost of licensed child care. The fee subsidy covers child care costs on behalf of the parent(s) where the services are provided in a licensed child care centre or a home affiliated with a licensed home child care agency. The service may be located in a First Nation community, or children may attend an off-reserve program. To search for licensed child care centres, please visit: <https://www.ontario.ca/page/types-child-care>.



Ontario Works INFORMAL CHILD CARE

Informal funding can also be used to cover the cost of **unlicensed** child care (informal care arrangement). Parents requiring part time, short term and irregular child care arrangements, to meet Ontario Works participation requirements, are eligible for a maximum of \$600 per child, per month (receipts are required for reimbursement).

Informal child care may be a private arrangement between the parent(s) and the caregiver (such as a neighbour, extended family member, an older sibling that is not part of the benefit unit and/or a friend).

The caregiver may only provide informal care for up to five children under the age of 13 years, including their own children under the age of 6, and no more than 2 under the age of 2.

Other examples of informal child care arrangements include:

- Participating in a day camp during the summer months while a parent(s) is at work or on a community placement.
- Providing a play group for children while a parent(s) is attending a workshop.
- Providing an after-school activities club while a parent(s) is in school, etc.

Please refer to the *Ontario Child Care and Child and Family Program Business Practice, Service and Funding Guideline for First Nations and Child Care Transfer Payment Agencies* for additional details on Ontario Works Child Care including the financial reporting schedule and requirements. ([2019-20 Funding Guideline](https://efis.fma.csc.gov.on.ca/faab/CCGuidelines.htm) | <https://efis.fma.csc.gov.on.ca/faab/CCGuidelines.htm>)

For additional information on Ontario Works, your child care agreement, and program and policy interpretation, please contact your [Early Years Advisor](https://efis.fma.csc.gov.on.ca/faab/Contact_Us.htm) | https://efis.fma.csc.gov.on.ca/faab/Contact_Us.htm

FINANCIAL REPORTING



First Nations and Transfer Payment Agencies are required to annually report financial and service data to the ministry related to Ontario Works Child Care, either through a year-end submission in Education Finance Information System (EFIS) or an Attestation Form, as well as the submission of Audited Financial Statements. All unspent Ontario Works funding will be recovered by the ministry.

For support and information on financial reporting, please contact your [Financial Analyst](https://efis.fma.csc.gov.on.ca/faab/Contact_Us.htm) | https://efis.fma.csc.gov.on.ca/faab/Contact_Us.htm