

Ministry of Education
Early Years and Child Care
Programs and Service Integration
Branch
900 Bay Street
24th Floor, Mowat Block
Queen's Park
Toronto ON M7A 1L2

Ministère de l'Éducation
Direction de l'intégration des
programmes et des services pour la
petite enfance et la garde d'enfants
900, rue Bay
Édifice Mowat, 24 étage
Queen's Park
Toronto ON M7A 1L2



2018: EYCC7

MEMORANDUM TO: Chief Administrative Officers, CMSMs and DSSABs
General Managers/Commissioners, CMSMs and DSSABs
Children's Service Managers, CMSMs and DSSABs

FROM: Abby Dwosh
Director (A), Early Years and Child Care Programs and
Service Integration Branch
Early Years and Child Care Division
Ministry of Education

DATE: May 8, 2018

SUBJECT: **2018 Final Child Care Allocations and Amending
Service Agreement Package**

I am pleased to provide the 2018 final child care allocations for Consolidated Municipal Service Managers (CMSMs) and District Social Services Administration Boards (DSSABs).

The government's major Child Care Expansion Plan ("Expansion Plan"), which began in 2017, is creating access to licensed child care for 100,000 more children 0-4 years old over five years. Building on this commitment, the government is making additional investments of \$102.5 million in the current fiscal year to support the existing licensed child care system with \$12.5 million and ongoing expansion with \$90 million. In 2018 a total investment of \$1.69 billion, including wage enhancement, will result in an increase in child care funding of 17% compared to 2017 (please refer to Appendix A for details).

In the second year of the Expansion Plan, an additional investment of \$48 million in 2018 in licensed child care will support approximately 4,200 more children aged 0-4 years old and provide operating funding for capital spaces previously announced. This funding will support new child care fee subsidies, expand access to affordable licensed child care spaces and continue to reduce fee subsidy waitlists to help parents access quality child care.

Licensed home child care plays an important part in Ontario's child care and early years system. Ontario's Renewed Early Years and Child Care Policy Framework committed to making child care more accessible by strengthening the licensed home child care sector through targeted base funding. As such, the government is also investing \$19.5 million in Base Funding for licensed home child care agencies (LHCC base funding) in 2018.

Confidentiality and Public Announcements

Announcements regarding additional children and families served through these investments are communication opportunities for the provincial government and CMSMs and DSSABs. Therefore, CMSMs and DSSABs announcements related to funding received through the provincial child care expansion plan **must** clearly acknowledge that the contributions were made by the Province of Ontario. In addition, any such communication opportunities should remain confidential until they are announced publicly by the Province of Ontario or jointly by the provincial government, CMSMs and DSSABs. The intent is to help promote the role of the Ministry of Education, CMSMs and DSSABs, and community partners in bringing new investments to local communities. For more information on the announcement protocol, please refer to Appendix B.

Investments

A. Child Care Expansion Plan – Second Year Targets

In the second year of the Expansion Plan, the ministry will invest \$48 million in 2018 to support approximately 4,200 more children aged 0-4 years old and operating funding for capital spaces previously announced. Consistent with the first year of the expansion plan, the ministry will provide each CMSM and DSSAB with an estimated year two expansion target in Schedule H2 of the 2018 amending service agreement.

This funding is in addition to the \$200 million investment, included in the 2018 preliminary child care service agreement, provided for ongoing support of the first year of the Expansion Plan.

Enhanced accountability requirements, such as enveloping, continue to apply to this investment.

B. Base Funding to Support Licensed Home Child Care (LHCC) Agencies

In support of the commitment in Ontario's Renewed Early Years and Child Care Policy Framework, the government will increase operating funding by \$19.5 million in 2018 to support a base funding model for licensed home child care agencies. The intent of LHCC Base Funding is to provide stable and predictable funding to assist agencies with

forecasting, planning, and actively recruiting more providers. Funds not spent on home child care will be recovered by the ministry.

The ministry's expectation is that service system managers will work with home child care agencies to reduce per diem charges and demonstrate that this reduction benefits both:

- Providers, in the form of increased compensation; and
- Parents, in the form of reduced fees.

Allocations for LHCC Base Funding for each CMSM and DSSAB are calculated based on \$6,900 per active home in licensed home child care agencies (as reported in the ministry's 2017 Licensed Child Care Survey).

Reporting Requirements

I am pleased to announce that in response to feedback received from the sector we have taken immediate steps to reduce and streamline 2018 financial reporting requirements by removing and updating a significant number of data elements. Please refer to Appendix C for the list of data elements that have been removed or updated effective for 2018 reporting.

We thank you for your continued feedback and trust that these changes will be of assistance. The ministry will continue to review reporting requirements and streamline where possible in the future.

C. 2018 Estimates

As noted in the 2018:EYCC4 memo, Estimate Reporting is not required for 2018. CMSMs and DSSABs are required to submit 2018 Revised Estimates by August 31, 2018 in EFIS 2.0. Further information about this submission will be available in the coming months.

D. 2017 Financial Statements

Financial Statements for 2017 allocations are due to the ministry on **June 29, 2018**. As a result of ministry reporting obligations associated with the Canada-Ontario Early Learning and Child Care Agreement, it is critical that CMSMs and DSSABs submit 2017 Financial Statements **on or before the due date**. The ministry requests that CMSMs and DSSABs notify their Early Years Advisor immediately if 2017 Financial Statement submissions will be delayed.

Cash Flow in 2018

Monthly cash flow for operating funding will continue to be based on your preliminary 2018 agreement or 2017 revised estimates until the amended 2018 signed service agreements are received.

Signed Service Agreement Received by:	Payment Date:
May 30, 2018	July 4, 2018
June 27, 2018	August 2, 2018
July 30, 2018	September 5, 2018

SERVICE AGREEMENT PACKAGE

CMSMs and DSSABs are required to submit their signed amending service agreement to the ministry by **June 27, 2018**. Please note this amendment replaces the amendment sent April 3, 2018.

This package includes the following:

1. 2018 Amended Child Care Allocations (Appendix A)
2. Communications Protocol Requirements: Ontario's Child Care Expansion Plan (Appendix B)
3. Removed or Updated Data Elements (Appendix C)
4. Changes to 2018 Ontario Child Care Service Management and Funding Guideline (Appendix D)
5. 2018 Child Care Amending Agreement No.1 (Attached)
6. Updated 2018 Ontario Child Care Service Management and Funding Guideline (Attached)

For convenience, CMSMs and DSSABs have the choice of submitting their signed service agreement by **email** to: tpa.edu.earlylearning@ontario.ca, or alternatively by regular mail.

Should you choose to submit your signed agreement by regular mail, please send two original signed copies to:

Early Years and Child Care Programs and Service Integration Branch
Ministry of Education
24th Floor, Mowat Block, 900 Bay Street
Toronto, Ontario M7A 1L2

The ministry will email a scanned signed copy or mail a hard copy of the completed agreement back to your CMSM and DSSAB for your records.

Early Years Advisors and Financial Analysts are the ministry contacts for child care therefore please direct any questions or concerns to them; the contact list is available on the [Financial Analysis and Accountability Branch website](#).

For further information on licensed child care funding please refer to the 2018 Child Care and Child and Family Program Service Management and Funding Guideline and the 2018 Technical Paper. Regional meetings will be scheduled to review updates to the guideline and revised reporting requirements.

Ontario is continuing to take action to make licensed child care more affordable and accessible. We look forward to your ongoing partnership as we work to strengthen the early years and child care system for children and families in Ontario.

Sincerely,

Original signed by

Abby Dwosh
Director (A), Early Years and Child Care Programs and Service Integration Branch
Early Years and Child Care Division

Copy: Shannon Fuller, Assistant Deputy Minister, Early Years and Child Care Division
Maxx-Phillippe Hollott, Director (A), Financial Accountability and Data Analysis Branch
Early Years Advisors, Programs and Service Integration Branch
Financial Analysts, Financial Accountability and Data Analysis Branch

Appendix A: 2018 Amended Child Care Allocations

CMSM/DSSAB	Core	Rural	Cost of Living	Language	Indigenous	Capacity	Repairs and Maintenance	Utilization Adjustment	Capping Adjustment	SWW	TWOMO	2018 Total General Allocation	Expansion Plan Year 1	Expansion Plan Year 2	Base Funding for LHCC	ELCC	2018 Total Child Care Allocation	Fee Stabilization Support	Wage Enhancement/ HCECG Allocation	Wage Enhancement/ HCECG Administration	2018 Total Funding
Corporation of the City of Brantford	7,554,704	165,393	279,444	114,578	93,219	69,537	25,379	0	(130,889)	5,161	-	8,176,526	1,627,413	326,350	186,300	814,224	11,130,813	429,169	1,661,336	75,430	13,296,748
City of Cornwall	6,315,448	523,694	217,061	615,242	81,567	48,086	17,527	(7,742)	(228,432)	-	-	7,582,451	1,547,376	407,845	67,275	774,265	10,379,212	245,459	933,217	57,375	11,615,263
City of Greater Sudbury	9,127,084	1,045,804	310,250	2,210,226	158,602	68,177	25,392	0	2,812,717	-	-	15,758,252	2,545,480	689,872	72,450	1,272,900	20,338,954	650,939	2,488,508	148,453	23,626,854
The City of Hamilton	43,973,760	6,928	1,128,839	1,366,343	212,980	245,917	89,559	0	(531,045)	3,406	-	46,496,687	9,065,536	2,124,875	890,100	4,532,030	63,109,228	2,002,280	7,769,030	346,488	73,227,026
Corporation of the City of Kawartha Lakes	4,076,500	729,768	165,145	38,797	20,068	31,833	11,677	0	(45,928)	1,187	-	5,029,047	1,015,391	199,172	-	508,148	6,751,758	170,746	674,670	25,574	7,622,748
Corporation of the City of Kingston	7,626,428	352,502	306,509	198,848	80,272	63,360	22,198	47,245	0	5,230	-	8,702,592	1,726,169	343,557	77,625	862,094	11,712,037	565,575	2,216,875	97,938	14,592,425
Corporation of the City of London	29,734,245	24,357	960,433	797,458	142,418	213,059	77,867	0	(52,830)	-	-	31,897,007	6,092,847	1,468,892	346,725	3,045,232	42,850,703	1,767,719	6,928,973	277,075	51,824,470
City of Ottawa	56,223,907	10,184	3,562,871	11,162,587	391,003	444,089	163,881	5,879,591	(184,257)	19,999	-	77,673,855	13,962,172	3,071,017	4,331,475	6,978,626	106,017,145	4,375,835	16,805,216	855,325	128,053,521
Corporation of the City of Peterborough	7,165,968	412,115	267,596	71,974	64,088	56,141	21,656	311,324	(15,374)	7,786	-	8,363,274	1,586,377	461,707	305,325	792,960	11,509,643	403,089	1,563,451	70,933	13,547,116
Corporation of the City of St. Thomas	5,917,850	357,412	158,477	122,883	22,010	46,603	17,461	0	(199,261)	-	-	6,443,435	1,223,771	508,554	51,750	612,468	8,839,978	265,815	1,028,149	46,967	10,180,909
Corporation of the City of Stratford	3,587,404	400,722	136,753	70,429	19,421	37,957	14,291	135,615	(33,096)	2,670	-	4,372,166	805,933	167,820	20,700	403,390	5,770,009	149,001	567,048	32,599	6,518,657
City of Toronto	257,717,690	777	10,172,960	19,750,417	321,088	1,207,285	446,956	18,561,382	(1,057,511)	-	-	307,121,044	57,417,546	12,896,731	4,792,050	28,671,036	410,898,407	11,072,646	43,038,385	2,052,797	467,062,235
Corporation of the City of Windsor	28,310,998	15,349	812,599	1,227,500	116,524	177,849	65,444	0	(157,829)	-	-	30,568,434	5,789,809	1,206,024	207,000	2,898,295	40,669,562	1,214,299	4,660,080	241,025	46,784,966
Corporation of the County of Bruce	2,539,609	904,291	119,784	54,332	21,363	30,785	11,643	1,611	(3,165)	32,518	-	3,712,771	735,143	144,473	144,900	367,754	5,105,041	194,370	745,743	39,763	6,084,917
Corporation of the County of Dufferin	2,928,308	264,895	114,716	33,668	17,479	30,840	11,358	0	(60,816)	2,708	-	3,343,156	624,629	133,170	41,400	312,808	4,455,163	171,917	669,110	30,164	5,326,354
Corporation of the County of Grey	4,366,281	643,726	165,875	69,660	29,778	37,844	14,106	0	12,504	-	-	5,339,774	1,047,702	331,981	201,825	524,127	7,445,409	291,272	1,126,925	53,706	8,917,312
Corporation of the County of Hastings	7,473,100	601,298	260,891	108,196	88,688	56,480	20,801	169,890	(38,311)	9,043	-	8,750,076	1,698,609	337,970	144,900	850,081	11,781,636	325,914	1,250,145	61,269	13,418,964
Corporation of the County of Huron	2,438,803	829,271	101,316	66,758	-	26,991	10,440	161,931	(22,950)	-	-	3,612,560	662,616	136,292	77,625	331,673	4,820,766	184,380	716,688	28,193	5,750,027
Corporation of the County of Lambton	7,521,700	392,630	242,582	102,142	55,673	52,965	18,683	0	3,742,144	-	-	12,128,519	1,569,773	563,852	72,450	785,434	15,120,028	429,681	1,651,301	79,696	17,280,706
County of Lanark	3,182,635	864,300	118,579	65,954	46,610	26,531	9,940	(40,700)	0	19,171	-	4,293,020	831,192	256,232	139,725	515,906	5,936,075	197,731	756,562	38,769	6,929,137
County of Lennox & Addington	2,702,966	598,665	120,069	35,141	27,836	24,285	8,567	0	(41,372)	-	-	3,476,157	712,020	208,117	119,025	356,493	4,871,812	124,623	475,513	24,826	5,496,774
County of Northumberland	3,584,070	426,453	152,731	43,645	19,421	30,800	11,603	375,610	(2,697)	2,750	-	4,644,386	825,698	167,354	41,400	413,322	6,092,160	171,290	658,519	32,196	6,954,165
County of Oxford	5,401,521	344,791	212,845	76,064	20,068	53,113	19,780	(191,289)	(17,621)	-	-	5,919,272	1,166,034	241,188	82,800	583,299	7,992,593	196,816	740,964	50,916	8,981,289
County of Renfrew	4,474,566	736,847	198,649	135,818	71,209	44,686	16,906	5,526	0	-	-	5,684,207	1,107,918	316,642	56,925	553,768	7,719,460	240,197	933,803	40,313	8,933,773
County of Simcoe	24,313,043	35,123	999,781	502,436	271,889	214,656	78,728	256,804	(563,811)	16,587	-	26,125,236	5,029,336	1,312,944	403,650	2,516,655	35,387,821	1,376,395	5,335,200	259,095	42,358,511
County of Wellington	10,537,625	476,367	433,724	311,545	66,678	107,751	38,869	613,302	(146,215)	8,862	-	12,448,508	2,289,316	1,056,226	217,350	1,144,194	17,155,594	524,938	2,032,717	95,414	19,808,663
District Municipality of Muskoka	2,674,820	848,767	109,503	25,095	29,778	21,177	7,528	(15,335)	(37,871)	4,400	-	3,667,862	727,737	146,188	67,275	364,130	4,973,192	115,658	442,302	25,863	5,557,015
Corporation of the Municipality of Chatham-Kent	6,926,231	462,286	196,557	154,204	51,141	45,906	16,936	74,435	3,728,786	-	-	11,656,482	1,506,083	308,493	-	753,654	14,224,712	299,590	1,155,704	55,617	15,735,623
The Corporation of Norfolk County	4,919,994	698,492	210,810	137,090	36,899	46,753	17,641	(29,219)	(168,878)	-	-	5,869,582	1,191,371	466,515	93,150	595,908	8,216,526	201,193	782,838	29,046	9,229,603
Regional Municipality of Durham	35,166,476	13,380	1,352,532	720,677	167,665	320,777	118,122	2,019,960	(521,380)	27,227	-	39,385,436	7,105,942	2,333,256	424,350	3,557,033	52,806,017	2,635,117	10,333,467	412,006	66,186,607
Regional Municipality of Halton	26,069,057	6,196	1,162,800	882,512	99,693	292,416	106,273	3,268,347	(149,607)	-	-	31,737,687	5,377,925	1,502,787	351,900	2,696,403	41,666,702	3,059,852	11,955,610	529,295	57,211,459
Regional Municipality of Niagara	24,033,407	13,860	904,208	707,704	159,250	180,546	66,196	2,562,485	(144,184)	538	-	28,484,010	5,049,356	1,049,484	419,175	2,526,240	37,528,265	1,195,069	4,561,185	250,340	43,534,859
Regional Municipality of Peel	100,857,082	3,100	5,608,519	6,921,500	150,187	736,016	267,877	0	(4,010,667)	-	-	110,533,614	21,623,376	4,894,634	1,438,650	10,816,011	149,306,285	4,907,862	19,237,532	716,945	174,168,624
Regional Municipality of Waterloo	29,264,242	8,704	1,104,103	1,205,030	137,239	263,813	96,195	1,473,156	(185,432)	1,925	-	33,368,975	6,117,154	1,459,318	2,121,750	3,058,723	46,125,920	1,893,896	7,272,026	337,660	55,629,502
Regional Municipality of York	70,432,291	5,503	4,311,431	6,622,667	83,509	549,370	203,506	330,675	(2,546,453)	15,719	-	80,008,218	15,511,893	3,400,077	517,500	7,766,486	107,204,174	5,535,851	21,678,761	954,147	135,372,933
United Counties of Leeds & Grenville	4,304,685	634,511	189,401	95,420	42,725	36,786	13,792	25,757	(20,367)	15,451	-	5,338,161	1,040,768	207,778	67,275	521,362	7,175,344	311,277	1,200,072	55,179	8,741,872
United Counties of Prescott & Russell	4,122,335	445,883	158,425	1,374,982	46,610	40,490	15,515	(128,468)	(22,508)	-	-	6,053,264	1,185,456	275,649	181,125	593,348	8,288,842	421,782	1,647,791	67,580	10,425,995
Algoma District Services Administration Board	1,753,868	1,640,762	61,679	124,115	11,922	13,757	5,289	206,853	(11,367)	3,352	90,977	3,901,207	707,668	142,174	-	353,961	5,105,010	97,834	366,569	28,600	5,598,013
District of Cochrane Social Services Administration Board	4,110,479	2,230,723	137,549	914,178	102,282	36,438	13,581	(89,869)	0	-	224,289	7,679,650	1,493,111	398,520	93,150	746,570	10,411,001	224,641	854,821	48,863	11,539,326
District of Nipissing Social Services Administration Board	4,639,953	1,809,070	151,796	511,273	82,862	34,519	12,223	0	0	-	55,503	7,297,199	1,454,765	339,234	160,425	727,364	9,978,987	410,661	1,603,804	63,383	12,056,235
District of Parry Sound Social Services Administration Board	1,570,470	2,435,225	73,777	35,534	4,531	13,994	5,286	(6,481)	0	2,671	35,975	4,170,982	815,061	162,766	150,075	407,842	5,706,726	65,306	238,682	20,716	6,031,430
District of Sault Ste Marie Social Services Administration Board	4,384,178	478,203	137,285	116,212	98,129	30,621	11,772	68,174	129,163	-											

Appendix B: Communications Protocol Requirements

All public announcements regarding provincial and federal investments in Ontario's child care and early years system are potential joint communication opportunities for the provincial government, federal government, school boards, the Consolidated Municipal Service Manager/District Social Services Administration Board (CMSM/DSSAB), municipalities and community partners.

Public Communications

Municipalities, school boards, CMSMs and DSSABs, and community partners should not issue a news release or any other public communication directed at media regarding major child care and early years investments, without:

- I. First contacting the Ministry of Education through EYCCinvestments@ontario.ca about your plan to publicly communicate these major child care and early years investments; and
- II. Publicly recognizing the Ministry of Education's role in providing funding; and
- III. Inviting the Minister of Education and the Minister Responsible for Early Years and Child Care to attend any events related to your investment announcement.

The Ministry of Education may also choose to issue its own news release and/or hold events about investments in child care and early years projects, in addition to those prepared by municipalities, school boards, CMSMs and DSSABs, and community partners.

The intent of this protocol is to promote the role of both the Ministry of Education and stakeholders in bringing new child care and early years projects to local communities.

Major Announcements and Events

Important: For all major child care investments the Minister of Education and the Minister Responsible for Early Years and Child Care must be invited as early as possible to the event. Invitations can be sent to EYCCinvestments@ontario.ca with a copy sent to your ministry Early Years Advisor. Municipalities, school boards, CMSMs and DSSABs, and community partners will be notified at least four to six weeks in advance of their opening event as to the Minister's attendance. If the date of your event changes at any time after the Minister has received the invitation, please confirm the change at the email address above.

If the Minister of Education and the Minister Responsible for Early Years and Child Care is unavailable, the invitation may be shared with a government representative who will contact your municipality, school board, CMSM or DSSAB, or community partner to coordinate the details (e.g. joint announcement). Municipalities, school boards, CMSMs and DSSABs, and community partners are not expected to delay their announcements to accommodate the Minister or a Member of Provincial Parliament (MPP); the primary goal is to make sure that the Minister is aware of the announcement opportunity.

Other Events

For all other media-focused public communications opportunities, such as sod turnings for example, an invitation to your local event must be sent to the Minister of Education and the Minister Responsible for Early Years and Child Care by email (EYCCinvestments@ontario.ca) with at least three weeks' notice. Again, please send a copy to your ministry Early Years Advisor. Please note that if the date of your event changes at any time after the Minister has received the invitation, please confirm the change at the email address above.

Municipalities, school boards, CMSMs and DSSABs, and community partners are not expected to delay these "other" events to accommodate the Minister. Only an invitation needs to be sent; a response is not mandatory to proceed.

This communications protocol does not replace our stakeholders' existing partnerships with the Ministry of Education. Regional early years advisors and regional child care licensing staff should still be regarded as primary points of contact for events and should be given updates in accordance with existing processes.

Acknowledgement of Support

The support of the Government of Ontario must be acknowledged in media-focused communications of any kind, written or oral, relating to new investments. Similarly, CMSMs and DSSABs announcements related to funding received through the ELCC must clearly acknowledge that the contributions were made by the Province of Ontario and the Government of Canada. This acknowledgment could include but is not limited to, any report, announcement, speech, advertisement, publicity, promotional material, brochure, audio-visual material, web communications or any other public communications. For minor interactions on social media, or within social media such as Twitter, etc. where there is a limited restriction on content, municipalities, school boards, CMSMs and DSSABs, and community partners are not required to include government acknowledgement. In addition, when engaged in reactive communications (e.g., media calls) municipalities, school boards, CMSMs and DSSABs, and community partners do not have to acknowledge government funding; however, if possible, such an acknowledgement is appreciated.

Appendix C: Removed or Updated Data Elements

Financial and service data reporting requirements that have been removed or consolidated effective in 2018:

STATUS	DATA ELEMENTS	DETAILS	PAGE
Financial Data			
1. Updated	Expenditure data by age group will now be reported in three age categories: 1. 0-4 (infant to preschoolers) 2. 4-6 (kindergarten) 3. 6 and up (school aged)	Previously collected in 5 age categories (infant, toddlers, preschoolers, kindergarten, and school aged).	104
2. Removed	Age group expenditure reporting is not required for Small Water Works and Pay Equity.		NA
3. Removed	2018 financial estimates submissions are not required.		NA
4. Removed	Total adjusted gross expenditures is no longer required by priority for the Expansion Plan and ELCC funding.		NA
Service Data			
Fee Subsidy Expense			
5. Updated	Consolidated reporting for general allocation, ELCC, Expansion Plan and the Journey Together fee subsidy data by income level for number of total number of children served and average monthly number of children served, Only to be collected in Financial Statements.	Previously, income level data was collected separately for each initiative and required in each financial submission.	113
6. Removed	Per diem rates paid by CMSM/DSSAB (minimum, maximum and average – full and part-time).		NA

STATUS	DATA ELEMENTS	DETAILS	PAGE
7. Removed	Staffing information for direct delivery of services (i.e. Schedule 2.1 in EFIS).		NA
8. Removed	Fees charged by licensees (centre and/or home-based) that hold purchase of service agreements with the CMSM or DSSAB (minimum, maximum and average – full and part-time).		NA
Child Care Expansion Plan			
9. Removed	Income level reporting on number of children served and average monthly number of children served is consolidated into one aggregate number.	Previously income level data was required by initiative.	NA
10. Removed	Average Percentage Decrease in Child Care Fees.		NA
11. Removed	Number of Children Served – Fee Subsidy by Age Group	Only the total number of children served will be collected.	NA
Canada-Ontario Early Learning and Child Care Agreement			
12. Removed	Income level reporting on number of children served and average monthly number of children served is consolidated into one aggregate number.	Previously income level data was required by initiative.	NA
13. Removed	Average Percentage Decrease in Child Care Fees.		NA
14. Removed	Number of Children Served – Fee Subsidy by Age Group	Only the total number of children served will be collected.	NA
The Journey Together			
15. Removed	Income level reporting on number of	Previously income level data	NA

STATUS	DATA ELEMENTS	DETAILS	PAGE
	children served and average monthly number of children served is consolidated into one aggregate number.	was required by initiative.	
General Operating Expense			
16. Removed	SNR agencies receiving general operating funding.	Expenditures supporting SNR agencies should be reported under Special Needs Resourcing.	NA
17. Removed	Number of Registered Early Childhood Educator (RECE) FTEs		NA
18. Removed	Number of Director-Approved FTEs		NA
19. Removed	Number of FTEs without an RECE		NA
20. Removed	Number of FTE Non-Program Staff		NA
Administration Expense			
21. Removed	Removed from Estimates and Revised Estimates: Number of full-time equivalent staff by position.	Reporting required only in Financial Statements only.	NA
22. Removed	Removed from Estimates and Revised Estimates: Number of staff (head count) by position.	Reporting required in Financial Statements only.	NA
23. Removed	Removed from Estimates and Revised Estimates: Total salaries associated with each position type.	Reporting required in Financial Statements only.	NA
24. Removed	Removed from Estimates and Revised Estimates: Total benefits of staff	Reporting required in Financial Statements only.	NA
Repairs and Maintenance Expense			
25. Removed	Number of licensed spaces supported for repairs and maintenance.		NA

STATUS	DATA ELEMENTS	DETAILS	PAGE
Wage Enhancement/Home Child Care Enhancement Grant			
26. Removed	Number of Ineligible RECEs, Supervisors, and non-RECEs		NA
27. Removed	Number of Ineligible Home Visitors		NA
28. Removed	Number of Ineligible Home Child Care Providers		NA
29. Removed	Number of Centre-Based Child Care Licensees Receiving Wage Enhancement	Information on number of licensees/head offices that have or will receive wage enhancement funding is removed	NA

Appendix D: Changes to 2018 Ontario Child Care Service Management and Funding Guideline

FROM	TO	PAGE
Introduction		
1. N/A	<ul style="list-style-type: none"> • (NEW) Information on LHCC base funding added • Information on the Child Care Funding Formula has been removed. Funding Formula details can be found in the Technical Paper (Appendix D). 	8
Ministry Business Practice Requirements		
2. N/A	<ul style="list-style-type: none"> • Updated financial reporting due dates. • Financial flexibility associated with LHCC Base Funding added. • Clarification on accounting basis for capital expenditures. 	9
Child Care Expansion Plan		
3. Information included on the ongoing commitment to support the first year of expansion targets.	<ul style="list-style-type: none"> • Updated to reflect the second year of the expansion plan 	24
4. N/A	<ul style="list-style-type: none"> • Clarification on 2017 carry-forward provisions. 	25
Canada-Ontario Early Learning and Child Care Agreement		
5. N/A	<ul style="list-style-type: none"> • Clarification on 2017 carry-forward provisions. • Clarification under enveloped allocation. • Clarification on municipal contributions. 	30
The Journey Together		
6. N/A	<ul style="list-style-type: none"> • Clarification on expenditure timelines for projects with approved capital funding. • Clarification on reporting requirements for joint Child Care and EarlyON projects. 	39
Fee Stabilization Support		
7. N/A	<ul style="list-style-type: none"> • Updated with information on additional investment announced in EYCC2 memo. 	43

FROM	TO	PAGE
Camps and “Children’s Recreation Programs” (Authorized Recreation) Expense		
8. N/A	<ul style="list-style-type: none"> Updated to align language with the regulatory amendments effective July 1, 2018. 	58
General Operating Expense		
9. N/A	<ul style="list-style-type: none"> Clarification on eligibility of board operated extended day programs. Updated to align language with the regulatory amendments effective July 1, 2018. (NEW) Information on LHCC base funding 	62
Wage Enhancement/Home Child Care Enhancement Grant		
10. Wage enhancement/HCCE G entitlements submitted through Estimates reporting.	<ul style="list-style-type: none"> Wage enhancement/HCCEG entitlements submitted through Revised Estimates reporting. 	95