

Ministry of Education
Early Years and Child Care
Programs and Service Integration
Branch
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Toronto ON M7A 1L2

Ministère de l'Éducation
Direction de l'intégration des
programmes et des services pour la
petite enfance et la garde d'enfants
900, rue Bay
Édifice Mowat, 24 étage
Queen's Park
Toronto ON M7A 1L2



2017: EYCC17

MEMORANDUM TO: Chief Administrative Officers, CMSMs and DSSABs
General Managers/Commissioners, CMSMs and DSSABs
Children's Service Managers, CMSMs and DSSABs

FROM: Julia Danos
Director, Early Years and Child Care Programs and
Service Integration Branch
Early Years and Child Care Division
Ministry of Education

DATE: **November 30, 2017**

SUBJECT: **2018 Preliminary Child Care Allocations**

We are pleased to provide the 2018 preliminary child care allocations for Consolidated Municipal Service Managers (CMSMs) and District Social Services Administration Boards (DSSABs).

To support ongoing expansion, the government is investing approximately \$1.58 billion in child care in 2018 which includes:

- \$1.26 billion general child care funding including the ongoing year 1 Child Care Expansion Plan funding of \$200 million;
 - Details of year 2 Child Care Expansion Plan investments and targets will be shared in 2018.
- \$100 million Canada-Ontario Early Learning and Child Care (ELCC) Agreement funding;
- \$203 million ongoing Wage Enhancement/Home Child Care Enhancement Grant (HCCEG) funding; and,
- \$12.5 million for Fee Stabilization Support (January to March 2018).

The government announced an investment of up to \$70 million over the next two years (including capital investments) for The Journey Together: Ontario's Commitment to Reconciliation with Indigenous Peoples (The Journey Together) to increase the number of culturally relevant licensed child care spaces and child and family programs off-reserve for Indigenous children and families beginning in 2018.

NEW

A. Fee Stabilization Support

As announced on October 26th in memo EYCC11 - Child Care Funding Update, the Ministry of Education recognizes that increasing operating pressures may lead to increases in child care fees. To support improved wages for the licensed child care workforce, affordability for families, and to address potential fee increases, the ministry will provide CMSMs, DSSABs and First Nations \$12.7 million in incremental funding for the first quarter of 2018, to support licensed child care staff earning under \$14 an hour as of December 31, 2017.

Funding for Fee Stabilization Support has been allocated to CMSMs and DSSABs based on their proportionate share of the total 2017 wage enhancement allocations. There are no municipal cost sharing requirements associated with this investment and CMSMs and DSSABs are permitted to use up to 10 per cent of this allocation on administration. This funding is available to all licensed child care centres and agencies, regardless of auspice.

The objective of Fee Stabilization Support funding is to stabilize licensed child care fees in Ontario. Funding must be used to increase wages in licensed centres and licensed home child care agencies for staff earning less than \$14 per hour (excluding wage enhancement), as of December 31, 2017. Licensees receiving Fee Stabilization Support must demonstrate the percentage change in child care fee increases avoided in 2018, as compared to December 31, 2017.

B. The Journey Together: Ontario's Commitment to Reconciliation with Indigenous Peoples

Approved projects to increase the number of culturally relevant licensed child care and child and family programs off-reserve for Indigenous children and families will be included in the program description and budget schedules of your service agreement.

A separate memo will be sent to CMSMs and DSSABs that submitted a proposal communicating decisions regarding The Journey Together funding.

UPDATES

C. Prioritizing Not for Profit Operators

The For Profit Percentage Threshold is included in service agreements to maintain funding to for-profit entities at or below 2015 expenditure levels. This threshold is based on CMSMs and DSSABs expenditures on for-profit operators in 2015 and applies to all child care funding except Wage Enhancement and Fee Stabilization Support. The ministry recognizes that a number of communities in Ontario are served by for-profit child care operators and will continue to work with CMSMs and DSSABs through this transition to meet the thresholds. CMSMs and DSSABs may revise the threshold in their service agreement to reflect 2016 expenditure data by working with their ministry Early Years Advisor and Financial Analyst.

D. ELCC Carry Forward Provision

CMSMs and DSSABs have the ability to carry forward 10 per cent of the 2018 ELCC funding allocation to December 31, 2019.

E. Child Care Funding Formula

As part of our annual process, the ministry has updated the 2018 child care funding formula for the general allocation with revised data elements including the Ministry of Finance's population projections, Ontario Works Caseloads, and Low Income Cut-Off (LICO) data. Changes to LICO data (2006 to 2011 data) are now fully phased in.

F. Wage Enhancement/HCCEG

Salary Cap

To align with adjustments to the salary and wages of the school-based ECE grid according to 2014-17 central labour agreements and extensions, the current salary cap of \$26.68 will be increased in 2018 by approximately 1.5 per cent to **\$27.07** per hour. The daily fees cap for HCCEG will also increase in 2018 from \$266.80 to **\$270.70** per day for full HCCEG and from \$160.08 to **\$162.42** for partial HCCEG.

Centres and Agencies that Open in 2018

To support recruitment and the increase of eligible staff and home child care providers as a result of the Child Care Expansion Plan, ELCC and the Journey Together, centres and agencies that open in 2018 will be eligible for wage enhancement/HCCEG once they begin operations.

Application Forms

The ministry will not provide an updated application template this year as a result of limited changes to the program in 2018. CMSMs and DSSABs can continue to use the application form template shared in 2017. Please ensure the increases to the 2018 wage cap for eligibility and requirements outlined in the 2018 Child Care Service

Management and Funding Guideline are reflected in the application forms. As previously communicated, the ministry will no longer issue a reconciliation template.

2018 REPORTING REQUIREMENTS

2018 Estimates

CMSMs and DSSABs are required to submit 2018 Estimates submissions by **March 30, 2018** in EFIS 2.0. Further information about this submission will be available in January 2018.

Contractual Service Targets

2018 Service Agreements

Consistent with 2017, the ministry requires CMSMs and DSSABs to set contractual service targets for fee subsidy, Ontario Works and special needs resourcing.

Child care expansion plan funding of \$200 million and ELCC funding of \$100 million included in your 2018 service agreement is provided to sustain year one's committed targets (the total commitment agreed upon in your 2017 agreement). As a result, CMSMs and DSSABs are required to confirm their sustained targets for child care expansion and ELCC, as well as report information should funding allow for targets to be exceeded. Year two targets and allocations for the child care expansion plan will be announced in 2018.

2017 Service Agreement Amendments

CMSMs and DSSABs have the opportunity to revise the distribution of their ELCC and child care expansion targets from 2017 to 2018 if needed. Revised target information must be provided to the ministry by March 30th, 2018. Early Years Advisors will schedule meetings with CMSMs and DSSABs to discuss all targets.

Cash Flow in 2018

Monthly cash flow for operating funding will continue to be based on the 2017 Revised Estimates submission entitlement until 2018 signed service agreements and Estimates submissions are received.

Monthly cash flow will be updated to reflect your 2018 allocation once the signed 2018 service agreement and Estimates submission are received by the ministry.

Signed Service Agreement and Estimates Submission Received by:	Payment Date:
March 30, 2018	May 2, 2018
April 30, 2018	June 4, 2018
May 31, 2018	July 4, 2018

SERVICE AGREEMENT PACKAGE

The 2018 preliminary service agreement package includes:

1. 2018 Preliminary Child Care Allocations (Appendix A)
2. Communications Protocol Requirements (Appendix B)
3. 2018 Ontario Child Care Service Management and Funding Guideline (including the 2018 Child Care Funding Technical Paper). Please refer to Appendix C for a listing of changes in the guideline from the previous year.

The ministry will release 2018 Preliminary Child Care Service Agreements shortly. CMSM and DSSAB are to submit their signed service agreement to the ministry by **February 28, 2018**.

For convenience, CMSMs and DSSABs have the choice of submitting their signed service agreement by **email** to: tpa.edu.earlylearning@ontario.ca, or alternatively by regular mail.

Should you choose to submit your signed agreement by regular mail, please send two original signed copies to:

Julia Danos, Director
 Early Years and Child Care Programs and Service Integration
 Ministry of Education
 24th Floor, Mowat Block, 900 Bay Street
 Toronto, Ontario M7A 1L2

The ministry will email a scanned signed copy or mail a hard copy of the completed agreement back to your CMSM and DSSAB for your records.

As in previous years, in areas designated under the *French Language Services Act* (FLSA), CMSMs and DSSABs must meet the FLSA requirements outlined in their service agreement. Where the CMSM or DSSAB is not at full capacity, it is required to submit a plan to the ministry to build capacity. The 2018 plans are due to the ministry by **June 29, 2018**.

Early Years Advisors and Financial Analysts are the ministry contacts for child care. Please direct any questions or concerns to your existing contacts at the ministry; the contact list is available on the [Financial Analysis and Accountability Branch website](#).

For further information on child care funding including Fee Stabilization Support funding and The Journey Together please refer to the 2018 Child Care Service Management and Funding Guideline included in this package. Regional meetings will be scheduled to review updates to the guideline.

Your ongoing partnership is critical in providing child care across the province. We look forward to our continued collaboration as we work to strengthen the early years and child care system for children and families in Ontario.

Sincerely,

Original signed by

Julia Danos
Director, Early Years and Child Care Programs and Service Integration Branch
Early Years and Child Care Division

Copy: Shannon Fuller, Assistant Deputy Minister, Early Years and Child Care Division
Early Years Advisors, Programs and Service Integration Branch
Financial Analysts, Financial Accountability and Data Analysis Branch

Appendix A: 2018 Child Care Allocations

CMSM/DSSAB	Core	Rural	Cost of Living	Language	Indigenous	Capacity	Repairs and Maintenance	Utilization Adjustment	Capping Adjustment	SWW	TWOMO	2018 Total General Allocation	Expansion Plan	ELCC	2018 Total Child Care Allocation	Fee Stabilization Support (Jan - Mar)	Wage Enhancement/ HCCEG Allocation	Wage Enhancement/ HCCEG Administration	2018 Total Funding
Corporation of the City of Brantford	7,488,376	163,941	276,991	113,572	92,401	68,927	25,379	9,229	(137,442)	5,161	-	8,106,534	1,627,413	814,224	10,548,171	107,268	1,661,336	75,430	12,392,206
City of Cornwall	6,260,001	519,096	215,155	609,840	80,851	47,664	17,527	(7,742)	(243,172)	-	-	7,499,220	1,547,376	774,265	9,820,861	61,351	933,217	57,375	10,872,804
City of Greater Sudbury	9,046,952	1,036,622	307,526	2,190,821	157,210	67,579	25,392	0	2,926,151	-	-	15,758,251	2,545,480	1,272,900	19,576,631	162,698	2,488,508	148,453	22,376,291
The City of Hamilton	43,587,688	6,867	1,118,928	1,354,347	211,110	243,758	89,559	0	(545,534)	3,406	-	46,070,130	9,065,536	4,532,030	59,667,696	500,458	7,769,030	346,488	68,283,672
Corporation of the City of Kawartha Lakes	4,040,710	723,361	163,695	38,457	19,892	31,554	11,677	0	(46,492)	1,187	-	4,984,039	1,015,391	508,148	6,507,578	42,677	674,670	25,574	7,250,500
Corporation of the City of Kingston	7,559,471	349,408	303,818	197,102	79,567	62,804	22,198	45,867	0	5,230	-	8,625,465	1,726,169	862,094	11,213,728	141,362	2,216,875	97,938	13,669,903
Corporation of the City of London	29,473,190	24,143	952,001	790,456	141,168	211,189	77,867	0	(35,591)	-	-	31,634,423	6,092,847	3,045,231	40,772,502	441,831	6,928,973	277,075	48,420,380
City of Ottawa	55,730,284	10,094	3,531,590	11,064,584	387,570	440,190	163,881	5,708,145	(137,755)	19,999	-	76,918,583	13,962,172	6,978,626	97,859,381	1,093,714	16,805,216	855,325	116,613,636
Corporation of the City of Peterborough	7,103,053	408,497	265,247	71,342	63,526	55,648	21,656	302,246	(10,496)	7,786	-	8,288,504	1,586,377	792,960	10,667,841	100,750	1,563,451	70,933	12,402,975
Corporation of the City of St. Thomas	5,865,894	354,274	157,085	121,804	21,817	46,194	17,461	0	(212,242)	-	-	6,372,288	1,223,771	612,468	8,208,527	66,439	1,028,149	46,967	9,350,081
Corporation of the City of Stratford	3,555,908	397,204	135,553	69,811	19,250	37,623	14,291	155,345	(34,631)	2,670	-	4,353,024	805,933	403,391	5,562,347	37,242	567,048	32,599	6,199,236
City of Toronto	255,455,035	770	10,083,645	19,577,016	318,269	1,196,685	446,956	18,020,141	(909,635)	-	-	304,188,883	57,417,546	28,671,035	390,277,465	2,767,542	43,038,385	2,052,797	438,136,190
Corporation of the City of Windsor	28,062,439	15,214	805,465	1,216,723	115,501	176,287	65,444	0	(150,659)	-	-	30,306,415	5,789,809	2,898,295	38,994,519	303,507	4,660,080	241,025	44,199,131
Corporation of the County of Bruce	2,517,313	896,351	118,732	53,855	21,175	30,515	11,643	1,564	(919)	32,518	-	3,682,748	735,143	367,754	4,785,644	48,582	745,743	39,763	5,619,731
Corporation of the County of Dufferin	2,902,599	262,570	113,708	33,372	17,325	30,570	11,358	0	(63,838)	2,708	-	3,310,372	624,629	312,809	4,247,809	42,970	669,110	30,164	4,990,053
Corporation of the County of Grey	4,327,947	638,074	164,419	69,048	29,517	37,512	14,106	0	0	12,504	-	5,293,127	1,047,702	524,127	6,864,957	72,802	1,126,925	53,706	8,118,389
Corporation of the County of Hastings	7,407,489	596,019	258,600	107,246	87,909	55,984	20,801	164,936	(35,397)	9,043	-	8,672,632	1,698,609	850,083	11,221,321	81,460	1,250,145	61,269	12,614,196
Corporation of the County of Huron	2,417,391	821,991	100,426	66,172	-	26,754	10,440	159,448	(22,397)	-	-	3,580,225	662,616	331,674	4,574,515	46,085	716,688	28,193	5,365,481
Corporation of the County of Lambton	7,455,662	389,183	240,452	101,246	55,184	52,500	18,683	0	3,815,609	0	-	12,128,519	1,569,773	785,434	14,483,725	107,396	1,651,301	79,696	16,322,118
County of Lanark	3,154,693	856,712	117,538	65,375	46,200	26,298	9,940	(40,700)	0	19,171	-	4,255,228	831,192	415,906	5,502,326	49,422	756,562	38,769	6,347,078
County of Lennox & Addington	2,679,236	593,409	119,015	34,833	27,592	24,071	8,567	0	(42,602)	-	-	3,444,121	712,020	356,493	4,512,634	31,149	475,513	24,826	5,044,122
County of Northumberland	3,552,603	422,709	151,390	43,262	19,250	30,530	11,603	364,657	0	2,750	-	4,598,755	825,698	413,322	5,837,775	42,813	658,519	32,196	6,571,303
County of Oxford	5,354,097	341,764	210,976	75,396	19,892	52,646	19,780	(191,289)	(14,977)	-	-	5,868,285	1,166,034	583,298	7,617,617	49,193	740,964	50,916	8,458,690
County of Renfrew	4,435,282	730,378	196,905	134,625	70,584	44,294	16,906	13,523	0	-	-	5,642,496	1,107,918	553,769	7,304,183	60,036	933,803	40,313	8,338,335
County of Simcoe	24,099,584	34,814	991,004	498,025	269,520	212,771	78,728	395,991	(606,215)	16,587	-	25,990,792	5,029,336	2,516,655	33,536,783	344,022	5,335,200	259,095	39,475,099
County of Wellington	10,445,109	472,184	429,916	308,810	66,092	106,805	38,869	595,418	(149,485)	8,862	-	12,322,582	2,289,316	1,144,195	15,756,092	131,205	2,032,717	95,414	18,015,429
District Municipality of Muskoka	2,651,336	841,315	108,542	24,874	29,517	20,991	7,528	(9,935)	(39,078)	4,400	-	3,639,490	727,737	364,130	4,731,356	28,908	442,302	25,863	5,228,430
Corporation of the Municipality of Chatham-Kent	6,865,422	458,227	194,831	152,850	50,692	45,503	72,264	3,799,757	-	-	-	11,656,481	1,506,083	753,654	13,916,219	74,881	1,155,704	55,617	15,202,421
The Corporation of Norfolk County	4,876,799	692,360	208,960	135,887	36,575	46,342	17,641	(29,219)	(179,581)	-	-	5,805,764	1,191,371	595,908	7,593,043	50,287	782,838	29,046	8,455,214
Regional Municipality of Durham	34,857,729	13,262	1,340,657	714,349	166,193	317,961	118,122	1,961,059	(536,724)	27,227	-	38,979,835	7,105,942	3,557,033	49,642,810	658,632	10,333,467	412,006	61,046,914
Regional Municipality of Halton	25,840,181	6,141	1,152,592	874,764	98,818	289,849	106,273	3,173,043	(135,734)	-	-	31,405,927	5,377,925	2,696,403	39,480,255	764,792	11,955,610	529,295	52,729,952
Regional Municipality of Niagara	23,822,404	13,738	896,270	701,490	157,851	178,961	66,196	2,487,764	(133,170)	538	-	28,192,041	5,049,356	2,526,240	35,767,637	298,700	4,561,185	250,340	40,877,862
Regional Municipality of Peel	99,971,598	3,073	5,559,279	6,860,733	148,868	729,554	267,877	0	(4,285,038)	-	-	109,255,943	21,623,376	10,816,012	141,695,330	1,226,691	19,237,532	716,945	162,876,498
Regional Municipality of Waterloo	29,007,314	8,627	1,094,409	1,194,451	136,035	261,497	96,195	1,430,200	(176,422)	1,925	-	33,054,231	6,117,154	3,058,723	42,230,108	473,368	7,272,026	337,660	50,313,161
Regional Municipality of York	69,813,925	5,454	4,273,579	6,564,523	82,776	544,547	203,506	777,731	(2,749,136)	15,719	-	79,532,622	15,511,893	7,766,486	102,811,002	1,383,653	21,678,761	954,147	126,827,563
United Counties of Leeds & Grenville	4,266,891	628,940	187,738	94,583	42,350	36,463	13,792	25,006	(18,458)	15,451	-	5,292,756	1,040,768	521,363	6,854,888	77,802	1,200,072	55,179	8,187,940
United Counties of Prescott & Russell	4,086,142	441,969	157,034	1,362,910	46,200	40,135	15,515	(128,468)	(20,239)	-	-	6,001,199	1,185,456	593,348	7,780,003	105,422	1,647,791	67,580	9,600,796
Algoma District Services Administration Board	1,738,470	1,626,357	61,137	123,025	11,817	13,637	5,289	200,821	(9,419)	3,352	90,977	3,865,462	707,668	353,961	4,927,092	24,453	366,569	28,600	5,346,714
District of Cochrane Social Service Administration Board	4,074,391	2,211,138	136,341	906,152	101,384	36,119	13,581	(56,806)	0	-	224,289	7,646,588	1,493,111	746,570	9,886,270	56,148	854,821	48,863	10,846,101
District of Nipissing Social Services Administration Board	4,599,216	1,793,187	150,464	506,784	82,134	34,216	12,223	0	0	-	55,503	7,233,727	1,454,765	727,364	9,415,856	102,492	1,603,804	63,383	11,185,536
District of Parry Sound Social Services Administration Board	1,556,682	2,413,844	73,129	35,222	4,492	13,871	5,286	0	0	2,671	35,975	4,141,172	815,061	407,843	5,364,076	16,323	238,682	20,716	5,639,796
District of Sault Ste Marie Social Services Administration Board	4,345,687	474,004	136,080	115,192	97,267	30,352	11,772	66,186	177,197	-	135,157	5,588,895	1,054,948	527,757	7,171,600	57,650	886,034	41,342	8,156,627
District of Timiskaming Social Services Administration Board	1,678,696	2,523,791	55,008	194,850	31,442	12,790	4,802	0	1,177,625	-	43,153	5,722,158	883,013	441,639	7,046,810	39,080	609,936	25,358	7,721,184
Kenora District Services Board	2,816,446	1,919,435	122,889	68,453	98,818	43,977	16,993	21,854	0	-	269,524	5,378,388	990,193	494,973	6,863,555	14,433	202,391	29,869	7,110,247
Manitoulin-Sudbury District Social Services Administration Board	1,361,074	2,695,372	57,460	146,543	28,234	12,834	5,024	150,748	(133,227)	-	104,976	4,429,037	841,367	420,859	5,691,263	21,852	338,957	13,534	6,065,607
Rainy River District Social Services Administration Board	767,565	1,793,698	33,420	9,680	21,175	8,799	3,347	28,079	(80,635)	-	68,163	2,653,292	525,752	262,983	3,442,026	11,130	174,108	6,	

Appendix B: Communications Protocol Requirements

All public announcements regarding provincial and federal investments in Ontario's child care and early years system are potential joint communication opportunities for the provincial government, federal government, school boards, the Consolidated Municipal Service Manager/District Social Services Administration Board (CMSM/DSSAB), municipalities and community partners.

Public Communications

Municipalities, school boards, CMSMs and DSSABs, and community partners should not issue a news release or any other public communication directed at media regarding major child care and early years investments, without:

- i) First contacting the Ministry of Education through EYCCinvestments@ontario.ca about your plan to publicly communicate these major child care and early years investments; and
- ii) Publicly recognizing the Ministry of Education's role in providing funding; and
- iii) Inviting the Minister Responsible for Early Years and Child Care to attend any events related to your investment announcement.

The Ministry of Education may also choose to issue its own news release and/or hold events about investments in child care and early years projects, in addition to those prepared by municipalities, school boards, CMSMs and DSSABs, and community partners. The intent of this protocol is to promote the role of both the Ministry of Education and stakeholders in bringing new child care and early years projects to local communities.

Major Announcements and Events

Important: For all major child care investments the Minister Responsible for Early Years and Child Care must be invited as early as possible to the event. Invitations can be sent to EYCCinvestments@ontario.ca with a copy sent to your ministry Early Years Advisor/ Education Officer. Municipalities, school boards, CMSMs and DSSABs, and community partners will be notified at least four to six weeks in advance of their opening event as to the Minister's attendance. If the date of your event changes at any time after the Minister has received the invitation, please confirm the change at the email address above.

If the Minister Responsible for Early Years and Child Care is unavailable, the invitation may be shared with a government representative who will contact your municipality, school board, CMSM or DSSAB, or community partner to coordinate the details (e.g. joint announcement). Municipalities, school boards, CMSMs and DSSABs, and community partners are not expected to delay their announcements to accommodate the Minister or a Member of Provincial Parliament (MPP); the primary goal is to make sure that the Minister is aware of the announcement opportunity.

Other Events

For all other media-focused public communications opportunities, such as sod turnings for example, an invitation to your local event must be sent to the Minister Responsible for Early Years and Child Care by email (EYCCinvestments@ontario.ca) with at least three weeks' notice. Again, please send a copy to your ministry Early Years Advisor/ Education Officer. Please note that if the date of your event changes at any time after the Minister has received the invitation, please confirm the change at the email address above.

Municipalities, school boards, CMSMs and DSSABs, and community partners are not expected to delay these “other” events to accommodate the Minister. Only an invitation needs to be sent; a response is not mandatory to proceed.

This communications protocol does not replace our stakeholders’ existing partnerships with the Ministry of Education. Regional early years advisors and regional child care licensing staff should still be regarded as primary points of contact for events and should be given updates in accordance with existing processes.

Acknowledgement of Support

The support of the Government of Ontario must be acknowledged in media-focused communications of any kind, written or oral, relating to the expansion plan and The Journey Together. Similarly, CMSMs and DSSABs announcements related to funding received through the ELCC must clearly acknowledge that the contributions were made by the Province of Ontario and the Government of Canada. This acknowledgment could include but is not limited to, any report, announcement, speech, advertisement, publicity, promotional material, brochure, audio-visual material, web communications or any other public communications. For minor interactions on social media, or within social media such as Twitter, etc. where there is a tight restriction on content, municipalities, school boards, CMSMs and DSSABs, and community partners are not required to include government acknowledgement. In addition, when engaged in reactive communications (e.g., media calls) municipalities, school boards, CMSMs and DSSABs, and community partners do not have to acknowledge government funding; however, if possible, such an acknowledgement is appreciated.

Appendix C: Changes to 2018 Ontario Child Care Service Management and Funding Guideline

FROM	TO	Page
Initiatives		
1. N/A	<ul style="list-style-type: none"> (NEW) Detailed information for the Journey Together: Ontario's Commitment to Reconciliation with Indigenous Peoples (The Journey Together) investment is available in section 5 of the guideline. 	40-43
2. N/A	<ul style="list-style-type: none"> (NEW) Detailed information for the Fee Stabilization Support investment is available in section 6 of the guideline. 	44-45
3. Section 8: Child and Family Programs	<ul style="list-style-type: none"> Information on Child and Family Programs has been removed. (Refer to Ontario Early Years Child and Family Centres Business Practices and Funding Guidelines for Service System Managers) 	N/A
Introduction		
4. N/A	<ul style="list-style-type: none"> Revised to include information on new ministry initiatives. 	3
5. 100% allocations provided under the authority of the <i>Ministry of Community and Social Services Act</i> .	<ul style="list-style-type: none"> Authority for 100% provincial funding is provided under the CCEYA. 	7
6. For Profit Maximum percentage Threshold The threshold was determined based on 2015 expenditures that each CMSM and DSSAB directed towards for-profit programs.	<ul style="list-style-type: none"> CMSMs and DSSABs may revise the threshold to reflect 2016 expenditure data by working with their ministry Early Years Advisor and Financial Analyst. 	8
Business Practice Requirements		
7. Estimates reporting suspended for 2017.	<ul style="list-style-type: none"> Estimates, Revised Estimates and Financial Statements required. 	12
8. CMSMs and DSSABs were permitted to file system	<ul style="list-style-type: none"> Effective January 1, 2018, the miscellaneous category will no longer be available for previously categorized system needs expenditures. 	21

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needs expenses under miscellaneous in EFIS.		
9. N/A	<ul style="list-style-type: none"> The ministry encourages service system managers working with multi-site operators that are located in more than one CMSM or DSSAB region to work together to align reporting policies and procedures 	25
Child Care Expansion Plan		
10. Information on the first year of the initiative.	<ul style="list-style-type: none"> <i>Note:</i> Information included in the 2018 preliminary child care allocations, guidelines and service agreements is related to the ongoing commitment to support the first year of expansion targets. Information on the second year of the expansion plan initiative will be shared in 2018. 	26
Canada-Ontario Early Learning and Child Care Agreement		
11. N/A	<ul style="list-style-type: none"> Updated with information on “family age grouping”. 	34
12. Information on the first year of the initiative	<ul style="list-style-type: none"> CMSMs and DSSABs can carry forward 10% of their 2018 allocation to be spent by December 31, 2019. 	35
13. N/A	<ul style="list-style-type: none"> Clarification that incremental expenditures refers to additional expenditures above the previous year’s provincial funding and required municipal cost share. 	36
Capacity Building		
14. Includes information on <i>How Does Learning Happen? Ontario’s Pedagogy for the Early Years</i>	<ul style="list-style-type: none"> Updated with additional language to reflect HDLH pedagogy. 	78
Wage Enhancement/Home Child Care Enhancement Grant		
15. Hourly wage maximum of \$26.68/hour for wage enhancement and \$266.80/day for full HCCEG (\$160.08 for partial HCCEG).	<ul style="list-style-type: none"> Hourly wage maximum of \$27.07 per hour for wage enhancement and \$270.70 per day for full HCCEG (\$162.42 for partial HCCEG). 	92
16. Licensed centres or agencies that are created in	<ul style="list-style-type: none"> Newly opened centres and agencies are eligible to apply for wage enhancement/HCCEG funding. 	92

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2017 will only be eligible to apply in 2018.		
17. Sample application forms provided by the ministry to determine eligibility and entitlement calculations.	<ul style="list-style-type: none"> Beginning in 2018, sample application forms will no longer be provided. 	94
18. Wage enhancement/HCCEG entitlements submitted through Estimates reporting.	<ul style="list-style-type: none"> If required, CMSMs/DSSABs can submit a revised entitlement to the ministry through their Revised Estimates submission. 	95
Reporting Requirements		
19. Total adjusted gross expenditure is required to be reported by auspice and by priority.	<ul style="list-style-type: none"> Total adjusted gross expenditure is required to be reported by auspice, by priority and by type of setting (i.e. centre or home-based). 	104
Child Care Funding Formula: Technical Paper		
20. Provided as a separate document.	<ul style="list-style-type: none"> Child Care Funding Formula: Technical Paper appended to the guideline (see appendix D). 	151
Name Changes		
21. Child Care and Child and Family Program Service Management and Funding	<ul style="list-style-type: none"> Now titled Ontario Child Care Service Management and Funding Guideline. 	
22. Child Care Advisors	<ul style="list-style-type: none"> Now referred to as Early Years Advisors. 	
23. Ontario Early Years Child and Family Centres.	<ul style="list-style-type: none"> Now referred to as EarlyON Child and Family Centres 	
24. Base Funding	<ul style="list-style-type: none"> Now referred to as General Allocation. 	