

2014-2015 Family Support Program Revised Estimates Submission - Ministry of Education

Fiscal Year:

Reporting Deadline:

Name of Recipient:

Please ensure the name of your entity is accurate in this field.

CERTIFICATION:

I hereby attest that the above named Recipient is:

- * In compliance with the 2014-15 service agreement between the Recipient and the Ministry of Education;
 - * Projecting to incur the expenditures as indicated in this submission document;
 - * Projecting to provide the level of service as indicated in this submission document.
- * If you have selected **NO**, you are **NOT FULLY IN COMPLIANCE** with the statements mentioned above, i.e.: 1) service agreement, 2) financial summary, or 3) other.

Select "YES/NO" based on your compliance with all of the statements on the left.

Please click & select:



(Col 1)	(Col 2)
Identified Area	Compliance Issue / Explanation
Service Agreement (Legal Text)	
Financial Summary (Expenditures)	
Other (Not specifically noted above)	Area: <input type="text"/>
	<input type="text"/>

If selected "NO" in the above box, please provide an explanation for non-compliance.

CONTACT PERSON:

Name:

Title:

Telephone #:

E-mail address:

SIGNING AUTHORITIES:

#1

Name:

Title:

Date:

Signature:

#2

Name:

Title:

Date:

Signature:

Your Financial Analyst will be contacting this individual for queries.

This can be the Executive Director, Manager, or Supervisor. This individual is authorizing the information in this form.

PLEASE SUBMIT A **COMPLETED SIGNED** HARD COPY OF THIS FORM TO:

Manager, Child Care Finance Team
 Financial Analysis and Accountability Branch
 Ministry of Education
 900 Bay Street, 20th Floor, Mowat Block, Toronto, Ontario M7A 1L2

Once the form is completed, please mail the SIGNED form to this address.

Once the form is completed, please e-mail the excel workbook to childcarefunding@ontario.ca

PLEASE SUBMIT A COMPLETED **ELECTRONIC COPY (IN EXCEL)** OF THIS FORM TO childcarefunding@ontario.ca

PLEASE INCLUDE IN THE SUBJECT LINE OF THE E-MAIL: **FAMILY SUPPORT PROGRAM - 2014 REVISED ESTIMATES SUBMISSION FORM**
 PLEASE SAVE THE FILE WITH THE FOLLOWING CONVENTION: 2014 REV EST - "Name of your Family Support Program".xls

Page 4.1 - Family Support Programs - ACTUAL Gross Expenditures (April - September 2014)

	A386 - Child Care Resource Centres	A462 - Ontario Early Years Centres	A466 - Data Analysis Coordinators	A520 - Better Beginnings Better Futures	A525 - Early Child Development-Planning	A525 - Early Child Development-Aboriginal	Total
Operational Expenditures							
Salaries & Benefits - Lim							-
Salaries & Benefits - M							-
Rent/ Lease/ Accommo							-
Purchased Client Servi							-
Purchased Client Servi							-
Communication							-
Advertising and Promotio							-
Professional/Contracted-out Ser							-
Professional/Contracted-out IT Services							-
Insurance							-
Other Services							-
IT - Supplies and Equipment							-
Translation							-
Services related to Repair							-
Supplies, Equipment rel							-
Other Supplies and Equi							-
Travel							-
Staff Training							-
Meeting Costs							-
Other Expenditures							-
Other Transactions							-
Total Operational Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Administration							
Salaries & Benefits - Admin							-
Rent/ Lease/ Accommodati							-
General Office Expenditure							-
Professional/Contracted-							-
Professional/Contracted-							-
Travel							-
Staff Training							-
Total Administration Exp	\$ -	\$ 50,000	\$ 10,000	\$ -	\$ -	\$ -	\$ 60,000
Administration Offsetting Revenue							-
Total Administration Adjusted Gross Expenditures	\$ -	\$ 50,000	\$ 10,000	\$ -	\$ -	\$ -	\$ 60,000
Total Gross Expenditures	\$ -	\$ 50,000	\$ 10,000	\$ -	\$ -	\$ -	\$ 60,000
Offsetting Revenue (Enter Negative)							
							-
							-
Total Offsetting Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Adjusted Gross Expenditures	\$ -	\$ 50,000	\$ 10,000	\$ -	\$ -	\$ -	\$ 60,000

In the white cells for the Operational Expenses section, please enter the total amount of operational expenses for each detail code regardless of funding source.

See the Instruction Tab for details on each Expense Category.

For Northern & North East Region, additional 0.5% Administration Expense will be input under "Other"

Administration Expense in this cell cannot be greater than 0.5% of Total Allocation

In the white cells in the Administration Expenses section, please enter the total amount of administrative expenses for each detail code regardless of funding source.

Total Administration Expenses cannot exceed 10% of your Total Allocation. Allocations can be found on Page 5 - Entitlement Calculation.

In this cell - Total Gross Expenses should represent all expenditures for the Family Support Program regardless of funding source.

Please enter the other revenues as a negative amount. Examples of such revenue could be: donations, other government allocation.

These cells should represent all revenues received from other funding sources (not Ministry of Education).

Note: The total administration expense cannot be higher than 10% of total allocation for FSP

Page 4.2 - Family Support Programs - **PROJECTED** Gross Expenditures (October 2014 - March 2015)

	A386- Child Care Resource Centres	A462 - Ontario Early Years Centres	A466 - Data Analysis Coordinators	A520- Better Beginnings Better Futures	A525- Early Child Development- Planning	A525- Early Child Development- Aboriginal	Total
Operational Expenditures							
Salaries & Benefits							-
Rent/ Lease/ Accommodation							-
Purchased Client Services							-
Communication							-
Advertising and Promotion							-
Professional/Contracted							-
Professional/Contracted-out IT Services							-
Insurance							-
Other Services							-
IT -Supplies and Equipment							-
Translation							-
Services related to Repairs and Maintenance							-
Supplies, Equipment related to Client Services							-
Other Supplies and Equipment							-
Travel							-
Staff Training							-
Meeting Costs							-
Other Expenditures							-
Other Transactions							-
Total Operational Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Administration							
Salaries & Benefits - Administration							-
Rent/ Lease/ Accommodation							-
General Office Expenses							-
Professional/Contracted							-
Travel							-
Staff Training							-
Total Administration Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Administration Offsetting Revenues							-
Total Administration Adjusted Gross Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Gross Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Offsetting Revenue (Enter as negative amount)							
							-
Total Offsetting Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Adjusted Gross Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<p>Note: The total administration expense cannot be higher than 10% of total allocation for FSP</p>							

In the white cells for the Operational Expenses section, please enter the total amount of operational expenses for each detail code regardless of funding source.

See the Instruction Tab for details on each Expense Category.

For Northern & North East Region, additional 0.5% Administration Expense will be input under "Other"

Administration Expense in this cell cannot be greater than 0.5% of Total Allocation

In the white cells in the Administration Expenses section, please enter the total amount of administrative expenses for each detail code regardless of funding source.

Total Administration Expenses cannot exceed 10% of your Total Allocation. Allocations can be found on Page 5 - Entitlement Calculation.

In this cell - Total Gross Expenses should represent all expenditures for the Family Support Program regardless of funding source.

Please enter the other revenues as a negative amount. Examples of such revenue could be: donations, other government allocations.

These cells should represent all revenues received from other funding sources (not Ministry of Education).

Page 4.3 - Family Support Programs - TOTAL Adjusted Gross Expenditures

There is no data entry required on this schedule as all the required data has been pre-loaded or comes from other schedules in the submission.

	A386- Child Care Resource Centres	A462 - Ontario Early Years Centres	A466 - Data Analysis Coordinators	A520- Better Beginnings Better Futures	A525- Early Child Development-Planning	A525- Early Child Development-Aboriginal	Total
Operational Expenditures							
Salaries & Benefits - Line Personnel	-	-	-	-	-	-	-
Salaries & Benefits - Management and Operational Support	-	-	-	-	-	-	-
Rent/Lease/Accommodation	-	-	-	-	-	-	-
Purchased Client Services	-	-	-	-	-	-	-
Purchased Client Services - CPR	-	-	-	-	-	-	-
Communication	-	-	-	-	-	-	-
Advertising and Promotion	-	-	-	-	-	-	-
Professional/Contracted-out Services	-	-	-	-	-	-	-
Professional/Contracted-out IT Services	-	-	-	-	-	-	-
Insurance	-	-	-	-	-	-	-
Other Services	-	-	-	-	-	-	-
IT -Supplies and Equipment	-	-	-	-	-	-	-
Translation	-	-	-	-	-	-	-
Services related to Repairs and Maintenance	-	-	-	-	-	-	-
Supplies, Equipment related to Repairs and Maintenance	-	-	-	-	-	-	-
Other Supplies and Equipment	-	-	-	-	-	-	-
Travel	-	-	-	-	-	-	-
Staff Training	-	-	-	-	-	-	-
Meeting Costs	-	-	-	-	-	-	-
Other Expenditures	-	-	-	-	-	-	-
Other Transactions	-	-	-	-	-	-	-
Total Operational Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Administration							
Salaries & Benefits - Admin	-	-	-	-	-	-	-
Rent/Lease/Accommodation	-	-	-	-	-	-	-
General Office Expenditures (Utilities, Insurance)	-	-	-	-	-	-	-
Professional/Contracted-out Services	-	-	-	-	-	-	-
Professional/Contracted-out IT Services	-	-	-	-	-	-	-
Travel	-	-	-	-	-	-	-
Staff Training	-	-	-	-	-	-	-
Total Administration Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Administration Offsetting Revenues (Negative Values)	-	-	-	-	-	-	-
Total Administration Adjusted Gross Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Gross Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Offsetting Revenues (Negative Values)							
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
Total Offsetting Revenues	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Adjusted Gross Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Total Administration Expenses cannot exceed 10% of your Total Allocation. Allocations can be found on Page 5 - Entitlement Calculation.

In this cell - Total Gross Expenses should represent all expenditures for the Family Support Program regardless of funding source.

Note: The total administration expense cannot be higher than 10% of total allocation for FSP

FAMILY SPACE QUINTE INCORPORATED							
Page 6 - Entitlement Calculation							
<p>Expenditures come from Total Adjusted Gross Expenditures - Page 4.3. Note: If Ontario administration expenses are greater than 10% of total allocation, MAXIMUM of 10% of total allocation is allowed.</p>							
<p>There is no data entry required on this schedule as all the required data has been pre-loaded or comes from other schedules in the submission.</p>							
Full Flexibility Entitlements:							
Expenditures	Allocation		Pressure/(Surplus)	Entitlement before flexibility	Flexibility	Application of Flexibility	Entitlement
A462 - Ontario Early Years Centres	-	-	-	-	-	-	-
A466 - Data Analysis Coordinators	-	-	-	-	-	-	-
AS25 - ECD Planning - Regular	-	-	-	-	-	-	-
Total	-	-	-	-	-	-	-
Limited Flexibility Entitlements:							
Expenditures	Allocation		Pressure/(Surplus)	Entitlement before flexibility	Flexibility	Application of Flexibility	Entitlement
AS25 - ECD Planning - Aboriginal	-	-	-	-	(61,116)	-	-
<p>See the instructions tab for description of Full, Limited and No Flexibility.</p> <p>Allocations can be found in the your PSP service agreement.</p> <p>Pressure arises when expenditure is greater than allocation.</p> <p>Where flexibility is available it will be applied to data codes where there is a pressure.</p>							
No Flexibility Entitlements:							
Expenditures	Allocation	Provincial Funding Cost Share	Pressure/(Surplus)	Entitlement before flexibility	Flexibility	Application of Flexibility	Entitlement
A386 - Delivery Agent Resource Centres	-	80%	-	-	-	-	-
AS20 - Better Beginnings Better Futures	-	100%	-	-	-	-	-
<p>No flexibility is available for A386 and AS20.</p>							
Total Entitlement for Family Support Programs							-