

Ministry of Education
Financial Analysis and
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2012: ELCC12

MEMORANDUM TO: CMSM/DSSAB Children's Services Finance Leads

FROM: Andrew Davis
Director
Financial Analysis and Accountability Branch

DATE: July 12, 2012

SUBJECT: 2012 Child Care Revised Estimates

I am pleased to inform you that the 2012 Child Care Revised Estimates and instructions detailing the changes for this cycle are now available.

Submission

The Revised Estimates forms are accessible through the Ministry's extranet site at <http://faab.edu.gov.on.ca>. After you login, go to the Child Care heading. Select the Revised Estimates link. Under the CMSM/DSSAB heading, click 2012/13 then click on EFIS. CMSMs and DSSABs are required to promote their submission to "Active" status by August 31, 2012.

From the active EFIS submission of the 2012 Revised Estimates, CMSMs and DSSABs are also required to submit ONE original hardcopy of the following:

- Signed Title Page;
- Signed Schedule 3.1 (all pages must be submitted); and,
- Completed explanation report.

DSSABs are also required to submit the following documentation to support the TWOMO allocation. It may be submitted in **either** electronic format or ONE hard-copy form:

- 1) Approved 2012 DSSAB budget (not applicable for CMSMs); and
- 2) Levy Apportionment details (not applicable for CMSMs).

Please submit all of the aforementioned documentation to:

Ms. Kristina Sundukovsky
Secretary to the Director
Financial Analysis and Accountability Branch
21st Floor, Mowat Block, 900 Bay Street
Toronto, Ontario
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Kristina.Sundukovsky@ontario.ca

Late Filing

As noted above, the Revised Estimates are due to the Ministry by August 31, 2012. Therefore, in the event that the Revised Estimates are filed after this date, cash flow withholding may be implemented to reduce the CMSMs and DSSABs regular cash flow consistent with the terms in the service agreement. Upon submission of the Revised Estimates, the Ministry will revert back to the normal monthly payment process and will include the total amount withheld up to that point in the monthly payment.



Andrew Davis
Director
Financial Analysis & Accountability Branch

cc. Pam Musson, Director Early Learning and Child Care Implementation Branch