

**Ministry of Education**  
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900 Bay St.  
Queen's Park  
Toronto ON M7A 1L2

**Ministère de l'Éducation**  
Édifice Mowat  
900, rue Bay  
Queen's Park  
Toronto ON M7A 1L2



**2012: ELCC11a**

**MEMORANDUM TO:** First Nations Chiefs with a Child Care Service Agreement  
Child Care Administrators

**FROM:** Pam Musson  
Director, Early Learning and Child Care Implementation Branch  
Early Learning Division  
Ministry of Education

**DATE:** **July 11, 2012**

**SUBJECT:** **2012-13 Child Care Service Agreement Amendment**

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We are pleased to provide your 2012-13 child care service agreement amendment package. This package includes the amendment for your new 2012-13 child care investments, as outlined in the ELCC9 memo from the Ministry of Education dated July 6, 2012.

**Child Care Service Agreement Amendment**

Please sign and date the service agreement amendment on page 2 and ensure that two signed copies of the whole agreement amendment are returned to the Ministry of Education (EDU) at the address below by no later than August 31, 2012:

Attention: Pam Musson, Director,  
Early Learning and Child Care Implementation Branch  
Ministry of Education  
24th Floor, Mowat Block  
900 Bay Street, Toronto, ON M7A 1L2

Your amendment includes the following components:

**Schedule A: Service Description Schedule**

The Service Description Schedule has been updated to include the service descriptions for Ontario Works and Special Needs Resourcing, which outline the specific expectations and conditions that apply to these funding lines.

**Schedule B: Budget Schedule**

The Budget Schedule has been updated to include your in-year 2012-13 child care funding enhancements. New allocations are identified in the Adjustments (ELCC11) column of this schedule.

Your Ontario Works allocation will be flowed under Ontario Works Child Care- A402/A403 in Schedule B of your child care service agreement. The blending of the Ontario Formal (A402) and Informal (A403) detail codes provides flexibility to spend your allocation in a way that best meets your community need. Although First Nations receive a combined allocation under A402/A403, you will be required to report expenditures on A402 and A403 separately in your year-end financial submission. For additional details, please see pages 8- and 16-17 of the Business Practices Guideline (attached).

**Cash Flow**

Your new 2012 child care funding allocation will be reflected in your monthly child care cash flow payments. New funding will flow upon receipt of your amending agreement.

Please contact your Child Care Advisor directly if you have any questions/concerns regarding this memo and the enclosed materials. For questions regarding cash flow calculations and reporting, please contact your Financial Analyst.

Thank you for your cooperation. We look forward to a continued collaborative relationship.

***Original Signed by:***

Pam Musson

Copy: Jim Grieve, Assistant Deputy Minister, Early Learning Division, Ministry of Education  
Gabriel F. Sékaly, Assistant Deputy Minister, Elementary/Secondary Business and Finance Division, Ministry of Education  
Andrew Davis, Director, Financial Analysis and Accountability Branch  
Rupert Gordon, Director, Early Learning and Child Care Policy and Program Branch