

Ministry of Education

Ministère de l'Éducation

Capital and Business Support
Division

Division du soutien aux
immobilisations et aux affaires

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2022: B

Date: September , 2022

Memorandum to: Directors of Education
Senior Business Officials
Secretary/Treasurers of School Authorities

From: Didem Proulx
Assistant Deputy Minister of Education
Capital and Business Support Division

Subject: **Communication of School-Level Ventilation Improvement Measures**

Improving ventilation has been a common goal, supported by over **\$665M** in dedicated investments over the last 2 years. Thank you for all the work that has been done to upgrade the HVAC systems, to put in place a range of measures that support improved ventilation and air quality, and to publicly post your school board’s standardized school ventilation measures. As students and staff return to school and spend increased amount of time indoors as the weather cools, it is vitally important that school communities are aware of the measures being taken in schools to improve ventilation and filtration.

To this end, school boards are expected to actively share the school-specific ventilation improvement measures already available publicly with each school community (parents/guardians, staff) by **Friday, October 14, 2022**. Consistent with ventilation reports that have already been posted on school board websites, the school boards are asked to reflect all standardized ventilation measures in effect in a given school. Where applicable, school boards may choose to augment this information to include school specific projects that have been implemented, projects/measures underway or planned.

An email containing an attestation by the school board’s Senior Business Official should be sent to capital.policybranch@ontario.ca to confirm completion: *I attest that parents/guardians of all elementary and secondary schools have been provided school-specific ventilation improvement measure information.*

Thank you in advance for your support in completing this communication within the next two weeks.

Sincerely,

Didem Proulx
Assistant Deputy Minister
Capital and Business Support Division