

Ministry of Education

Capital and Business Support
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**2021: B09**

Date: May 4, 2021

Memorandum to: Directors of Education
Senior Business Officials
Secretary/Treasurers of School Authorities

From: Didem Proulx
Assistant Deputy Minister of Education
Capital and Business Support Division

Subject Capital Funding for the 2021-22 School Year

As a follow up to memorandum 2021:B08, this memo provides details related to 2021-22 school year capital funding and application-based programs and policies:

1. Funding for School Renewal
2. School Operations Allocation
3. Capital Planning Capacity
4. Lease or Sale of Site/Property
5. Site Acquisition
6. Temporary Accommodation Allocation
7. Capital Priorities
8. Early Years Capital Program
9. Capital Accountability
10. Major Capital Project Progress Report
11. Signage
12. Communications Protocol

1. Funding for School Renewal

The ministry is committed to supporting healthy and safe learning environments for our students and staff. Over the previous school year, annual funding for school renewal has supported HVAC improvements, roof repairs and renewal of building electrical and plumbing systems.

For the 2021-22 school year, the ministry will be investing approximately \$1.4 billion through the following two programs.

- School Condition Improvement at \$940 million; and
- School Renewal Allocation projected to be approximately \$373 million.

This investment is in addition to almost \$700 million in combined federal-provincial funding provided under the COVID-19 Resilience Infrastructure Stream of the Investing in Canada Infrastructure Program.

School Condition Improvement (SCI)

School Condition Improvement is a capital renewal program that allows school boards to revitalize and renew aged building components that have exceeded or will exceed their useful life cycle. Items eligible for SCI funding are identified through the ministry's School Facility Condition Assessment Program.

For the 2021-22 school year, the ministry will allocate \$940 million to school boards through this program. As in prior years, 2021-22 SCI funding has been allocated in proportion to a school board's total assessed five-year renewal needs (relative to the provincial total) and reflects assessment results from 2019. Only school facilities (school board owned or capital lease) that were open and operating in the 2020-21 school year are considered for funding.

The ministry would like to remind school boards of the appropriate use of SCI funds. School boards are required to direct 70 per cent of their SCI funds to address major building components (e.g., foundations, roofs, windows) and systems (e.g., plumbing and heating, ventilation and air conditioning). The remaining 30 per cent of SCI funding can continue to address the above listed building components or, alternatively, building interiors and surrounding site components (e.g., utilities, parking and pavements).

Unspent funds in any given school year will be carried forward to the next school year and continue to follow the "70/30" rule. School boards are also reminded that all SCI-funded expenditures must be depreciable in nature and must be reported in VFA.facility. Payments will be made twice a year based on reported expenditures.

Please see Appendix A for individual school board SCI allocations.

School Renewal Allocation (SRA)

The School Renewal Allocation is a multi-faceted program that allows school boards to revitalize and renew aged building systems and components. This includes roof replacement and replacing of aged HVAC systems. The program also allows school boards to undertake capital improvements (e.g., install new building automation systems and air-conditioning systems, address program-related needs and invest in accessibility-related enhancements such as ramps, elevators, electronic door opening systems). In addition, SRA also allows school boards to address maintenance requirements such as painting, roof patching and pavement/parking repairs.

While school boards are provided the above flexibility under SRA, the ministry encourages school boards to prioritize SRA expenditures to address facility condition, health and safety, and general code requirements (including accessibility).

For the 2021-22 school year, the ministry is projecting the funding allocation to be \$373 million.

Please see Appendix A for individual school board SRA allocations.

Renewal Expenditures on Leased Properties

For additions, alterations or improvements to a school building acquired under a lease, school boards are required to seek minister's approval.

Note that school boards:

- Are required to advise the Minister of the sale, disposition or lease, where the lease exceeds a year, of any of its schools; and
- Require the approval of the Minister to enter into an agreement with a university, college of a university, or the board of governors of a polytechnical institute or of a college of applied arts and technology, in respect of the provision, maintenance and use of educational or recreational facilities on the property of either of the parties to the agreement.

Renewal Accountability

The ministry expects that school boards will spend their renewal funds on schools that need to remain open and operating. For schools that are scheduled to be closed or are under consideration for closure, renewal funds should only be used to address renewal needs that could compromise the continuing operation of these schools in the short term (including any health and safety considerations). Renewal funds cannot be spent on administrative or operations buildings, on a community hub or to increase the gross floor area of a school facility.

Please see Appendix B for summary guidelines of eligible expenditures under the SCI and SRA programs.

Note: The use of renewal funds is subject to audit. All capital expenditures must be reported in VFA.facility. The ministry may follow up on reported expenditures. Failure to provide details when requested will result in either claw back or the ministry withholding funds.

2. School Operations Allocation

The School Operations Allocation allows school boards to address the cost of operating school facilities (e.g., heating, lighting, maintaining, cleaning). For the 2021-22 school year, funding under this allocation is projected to be approximately \$2.2 billion.

Updates for the 2021-22 school year include:

- A two per cent increase to the non-staff portion of the School Operations Allocation benchmark, to help school boards manage increases in commodity prices (electricity, natural gas, facility insurance, and other costs).

- The ministry will continue the third year of the 5-year phase-in of the Supplementary Area Factors (SAF), for both elementary and secondary, started in the 2019-20 school year (20 per cent per year).
 - Revisions to the board-specific elementary and secondary Supplementary Area Factors (SAFs) align with proposed changes of secondary class loadings of 23.
 - Changes only apply to base school operations.

See Appendix C for SAFs based on the proposed changes to secondary class size.

3. Capital Planning Capacity (CPC)

The CPC program is intended to:

- Help school boards develop capital plans to effectively manage their schools;
- Identify and develop potential facility partnership opportunities in underutilized schools that have been deemed by the board as being viable to support such arrangements; and
- Provide support to hire third-party mediation services to facilitate municipal/board planning discussions and to support cooperative planning.

For the 2021-22 school year, school board funding levels under the CPC program will be maintained from the previous year.

See Appendix D to review your funding under this program.

4. Lease or Sale of Site/Property

Please note that the following is for your information and does not constitute legal advice. For advice on how the law applies to your situation, you may wish to seek legal advice.

Boards are reminded that the *Education Act* provides opportunities for school boards to lease, sell, or otherwise dispose of real property. Ministerial approval may be required in certain instances.

Under section 194 (3) (a) of the *Education Act*, if a board proposes to lease, sell or otherwise dispose of property that is surplus to the board's requirements, a school board is required to follow Ontario Regulation 444/98 - Disposition of Surplus Real Property and Acquisition of Real Property (O. Reg. 444/98).

Under section 194 (3) (b) of the *Education Act* a school board is required to seek ministerial approval if it proposes to lease, sell or otherwise dispose of any of its property as part of a plan to provide accommodation for pupils on all or part of its property that is the subject of its proposal.

The provisions above are not intended to be exhaustive. When leasing or selling property, school boards are expected to seek their own legal advice to assess applicability of the *Education Act* and accompanying regulations.

5. Site Acquisition

School boards are reminded that they are now required to provide the ministry with advance notification of all site acquisitions, expropriations and leases, and that the Minister has the authority to deny the transaction. This requirement applies to all site acquisitions, whether funded through ministry provided funding, Education Development Charge revenues, or otherwise. School boards are to complete and submit the Site Acquisition Notification form to their Capital Analyst. The Minister's 60-day window to respond to a school board's site acquisition notification will begin with the ministry's receipt of a satisfactorily completed Site Acquisition Notification form with other supporting documents. For those school board requests that accompany the Site Acquisition Notification, such as a request for funding or an exemption to apply Proceeds of Disposition to the acquisition, the ministry review period may be longer than the required 60-day period and as such it is recommended that school boards take this into account when submitting these types of requests.

For the 2021-22 school year, the ministry will continue to provide funding support to school boards for the acquisition of land for ministry approved capital projects. School boards may request this funding support from the ministry at any time during the year through the completion and submission of the Site Acquisition Notification form to their Capital Analyst.

The ministry is also requesting that school boards engage with local municipal governments before purchasing land and before finalizing any plans about future school investments.

6. Temporary Accommodation Allocation

For 2021-22, the ministry will continue to fund \$40 million for Temporary Accommodation (TA) Allocation in proportion to school boards' historical share of temporary accommodation activity. This funding may be used for portable moves, leases and purchases, as well as for lease costs for permanent instructional space.

To ensure fair and accurate temporary accommodation funding in future years, it is recommended that school boards reflect any changes to their portable inventory in the School Facilities Inventory System before October 31 of each year.

See Appendix E to review your funding under this program.

As a reminder, a board can also use its School Renewal Allocation to support the repair/retrofit and replacement of existing portables due to condition. Boards are encouraged to use their Temporary Accommodation allocation prior to directing Renewal allocation funds towards existing portable costs. Renewal funding cannot be used for net new portables that would increase the board's inventory.

7. Capital Priorities Program

As part of the government's 10-year commitment to education infrastructure, the Capital Priorities Program provides funding for capital projects for new or expanded schools to address local accommodation pressures, replace schools in poor condition, consolidate underutilized schools, address the needs of under-served French-language rights holders, and create new or renovated licensed child care spaces in schools as part of the larger school capital project.

As outlined in Memorandum 2021: B05– Launch of 2021-22 Capital Priorities Program including Child Care Capital Funding, the Ministry of Education invited school boards to submit requests for funding consideration through the 2021-22 Capital Priorities program to address their highest priority capital needs. Requests are to be submitted through the SFIS system by May 21, 2021.

8. Early Years Capital Program

The Early Years Capital Program (EYCP) serves as the primary means for capital funding requests associated with school-based child care centre capital projects not associated with a larger school capital project which address school boards' and municipalities' child care capital needs.

As outlined in Memorandum 2020: B25 - Request for EYCP Funding, the Ministry of Education invited school boards and Consolidated Municipal Service Managers / District Social Services Administration Boards (CMSMs/DSSABs) to submit requests for funding to support capital costs associated with child care centre additions and/or renovation projects which are not associated with a larger school construction project. The ministry anticipates making announcements of approved EYCP projects in the near future.

9. Capital Accountability

The funding approved for major capital construction projects through the Capital Priorities and Child Care Capital programs represents a significant investment in school infrastructure by the Government of Ontario. School boards are responsible and will be held accountable for measures to ensure that the cost and scope of any approved projects are within the approved funding amounts.

As a reminder, school boards must receive ministry approval if the total cost of a capital project exceeds the funding source amounts approved by the ministry. School boards are expected to ensure adequate controls are in place in managing project budgets. Furthermore, school boards are reminded that they are to seek a revised Approval to Proceed if they anticipate project costs to exceed their project's existing Approval to Proceed with the school board identifying additional funding sources to support the excess costs.

Excess costs incurred prior to receiving ministry approval may remain the responsibility of the school board and may impact future Capital Priorities project approvals for school boards. School boards are reminded to adhere to accountability rules regarding the use of renewal funds (see Appendix B for guidance).

If your school board chooses to amend the project scope of an approved major capital construction project, you are required to inform your Capital Analyst prior to engaging your architect regarding the new proposed scope to confirm whether a revised Minister's approval is required. School boards may not proceed with project designs for scope amended projects without ministry approval.

If your amended project requires additional ministry funding, the school board may be required to forfeit its project approval and re-submit a revised Capital Priorities business case with the alternative project scope.

In addition, any changes to the approved child care capital component of the project will require the approval of your Consolidated Municipal Service Manager or District Social Services Administration Board (CMSM or DSSAB) and you will be required to re-submit a revised Joint Submission – Capital Funding for Child Care form.

Lean Review of the Capital Approval Process

We appreciate the efforts in completing capital projects and want to ensure efficient ministry processes are in place to assist with their successful, timely completion while continuing to address sound accountability measures. As a result, the ministry has undertaken a Lean Review of the Capital Approval Process, including approvals for space templates and Approval to Proceed requests, for both school and child care projects. The review was led by the Lean Delivery Team within the Ontario Public Service and included feedback from school boards.

As a result of the review, the ministry has made a number of internal improvements with more changes to be implemented over the coming months which will be focused on the following areas:

- Create multiple streams:
 - Simple, low-risk files are routed into a fast-track process and approved at lower levels than complex, high-risk files.
 - Establishment of services delivery times for each stream based on complexity and number of approvals required.
- Clear expectations regarding submission quality & completeness.
- Early facilitated engagement sessions: Engaging school board staff prior to submission to create higher-quality submissions that will support complete submission requirements, minimizing the need for numerous follow-up questions and delays.
- Concurrent, not sequential reviews: Restructuring the review process to achieve efficiency through concurrent review of school board requests for applicable approvals, rather than sequential approvals.
- Improving tracking, visibility and accountability on status of school board requests.

Over the next couple of months, we will continue to work closely with school board officials on effectively implementing these changes that will support the delivery of capital projects. This includes providing updates on the progress of implementing these changes through the various committees.

10. Major Capital Project Progress Report

Building on the major capital projects information collection in the Fall 2020, it is essential for the ministry to have an in-depth understanding of the status of the projects, the time to completion and the resulting multi-year funding requirements. This information serves as the base for the government's multi-year plan and is critical in minimizing reprofiling requirements that adversely impact allocation available in the future years.

The ministry plans to utilize the existing regular reporting periods to collect the information twice a year at the March Report and the Financial Statements. The objective is to minimize ad hoc requests, have a better understanding of on-the-ground activity (including planning), support provincial multi-year planning requirements for the annual budget and enhance general policy and program development.

11. Signage

As indicated in Memorandum 2020: SB28 – Ontario Builds Signage for Capital Projects, for Capital Priorities and Early Years Capital and Child Care Capital projects, school boards are required to display Ontario Builds signage at the site of construction that identifies the financial support of the Government of Ontario.

For 2019-20 & 2020-21 Capital Priorities projects where sites are owned by school boards, signage is required to be installed on site by April 30, 2021. As a reminder, school boards are to submit digital proofs of signage to the ministry for approval prior to printing of signs. If you have not done so already, we are requesting that you submit the proofs as soon as possible to ensure sufficient time to meet the April 30, 2021 deadline.

For 2019-20 & 2020-21 Capital Priorities projects where sites are not currently owned by school boards, signage is required to be installed within 60 days of the date of site acquisition.

For projects approved prior to 2019-20, these projects are not required to have Ontario Builds signage, however, if a school board would like to post a sign for projects that are currently in the planning or construction phase, they are welcome to do so.

For all projects that currently have a BuildON sign, please remove the BuildON sign. If the work is still ongoing, and is anticipated to take longer than 6 months, please consider replacing the BuildON sign with a new Ontario Builds sign.

12. Communications Protocol

School boards are reminded to follow the ministry's updated communications protocol requirements for all ministry-funded major capital construction projects as outlined in Appendix F.

Should you have any questions related to the communication requirements, please contact the ministry's Communications Branch: MinistryofEducation@ontario.ca.

Key Contacts

Thank you for your ongoing cooperation. If you have any questions or require additional information, please contact:

Contact	Subject Area
Andrea Dutton, Director Capital Policy Branch (416) 500-8402 Andrea.Dutton@ontario.ca	Funding for School Renewal School Operations Allocation Capital Planning Capacity Program Child Care Capital Funding
Paul Bloye, Director Capital Programs Branch (416) 325-8589 Paul.Bloye@ontario.ca	Capital Priorities Funding Land Priorities Funding Temporary Accommodation Allocation Capital Accountability

Original Signed by

Didem Proulx
Assistant Deputy Minister
Capital and Business Support Division

c: School Board Facilities Managers

Appendix A: 2021–22 SCI and SRA Funding

Board ID	Board Name	SCI (\$)	SRA (projected) (\$)
1	District School Board Ontario North East	12,182,191	\$3,141,747
2	Algoma District School Board	10,937,434	\$3,283,099
3	Rainbow District School Board	11,321,682	\$3,247,027
4	Near North District School Board	3,705,655	\$2,705,743
5A	Keewatin-Patricia District School Board	6,987,019	\$1,970,097
5B	Rainy River District School Board	2,722,107	\$1,193,326
6A	Lakehead District School Board	7,170,418	\$2,336,444
6B	Superior-Greenstone District School Board	4,277,973	\$1,366,115
7	Bluewater District School Board	6,926,790	\$3,539,488
8	Avon Maitland District School Board	10,597,429	\$3,636,331
9	Greater Essex County District School Board	22,395,965	\$6,330,792
10	Lambton Kent District School Board	15,517,131	\$4,554,172
11	Thames Valley District School Board	45,944,588	\$13,898,298
12	Toronto District School Board	226,841,604	\$47,853,082
13	Durham District School Board	16,539,673	\$10,864,481
14	Kawartha Pine Ridge District School Board	11,957,271	\$6,478,762
15	Trillium Lakelands District School Board	9,440,279	\$3,432,235
16	York Region District School Board	21,811,395	\$17,752,816
17	Simcoe County District School Board	10,580,028	\$8,615,588
18	Upper Grand District School Board	8,950,428	\$6,241,332
19	Peel District School Board	41,026,324	\$21,577,074
20	Halton District School Board	17,206,018	\$10,436,962
21	Hamilton-Wentworth District School Board	17,315,245	\$8,647,720
22	District School Board of Niagara	16,349,605	\$7,830,780
23	Grand Erie District School Board	14,646,333	\$5,685,564
24	Waterloo Region District School Board	26,105,875	\$10,332,175
25	Ottawa-Carleton District School Board	39,610,054	\$14,877,393
26	Upper Canada District School Board	16,440,226	\$7,158,516
27	Limestone District School Board	16,366,511	\$4,507,978
28	Renfrew County District School Board	5,854,045	\$2,854,083
29	Hastings and Prince Edward District School Board	9,035,810	\$3,772,597
30A	Northeastern Catholic District School Board	2,595,954	\$1,043,131
30B	Nipissing-Parry Sound Catholic District School Board	1,498,599	\$891,226
31	Huron-Superior Catholic District School Board	2,343,963	\$1,209,603
32	Sudbury Catholic District School Board	4,937,356	\$1,400,005
33A	Northwest Catholic District School Board	269,810	\$701,542
33B	Kenora Catholic District School Board	1,381,953	\$559,967
34A	Thunder Bay Catholic District School Board	4,258,511	\$1,623,236
34B	Superior North Catholic District School Board	1,623,882	\$744,665
35	Bruce-Grey Catholic District School Board	1,201,751	\$1,013,939
36	Huron Perth Catholic District School Board	2,332,822	\$876,869
37	Windsor-Essex Catholic District School Board	9,267,229	\$3,493,433
38	London District Catholic School Board	4,987,722	\$3,757,615
39	St. Clair Catholic District School Board	3,451,587	\$1,556,936
40	Toronto Catholic District School Board	43,913,976	\$17,173,994
41	Peterborough Victoria Northumberland and Clarington Catholic District School Board	3,603,704	\$2,295,577
42	York Catholic District School Board	10,541,766	\$6,954,131

Board ID	Board Name	SCI (\$)	SRA (projected) (\$)
43	Dufferin-Peel Catholic District School Board	18,425,680	\$10,386,164
44	Simcoe Muskoka Catholic District School Board	3,621,190	\$3,163,209
45	Durham Catholic District School Board	4,859,913	\$3,088,259
46	Halton Catholic District School Board	4,344,921	\$4,972,226
47	Hamilton-Wentworth Catholic District School Board	6,738,601	\$4,801,552
48	Wellington Catholic District School Board	892,695	\$1,245,640
49	Waterloo Catholic District School Board	6,001,219	\$4,030,931
50	Niagara Catholic District School Board	11,912,710	\$3,751,054
51	Brant Haldimand Norfolk Catholic District School Board	2,193,544	\$1,796,335
52	Catholic District School Board of Eastern Ontario	3,716,117	\$2,146,002
53	Ottawa Catholic School Board	15,739,240	\$7,743,474
54	Renfrew County Catholic District School Board	4,202,014	\$1,102,915
55	Algonquin and Lakeshore Catholic District School Board	6,439,637	\$2,257,012
56	Conseil scolaire de district du Nord-Est de l'Ontario	718,303	\$902,640
57	Conseil scolaire public du Grand Nord de l'Ontario	4,026,687	\$1,251,953
58	Conseil scolaire Viamonde	8,892,824	\$2,924,784
59	Conseil des écoles publiques de l'Est de l'Ontario	4,338,493	\$2,934,178
60A	Conseil scolaire de district catholique des Grandes Rivières	12,679,686	\$3,096,321
60B	Conseil scolaire de district catholique Franco-Nord	3,193,500	\$1,045,288
61	Conseil scolaire de district catholique du Nouvel-Ontario	5,442,457	\$2,012,125
62	Conseil scolaire de district catholique des Aurores boréales	471,281	\$645,274
63	Conseil scolaire catholique Providence	3,694,191	\$1,893,066
64	Conseil scolaire catholique MonAvenir	7,364,220	\$2,914,870
65	Conseil scolaire de district catholique de l'Est ontarien	7,795,815	\$2,886,232
66	Conseil scolaire de district catholique du Centre-Est de l'Ontario	7,321,379	\$4,293,878

Appendix B: Eligibility Criteria under SCI & SRA

Eligible Expenditures	SCI	SCI	SRA
	Restricted (70%)	Unrestricted (30%)	
Capital – Renew / Replace Components			
Substructure (e.g., foundations, basement walls)	Yes	Yes	Yes
Shell / Superstructure (e.g., roofs, exterior walls and windows)	Yes	Yes	Yes
Interiors (e.g., stairs, floor finishes, ceilings)	No	Yes	Yes
Services (e.g., plumbing, HVAC, fire protection and electrical)	Yes	Yes	Yes
Equipment & Furnishings (e.g., <u>fixed</u> items only)	No	Yes	Yes
Special Construction & Demolition (i.e., hazardous waste removal)	No	Yes	Yes
Building Sitework (e.g., parking lots, site lighting, pavements, site utilities)	No	Yes	Yes
Capital – Other			
Portables repair and retrofits	No	No	Yes (TA funds should be used first)
Additional portable purchase (i.e., adding to board inventory)	No	No	No
Program or accommodation related changes and retrofits (e.g., science labs converted into standard classroom)	No	No	Yes
New building enhancements: Non-renewal projects (e.g., accessibility, air conditioning, building automation systems, etc.)	No	No	Yes
Administrative facilities	No	No	No
Construction (e.g., changes to gross floor area or the replacement of existing building structures)	No	No	No
Salaries and wages for school board staff	No	No	No
Service debt (SRA only for previously encumbered debt. No allowance for new debt)	No	No	No
Moveable furniture and equipment (e.g. vehicles, furniture, equipment, computer hardware and computer software)	No	No	No
Community partners	No (should operate on cost-recovery basis)		
Outdoor Education Centre	Requires minister's approval		
Leased Site	Requires minister's approval		
Operating			
Maintenance (e.g., costs incurred to service or maintain the tangible capital asset until the end of its estimated useful life)	No	No	Yes (with board-specific caps)

Appendix C: 2020-21 Supplementary Area Factors (SAFs)

Board ID	Board Name	Revised Elementary SAF	Revised Secondary SAF
1	District School Board Ontario North East	1.000	1.263
2	Algoma District School Board	1.000	1.193
3	Rainbow District School Board	1.000	1.164
4	Near North District School Board	1.000	1.120
5A	Keewatin-Patricia District School Board	1.000	1.069
5B	Rainy River District School Board	1.000	1.044
6A	Lakehead District School Board	1.047	1.027
6B	Superior-Greenstone District School Board	1.023	1.209
7	Bluewater District School Board	1.000	1.066
8	Avon Maitland District School Board	1.000	1.121
9	Greater Essex County District School Board	1.000	1.024
10	Lambton Kent District School Board	1.000	1.095
11	Thames Valley District School Board	1.000	1.092
12	Toronto District School Board	1.155	1.174
13	Durham District School Board	1.017	1.068
14	Kawartha Pine Ridge District School Board	1.000	1.123
15	Trillium Lakelands District School Board	1.000	1.020
16	York Region District School Board	1.000	1.064
17	Simcoe County District School Board	1.006	1.048
18	Upper Grand District School Board	1.000	1.038
19	Peel District School Board	1.000	1.021
20	Halton District School Board	1.000	1.045
21	Hamilton-Wentworth District School Board	1.009	1.032
22	District School Board of Niagara	1.000	1.097
23	Grand Erie District School Board	1.000	1.099
24	Waterloo Region District School Board	1.000	1.030
25	Ottawa-Carleton District School Board	1.073	1.131
26	Upper Canada District School Board	1.000	1.192
27	Limestone District School Board	1.000	1.245
28	Renfrew County District School Board	1.000	1.186
29	Hastings and Prince Edward District School Board	1.000	1.131
30A	Northeastern Catholic District School Board	1.014	1.629
30B	Nipissing-Parry Sound Catholic District School Board	1.101	1.078
31	Huron-Superior Catholic District School Board	1.000	1.104
32	Sudbury Catholic District School Board	1.004	1.106
33A	Northwest Catholic District School Board	1.000	1.000
33B	Kenora Catholic District School Board	1.000	1.000
34A	Thunder Bay Catholic District School Board	1.000	1.109
34B	Superior North Catholic District School Board	1.123	1.000

Board ID	Board Name	Revised Elementary SAF	Revised Secondary SAF
35	Bruce-Grey Catholic District School Board	1.006	1.087
36	Huron Perth Catholic District School Board	1.000	1.012
37	Windsor-Essex Catholic District School Board	1.000	1.097
38	London District Catholic School Board	1.000	1.040
39	St. Clair Catholic District School Board	1.002	1.000
40	Toronto Catholic District School Board	1.000	1.072
41	Peterborough Victoria Northumberland and Clarington Catholic District School Board	1.009	1.084
42	York Catholic District School Board	1.003	1.031
43	Dufferin-Peel Catholic District School Board	1.000	1.013
44	Simcoe Muskoka Catholic District School Board	1.000	1.062
45	Durham Catholic District School Board	1.048	1.000
46	Halton Catholic District School Board	1.000	1.028
47	Hamilton-Wentworth Catholic District School Board	1.000	1.078
48	Wellington Catholic District School Board	1.000	1.002
49	Waterloo Catholic District School Board	1.000	1.066
50	Niagara Catholic District School Board	1.000	1.044
51	Brant Haldimand Norfolk Catholic District School Board	1.000	1.057
52	Catholic District School Board of Eastern Ontario	1.007	1.022
53	Ottawa Catholic School Board	1.066	1.040
54	Renfrew County Catholic District School Board	1.095	1.030
55	Algonquin and Lakeshore Catholic District School Board	1.050	1.040
56	Conseil scolaire de district du Nord-Est de l'Ontario	1.030	1.146
57	Conseil scolaire public du Grand Nord de l'Ontario	1.000	1.173
58	Conseil scolaire Viamonde	1.026	1.291
59	Conseil des écoles publiques de l'Est de l'Ontario	1.046	1.197
60A	Conseil scolaire de district catholique des Grandes Rivières	1.012	1.119
60B	Conseil scolaire de district catholique Franco-Nord	1.100	1.111
61	Conseil scolaire de district catholique du Nouvel-Ontario	1.000	1.082
62	Conseil scolaire de district catholique des Aurores boréales	1.000	1.685
63	Conseil scolaire catholique Providence	1.000	1.256
64	Conseil scolaire catholique MonAvenir	1.018	1.352
65	Conseil scolaire de district catholique de l'Est ontarien	1.000	1.013
66	Conseil scolaire de district catholique du Centre-Est de l'Ontario	1.023	1.129

Appendix D: 2020-21 Capital Planning Capacity

Board ID	Board Name	CPC (\$)
1	District School Board Ontario North East	150,111
2	Algoma District School Board	150,111
3	Rainbow District School Board	150,111
4	Near North District School Board	150,111
5A	Keewatin-Patricia District School Board	111,123
5B	Rainy River District School Board	83,185
6A	Lakehead District School Board	150,111
6B	Superior-Greenstone District School Board	111,123
7	Bluewater District School Board	163,370
8	Avon Maitland District School Board	122,173
9	Greater Essex County District School Board	163,370
10	Lambton Kent District School Board	163,370
11	Thames Valley District School Board	198,728
12	Toronto District School Board	361,309
13	Durham District School Board	55,525
14	Kawartha Pine Ridge District School Board	163,370
15	Trillium Lakelands District School Board	163,370
16	York Region District School Board	66,758
17	Simcoe County District School Board	55,525
18	Upper Grand District School Board	46,217
19	Peel District School Board	80,238
20	Halton District School Board	55,525
21	Hamilton-Wentworth District School Board	179,392
22	District School Board of Niagara	207,330
23	Grand Erie District School Board	163,370
24	Waterloo Region District School Board	55,525
25	Ottawa-Carleton District School Board	235,269
26	Upper Canada District School Board	235,269
27	Limestone District School Board	135,432
28	Renfrew County District School Board	122,173
29	Hastings and Prince Edward District School Board	150,111
30A	Northeastern Catholic District School Board	111,123
30B	Nipissing-Parry Sound Catholic District School Board	83,185
31	Huron-Superior Catholic District School Board	111,123
32	Sudbury Catholic District School Board	32,095
33A	Northwest Catholic District School Board	32,095
33B	Kenora Catholic District School Board	83,185
34A	Thunder Bay Catholic District School Board	83,185
34B	Superior North Catholic District School Board	32,095

Board ID	Board Name	CPC (\$)
35	Bruce-Grey Catholic District School Board	32,095
36	Huron Perth Catholic District School Board	32,095
37	Windsor-Essex Catholic District School Board	122,173
38	London District Catholic School Board	135,432
39	St. Clair Catholic District School Board	38,514
40	Toronto Catholic District School Board	310,483
41	Peterborough Victoria Northumberland and Clarington Catholic District School Board	38,514
42	York Catholic District School Board	207,330
43	Dufferin-Peel Catholic District School Board	207,330
44	Simcoe Muskoka Catholic District School Board	46,217
45	Durham Catholic District School Board	38,514
46	Halton Catholic District School Board	46,217
47	Hamilton-Wentworth Catholic District School Board	46,217
48	Wellington Catholic District School Board	32,095
49	Waterloo Catholic District School Board	38,514
50	Niagara Catholic District School Board	46,217
51	Brant Haldimand Norfolk Catholic District School Board	122,173
52	Catholic District School Board of Eastern Ontario	122,173
53	Ottawa Catholic School Board	163,370
54	Renfrew County Catholic District School Board	111,123
55	Algonquin and Lakeshore Catholic District School Board	38,514
56	Conseil scolaire de district du Nord-Est de l'Ontario	32,095
57	Conseil scolaire public du Grand Nord de l'Ontario	111,123
58	Conseil scolaire Viamonde	46,217
59	Conseil des écoles publiques de l'Est de l'Ontario	122,173
60A	Conseil scolaire de district catholique des Grandes Rivières	178,050
60B	Conseil scolaire de district catholique Franco-Nord	32,095
61	Conseil scolaire de district catholique du Nouvel-Ontario	150,111
62	Conseil scolaire de district catholique des Aurores boréales	32,095
63	Conseil scolaire catholique Providence	94,234
64	Conseil scolaire catholique MonAvenir	46,217
65	Conseil scolaire de district catholique de l'Est ontarien	178,050
66	Conseil scolaire de district catholique du Centre-Est de l'Ontario	135,432

Appendix E: 2021-22 Temporary Accommodation Allocation

DSB	School Board Name	Allocation (\$)
1	District School Board Ontario North East	-
2	Algoma District School Board	74,796
3	Rainbow District School Board	139,019
4	Near North District School Board	-
5A	Keewatin-Patricia District School Board	-
5B	Rainy River District School Board	74,796
6A	Lakehead District School Board	-
6B	Superior-Greenstone District School Board	-
7	Bluewater District School Board	303,111
8	Avon Maitland District School Board	56,097
9	Greater Essex County District School Board	579,665
10	Lambton Kent District School Board	150,353
11	Thames Valley District School Board	2,019,480
12	Toronto District School Board	411,375
13	Durham District School Board	598,364
14	Kawartha Pine Ridge District School Board	916,245
15	Trillium Lakelands District School Board	18,699
16	York Region District School Board	1,533,309
17	Simcoe County District School Board	2,224,247
18	Upper Grand District School Board	430,074
19	Peel District School Board	488,839
20	Halton District School Board	1,786,047
21	Hamilton-Wentworth District School Board	1,117,766
22	District School Board of Niagara	1,028,439
23	Grand Erie District School Board	261,784
24	Waterloo Region District School Board	1,768,875
25	Ottawa-Carleton District School Board	1,495,911
26	Upper Canada District School Board	149,591
27	Limestone District School Board	56,097
28	Renfrew County District School Board	263,591
29	Hastings and Prince Edward District School Board	321,430
30A	Northeastern Catholic District School Board	-
30B	Nipissing-Parry Sound Catholic District School Board	18,699
31	Huron-Superior Catholic District School Board	-
32	Sudbury Catholic District School Board	-
33A	Northwest Catholic District School Board	-
33B	Kenora Catholic District School Board	-
34A	Thunder Bay Catholic District School Board	-
34B	Superior North Catholic District School Board	-

DSB	School Board Name	Allocation (\$)
35	Bruce-Grey Catholic District School Board	540,398
36	Huron Perth Catholic District School Board	130,892
37	Windsor-Essex Catholic District School Board	154,864
38	London District Catholic School Board	1,877,119
39	St. Clair Catholic District School Board	378,050
40	Toronto Catholic District School Board	2,576,534
41	Peterborough Victoria Northumberland and Clarington Catholic District School Board	56,097
42	York Catholic District School Board	149,591
43	Dufferin-Peel Catholic District School Board	464,298
44	Simcoe Muskoka Catholic District School Board	411,375
45	Durham Catholic District School Board	866,519
46	Halton Catholic District School Board	3,247,373
47	Hamilton-Wentworth Catholic District School Board	243,086
48	Wellington Catholic District School Board	18,699
49	Waterloo Catholic District School Board	4,662,081
50	Niagara Catholic District School Board	360,888
51	Brant Haldimand Norfolk Catholic District School Board	486,171
52	Catholic District School Board of Eastern Ontario	130,892
53	Ottawa Catholic School Board	1,720,297
54	Renfrew County Catholic District School Board	104,277
55	Algonquin and Lakeshore Catholic District School Board	305,001
56	Conseil scolaire de district du Nord-Est de l'Ontario	337,827
57	Conseil scolaire public du Grand Nord de l'Ontario	38,644
58	Conseil scolaire Viamonde	569,064
59	Conseil des écoles publiques de l'Est de l'Ontario	355,279
60A	Conseil scolaire de district catholique des Grandes Rivières	-
60B	Conseil scolaire de district catholique Franco-Nord	-
61	Conseil scolaire de district catholique du Nouvel-Ontario	-
62	Conseil scolaire de district catholique des Aurores boréales	-
63	Conseil scolaire catholique Providence	518,524
64	Conseil scolaire catholique MonAvenir	298,903
65	Conseil scolaire de district catholique de l'Est ontarien	37,398
66	Conseil scolaire de district catholique du Centre-Est de l'Ontario	673,160

Appendix F: Communications Protocol – Public Communications, Events and Signage

Acknowledgement of Support

School boards are required to acknowledge the support of the Government of Ontario in proactive media-focused communications of any kind, written or oral, relating to the agreement or the project. This could include but is not limited to:

- Reports
- Announcements
- Speeches
- Advertisements, publicity
- Promotional materials including, brochures, audio-visual materials, web communications or any other public communications.

This is not required for:

- Minor interactions on social media, including social media such as Twitter
- Reactive communications, such as media calls.

All public events and announcements regarding capital investments in the publicly funded education system are considered **joint** communications opportunities for the provincial government, the school board, as well as Consolidated Municipal Service Managers and District Social Service Administration Boards (CMSMs and DSSABs); and/or community partners.

Issuing a Media Release

When issuing a media release or other media-focused communication, school boards, CMSMs/DSSABs, and or community partners must:

- Recognize the Ministry of Education’s role in funding the project
- Contact the ministry to receive additional content for public communications, such as a quote from the minister.

You can **send your draft public communications to MinistryofEducation@ontario.ca** to obtain a quote or other information for your public product.

Note: The ministry may also choose to issue its own news release about various project milestones. If the ministry chooses to do so, school boards, CMSMs/DSSABs, and/or community partners will be notified.

Invitations to the Minister of Education

Openings

School boards are to invite the Minister of Education to all openings of:

- New schools
- Additions that include new child care spaces, EarlyON Child and Family centres, or community hubs.

To invite the minister to your event:

- Send an email invitation as soon as possible to minister.edu@ontario.ca
- Where appropriate please copy the ministry's regional manager in the Field Services Branch for your area
- Please do not move forward with your event until you have received a response from the ministry (you will be notified within 15 business days of the event as to the minister's attendance)
- Inform the ministry via the email address above if the date of your event changes.

Note: If the minister is unable to attend, your invitation may be shared with another government representative. Their office will contact you directly to coordinate details. Announcements do not need to be delayed to accommodate the minister. The goal is to make sure that the ministry is aware of the opportunity.

All Other Events

For all other media-focused public events, (e.g. sod turnings):

- Send an invitation to the minister at minister.edu@ontario.ca with **at least three weeks' notice**
- Copy the ministry's regional manager in the Field Services Branch, in your area, where appropriate.

Note: These "other" events should not be delayed to accommodate the minister. Only an invitation needs to be sent; a response is not mandatory to proceed.

Ontario Builds Signage

NEW – The Government of Ontario is introducing Ontario Builds signage.

For approved Capital Priorities, Early Years Capital and Child Care Capital projects, school boards will be required to display Ontario Builds signage at the site of construction that identifies the financial support of the Government of Ontario.

School boards are responsible for the following:

- Producing and paying for Ontario Builds signage. For the Ontario Builds artwork and the visual identity guide, please access www.ontario.ca/page/ontario-builds-templates for templates to create the signage.
 - o These are examples of project descriptions that could be used on the school board sign: "New school and child care centre," "New school," or "New school addition."
 - o For Francophone communities, consider producing both English and French signage.
- Providing the ministry with a digital proof of the sign which to be sent via email to MinistryofEducation@ontario.ca. Ministry approval of the digital proof must be received *before* finalizing and physically producing Ontario Builds signage.
- Posting signs in a timely manner. Please ensure a sign is present at the construction site at all stages – before construction work starts and throughout construction.

- Displaying permanent sign(s) for major school and /or early years and child care projects identified by the ministry in a prominent location that does not obstruct traffic or cause safety concerns, particularly if the sign is located near roads. To avoid potential safety issues, school boards should ensure the appropriate provincial and municipal authorities are consulted on Ontario Builds signage.
- Removing the signage within six months of the completion of the project.
- Providing the ministry with a photograph after the sign has been installed; please send to MinistryofEducation@ontario.ca.
- Maintaining the signage to be in a good state of repair for the duration of the project.

Note: For projects that are co-funded, such as by a municipality or the federal government, use the Ontario Builds visual identity guide for partnership signage. Also, please facilitate signage approval from the partners.

Contact

Should you have any questions related to this communications protocol or Ontario Build signage, please send your questions via email to MinistryofEducation@ontario.ca.

Note: This communications protocol does not replace school boards' existing partnership with the Ministry of Education's regional offices. Regional offices should still be regarded as school boards' primary point of contact for events and should be given updates in accordance to existing processes.