

Ministry of Education

Office of the Assistant Deputy Minister
Capital and Business Support Division

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Ministère de l'Éducation

Bureau du sous-ministre adjoint
Division du soutien aux immobilisations et aux
affaires

15^e étage
315, rue Front ouest
Toronto ON M7A 0B8

2021: B06

DATE: April 9, 2021

MEMORANDUM TO: Senior Business Officials
Facility Managers

FROM: Didem Proulx
Assistant Deputy Minister
Capital and Business Support Division

SUBJECT: Next Steps for Climate Action Incentive Fund (CAIF) Projects

This memo is a follow-up to memorandum **2020: B26 Intake Request for Funding through the Federal Climate Action Incentive Fund (CAIF)**.

CAIF is a time-limited federal-provincial cost matching program to help school boards make energy efficiency improvements and retrofits that reduce energy use, costs, and carbon pollution. The federal cost matching portion is up to \$40,869,000 and the provincial cost-matching portion (through renewal programs) is up to \$61,303,500. Eligible expenditures under the program are those that have been incurred by school boards between May 15, 2020 and March 31, 2021 and have been approved by the federal government.

This memo is intended to provide an update on:

- a) Revised board allocations and approved projects;
- b) Outline reporting expectations; and
- c) Federal signage requirements.

Revised Board Allocations and Approved Projects

The CAIF project intake closed on January 15, 2021. Based on a review of school board submissions from the intake (for eligibility and against allocation) and to maximize board allocations, school board allocations have been updated.

Please refer to **Appendix A** for updated board allocations and **Appendix B** for approved projects that correspond to the tabled allocations.

Note that this program will be administered through regulation that would enforce provisions in memorandum 2020: B26, the current memorandum and any potential subsequent memorandum. Such regulations have not yet been made. Therefore, the content of this memo should be considered to be subject to such regulations, if and when made.

Reporting

March Report

Boards are required to report CAIF eligible expenditures in VFA.facility using “CAIF” as the funding source to be reimbursed. Please refer to memorandum **2020: B26** for details on eligible and ineligible expenditures. When reporting, please note the following when entering projects in VFA.facility:

- **Project ID:** You will be required to identify the project ID tied to the project, which will connect the project with federal approvals.
- **Capital vs. Operating:** Projects will need to be classified as capital or operating, which will allow the expenditure data to be correctly uploaded in EFIS (please refer to the Tangible Capital Asset Guidelines for capitalization requirements).
- **Adjustments to projects funded through renewal funding streams:** For approved projects that were completed using renewal funds (School Condition Improvement / School Renewal Allocation) in the 2019-20 school year, you will report a negative adjustment under the renewal program and an expenditure under CAIF in VFA.facility.
- **Eligible Expenditures:** Entered expenditures should match the project funding amount under CAIF that was approved by the federal government. Expenditures that exceed the approved amount or are incurred after March 31, 2021 will not be reimbursed through CAIF. Unspent CAIF funds cannot be carried forward beyond March 31, 2021. Please refer to Appendix D under memorandum **2020: B26** for additional details around eligible expenditures and note that this program could be subject to future provincial and/or federal audit.
- **Uploads to EFIS:** Reported expenditures will be uploaded nightly to EFIS until May 7, 2021 and on request after this date. As a reminder, projects need to be locked in VFA.facility to be successfully transferred to EFIS. The due date for 2020-21 March Report is May 14, 2021.

Federal Reporting Requirements

This project is subject to federal reporting requirements. Similar to progress report completed in February, boards will be required to provide a Final Project Report. Below are some of the key reporting fields to be completed by boards through VFA.facility as part of the March Reporting.

Field	Description
Project ID	As approved under Appendix B
Project Start Date and End Date	Final start and end dates. Review your progress report.

	<ul style="list-style-type: none"> • If your project was already complete, this should be the same as before. • If your project was in progress, please update.
Completion (%)	Status of project completion. Projects should be complete at this time. If there are any issues, please connect with the ministry immediately.
Federal Signage (Y/N)	All projects require federal signage. Please note federal communications requirements in memo.
Total Project Cost	VFA.facility will track total project cost and portion attributed to CAIF.
Attestation	Confirmation that the information provided is accurate and that (1) the funding provided by Canada has only been used towards approved projects, and (2) that all projects meet CAIF program requirements.

If you wish to update your project energy and GHG outcomes, you will also need to re-submit the CAIF Final Report Template. The template can be downloaded via VFA.facility or can be requested by contacting CAPITAL.POLICYBRANCH@ontario.ca.

These additional program level requirements are to be completed by **May 31, 2021**.

Federal Signage Requirements and Communications Protocol

School boards are reminded to follow the federal government's communications protocol requirements for all CAIF-funded projects as outlined in **Appendix C**. As per the protocol, digital signage is permissible. Please refer to the federal CAIF visual image guidelines page by [clicking here](#), which provides the CAIF branding guide and associated templates. As part of the final report, you will be required to confirm that federal signage has been installed.

Thank you for your ongoing cooperation. If you have any questions or require additional information, please contact:

Hitesh Chopra, Manager Capital Policy Unit 416-258-3368 Hitesh.Chopra@ontario.ca	Andrea Dutton, Director Capital Policy Branch 416-325-1705 Andea.Dutton@ontario.ca
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Sincerely,

Original signed by:

Didem Proulx
Assistant Deputy Minister
Capital and Business Support Division

cc: Directors of Education
Executive Secretaries to Directors of Education
Director, Field Services Branch, Ministry of Education

Appendix A – Revised Board Allocations

Board ID	Board	Revised CAIF Allocation
1	DSB Ontario North East	243,865
2	Algoma DSB	288,237
3	Rainbow DSB	345,094
4	Near North DSB	291,904
5.1	Keewatin-Patricia DSB	212,272
5.2	Rainy River DSB	12,861
6.1	Lakehead DSB	275,723
6.2	Superior-Greenstone DSB	164,441
7	Bluewater DSB	401,668
8	Avon Maitland DSB	376,938
9	Greater Essex County DSB	710,976
10	Lambton Kent DSB	278,181
11	Thames Valley DSB	1,369,838
12	Toronto DSB	3,922,977
13	Durham DSB	1,257,321
14	Kawartha Pine Ridge DSB	652,685
15	Trillium Lakelands DSB	396,026
16	York Region DSB	2,104,920
17	Simcoe County DSB	961,067
18	Upper Grand DSB	679,459
19	Peel DSB	2,570,302
20	Halton DSB	1,155,917
21	Hamilton-Wentworth DSB	920,179
22	DSB of Niagara	729,333
23	Grand Erie DSB	542,878
24	Waterloo Region DSB	1,147,977
25	Ottawa-Carleton DSB	1,287,297
26	Upper Canada DSB	545,779
27	Limestone DSB	443,101
28	Renfrew County DSB	281,637
29	Hastings and Prince Edward DSB	372,089
30.1	Northeastern Catholic DSB	179,504
30.2	Nipissing-Parry Sound Catholic DSB	185,791
31	Huron-Superior Catholic DSB	210,706
32	Sudbury Catholic DSB	239,648
33.1	Northwest Catholic DSB	77,307
33.2	Kenora Catholic DSB	97,634
34.1	Thunder Bay Catholic DSB	259,416
34.2	Superior North Catholic DSB	154,097
35	Bruce-Grey Catholic DSB	215,783
36	Huron-Perth Catholic DSB	216,742

Board ID	Board	Revised CAIF Allocation
37	Windsor-Essex Catholic DSB	462,328
38	London District Catholic School Board	475,350
39	St. Clair Catholic DSB	280,469
40	Toronto Catholic DSB	1,546,625
41	Peterborough VNC Catholic DSB	375,534
42	York Catholic DSB	954,070
43	Dufferin-Peel Catholic DSB	1,365,556
44	Simcoe Muskoka Catholic DSB	483,924
45	Durham Catholic DSB	479,901
46	Halton Catholic DSB	711,149
47	Hamilton-Wentworth Catholic DSB	603,083
48	Wellington Catholic DSB	268,434
49	Waterloo Catholic DSB	430,000
50	Niagara Catholic DSB	463,649
51	Brant Haldimand Norfolk CDSB	304,776
52	Catholic DSB of Eastern Ontario	346,638
53	Ottawa Catholic DSB	827,287
54	Renfrew County Catholic DSB	220,472
55	Algonquin and Lakeshore Catholic DSB	323,454
56	CSD du Nord-Est de l'Ontario	178,029
57	CSD du Grand Nord de l'Ontario	185,176
58	Conseil scolaire Viamonde	346,477
59	CEP de l'Est de l'Ontario	400,679
60.1	CSD catholique des Grandes Rivières	232,450
60.2	CSD catholique Franco-Nord	186,839
61	CSD catholique du Nouvel-Ontario	245,936
62	CSD catholique des Aurores boréales	135,000
64	CSD catholique MonAvenir	412,351
65	CSD catholique de l'Est ontarien	303,907
66	CSD catholique du Centre-Est de l'Ontario	539,887

Appendix B - Approved Projects

Board ID	Project ID	School Board	School	Project Title	CAIF Funding
1	1-7	DSB Ontario North East	Roland Michener SS	Exterior Window Replacement	243,865
2	2-2	Algoma DSB	Echo Bay Central PS	HVAC Interior Upgrades	288,237
3	3-1	Rainbow DSB	Lockerby Composite School	Boiler Replacement	345,094
4	4-2	Near North DSB	Chippewa SS	Rooftop HVAC/ERV & Controls	116,844
4	4-3	Near North DSB	Mattawa District PS	Roof and Insulation Replacement	175,060
5.1	5.1-17	Keewatin-Patricia DSB	Golden Learning Centre	Mechanical HVAC Retrofit	212,272
5.2	5.2-1	Rainy River DSB	Robert Moore School	Parking Lot Lighting	12,861
6.1	6.1-1	Lakehead DSB	McKellar Park	Roof, Heating and Control System Upgrade, Lighting	275,723
6.2	6.2-1	Superior-Greenstone DSB	Dorion PS	Heat Pump Replacement	164,441
7	7-2	Bluewater DSB	Sullivan Community S	LED Lighting and Radiant Heating Upgrades and Controls	178,307
7	7-3	Bluewater DSB	Hillcrest E S	Roof Replacement	223,361
8	8-3	Avon Maitland DSB	Stratford Northwestern Secondary School	Air Handling Unit and Controls Replacement	376,938
9	9-5	Greater Essex County DSB	Prince Edward Public School	Window Upgrades and BAS Controls Upgrade	710,976
10	10-1	Lambton Kent DSB	Sir John Moore	Rooftop Chiller Replacement	113,270
10	10-2	Lambton Kent DSB	North Lambton SS	Door Replacement	18,000
10	10-3	Lambton Kent DSB	North Lambton SS	Door Replacement	28,379
10	10-8	Lambton Kent DSB	Lambton Central Centennial S	Door Replacement	17,785
10	10-9	Lambton Kent DSB	Errol Village PS	Door Replacement	3,481
10	10-11	Lambton Kent DSB	Great Lakes Secondary School	Lighting Upgrade	1,646
10	10-12	Lambton Kent DSB	Harwich-Raleigh PS	BAS Upgrade	8,173
10	10-13	Lambton Kent DSB	Zone Township Central PS	BAS Upgrade	5,261
10	10-14	Lambton Kent DSB	King George VI PS	BAS Upgrade	11,761
10	10-15	Lambton Kent DSB	Blenheim DHS	BAS Upgrade	10,978
10	10-16	Lambton Kent DSB	Lambton Central Collegiate V.I.	BAS Upgrade	49,700
10	10-17	Lambton Kent DSB	Lambton Kent Comp S	BAS Upgrade	9,747
11	11-6	Thames Valley DSB	G A Wheable Centre - Secondary School Day Programs	Roof and Insulation Replacement	851,442
11	11-10	Thames Valley DSB	Westminster SS	Roof and Insulation Replacement	518,397
12	12-5	Toronto DSB	Contact Alt School	Air Handling Unit Replacement	972,944
12	12-13	Toronto DSB	Morse Street Jr PS	Heating Plant Replacement	529,359
12	12-14	Toronto DSB	R H McGregor ES	Heating Plant Replacement	482,531
12	12-18	Toronto DSB	William Burgess ES	Heating Plant Replacement	1,938,143
13	13-1	Durham DSB	G L Roberts C & VI	Window Replacement	790,484
13	13-2	Durham DSB	Scott Central PS	Boiler Replacement	466,837
14	14-2	Kawartha Pine Ridge DSB	East Northumberland SS	Air Handling and Rooftop Replacement	652,685
15	15-11	Trillium Lakelands DSB	Glen Orchard PS	Roof and Insulation Replacement	396,026
16	16-5	York Region DSB	Unionville HS	Boiler Replacement	1,023,450
16	16-6	York Region DSB	W.J. Watson PS	Roof and Insulation Replacement	1,081,469

Board ID	Project ID	School Board	School	Project Title	CAIF Funding
17	17-4	Simcoe County DSB	Innisfil Central PS	RTU Replacement and Roof Replacement	961,067
18	18-5	Upper Grand DSB	Drayton Heights P.S.	RTU Replacement	211,812
18	18-12	Upper Grand DSB	Erin PS	RTU Replacement	271,350
18	18-14	Upper Grand DSB	James McQueen PS	Roof Replacement and Insulation Upgrade	196,297
19	19-1	Peel DSB	North Park SS	Air Handling Units Replacement	1,378,886
19	19-2	Peel DSB	Humberview SS	Air Handling Units Replacement	1,191,417
20	20-3	Halton DSB	Georgetown DHS	Roofing	293,338
20	20-7	Halton DSB	Pilgrim Wood PS	Roofing	360,390
20	20-10	Halton DSB	M M Robinson HS	Roofing	502,189
21	21-15	Hamilton-Wentworth DSB	Saltfleet HS	Roof Replacement	920,179
22	22-7	DSB of Niagara	Governor Simcoe SS	Roof and Insulation Replacement	385,645
22	22-12	DSB of Niagara	Applewood PS	Boiler and Ventilation Replacement	343,688
23	23-1	Grand Erie DSB	McKinnon Park SS	Installation of VFDs	10,638
23	23-2	Grand Erie DSB	Brier Park PS	Installation of VFD	4,814
23	23-3	Grand Erie DSB	Cobblestone ES	Submetering	982
23	23-4	Grand Erie DSB	Prince Charles PS	Submetering	2,535
23	23-5	Grand Erie DSB	James Hillier PS	Submetering	2,535
23	23-6	Grand Erie DSB	Rainham Central S	Submetering	2,535
23	23-7	Grand Erie DSB	Waterford DHS	Submetering	2,535
23	23-8	Grand Erie DSB	Delhi DSS	Submetering	2,535
23	23-9	Grand Erie DSB	Echo Place PS	Submetering	2,535
23	23-10	Grand Erie DSB	Cayuga SS	Submetering	2,535
23	23-11	Grand Erie DSB	Caledonia Centennial PS	Submetering	4,636
23	23-12	Grand Erie DSB	Ecole Dufferin	Submetering	2,535
23	23-13	Grand Erie DSB	Hagersville SS	Submetering	4,636
23	23-14	Grand Erie DSB	Onondaga-Brant PS	Submetering	4,636
23	23-15	Grand Erie DSB	Woodman-Cainsville S (Cainsville PS)	Submetering	4,636
23	23-16	Grand Erie DSB	Brantford CI & VS	Submetering	4,636
23	23-17	Grand Erie DSB	Brantford CI & VS	Ductless Split to BAS	3,960
23	23-18	Grand Erie DSB	Delhi DSS	Ductless Split to BAS	1,398
23	23-20	Grand Erie DSB	Graham Bell-Victoria PS	Ductless Split to BAS	699
23	23-21	Grand Erie DSB	James Hillier PS	Ductless Split to BAS	1,980
23	23-22	Grand Erie DSB	Major Ballachey PS	Ductless Split to BAS	3,960
23	23-23	Grand Erie DSB	North Ward S	Ductless Split to BAS	660
23	23-24	Grand Erie DSB	Prince Charles PS	Ductless Split to BAS	660
23	23-25	Grand Erie DSB	Paris DHS (Sec)	Ductless Split to BAS	660
23	23-26	Grand Erie DSB	Pauline Johnson C & VS	Ductless Split to BAS	1,320
23	23-27	Grand Erie DSB	Rainham Central S	Ductless Split to BAS	699
23	23-28	Grand Erie DSB	River Heights S	Ductless Split to BAS	2,097
23	23-29	Grand Erie DSB	Russell Reid PS	Ductless Split to BAS	660

Board ID	Project ID	School Board	School	Project Title	CAIF Funding
23	23-30	Grand Erie DSB	Waterford DHS	Ductless Split to BAS	4,193
23	23-31	Grand Erie DSB	Port Rowan PS	Ductless Split to BAS	699
23	23-32	Grand Erie DSB	Valley Heights SS	LED Lighting	11,648
23	23-33	Grand Erie DSB	River Heights S	Duct Sealing	16,695
23	23-34	Grand Erie DSB	Brier Park PS	Duct Sealing	16,695
23	23-35	Grand Erie DSB	McKinnon Park SS	LED Lighting	31,061
23	23-36	Grand Erie DSB	Ryerson Heights ES	Duct Sealing	81,767
23	23-37	Grand Erie DSB	Lakewood ES	Duct Sealing	35,254
23	23-38	Grand Erie DSB	Lynndale Heights PS	Duct Sealing	49,852
23	23-39	Grand Erie DSB	Cobblestone ES	Duct Sealing	76,863
23	23-40	Grand Erie DSB	Glen Morris Central PS	Boiler Replacement	139,502
24	24-7	Waterloo Region DSB	Southridge PS	Roof and Insulation Replacement	641,876
24	24-9	Waterloo Region DSB	Waterloo CI	Window Replacement	506,102
25	25-8	Ottawa-Carleton DSB	Sawmill Creek ES	Roof and Insulation Replacement	507,498
25	25-9	Ottawa-Carleton DSB	Bayshore PS	Roof and Insulation Replacement	406,862
25	25-10	Ottawa-Carleton DSB	Colonel By SS	Roof and Insulation Replacement	372,938
26	26-7	Upper Canada DSB	Char-Lan District High School	Roof and Insulation Replacement	320,672
26	26-9	Upper Canada DSB	Linklater Public School	Boiler Replacement	225,106
27	27-9	Limestone DSB	North Addington Education Centre (Sec)	Roof Replacement	443,101
28	28-7	Renfrew County DSB	Opeongo HS	Roof and Insulation Replacement	281,637
29	29-4	Hastings and Prince Edward DSB	Eastside Secondary School	Roof and Insulation Replacement	372,089
30.1	30.1-15	Northeastern Catholic DSB	English Catholic Central School	Roof and Insulation Replacement	179,504
30.2	30.2-1	Nipissing-Parry Sound Catholic DSB	St. Gregory Sep S	Boiler Replacement	185,791
31	31-1	Huron-Superior Catholic DSB	Our Lady of Lourdes French Immersion Catholic School	Roof and Insulation Replacement	210,706
32	32-1	Sudbury Catholic DSB	St Francis S	LED Retrofit	124,190
32	32-2	Sudbury Catholic DSB	St Benedict Catholic Elementary School	LED Retrofit	115,458
33.1	33.1-1	Northwest Catholic DSB	Our Lady Of The Way	Window Replacement	77,307
33.2	33.2-1	Kenora Catholic DSB	St. Thomas Aquinas High School (Sec)	Replacement of HVAC Circulation Pumps	83,421
33.2	33.2-2	Kenora Catholic DSB	Pope John Paul II School	Replacement of light bulbs and fixtures	4,475
33.2	33.2-4	Kenora Catholic DSB	St. Thomas Aquinas High School (Sec)	Replacement of T5 light bulbs	7,500
33.2	33.2-5	Kenora Catholic DSB	Ste Maguerite Bourgeoys, E	Replacement of T8 bulbs	2,238
34.1	34.1-1	Thunder Bay Catholic DSB	St Bernard Sep S	Boiler Replacement	96,752
34.1	34.1-2	Thunder Bay Catholic DSB	St Patrick HS	LED Lighting	28,735
34.1	34.1-3	Thunder Bay Catholic DSB	St Pius X Sep S	Boiler Replacement	108,091
34.1	34.1-5	Thunder Bay Catholic DSB	St Ann Sep S	Hot Water on Demand	15,900
34.1	34.1-6	Thunder Bay Catholic DSB	St Margaret Sep S	Hot Water on Demand	9,938
34.2	34.2-1	Superior North Catholic DSB	St Joseph	Energy Efficient Lighting	64,015
34.2	34.2-2	Superior North Catholic DSB	St Hilary Sep S	Energy Efficient Lighting	49,260
34.2	34.2-4	Superior North Catholic DSB	Holy Angels Sep S	Energy Efficient Lighting	40,821

Board ID	Project ID	School Board	School	Project Title	CAIF Funding
35	35-1	Bruce-Grey Catholic DSB	Notre Dame Catholic S	Roof and Insulation Replacement	215,783
36	36-1	Huron-Perth Catholic DSB	St Patricks Sep S	Replace unit ventilator heating system, rooftop MUA and add cooling to building	216,742
37	37-2	Windsor-Essex Catholic DSB	Holy Names	Roof and Insulation Replacement	462,328
38	38-6	London District Catholic School Board	John Paul II Catholic Secondary School	HVAC Upgrades/Controls	475,350
39	39-3	St. Clair Catholic DSB	Holy Family Catholic School	Roof and Insulation Replacement	280,469
40	40-2	Toronto Catholic DSB	Father John Redmond	Chiller Replacement	207,110
40	40-3	Toronto Catholic DSB	St John Paul II	Boiler Replacement	324,321
40	40-6	Toronto Catholic DSB	Our Lady of Victory	Boiler and Chiller Replacement	371,793
40	40-8	Toronto Catholic DSB	St Jerome	Exterior Window Renewal	286,785
40	40-9	Toronto Catholic DSB	Mother Cabrini	Exterior Window Renewal	356,615
41	41-2	Peterborough VNC Catholic DSB	St. Teresa	Roof Replacement	375,534
42	42-45	York Catholic DSB	St. Anthony CES	Partial Roof and Insulation Replacement	339,553
42	42-46	York Catholic DSB	St. Benedict CES	Partial Roof and Insulation Replacement	343,146
42	42-47	York Catholic DSB	St. John XXIII	Partial Roof and Insulation Replacement	271,371
43	43-1	Dufferin-Peel Catholic DSB	Robert F. Hall Catholic SS	Roof and Insulation Replacement	766,442
43	43-2	Dufferin-Peel Catholic DSB	St. Hilary E S	Roof and Insulation Replacement	599,114
44	44-6	Simcoe Muskoka Catholic DSB	Notre Dame	Roof and Insulation Replacement	483,924
45	45-6	Durham Catholic DSB	St Wilfred	Window Replacement	217,946
45	45-7	Durham Catholic DSB	St Mark the Evangelist	Boiler Replacement	134,837
45	45-8	Durham Catholic DSB	St Mathew the Evangelist	Boiler Replacement	127,119
46	46-2	Halton Catholic DSB	Thomas Merton ALC	Mechanical and Lighting System Retrofit	711,149
47	47-24	Hamilton-Wentworth Catholic DSB	Our Lady of Lourdes	Roof Replacement	338,916
47	47-25	Hamilton-Wentworth Catholic DSB	St. Ann Ancaster	Roof Replacement	264,167
48	48-1	Wellington Catholic DSB	St James Cath HS	HVAC BAS Controls Replacement	230,169
48	48-4	Wellington Catholic DSB	St Mary Cath Elora	HVAC BAS Control System Controller Replacement	17,668
48	48-6	Wellington Catholic DSB	St John Brebeuf Cath S	HVAC BAS Control System Controller Replacement	20,596
49	49-3	Waterloo Catholic DSB	St. Gregory	Partial Roof Replacement	110,000
49	49-4	Waterloo Catholic DSB	St. Elizabeth	Boiler Replacement	125,000
49	49-5	Waterloo Catholic DSB	St. Dominic	Rooftop Units Replacement	35,000
49	49-6	Waterloo Catholic DSB	St. Clement	Unit Ventilator Replacement	160,000
50	50-3	Niagara Catholic DSB	St. Andrew Catholic E S	Window Replacement	90,807
50	50-7	Niagara Catholic DSB	Saint Paul Catholic High School	Boiler Replacement	217,001
50	50-11	Niagara Catholic DSB	St. Mary Catholic ES	Roof Replacement	155,840
51	51-1	Brant Haldimand Norfolk Catholic DSB	St Mary's S	Roof and Insulation Replacement	304,776
52	52-2	Catholic DSB of Eastern Ontario	St. Anne	Rooftop Heating/Cooling Units Replacement; Partial Roof and Insulation Replacement	346,638
53	53-18	Ottawa Catholic DSB	St Peter 9-12	Roof and Insulation Replacement	395,832
53	53-20	Ottawa Catholic DSB	St Pius X 9-12	Roof and Insulation Replacement	431,455
54	54-1	Renfrew County Catholic DSB	St. John Bosco Catholic School	Light Improvements	17,693

Board ID	Project ID	School Board	School	Project Title	CAIF Funding
54	54-2	Renfrew County Catholic DSB	St. James Catholic School	Light Improvements	6,823
54	54-3	Renfrew County Catholic DSB	St. Andrew's Catholic School	Light Improvements	1,875
54	54-4	Renfrew County Catholic DSB	St. Anthony's Catholic School	Improving Building Automation System	25,355
54	54-5	Renfrew County Catholic DSB	St. Anthony's Catholic School	Makeup Air Units Upgrade	92,200
54	54-9	Renfrew County Catholic DSB	Bishop Smith Catholic School	Improving Building Automation System	38,263
54	54-10	Renfrew County Catholic DSB	St. Joseph's Catholic HS	Improving Building Automation System	38,263
55	55-4	Algonquin and Lakeshore Catholic DSB	Holy Cross Catholic Secondary School	Roof Insulation Replacement	323,454
56	56-1	CSD du Nord-Est de l'Ontario	École Secondaire Renaissance	Remplacement de la toiture et de l'isolant	178,029
57	57-3	CSP du Grand Nord de l'Ontario	ÉS Château Jeunesse	Puit de lumière	185,176
58	58-5	Conseil scolaire Viamonde	ÉEP Charles-Sauriol	Remplacement HVAC	346,477
59	59-2	CEP de l'Est de l'Ontario	ÉSP Omer-Deslauriers	Lighting Replacement	169,875
59	59-3	CEP de l'Est de l'Ontario	ÉEP Charlotte-Lemieux	Rooftop HVAC Replacement	230,804
60.1	60.1-8	CSD catholique des Grandes Rivières	ÉEC Jacques-Cartier (Kapusking)	Revêtement de toiture	232,450
60.2	60.2-1	CSD catholique Franco-Nord	ÉEC Saint-Raymond	Remplacement de la façade du gymanse	186,839
61	61-3	CSD catholique du Nouvel-Ontario	ÉEC Saint-Augustin	Remplacement de la toiture et de l'isolant	113,587
61	61-4	CSD catholique du Nouvel-Ontario	ÉEC Saint-Paul	Remplacement de la toiture et de l'isolant	132,349
62	62-1	CSD catholique des Aurores boréales	ÉEC Notre-Dame-des-Écoles	BAS Installation	135,000
64	64-1	CSD catholique MonAvenir	ÉSC Saint-Charles-Garnier	Remplacement de la toiture et de l'isolant	412,351
65	65-1	CSD catholique de l'Est ontarien	ÉEC Sacré-Cœur	Remplacement de la toiture et de l'isolant	303,907
66	66-4	CSD catholique du Centre-Est de l'Ontario	ÉEC des Voyageurs	Remplacement des fenêtres	286,994
66	66-12	CSD catholique du Centre-Est de l'Ontario	ÉEC Marius-Barbeau	Remplacement de la toiture et de l'isolant	252,893

Appendix C

CAIF COMMUNICATIONS PROTOCOL

1. Purpose

- a) This Communications Protocol outlines the roles and responsibilities of school boards with respect to Communications Activities related to projects funded under CAIF.
- b) This Communications Protocol will guide the planning, development and implementation of all Communications Activities to ensure clear, consistent and coordinated communications to the public.

2. Joint Communications

- a) Canada and Ontario may engage in Joint Communications about the funding of a project on the Project List (hereinafter referred to as “PPL” for the purposes of this Appendix) and may involve school boards, as appropriate.
- b) Canada, Ontario, and/or school boards may request Joint Communications to communicate to the public about the progress or completion of a PPL. The requestor shall provide at least ten (10) business days’ notice to the other Parties.
- c) If the Communications Activity is an event, it shall take place at a mutually agreed upon date and location. The requestor of the Joint Communications, in this case, shall provide an equal opportunity for the other Parties to participate and choose their own designated representatives.
- d) All Joint Communications material shall recognize the funding of Canada and Ontario, if applicable.
- e) Canada’s communications products related to events must be bilingual and include the Canada wordmark and the other party(ies)’s logos. In such cases, Canada will provide, at its sole cost, the translation services.

3. Individual Communications

- a) Ontario may communicate with school boards to obtain one or more photographs and a description of the work in progress of or a completed PPL, for use by Canada in social media and other digital individual Communications Activities. By sending the photographs, the school board grants the other Parties permission to use its photographs; the school name shall include the PPL name and location with the photographs.

4. Operational Communications

- a) School boards are solely responsible for operational communications with respect to a PPL, including but not limited to: calls for tender, work and public safety notices. Such

products should include, where appropriate, the following statement, “This [PPL] is funded in part by the Government of Canada” and the Canada wordmark.

5. Signage

- a) Canada may request a sign recognizing their funding contribution to a PPL. The sign design, content, and installation guidelines will be provided by Canada.
- b) Unless otherwise agreed by Canada, the school boards shall produce and install a physical sign, as appropriate, to recognize the funding of Canada and/or Ontario, as applicable, at each PPL site.
- c) Digital signage may also be used in addition or in place of a physical sign in cases where a physical sign would not be appropriate due to a PPL type, scope, location or duration.
- d) Where school board decides to install a permanent plaque or other suitable marker with respect to a PPL, the plaque or marker must recognize the federal funding and be approved by Canada.
- e) School boards agrees to inform Ontario of sign installations through future progress reports.
- f) Signage should be installed at PPL site(s), be visible for the duration of the PPL, and remain in place for a minimum of one (1) month once the infrastructure is fully operational or in use.
- g) Signage should be installed in a prominent and visible location that takes into consideration pedestrian and traffic safety and visibility.