The Supply Chain Centralization (SCC) Initiative is at a stage where data is required to inform the initiative. Understanding spend and procurement data is a key enabler of the next phases of work, including finding early wins through harmonization and collaboration opportunities; the adoption of category management, or planning future public sector strategies.

The first set of data we require is:

1. Spend reporting:

   a. We require spend reporting from each agency or BPS entity, at the lowest level it is available for both operating and capital spend. That may mean invoice level information, invoice line level information, or order information. This information will be analysed to inform category management approaches, to understand users of particular categories of goods and services or to determine opportunities for collaborative approaches or other public sector wide strategies.

2. Procurement reporting:

   a. We require **procurement plans** for the next one, two or three years (this will depend on availability) from all ministries, agencies and BPS entities. This information will also be analysed to determine opportunities for contract harmonization, collaborative approaches to procurement, category management opportunities or other public sector wide strategies.

      i. Note that submission of these procurement plans may replace the need for organizations to submit individual Procurement Rationale Reports required through interim measures. We will work with organizations to review procurement plans to determine the need for ongoing reporting to meet interim measures requirements.

   b. We require **past procurement reporting,** previously called **Procurement Activity Reports** for all ministries, agencies and BPS organizations for the period of April 1, 2018 to March 31, 2019. This will fulfil the requirements for trade reporting we would have sent as a request in the past and will supplement the planned procurement reporting to give us a

complete picture of the needs of organizations and the public sector overall. A template and guidance materials for past procurement reporting will be available.

   i. As we collect procurement plans and other data from organizations, we are hoping, in the future, to be able to compile trade reporting information without the completion of templates.

3. <u>Contracts:</u>

   a. We require all ministries, agencies and BPS organization to provide detailed information or copies of all currently available or valid **contracts** in place for goods and services or construction, including pricing details. This information will be analysed to determine common approaches to contracting, current terms and conditions, as well as find opportunities for contract harmonization.

4. <u>Detailed supply chain data related to specific categories of spend:</u>

   a. This specific data may be required for organizations who use specific categories of goods and services and will be informed by the provision of other data. We will work with your data contact on this specific information if applicable.

   b. The initial categories are:

      i. Information Technology (hardware, software, telecommunications)

      ii. Fuel

      iii. Fleet

      iv. Engineering Services

      v. Food and Beverages

      vi. Uniforms

      vii. General Professional Services (consulting, contingent labour, etc.)

      viii. Cardiac

      ix. Renal

      x. Beds

      xi. Assistive Devices

      xii. Medical supplies and equipment