



# Reciprocal Education Approach: Written Notice for Eligible Students Attending a School of a School Board

Name of receiving school \* \_\_\_\_\_

The following information will be used by school administrative staff to collect information in keeping with the *Education Act*. The principal purpose for the collection of this information is to provide confirmation of pupil eligibility for the Reciprocal Education Approach and to initiate the Reciprocal Education Approach process.

Fields marked with an asterisk (\*) are mandatory.

## 1. Written Notice of the Entity

### Information about the Entity

This notice is being initiated by \*

- A band
- A council of a band
- An education authority that is authorized by a band or council of a band
- The Crown in right of Canada
- An education authority that is authorized by the Crown in Right of Canada

Legal Name of Entity \* \_\_\_\_\_

### Contact Person's Details

Last Name \* | First Name \* \_\_\_\_\_

Title \* \_\_\_\_\_

### Address

Unit Number | Street Number \* | Street Name \* | PO Box

City/Town \* | Province \* | Postal Code \* \_\_\_\_\_

Telephone Number \* ext. | Fax Number | Email Address \_\_\_\_\_

### Information about the Student

Last Name \* | First Name \* \_\_\_\_\_

Date of Birth (yyyy/mm/dd) \* | Provincial OEN # (if available) \_\_\_\_\_

### Student Eligibility \*

- The above-named pupil is eligible to receive funding from the Crown in right of Canada, or a band, a council of a band, an education authority that is authorized by a band or a council of a band or by the Crown in right of Canada.
- The above-named pupil ordinarily resides on a reserve within the meaning of the Indian Act (Canada).

Name of school intending to admit student \*

The student's intended admission date to the school (yyyy/mm/dd) \*

**Special Education Needs \***

- IEP (Individual Education Plan)     Behaviour     Intellectual     Communication     Physical  
 Multiple     Not Applicable

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Student's credit count or most recent grade completed \_\_\_\_\_

Entity will transfer or will affect the transfer of student's Ontario Student Record (OSR) (if applicable)

The OSR is a permanent record for each student who enrolls in school in Ontario and accompanies the student if the student moves to another school in the province. Transfer of the OSR is important in order for the receiving school to track the student's educational progress and other relevant documentation required for the successful educational progress of the student. The OSR may also contain important educational accommodation, modification and/or health and custody-related information conducive to the student's learning.

Name of Official *	Date (yyyy/mm/dd) *
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Signature of Official (I have authority to bind the above entity) \*

## 2. Written Notice of the Parent, Guardian or Pupil

Student's Legal Last Name *	Student's Legal First Name *
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This notice is being initiated by \*

- Parent of the student       Guardian<sup>1</sup> of the student       The student if they are at least 18 years of age  
 The student, if 16 or 17 years of age and has withdrawn from parental control

Name of parent, guardian or student <sup>2</sup> \*

### Address of student

Unit Number	Street Number *	Street Name *	PO Box
City/Town *	Province *		Postal Code *

### Address of parent or guardian (if applicable, and if different from above address)

Unit Number	Street Number *	Street Name *	PO Box
City/Town *	Province *		Postal Code *

Phone number of parent, guardian or student *	Email address of parent, guardian or student
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Name of school intending to admit student *	The student's intended admission date to the school (yyyy/mm/dd) *
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I hereby consent to the release of the above-named student's attendance records to the above-named school.

I hereby consent to the release of the above-named student's Ontario Student Record to the above-named school.

### 3. Signature

Name of parent, guardian or student \*

Date (yyyy/mm/dd) \*

Signature of Parent/Guardian/Student \*

<sup>1</sup> Guardian” means a person defined in section 18 of the Education Act. This is either a legal guardian (other than a parent), or anyone who has received into their care or residence, a person of compulsory school age.

<sup>2</sup> The student may provide written notice if they are 16 or 17 and has withdrawn from their parental control or are 18 years of age or older.

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