

Appendix G: Joint Submission - Capital Funding for Child Care and Child and Family Support Programs\*

PART A - ELIGIBILITY (SCHOOL BOARD TO COMPLETE)

Please complete all four pages: 1) Joint Submission - Part A 2) Tables A, B, and C 3) Tables D, E, and F 4) Part B, C, and D

School Board Name: \_\_\_\_\_  
Capital Priority Proposal Name: \_\_\_\_\_

School Board Number: \_\_\_\_\_  
School Board Proposal Rank: \_\_\_\_\_  
(excludes transitional projects)

**1.) Target School**

This request for new construction of child care and/or child and family support program space meets one of the following (please check one):

- a.) An existing school that will be accommodating students from a closing school that currently contains child care spaces and/or child and family support program space.  
 b.) A new school that is to be constructed and receives ministry funding approval.  
 c.) An existing school that is to undergo a major addition/renovation that receives ministry funding approval.  
 d.) An existing building that has been purchased for the purposes of student accommodation and receives ministry funding approval.

**OR**

For child care retrofit projects, school boards must have reached their Schools-First Child Care Capital Retrofit Policy (SFCCCRP) space conversion targets:

- e.) An existing school that is retrofitting excess space into child care rooms and/or child and family support program rooms.  
 f.) An existing school that has **no current child care program and/or child and family support program space** and **no long-term excess space to retrofit** into child care rooms and/or child and family support program rooms.  
(Please note: "Excess space" is the difference between On-The-Ground (OTG) capacity and Average Daily Enrolment (ADE)).

If the request is for category e. or f. please include the following:

Excess Space (difference between OTG capacity and ADE): \_\_\_\_\_

**2.) Request for Child Care Spaces**

This request is for (please check one):

- Replacement of existing child care spaces that would be lost as a result of closing a school that currently contains child care spaces (please complete table a. and b.).  
 New child care spaces for children 0 to 3.8 years of age (please complete table b. only).  
 Retrofitting excess space in an existing school into child care spaces for children 0 to 3.8 years of ages (please complete table c. only).

**3.) Request for Child and Family Support Program Space**

This request is for (please check one):

- Replacement of existing child and family support program space that would be lost as a result of closing a school that currently contains child and family support program space (please complete table d. and e.).  
 New construction of child and family support program space (please complete table e. only).  
 Retrofitting excess space in an existing school into child and family support program space (please complete table f. only).\*\*

\* Note that child and family support programs refer to the following Ministry of Education supported child and family support programs: Better Beginnings, Better Futures (BBBFs), Child Care Resource Centres (CCRCs), Ontario Early Years Centres (OEYCs), and Parenting and Family Literacy Centres (PFLCs).

\*\* Child and family support program retrofit projects must result in new child and family support program space (i.e., not a retrofit to an existing child and family support program space).





**PART B - MUNICIPAL PRIORITIZATION OF CHILD CARE AND CHILD AND FAMILY SUPPORT PROGRAM CAPITAL PROJECTS (MUNICIPALITY TO COMPLETE)**

As the municipal partner jointly requesting this project, please prioritize this project amongst all other projects being jointly approved by the municipality. Please note this is not limited to the individual school board this request was initiated by, but to all projects the municipality is jointly signing-off.

Please identify the municipal priority ranking for this project: \_\_\_\_\_ (excludes transitional projects)

Additional Comments:

**PART C - PROJECT DESCRIPTION AND ADDITIONAL COMMENTS (SCHOOL BOARD AND MUNICIPALITY TO COMPLETE)**

**PART D - JOINT SIGNATURES (SCHOOL BOARD AND MUNICIPALITY TO COMPLETE)**

This is to affirm that this Joint Submission has been jointly approved by the school board and Consolidated Municipal Service Manager (CMSM) or District Social Service Administration Board (DSSAB) listed below. The school board has the support of the corresponding CMSM/DSSAB regarding the eligibility and viability requirements to build or retrofit child care and/or child and family support program rooms. When creating child care spaces for ages 0 to 3.8 years and/or child and family support program space in the identified schools it is affirmed that the new/retrofitted spaces will not result in operating pressure for the CMSM/DSSAB. CMSMs/DSSABs affirm child and family support program projects are included in and align with their preliminary service plans for Ontario Early Years Child and Family Centres (OEYCFCs).

\_\_\_\_\_  
Name of CMSM/DSSAB

\_\_\_\_\_  
Name of School Board

\_\_\_\_\_  
Manager of Child Care and Early Years System (CMSM/DSSAB) Name

\_\_\_\_\_  
Director of Education (School Board) Name

\_\_\_\_\_  
Manager of Child Care and Early Years System (CMSM/DSSAB) Signature

\_\_\_\_\_  
Director of Education (School Board) Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

NOTE: The Joint Submission must be submitted as part of the Capital Priorities business case. A copy must also be provided to your school board's Ministry Early Years Regional Staff (Education Officer and Child Care Advisor) and Capital Analyst.