

Ministry of Education

Office of the ADM
Financial Policy and Business Division
20th Floor, Mowat Block
900 Bay Street
Toronto ON M7A 1L2

Ministère de l'Éducation

Bureau du sous-ministre adjoint
Division des politiques financières et des opérations
20^e étage, Édifice Mowat
900, rue Bay
Toronto ON M7A 1L2

**2014 : B08****MEMORANDUM TO:** Directors of Education**FROM:** Gabriel F. Sékaly
Assistant Deputy Minister**DATE:** August 27, 2014**SUBJECT:** **Request for School Consolidation Capital Projects**

I am writing to announce details of the new School Consolidation Capital (SCC) program and to solicit requests for capital project proposals from School Boards. The program is supported through the \$750M in funding that was announced in the 2014-15 GSN release as part of the School Board Efficiencies and Modernization (SBEM) initiative. This funding is intended to help school boards adjust their cost structure in response to reductions in Ministry funding that currently supports empty space.

The Ministry recognizes that for school boards to effectively and efficiently manage their excess capacity, they will need to (in some cases) right-size their capital footprint. Capital funding will be available to school boards to support projects that address a board's excess capacity through the SCC program.

Funding for the SCC will be allocated on a business case basis for new schools, retrofits and additions that support consolidations.

Highlights/Summary Points:

- Boards to submit School Consolidation Capital projects expected to open no later than the 2017-18 school year.
- The deadline for School Consolidation Capital submission is October 15, 2014.
- Business Cases will be required only for a board's top 8 School Consolidation Capital projects. This includes submission for projects to be undertaken using board funding.
- School consolidation business cases that were previously submitted under the last round of Capital Priorities will be available for boards to update in the next few weeks to resubmit under the SCC program.

School boards are requested to provide the Ministry with an update of their consolidation projects that need to be completed by the 2017-18 school year. The Ministry will be reviewing the SCC submissions for funding consideration, as well as to understand the need for ongoing capital investments in the education sector.

Business Case Considerations

The Ministry will consider funding business cases under the SCC program that allow a board to reduce their excess capacity. Only projects that are identified as consolidating excess space will be eligible for funding. Eligible projects for funding consideration include the following:

- Consolidating two (or more) schools into one new facility.
- Building an addition and/or undertaking a major renovation to an existing school to accommodate enrolment from other schools that are deemed surplus to the board's needs.
- Right-sizing existing schools by renovating or demolishing existing excess capacity.

The SCC capital project business cases should address the following:

- How the facilities in the area will be right-sized to address boards underutilized space.
- Impact on reducing a school board's operating and renewal costs.
- Enrolment projections for schools in the area of the project.
- Existing renewal needs of schools that are part of the business case.
- Other benefits, such as improved programming, accessibility and/or energy efficiency.
- Results of the accommodation review process (where applicable).
- Alternate solutions considered.

We expect that boards will be submitting projects for SCC funding that are linked to accommodation reviews decisions. Please note, projects related to accommodation reviews must have a final trustee decision by October 15, 2014 to be considered for SCC funding approval.

Submission of School Consolidation Capital Projects

Similar to Capital Priorities, boards will need to submit their requests for SCC funding through the School Facilities Inventory System (SFIS). Please note that boards will have the opportunity to update any unapproved consolidation business cases that were submitted under the last round of Capital Priorities in SFIS to consolidate under the SCC program.

Only a board's 8 highest priority projects expected to open no later than 2017-18 will be considered for SCC funding and will need to be supported with a completed business case. Projects required after 2017-18 will be considered for future rounds of SCC funding.

Boards will be required to submit their Trustee approved updated SCC projects by October 15, 2014.

Upon submission of Trustee approved SCC projects, the submission will be locked and school boards will only be able to modify their projects by requesting that their Capital Analyst unlock a project (Please refer to Appendix A for a complete list of Capital Analysts).

Joint Use Capital Projects

As with previous Capital Priorities Grant programs, the Ministry encourages boards to consider collaborative capital project arrangements between school boards. The Ministry will review all joint use projects for funding consideration before evaluating any other SCC submissions. Joint use projects are more likely to receive capital funding and also have the opportunity to generate an increased amount of capital funding than stand-alone projects. Please see **B2013:18 Initiative to Encourage Joint Use/Collaboration between School Boards on Capital Projects** for further details.

Ministry Contact

If you have any program questions, or require additional information, please contact the Capital Analyst assigned to your board or:

Alexandre Beaudin, Acting Manager, Capital Policy and Programs Branch at 416-212-4818 or at Alexandre.Beaudin@ontario.ca.

We look forward to working with you to identify your future Capital Priorities Consolidation projects.

Sincerely,

Original signed by

Gabriel F. Sékaly,
Assistant Deputy Minister
Financial Policy and Business Division

Copy: Superintendents of Business and Finance

DSB#	District School Board	Capital Analyst	Email	Phone Number
1	DSB Ontario North East	Kristin Grunenko	Kristin.Grunenko@ontario.ca	416-326-9445
2	Algoma DSB	Jaimie Burke	Jaimie.Burke@ontario.ca	416-325-4297
3	Rainbow DSB	Kristin Grunenko	Kristin.Grunenko@ontario.ca	416-326-9445
4	Near North DSB	Kristin Grunenko	Kristin.Grunenko@ontario.ca	416-326-9445
5.1	Keewatin-Patricia DSB	Jaimie Burke	Jaimie.Burke@ontario.ca	416-325-4297
5.2	Rainy River DSB	Jaimie Burke	Jaimie.Burke@ontario.ca	416-325-4297
6.1	Lakehead DSB	Jaimie Burke	Jaimie.Burke@ontario.ca	416-325-4297
6.2	Superior Greenstone DSB	Jaimie Burke	Jaimie.Burke@ontario.ca	416-325-4297
7	Bluewater DSB	Sarosh Yousuf	Sarosh.Yousuf@ontario.ca	416-325-9796
8	Avon Maitland DSB	Sarosh Yousuf	Sarosh.Yousuf@ontario.ca	416-325-9796
9	Greater Essex County DSB	Michael Wasylkyk	Michael.Wasylkyk@ontario.ca	416-326-9924
10	Lambton Kent DSB	Michael Wasylkyk	Michael.Wasylkyk@ontario.ca	416-326-9924
11	Thames Valley DSB	Michael Wasylkyk	Michael.Wasylkyk@ontario.ca	416-326-9924
12	Toronto DSB	Lisa Bland	Lisa.Bland@ontario.ca	416-326-9921
13	Durham DSB	Yvonne Rollins	Yvonne.Rollins@ontario.ca	416.326.9932
14	Kawartha Pine Ridge DSB	Yvonne Rollins	Yvonne.Rollins@ontario.ca	416.326.9932
15	Trillium Lakelands DSB	Yvonne Rollins	Yvonne.Rollins@ontario.ca	416.326.9932
16	York Region DSB	Yvonne Rollins	Yvonne.Rollins@ontario.ca	416.326.9932
17	Simcoe County DSB	Diamond Tsui	Diamond.Tsui@ontario.ca	416-325-2017
18	Upper Grand DSB	Sarosh Yousuf	Sarosh.Yousuf@ontario.ca	416-325-9796
19	Peel DSB	Diamond Tsui	Diamond.Tsui@ontario.ca	416-325-2017
20	Halton DSB	Diamond Tsui	Diamond.Tsui@ontario.ca	416-325-2017
21	Hamilton-Wentworth DSB	Hemwanti Dobbs	Hemwanti.Dobbs@ontario.ca	416-325-2018
22	DSB Niagara	Hemwanti Dobbs	Hemwanti.Dobbs@ontario.ca	416-325-2018
23	Grand Erie DSB	Michael Wasylkyk	Michael.Wasylkyk@ontario.ca	416-326-9924
24	Waterloo Region DSB	Sarosh Yousuf	Sarosh.Yousuf@ontario.ca	416-325-9796
25	Ottawa-Carleton DSB	Kristin Grunenko	Kristin.Grunenko@ontario.ca	416-326-9445
26	Upper Canada DSB	Kristin Grunenko	Kristin.Grunenko@ontario.ca	416-326-9445
27	Limestone DSB	Yvonne Rollins	Yvonne.Rollins@ontario.ca	416.326.9932
28	Renfrew County DSB	Kristin Grunenko	Kristin.Grunenko@ontario.ca	416-326-9445
29	Hastings & Prince Edward DSB	Yvonne Rollins	Yvonne.Rollins@ontario.ca	416.326.9932
30.1	Northeastern CDSB	Kristin Grunenko	Kristin.Grunenko@ontario.ca	416-326-9445
30.2	Nipissing-Parry Sound CDSB	Kristin Grunenko	Kristin.Grunenko@ontario.ca	416-326-9445
31	Huron Superior CDSB	Jaimie Burke	Jaimie.Burke@ontario.ca	416-325-4297
32	Sudbury CDSB	Kristin Grunenko	Kristin.Grunenko@ontario.ca	416-326-9445
33.1	Northwest CDSB	Jaimie Burke	Jaimie.Burke@ontario.ca	416-325-4297
33.2	Kenora CDSB	Jaimie Burke	Jaimie.Burke@ontario.ca	416-325-4297
34.1	Thunder Bay CDSB	Jaimie Burke	Jaimie.Burke@ontario.ca	416-325-4297
34.2	Superior North CDSB	Jaimie Burke	Jaimie.Burke@ontario.ca	416-325-4297
35	Bruce-Grey CDSB	Sarosh Yousuf	Sarosh.Yousuf@ontario.ca	416-325-9796
36	Huron Perth CDSB	Sarosh Yousuf	Sarosh.Yousuf@ontario.ca	416-325-9796

DSB#	District School Board	Capital Analyst	Email	Phone Number
37	Windsor-Essex CDSB	Michael Wasyluk	Michael.Wasyluk@ontario.ca	416-326-9924
38	London DCSB	Michael Wasyluk	Michael.Wasyluk@ontario.ca	416-326-9924
39	St. Clair CDSB	Michael Wasyluk	Michael.Wasyluk@ontario.ca	416-326-9924
40	Toronto CDSB	Lisa Bland	Lisa.Bland@ontario.ca	416-326-9921
41	Peterborough VNCCDSB	Yvonne Rollins	Yvonne.Rollins@ontario.ca	416.326.9932
42	York CDSB	Yvonne Rollins	Yvonne.Rollins@ontario.ca	416.326.9932
43	Dufferin Peel CDSB	Diamond Tsui	Diamond.Tsui@ontario.ca	416-325-2017
44	Simcoe Muskoka CDSB	Diamond Tsui	Diamond.Tsui@ontario.ca	416-325-2017
45	Durham CDSB	Yvonne Rollins	Yvonne.Rollins@ontario.ca	416.326.9932
46	Halton CDSB	Diamond Tsui	Diamond.Tsui@ontario.ca	416-325-2017
47	Hamilton-Wentworth CDSB	Hemwanti Dobbs	Hemwanti.Dobbs@ontario.ca	416-325-2018
48	Wellington CDSB	Sarosh Yousuf	Sarosh.Yousuf@ontario.ca	416-325-9796
49	Waterloo CDSB	Sarosh Yousuf	Sarosh.Yousuf@ontario.ca	416-325-9796
50	Niagara CDSB	Hemwanti Dobbs	Hemwanti.Dobbs@ontario.ca	416-325-2018
51	Brant Haldimand Norfolk CDSB	Michael Wasyluk	Michael.Wasyluk@ontario.ca	416-326-9924
52	CDSB of Eastern Ontario	Kristin Grunenko	Kristin.Grunenko@ontario.ca	416-326-9445
53	Ottawa CSB	Kristin Grunenko	Kristin.Grunenko@ontario.ca	416-326-9445
54	Renfrew County CDSB	Kristin Grunenko	Kristin.Grunenko@ontario.ca	416-326-9445
55	Algonquin & Lakeshore CDSB	Yvonne Rollins	Yvonne.Rollins@ontario.ca	416.326.9932
56	CSP du Nord-Est	Alexandre Beaudin	alexandre.beaudin@ontario.ca	416-212-4818
57	CSP du Grand Nord de l'Ontario	Alexandre Beaudin	alexandre.beaudin@ontario.ca	416-212-4818
58	CS Viamonde	Alexandre Beaudin	alexandre.beaudin@ontario.ca	416-212-4818
59	CÉP de l'Est de l'Ontario	Alexandre Beaudin	alexandre.beaudin@ontario.ca	416-212-4818
60.1	CSCD des Grandes Rivières	Alexandre Beaudin	alexandre.beaudin@ontario.ca	416-212-4818
60.2	CSC Franco-Nord	Alexandre Beaudin	alexandre.beaudin@ontario.ca	416-212-4818
61	CSC du Nouvel-Ontario	Alexandre Beaudin	alexandre.beaudin@ontario.ca	416-212-4818
62	CSDC des Aurores boréales	Alexandre Beaudin	alexandre.beaudin@ontario.ca	416-212-4818
63	CSC Providence	Alexandre Beaudin	alexandre.beaudin@ontario.ca	416-212-4818
64	CSDC Centre Sud	Alexandre Beaudin	alexandre.beaudin@ontario.ca	416-212-4818
65	CSDC de l'Est ontarien	Alexandre Beaudin	alexandre.beaudin@ontario.ca	416-212-4818
66	CÉC du Centre-Est	Alexandre Beaudin	alexandre.beaudin@ontario.ca	416-212-4818