**Ministry of Education** 

# EFIS 2.0 - User Guide Child Care User

Version 1.1

April, 2015

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## 1 Document History

| Version | Date           | Changed by    | Description of changes                                 |
|---------|----------------|---------------|--------------------------------------------------------|
| 0.1     | Nov 24, 2014   | Vlad Dragovic | CC update and changes                                  |
| 1.0     | Feb 10, 2015   | Al McLaren    | Final Version for Posting                              |
| 1.1     | April 15, 2015 | Rob Narejko   | Added image on page 78 for selection of Recipient name |
|         |                |               |                                                        |
|         |                |               |                                                        |
|         |                |               |                                                        |
|         |                |               |                                                        |
|         |                |               |                                                        |
|         |                |               |                                                        |
|         |                |               |                                                        |
|         |                |               |                                                        |

## 2 Logon to EFIS 2.0

#### 2.1 Logon through Go Secure

EFIS 2.0 URL: https://efis.fma.csc.gov.on.ca/workspace/index.jsp

In order to log into the application, you need the Go Secure credential, if you haven't registered yet please follow the instructions in the registration Guide (EFIS\_User\_Registration\_Instructions\_Final\_English).

The Application link will redirect to a Go Secure login page. Enter your User ID and Password



Once you click on Sign In you will be directed into EFIS 2.0 application.

| Ø Oracle Enterprise Performance Management System Workspace, Fusion Edition - Windows Internet Expl | orer                                       |                | 23       |
|-----------------------------------------------------------------------------------------------------|--------------------------------------------|----------------|----------|
| 🚱 🔵 🔻 🔊 https://test.efis.fma.csc.gov.on.ca/workspace/index.jsp                                     | ← 🔒 😽 🗙 📴 Bing                             |                | - ۹      |
| 🖕 Favorites 🛛 👍 🏥 Education Act - O. Reg. 13 🏥 Education Act - O. Reg. 13 🔊 Web Slice G             | allery 👻                                   |                |          |
| Cracle Enterprise Performance Management Syst                                                       | 🐴 🔻 🔝 👻 🖶 🖛 👻 Page 👻 Safety 🗣              | • Tools 🕶 🌘    | )•       |
| ORACLE: Enterprise Performance Management System Workspace, Fusion Edition                          | Logged in as NATASHA.KUZMAN@MANAGEFLOW.COM | Help   Log Off | <u>Q</u> |
| Navigate File View Tools Help                                                                       |                                            |                |          |
|                                                                                                     |                                            | -              |          |
|                                                                                                     |                                            |                |          |
|                                                                                                     |                                            |                |          |
|                                                                                                     |                                            |                |          |
|                                                                                                     |                                            |                |          |
|                                                                                                     |                                            |                |          |
|                                                                                                     |                                            |                |          |
|                                                                                                     |                                            |                |          |
|                                                                                                     |                                            |                |          |
|                                                                                                     |                                            |                |          |
|                                                                                                     |                                            |                |          |
|                                                                                                     |                                            |                |          |
|                                                                                                     |                                            |                |          |
|                                                                                                     |                                            |                |          |
| Done                                                                                                | ✓ Trusted sites   Protected Mode: Off      | ▼ 100%         | •        |

#### 2.2 Bookmarking the Link

To bookmark the link to EFIS 2.0 you need to create the link once you are in the application and <u>NOT</u> when you are in the Go Secure screen.



If you get the error screen below check that the book mark to ensure it is **<u>NOT</u>** the following:

https://www.iam.security.gov.on.ca/goID/access/index.jsp

| Die Edit Verw Hoptory Bookmants Icels Help<br>= Single Sign-On +                                                                                                                                                                      |                                                                                                                              |   |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|---|
| A https://www.iam.security.gov.on.ca/oam/server/auth_cred_submit                                                                                                                                                                      | 🟠 🔻 🥙 🚷 - Google 🔎                                                                                                           | A |
| ORACLE<br>Access Manager                                                                                                                                                                                                              | <b>Error</b><br>System error: Please et kay por actions. If you continue to pet the<br>error: Johan contact the Advances.org |   |
| Dack Assam Honger Wasien 11.11.13<br>Anyrol 1, 1990-011, Canis and an unitaine. Al rights reserved.<br>And 1, a rightme Endemik of Chrick Corporation and/or to alliates. Other raines may be trademarks of their respective convers. |                                                                                                                              |   |

#### Тір

At the start of a new cycle or if you are having issues connecting to EFIS 2.0 it is good practice to clear the Browser cache, this is done by selecting the clear recent history from the browser menu and selecting clear all.

## 3 Planning User Set Up

Each Cycle (Estimates, Revised Estimates, etc.) the user must set up there user preferences.

## 3.1 Reporting Settings

In order to generate reports, users are required to perform a simple one-time setup of User Point of View:



In Planning, go to File-> Preferences

In the popup dialogue, select **Financial Reporting** on the left pane. In **Default Preview Mode** select **PDF Preview**. In **User Point of View**, select "**On**" and click on **Setup Members** 



In the resulting Setup User POV dialog, click on the **Database Connection** dropdown. There is only one connection for each Planning application, "**Main**" for input and calculation.

| Setup User POV                 |                                                                     |                                                    |
|--------------------------------|---------------------------------------------------------------------|----------------------------------------------------|
| Select a Database Connection a | nd then select the members you want to be av                        | vailable to you when using the User Point of View. |
| Database Connection:           | FMA_1415_Essbase                                                    | ✓ Refresh                                          |
|                                | FMA_1415_Essbase<br>FMA_1415_Planning<br>FNCCDEV_Planning_Detail    |                                                    |
|                                | M2014FIS_Planning_Main                                              |                                                    |
|                                | M2015EST_Planning_Main<br>MARDEV_Planning_Main                      |                                                    |
|                                | MCCDEV_Planning_Main<br>MCCTEST_Planning_Main<br>MED2_Planning_Main |                                                    |
|                                | P1415FIS_Planning_Main                                              |                                                    |

Select the "Main" database connection. Make the following selections and click Apply:

- Choices List for all dimensions: All Members
- Display Member Label as: Default
- Dimension Labels are: Included
- Member Selection Displays: Only Members I Can Access

| Database Connection:                                | M2014FIS_Planning_ | Main 🔻 Refresh |     |
|-----------------------------------------------------|--------------------|----------------|-----|
|                                                     | at 1               |                |     |
| Dimension                                           | Choices List       |                |     |
| Account                                             | All Members        |                | Al  |
| Period                                              | All Members        |                | All |
| Year                                                | All Members        |                | All |
| Scenario                                            | All Members        |                | All |
| Version                                             | All Members        |                | Al  |
| Recipient                                           | All Members        |                | A   |
| Category                                            | All Members        | All Members    |     |
| SubCategory                                         | All Members        |                | Al  |
| Display Member Label as:                            | Default            | <b>-</b>       |     |
| Dimension Labels are:                               | Included           | <b>-</b>       |     |
| Member Selection Displays                           | Only Members I Can | Access 👻       |     |
| * This setting applies to all Planning datasources. |                    |                |     |

Click **OK** to close the Setup User POV dialog. Click **OK** to close the Preferences dialog

## 3.2 Display Options

Once the user has selected an application they are able to set the display preferences. Select **File**  $\rightarrow$  **Preferences** to access the Preferences screen select **Planning** then select the desired **Number Formatting** from the dropdown lists then **OK** on the Preferences screen.

| Preferences         |                                                                       |                                             | ×                                   |
|---------------------|-----------------------------------------------------------------------|---------------------------------------------|-------------------------------------|
| ¥=                  | Application Settings                                                  | Display Options                             | ions User Varia <u>b</u> le Options |
| General             | Number Formatting                                                     |                                             | Use Application Default             |
|                     | Thousands Separator<br>Decimal Separator                              |                                             | Comma v                             |
| Authentication      | Negative Sign<br>Negative Color                                       |                                             | Parentheses V                       |
| st ≠                | Page Options                                                          |                                             | Use Application Default             |
| Financial Reporting | Remember selected pa<br>Allow Search When Nu<br>Indentation of Member | Yes v 100 100 Indent based on hierarchy v 1 |                                     |
| Web Analysis        | Other Options                                                         |                                             | Use Application Default             |
| <i>incontactual</i> | Show consolidation ope<br>Warn if form larger than                    | erators<br>n cells specified                | Form Setting V                      |
| Planning            | UI Theme                                                              |                                             | Normal 🗸                            |
|                     | Text Size                                                             |                                             | Normal                              |
| -                   | Date Format                                                           |                                             | YYYY-MM-DD                          |
|                     |                                                                       |                                             | <u>S</u> ave <u>R</u> eset          |
| Help                |                                                                       |                                             | <u>O</u> K Cancel                   |

## 3.3 Setup your Home Page

To set a home page to allow for quick access to your applications select **File**  $\rightarrow$  **Preferences** to access the Preferences screen, select **General** then select Home Page from the **Content** dropdown list then **OK** on the Preferences screen

| Proforences         |                           |            | ×       |
|---------------------|---------------------------|------------|---------|
| Preferences         |                           |            | 9       |
| <b>V</b> -          | Default Startup Options   |            |         |
| <u>~-</u>           | Content:                  |            |         |
| General             | Home Page                 | Use Curre  | nt Page |
|                     |                           |            |         |
| Authoptication      |                           |            |         |
| Authentication      |                           |            |         |
| <b>₹</b> ¥          |                           |            |         |
| Financial Reporting | Show Path For Documents   |            |         |
|                     | Your e-mail address:      |            |         |
|                     | al.mclaren@manageflow.com |            |         |
| Web Analysis        | - Accessibility Mode      |            |         |
|                     |                           |            |         |
|                     | Select Theme:             |            |         |
| Planning            | Normal                    |            | -       |
|                     |                           |            |         |
|                     |                           |            |         |
|                     |                           |            |         |
|                     |                           |            |         |
|                     |                           |            |         |
|                     |                           |            |         |
|                     |                           |            |         |
|                     |                           |            |         |
|                     |                           |            |         |
|                     | 1                         | _          |         |
| Help                |                           | <u>о</u> к | Cancel  |

## 3.4 Change Language

#### 3.4.1 Firefox

Firefox users can change the Firefox page display to French Language by selecting, **Tools**  $\rightarrow$  **Options** 

| ٩                                                                         |                                       |                                    | Oracle Enterprise Performance Management Sy |
|---------------------------------------------------------------------------|---------------------------------------|------------------------------------|---------------------------------------------|
| <u>F</u> ile <u>E</u> dit <u>V</u> iew Hi <u>s</u> tory <u>B</u> ookmarks | <u>T</u> ools <u>H</u> elp            |                                    |                                             |
| 🗍 Oracle Enterprise Performance Manag                                     | <u>D</u> ownload                      | ds Ctrl+J                          |                                             |
| ← A https://test.efis.fma.csc.gov.or                                      | <u>A</u> dd-ons<br>Set Up S <u>y</u>  | Ctrl+Shift+A<br>nc                 |                                             |
| <b>ORACLE</b> <sup>•</sup> Enterprise Perform                             | <u>W</u> eb Deve<br>Page <u>I</u> nfo | eloper 🕨                           | n Edition                                   |
| Log On                                                                    | Monitor                               | with <u>F</u> iddler               | -                                           |
|                                                                           | Clear Rec                             | ent <u>H</u> istory Ctrl+Shift+Del |                                             |
|                                                                           | <u>O</u> ptions                       |                                    |                                             |
|                                                                           |                                       |                                    | User Name:                                  |

In the *Options* Screen in the Language section select the *Choose* button, *French/Canada* from the Language dropdown list, select *Add* then Select *OK.* You will need to restart the browser for these setting to take effect.

| Op | tions                                                                                   |                                                        |              |                          |          |          |                     | x                                     | Search                                                                                                                                                                                                                                                                                                                                                      | 4          |
|----|-----------------------------------------------------------------------------------------|--------------------------------------------------------|--------------|--------------------------|----------|----------|---------------------|---------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
|    | General                                                                                 | Tabr                                                   | 页<br>Content | Applications             | Privacy  | Security | <b>O</b>            | ېنې<br>Advanced                       |                                                                                                                                                                                                                                                                                                                                                             |            |
|    | Block ;     Block ;     Load jr     Load jr     Default for     Languages     Choose yo | vop-up w<br>nages au<br>JavaScrip<br>Ilors<br>It: Time | ed language  | an<br>e for displaying p | ▼ nivacy | Size: 16 | Excr<br>Excr<br>Adt | eptions<br>eptions<br>yanced<br>olors | a     a       Languages     a       Web pages are sometimes offered in more than one language.<br>Choose languages for displaying these web pages, in order of<br>preference.<br>Languages in order of preference:<br>English/United States [en-us]     Move Up<br>Move Up       English/United States [en-us]     Move Up       English [en]     Move Down | )<br> <br> |
|    |                                                                                         |                                                        |              |                          | ОК       | Cance    | 21                  | Help                                  | French/Canada [fr-ca]                                                                                                                                                                                                                                                                                                                                       |            |

#### 3.4.2 IE

IE users can change the IE page display to French Language by selecting, *Tools* → *Internet Options* 

| File | Edit | View | Favorites                                                                                    | Tools Help                                                                                                                                                                          |                                |                                                                      |                |
|------|------|------|----------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------|----------------------------------------------------------------------|----------------|
|      |      |      |                                                                                              | Delete browsing history<br>InPrivate Browsing<br>Tracking Protection<br>ActiveX Filtering<br>Diagnose connection problems<br>Reopen last browsing session<br>Add site to Start menu | Ctrl+Shift+Del<br>Ctrl+Shift+P |                                                                      |                |
|      |      |      |                                                                                              | View downloads<br>Pop-up Blocker<br>SmartScreen Filter<br>Manage add-ons<br>Compatibility View<br>Compatibility View settings                                                       | Ctrl+J                         | ≥ Ontario                                                            | GO Secure ID : |
|      |      |      | Subscribe to this feed<br>Feed discovery<br>Windows Update<br>F12 developer tools<br>Fiddler | •                                                                                                                                                                                   | ons.                           | Sign In<br>Forgot your ID or p<br>Don't have a GO S<br>Register Now. |                |
|      |      |      |                                                                                              | OneNote Linked Notes<br>Send to OneNote<br>Internet options                                                                                                                         |                                |                                                                      | © QUEEN'S      |

In the *General* Screen select *Language* and then add French/(Canada)[fr-CA] from the Language dropdown list then Select *OK.* You will need to restart the browser for these setting to take effect.

| Internet Options  General Security Privacy Content Connections Programs Advanced  Home page  To create home page tabs, type each address on its own line.  Interst/cfis.fma.ccc.gov.on.co.workspace/index.jsp  Use current Use default Use blank Browsing history  Dekte temporary files, history, cookies, saved passwords, and web form information.  Ø Delete browsing history on exit | GO Secure     Go Secure     Language Prefere     Language Prefere     Add the language     preference. Onli     be used to imper     Language:     English (United | Login ×<br>nce<br>rence<br>es you use to read websit<br>sonate websites in other<br>d States) [en-US]                                                                                                                                                                                                                                               | tes, listing in order of<br>as some characters can<br>languages.<br>Move up<br>Move down<br>Remove | Language Preference Add the languages you use to read websites, listing in order of preference. Only add the ones you need, as some characters can be used to impersonate websites in other languages. Language: [French (Canada) (fr-CA) English (United States) [en-US] Move up Remove Add |                    |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| Delete       Settings         Search       Change search defaults.         Tabs       Change how webpages are displayed in         Change how webpages are displayed in       Settings         Appearance       Colors         Colors       Languages         Fonts       Accessibility         OK       Cancel         Apply       Accessibility                                         | Prefix and suff<br>Do not add<br>Specify the su<br>typed web ad<br>Suffix:                                                                                         | Add Language:<br>English [en]<br>Estonian (Estonia) [et<br>Estonian (et)<br>Farcese (fron<br>Farcese (fron<br>Filipino (filippines) [f<br>Filipino (filippines) [f<br>Finishi (filipinas) [f]<br>Finishi (filipinas) [f]<br>Finishi (filipinas) [f]<br>Finishi (filipinas) [f]<br>Firench (Laxembourg) [f]<br>Firench (Monaco) [f]<br>User defined: | Add t-EE] ds) [fo-FO] di-Ph] t] ti                             | Prefix and suffix options Do not add 'www' to the beginning of typed web addresses Specify the suffix (for example .net) that should be added to typed web addresses when you press Ctrl + Shift + Enter. Suffix: . CK Cancel RIIO, 2012   IMPORTANT NOTICES   ENV ID: GOC LAST MODIFIE      | SYSTEM<br>D: 2014- |

#### 3.4.3 Set Language in Planning

To set the Language in Planning, go to *File*→ *Preferences.* Select Planning on the *Preferences* screen select French as the Alias setting, select *Save* then Select *OK*.

| *=                  | Application Settings Display Options Printing | ) Options User Variable Options    |
|---------------------|-----------------------------------------------|------------------------------------|
| General             | E-mail Options                                | Use Applica <u>t</u> ion Default 🔲 |
| Contertai           | E-mail Address                                |                                    |
|                     | Task List Notification                        | No 💌 🗖                             |
| Authentication      | Approvals Notification                        | Yes 💌 🗖                            |
|                     | Copy the Application Owner                    | No 💌 🗔                             |
| \$ <u>¥</u>         | Job Console Notification                      | Yes 💌 🗖                            |
| Financial Reporting | Alias Setting                                 | Use Application Default            |
|                     | Alias Table                                   | French 💌 🗖                         |
| <b>Land</b>         | Approvals Options                             | Use Application Default            |
| Web Analysis        | Show Planning Units as Aliases                | Yes 💌 🗖                            |
| <u>a</u>            | Show Planning Units That are Not Started      | No 💌                               |
| Planning            | Out of Office Assistant                       | I am currently out of the office.  |
| 5                   | Select                                        | Promote                            |
|                     | Select                                        |                                    |
|                     | Next                                          | <automatic< td=""></automatic<>    |
|                     | Owner<br>Enter                                |                                    |
|                     | Annotation                                    |                                    |
|                     |                                               |                                    |
|                     | < III                                         | •                                  |
|                     |                                               | Save Res                           |
|                     |                                               |                                    |
|                     |                                               |                                    |
|                     |                                               |                                    |

## 4 Planning Navigation

#### 4.1 Selecting an Application (Doc Set)

The application can be opened using one of the following methods:

To open the application from the menu bar either select  $\rightarrow$  *Navigate*  $\rightarrow$  *Applications*  $\rightarrow$  *Planning*  $\rightarrow$  *application name* (where *application name* is the application you wish to open), or *File*  $\rightarrow$  *Open*  $\rightarrow$  *Applications*  $\rightarrow$  *Planning*  $\rightarrow$  *application name* 



An alternative way to open applications is use a Home Page (see section 5.3 for setup). The application can be selected from either the *Quick Links* or the *Recently Opened* list.

| HomePage ×                       |                                                                                                         |  |
|----------------------------------|---------------------------------------------------------------------------------------------------------|--|
| /Shared Workspace Pages/HomePage | Quick Links<br>Favorites<br>My Personal Page<br>Applications<br>Planning<br>MCCDEV<br>MCCETL<br>MCCTEST |  |
| Workspace Pages                  |                                                                                                         |  |

Once the user selects the *Application* using one of the above methods the *My Task List* will be displayed. The user will have the choice of using either English or French Task List.

| ORACLE Enterprise Performance M                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | anagement System Workspace, Fusion Edition                     |           |        |          | Logged in | as AL.MCLAREN@MAN/ | AGEFLOW.COM  | Help   Lo | g Off |
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| HomePage MCCDEV - Task List Status                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | ICCLEST - Lask List Status                                     |           |        |          |           | John Market        |              |           | marta |
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| Manage Task Lists                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Task List Status - All                                         |           |        |          |           |                    |              | Viev      | v •   |
| My Task List                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                |           |        |          |           |                    |              |           |       |
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## 4.2 EFIS 2.0 Task List

The Task List provides a central access point to all forms, reports and workflow activities that are available to each user type. The Task List has been organized to follow a suggested order of data input.

The Task List is hierarchical. User drills down into lower level tiers of the Task List to reveal additional detail.

The Task List, when fully expanded is grouped into Input and Results, Reports, Validation Formats and Submission Management folders.

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| HarraDara MCCDEV, Task Lint Status          | COTECT - Task Link Change &                                    |          |          |          |           | Search            |              |            | Advar |
| Homepage MCCDEV - Task List Status          | ICCTEST - Task List Status ···                                 |          |          |          |           |                   |              |            |       |
| I Forms                                     | Task List Status                                               |          |          |          |           |                   |              |            |       |
| Manage Task Lists                           | Task the Group All                                             |          |          |          |           |                   |              | View       |       |
| Me Task List                                | Task List Status - All                                         |          |          |          |           |                   |              | View       | •     |
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| E Submission Input and Query - RES_Soumissi |                                                                |          |          |          |           |                   |              |            |       |
| Submission Input and Query                  |                                                                |          |          |          |           |                   |              |            | - 11  |
| Soumission- Entrée et requête               |                                                                |          |          |          |           |                   |              |            |       |
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|                                             | Task List Tasks - All                                          |          |          |          |           |                   |              |            |       |
|                                             | Task                                                           | Type     | Status   | Due Date | Alert     | Completed Date    | Instructions | Action     |       |
|                                             | Submission Input and Query - RES_Soumission- Entrée et requête | 10       | G        |          |           |                   |              | <b>3</b>   | ^     |
|                                             | E Submission Input and Query                                   | <b>P</b> | G        |          |           |                   |              | <b>22</b>  |       |
|                                             | □  P Input and Results                                         |          | G        |          |           |                   |              | <b>3</b>   | =     |
|                                             | Gy Schedule 1.1 - Contractual Service Targets                  | <b>G</b> | G        |          |           |                   | 60           |            |       |
|                                             | Schedule 1.2 - Other Service Targets                           | <b>G</b> | <u>G</u> |          |           |                   | 60           |            | - H   |
|                                             | Grand Schedule 2.1 - Staffing (Direct Delivery of Services)    |          | La       |          |           |                   | 60           |            | - 11  |
|                                             | Schedule 2.2 - Staffing (Child Care Administration)            | <u>G</u> | <u>Q</u> |          |           |                   | 60           | -          | - 11  |
|                                             | Schedule 2.3 - Adjusted Gross Expenditures                     | G        | G        |          |           |                   | 60           | -          | - 11  |
|                                             | Schedule 2.4 - Projected Expenditures                          | Gh       | Ū.       |          |           |                   | 60           |            | - 11  |
|                                             | 😽 Schedule 2.6 - Miscellaneous                                 | G.       | G        |          |           |                   | 60           |            |       |
|                                             | Schedule 2.7 - TWOMO Expenditures (only relevant for DSSABs)   | G        | G.       |          |           |                   | 60           |            | - U   |
|                                             |                                                                |          | 1 miles  |          |           |                   |              |            |       |



#### 4.2.1 Expand and Collapse Task List

Task Lists are organized into folders that contain cubes, to drill down through folders the user navigates to the folder, right clicks and selects *Expand* or the + box next to the folder. To expand one level of folders select *Expand*, to expand all the folders below the selected folder select *Expand All Below*. To access the *Task* (Form, Report, etc.) the user will click on the Cube.

Right arrow points to an example of the folder Icon and the left arrow points to an example of the Cube Icon.



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| Forms                                        | Task List Status                                         |          |          |          |            |                               |                |                   |
| My Task List                                 | Task List Status - Submission Input and Query            |          |          |          |            |                               |                | Yew -             |
| Submission Funand                            | Status of all Task Lists                                 |          |          |          |            |                               |                |                   |
| 16 P Soumission Expand All Below             |                                                          |          |          |          |            |                               |                |                   |
| Collapse All Below                           |                                                          |          |          |          |            |                               |                |                   |
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|                                              | Si gir angel 🙀 🔅                                         | <b>P</b> | G        |          |            |                               |                | 2                 |
|                                              | Gerschool Level Enroiment - Input                        | <u>G</u> | G.       |          |            |                               |                |                   |
|                                              | Sch 12 & 13 Enrolment - Input                            | <u>6</u> | <u>Q</u> | _        |            |                               | 64             | - 2               |
|                                              | Allocations - Input                                      |          | 2        | _        |            |                               | 64             |                   |
|                                              | Appendices - Epite Appendix F only                       | 10       | 3        |          |            |                               |                | 8                 |
| 1                                            | Gisch, 3.2 - Capital Expenditures - Capital Priorities G | ant - Co | 0        |          | _          |                               |                | 5                 |
| Preferences                                  | GSch. 3.1 - Capital Expenditures - Moveable Assets -     | hout Ch  | ä        |          |            |                               |                | 2 v               |
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Example of right clicking on a folder and selecting *Expand* will drill down the selected item to the next level.

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| 🗄 Manage Task Lists                                                                                                                                                                    | Task List Status - All                                         |           |        |          |              |                  |              | View +         |
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|                                                                                                                                                                                        | E 📁 Input and Results                                          | <b>\$</b> | G      |          |              |                  |              |                |
|                                                                                                                                                                                        | Schedule 1.1 - Contractual Service Targets                     | G         | G      |          |              |                  | 60           | <b></b>        |
|                                                                                                                                                                                        | Schedule 1.2 - Other Service Targets                           | <u>G</u>  | Q      |          |              |                  | 60           |                |
|                                                                                                                                                                                        | Schedule 2.1 - Staffing (Direct Delivery of Services)          |           | لما ا  |          |              |                  | 60           |                |
|                                                                                                                                                                                        | Sy Schedule 2.2 - Starring (Child Care Administration)         | <u>14</u> |        |          |              |                  | 60           |                |
|                                                                                                                                                                                        | Schedule 2.3 - Adjusted Gross Expenditures                     | 4         |        |          |              |                  | 00           |                |
|                                                                                                                                                                                        | Selected 2.4 - Projected Expenditures                          | 4         |        | _        |              |                  | 00           |                |
|                                                                                                                                                                                        | Schedule 2.7 - TWOMO Expenditures (only relevant for DSSABs)   |           |        |          |              |                  | ~            |                |
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Example of right clicking on a folder and selecting *Expand All Below* will drill down the selected item to the next level.

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| B Preferences Complete Previous Procempter Previous Property Best Task List Lighter                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                            |                                             |                                                                           |
| B Preferences Complete Previous Procempter Previous Recomplete View Task List Lighter                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                            |                                             |                                                                           |
| B Preferences Complete Previous Proceste Previous Negat Incomplete Rest Task List Home                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                            |                                             |                                                                           |
| B Preferences Complete Previous Proceedings Incomplete Rest Task List Lighter                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                            |                                             |                                                                           |
| B Preferences Complete Previous Incomplete Versions Propriete Versions Propriete Versions Programmers Versions Programmers Versions Version Versio<br>Version Version Ver |                                            |                                             |                                                                           |
| B Preferences Complete Previous Incomplete Previous Negat Incomplete Next Task List itom                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                            |                                             |                                                                           |
| B Preferences Complete Previous Proceedings Research Previous Negat Incomplete News Negat Incomplete News Task List Home                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                            |                                             |                                                                           |
| B Preferences Complete Previous Proceedings Incomplete Brevious Programmers Beneficial Structure Brevious Br    |                                            |                                             |                                                                           |
| B Preferences     Complete Previous Incomplete Previous Negat Incomplete Next Task List Home                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                            |                                             |                                                                           |
| B Preferences     Complete Previous Incomplete Previous Negat Incomplete Next Task List ijone                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                            |                                             |                                                                           |
| B Preferences Complete Previous Incomplete Brevious Nugat Incomplete                                                                                                                                                                                                                                                |                                            |                                             |                                                                           |
| B Preferences Complete Previous Incomplete Brevious Negat Incomplete Next Task List itigane                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                            |                                             |                                                                           |
| B Preferences Complete Previous Incomplete Brevious Negati Incomplete Next Task List biome                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                            |                                             |                                                                           |
| Gepeferences     Complete     Previous Incomplete     Previous Incomplete     Next Track List typen                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                            |                                             |                                                                           |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Preferences                                |                                             | Complete Previous Incomplete Previous Next Incomplete Next Task List Home |

## 4.3 How to Navigate in Planning using Task List

To drill down to any form in EFIS 2.0 Task List click on the Expand icon (+) next to desired Task List. A list of folders/cubes for each area will be displayed. The Input and Results folder contains all the data input forms. The Reports folder contains reports for all Schedules,) and other Efis2.0 reports. The Validation Formats folder contains valid data formats for all input forms. The Submission Management folder contains tasks related to validation and promotion of the submission.

| ORACLE Enterprise Performance Management                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | It System Workspace, Fusion Edition                                              | Logged in as ALMCLAREN@MANAGEFLOW.COM | Help   Log Off 📿 |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------|---------------------------------------|------------------|
| Navigate File Edit View Favorites Tools Administration                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Help                                                                             |                                       |                  |
| 🔥 🗎 📂 🍲 Explore 📰 🖉 🛎 🛛 🖉 👘 🕾                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 2 25 5 10 H   10 10 10 10 10 10 10 10 10 10 10 10 10                             |                                       |                  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Tanki Lin Canara X                                                               | Search                                | Advanced         |
| HomePage MCCDEV - Task List Status MCCTEST -                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Task List Status                                                                 |                                       |                  |
| I Forms Task List                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | t Status                                                                         |                                       |                  |
| Manage Task Lists     Task -                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Input and Results Task Instructions                                              |                                       |                  |
| Hy Task juit       Buhriston Input and Query - RES_Soumission       B Submission Input and Query - RES_Soumission       B Submission Input and Query - RES_Soumission       B Results       B Results <th>Soud Torongète<br/>Complete<br/>Complete<br/>Complete<br/>Ne<br/>Due Date<br/>Due Date</th> <th></th> <th>F</th> | Soud Torongète<br>Complete<br>Complete<br>Complete<br>Ne<br>Due Date<br>Due Date |                                       | F                |

#### 4.3.1 Input and Results Data Navigation

All data input forms are contained in the Input and Results folder. To access the individual forms *expand* the Input and Results folder.

| ORACLE Enterprise Performance Mana                | agement System Workspace, Fusion Edition                     |          |        |          | Logged in | as VLAD.DRAGOVIC@MA | NAGEFLOW.COM | Help   Log ( | off 📿     |
|---------------------------------------------------|--------------------------------------------------------------|----------|--------|----------|-----------|---------------------|--------------|--------------|-----------|
| Navigate Ele Edit View Favorites Tools Adminis    | tration <u>H</u> elp                                         |          |        |          |           |                     |              |              |           |
| 🐴 🖺 💋 🍖 Explore   📰 📣 🕮   🖊 🚚 🖉                   | ■ B A 2 B B + ■   • • • • • • • 11 + 4 + 4 •                 |          |        |          |           |                     |              |              |           |
|                                                   |                                                              |          |        |          |           | Fearch              |              |              | duranced. |
| HomePage MCCTEST - Task List Status               |                                                              |          |        |          |           | Search              |              |              | uvanceu   |
|                                                   |                                                              |          |        |          |           |                     |              |              |           |
| ⊞ For <u>m</u> s                                  | Task List Status                                             |          |        |          |           |                     |              |              |           |
| Manage Task Lists                                 | Task List Status - All                                       |          |        |          |           |                     |              | View         | -         |
| My Task List                                      |                                                              |          |        |          |           |                     |              |              |           |
| 🖃 뛛 Submission Input and Query - RES_Soumission 📤 |                                                              |          |        |          |           |                     |              |              |           |
| 🖃 🏁 Submission Input and Query                    |                                                              |          |        |          |           |                     |              |              | - 112     |
| 🖂 🏁 Input and Results                             | Inco                                                         | mplete   |        |          |           |                     |              |              |           |
| 🗉 🥯 Schedule 1.1 - Contractual Service 🍙          | Com                                                          | plete    |        |          |           |                     |              |              |           |
| 🗉 🮯 Schedule 1.2 - Other Service Targe            | Over                                                         | due      |        |          |           |                     |              |              |           |
| 🗉 🮯 Schedule 2.1 - Staffing (Direct Deliv         | Incomplete, 100.0%                                           |          |        |          |           |                     |              |              |           |
| 🗉 🥯 Schedule 2.2 - Staffing (Child Care 💷         | Task List Status - All                                       |          |        |          |           |                     |              |              | =         |
| 🗉 🮯 Schedule 2.3 - Adjusted Gross Expe            |                                                              |          |        |          |           |                     |              |              |           |
| 🗉 🮯 Schedule 2.4 - Projected Expenditu            |                                                              |          |        |          |           |                     |              |              |           |
| Schedule 2.6 - Miscellaneous                      | Task List Tasks - All                                        |          |        |          |           |                     |              |              |           |
| 🗄 🞯 Schedule 2.7 - TWOMO Expenditure              | Task                                                         | Type     | Status | Due Date | Alert     | Completed Date      | Instructions | Action       |           |
| Schedule 3.0 - Allocations for Opera              | Submission input and Query - RES_Soumssion- Endee et requete | <u> </u> |        |          |           |                     |              |              | <u> </u>  |
| 🗉 🮯 Schedule 3.1                                  | Submission and Results                                       | 0×       | 12     |          |           |                     |              |              |           |
|                                                   | Schedule 1.1 - Contractual Service Targets                   | Å        | ä      |          |           |                     | 600          | -            |           |
| Dimension                                         | Schedule 1.2 - Other Service Targets                         | G        | â      |          |           |                     | 60           |              |           |
| T Business Bule Security                          | GSchedule 2.1 - Staffing (Direct Delivery of Services)       | G        | ã      |          |           |                     | 6-0          |              |           |
| Destances rate security                           | Geral Schedule 2.2 - Staffing (Child Care Administration)    | G        | G      |          |           |                     | 60           |              | -         |
| m Preterences                                     | 1                                                            | -        | -      | 1        |           |                     |              | 1000         |           |

#### 4.3.1.1 Variance Report - Input

The new Variance Report – Input form is where the recipient now enters an explanation for any variances that has a "Yes" value. This has replaced the external excel report. A new error has also been added that will not allow the submission to be submitted until all explanations been entered.

Example of Variance Form

|                                                     | jement System Workspace,          | Fusion Edition                      |                                 |                               |                 | Logged in as EFI         | S.TRAINER01@GMAIL    | .COM   Help   Log Off |
|-----------------------------------------------------|-----------------------------------|-------------------------------------|---------------------------------|-------------------------------|-----------------|--------------------------|----------------------|-----------------------|
| Navigate Elle Edit View Favorites Tools Help        |                                   |                                     |                                 |                               |                 |                          |                      |                       |
| 🔺 📂 🎥 Explore j 🗒 📣 🚝 j 🦯 🚚 👘 📓                     | i 🔒 🕍 😹 🎼 🗯 🗎 👘                   |                                     |                                 |                               |                 |                          |                      |                       |
| HomePage M2014FTS - Task List Status X              |                                   |                                     |                                 |                               |                 |                          | earch                | 🚺 🚺 Adva              |
|                                                     |                                   |                                     |                                 |                               |                 |                          |                      |                       |
| For <u>m</u> s                                      | Task List Status                  |                                     |                                 |                               |                 |                          |                      |                       |
| My Task List                                        | Task - Variance Report-V          | AR Task Instructions                |                                 |                               |                 |                          |                      |                       |
| 🖃 🏴 Submission Input and Query - FS_Soumission - En |                                   | Rerind: Ye                          | arTotal1                        |                               |                 | (88) ye                  | bar: 2014            |                       |
| 🖃 뛛 Submission Input and Query                      |                                   | Pecinient Working Version           |                                 |                               |                 |                          |                      |                       |
| 🖃 芦 Input and Results                               |                                   | . Locopere working version          |                                 | Financial Statements          |                 |                          | Financial Statements |                       |
| 🗷 🞯 Schedule 1.1 - Contractual Service Tan          |                                   | 1                                   | Variance Check Expected Results | Variance Check Actual Results | Variance Amount | Did Variance Check Fail? | Variance Explanation | Impact on Staffing a  |
| Schedule 1.2 - Other Service Targets                | Schedule 1.1 Variance Checks      |                                     |                                 |                               |                 |                          |                      |                       |
| Schedule 2.1 - Staffing (Direct Delivery            |                                   | Fee Subsidy                         | 192                             | 195                           | 3               | No / Non                 |                      |                       |
| 🗷 💖 Schedule 2.2 - Staffing (Child Care Adn         |                                   | Special Needs Resourcing            | 27                              | 51                            | 24              | Yes / Oui                |                      |                       |
| Schedule 2.3 - Adjusted Gross Expendi               |                                   |                                     | _                               |                               | _               |                          |                      |                       |
| Schedule 2.4 - Projected Expenditures               |                                   | Ontario Works and LEAP - Formal     | 78                              | 78                            | 0               | No / Non                 |                      |                       |
| El Schedule 2.6 - Miscellaneous                     |                                   | Ontario Works and LEAP - Informal   | 5                               | 5                             | 0               | No / Non                 |                      |                       |
| Schedule 2.7 - TWOMO Reimbursemen                   |                                   |                                     |                                 |                               |                 |                          |                      | E                     |
| Schedule 2.0 - Capacity Funding to Sup              | -<br>Schedule 2 3 Variance Checks | •                                   |                                 |                               |                 |                          | .::<br>test          |                       |
| Schedule 3.1 - Entitlement                          |                                   | General Operating                   | 1,512,764                       | 3,900,000                     | 2,387,236       | Yes / Oui                |                      |                       |
|                                                     |                                   |                                     |                                 |                               |                 |                          | test                 |                       |
| 🗉 🞯 Schedule 4.1 - Capital Carry Forward            |                                   | hee Subsidy - Regular               | 1,200,000                       |                               | (1,200,000)     | Yes / Oui                | .::<br>test          |                       |
| 🗉 🞯 Data Analysis and Review                        |                                   | Fee Subsidy - Extended Day          | 105,000                         | 10,000                        | (95,000)        | Yes / Oui                |                      |                       |
| 🗉 🞯 Guideline Adherence Confirmation                |                                   |                                     |                                 |                               |                 |                          |                      |                       |
| 🗉 🞯 Variance Report                                 |                                   | ree Subsidy - Recreation            | U                               |                               | 0               | No / Non                 | test                 | I                     |
| 🗷 뛛 Errors and Warnings                             |                                   | Ontario Works and LEAP - Formal     | 740,000                         |                               | (740,000)       | Yes / Oui                |                      |                       |
| 🗷 🏴 Reports                                         |                                   | Ontaria Wards and I DAD. Informal   | 25.000                          |                               | (05.000)        | No (No.                  |                      |                       |
| 🗉 🔛 Validation Formats                              |                                   | Ontario Works and LEAP - Informal   | 25,000                          |                               | (25,000)        | NO / NOT                 | test                 |                       |
| Soumission- Entrée et requête                       |                                   | Pay Equity Memorandum of Settlement | 94,527                          |                               | (94,527)        | Yes / Oui                | , at                 |                       |
| . ■ Eubmission Management - Modifier_Gestion de la  |                                   | Special Needs Resourcing            | 162,593                         | 300,000                       | 137,407         | Yes / Oui                | test                 |                       |
|                                                     |                                   |                                     | •                               |                               |                 |                          |                      | •                     |
| 4 III b                                             |                                   |                                     |                                 |                               |                 |                          |                      |                       |

#### 4.3.1.2 Errors and Warnings Navigation- Input

The Errors and Warnings have been separated into 2 input forms, 1 for errors and one for Warnings. The Warnings form now includes a new field for the Warning Explanation where the recipient now enters an explanation for any warning that message that has a "Yes" value. This has replaced the external excel report. A new error has also been added that will not allow the submission to be submitted until all explanations been entered.

Example of Warning Explanation Form

| ORACLE: Enterprise Performance Mana                                                                              | gement System Workspace, Fu    | sion Editi | on        |           |                     |                                                                                                                                                     | Logged in as EFIS       | TRAINER01@GMAIL.COM   H | elp   Log Off 🦕       |
|------------------------------------------------------------------------------------------------------------------|--------------------------------|------------|-----------|-----------|---------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|-------------------------|-----------------------|
| Navigate ⊟le Edit View Favorites Tools Help                                                                      |                                |            |           |           |                     |                                                                                                                                                     |                         |                         |                       |
| 🔺 📂 🎥 Explore j 🗒 📣 🚝 j 🧨 🕮 💷                                                                                    | ) 🛱 🖆 🛃 💀 🖗 🗏                  |            |           |           |                     |                                                                                                                                                     |                         |                         |                       |
| HomePage M2014FIS - Task List Status ×                                                                           |                                |            |           |           |                     |                                                                                                                                                     | Se                      | arch                    | Advance               |
|                                                                                                                  |                                |            |           |           |                     |                                                                                                                                                     |                         |                         |                       |
| ⊞ For <u>m</u> s                                                                                                 | Task List Status               |            |           |           |                     |                                                                                                                                                     |                         |                         |                       |
| My Task <u>L</u> ist                                                                                             | Task - Warnings-Warnings       | Task Ins   | tructions |           |                     |                                                                                                                                                     |                         |                         |                       |
| 🖃 🏴 Submission Input and Query - FS_Soumission- 📤                                                                | Period: YearTota               | 1          | _         | M Yes     | ar: 2014            | Scenario: Financial Statements                                                                                                                      |                         | Category: No Category   |                       |
| 🗉 뛛 Submission Input and Query                                                                                   | Recipient Working Version      | •          |           |           |                     |                                                                                                                                                     |                         |                         |                       |
| Input and Results                                                                                                |                                | Value 1    | Value2    | Warning?  | Warning Explanation | Description - English                                                                                                                               |                         |                         |                       |
| <ul> <li>Image: Schedule 1.1 - Contractual Service</li> <li>Image: Schedule 1.2 - Other Service Targe</li> </ul> | Warning on Guideline Adherence |            |           | No / Non  |                     | Please verify that all requirements as outlined in the "Ontario Child Care<br>Management and Funding Guideline" have been adhered to by the CMSM    | Service<br>I/DSSAB. If: |                         |                       |
| Schedule 2.1 - Staffing (Direct Deliv                                                                            | Warning_SC1.2_1                | 22         | 4,125     | No / Non  |                     | If the number of licensed programs supported for SWW has been entere<br>ensure there are expenditures reported on Sch 2.3 for SWW (Value 2)         | d (Value 1),            |                         |                       |
| Schedule 2.2 - Staffing (Child Care     Schedule 2.3 - Adjusted Gross Expe                                       | Warning_SC1.2_2                | 22         | 2 0       | Yes / Oui | test                | If the number of contracts (head offices) for Pay Equity has been entere<br>ensure there are expenditures reported on Sch 2.3 for Pay Equity (Value | ed (Value 1),<br>e 2):  |                         |                       |
| Schedule 2.4 - Projected Expenditu     Schedule 2.6 - Miscellaneous                                              | Schedule 1.2 Warnings          |            |           |           |                     |                                                                                                                                                     |                         |                         |                       |
| E Schedule 2.7 - TWOMO Reimbursen                                                                                | Warning_SC2.1_1                | 2,200,000  | 0 0       | Yes / Oui | Test                | If Salaries have been entered on Schedule 2.1, Benefits should not be ze                                                                            | ero:                    |                         |                       |
| Schedule 2.8 - Capacity Funding to<br>Schedule 3.0 - Allocations for Opera E                                     | Schedule 2.1 Warnings          |            |           |           |                     |                                                                                                                                                     |                         |                         |                       |
| E 🞯 Schedule 3.1 - Entitlement                                                                                   | Warning SC2.2 1                | 15,000     | 0 0       | Yes / Oui | Test                | If Salaries have been entered on Schedule 2.2, Benefits should not be ze                                                                            | ero                     |                         |                       |
| Schedule 4.0 - Mitigation Funding Schedule 4.1 - Capital Carry Forwar                                            | Schedule 2.2 Warnings          |            |           |           |                     |                                                                                                                                                     |                         |                         |                       |
| 🗉 🞯 Data Analysis and Review                                                                                     | Warning SC2.3 1                |            | 1         | Yes / Qui | Test                | The Required Parental Contribution should not be blank                                                                                              |                         |                         |                       |
| Guideline Adherence Confirmation     Second State                                                                |                                |            |           |           |                     |                                                                                                                                                     |                         |                         |                       |
| Frors and Warnings                                                                                               | E Schedule 2.3 Warnings        |            |           |           | test                | Expenditures (Value 1) should not exceed system needs expenditures fro                                                                              | .::<br>om 2012          |                         |                       |
| 🕀 🞯 Warnings                                                                                                     | Warning_SC2.6_1                | 200,000    | 0 0       | Yes / Oui |                     | (Value 2)                                                                                                                                           |                         | -                       |                       |
| E Peports                                                                                                        | Schedule 2.6 Warnings          |            |           |           |                     |                                                                                                                                                     |                         |                         |                       |
| Validation Formats                                                                                               |                                |            |           |           |                     |                                                                                                                                                     |                         |                         |                       |
| 🗉 芦 Soumission- Entrée et requête                                                                                |                                |            |           |           |                     |                                                                                                                                                     |                         |                         |                       |
| 🗉 芦 Submission Management - Modifier Gestion de 🍸                                                                |                                |            |           |           |                     |                                                                                                                                                     |                         |                         |                       |
| Preferences                                                                                                      |                                |            |           |           |                     | Complete Previous Incomplete                                                                                                                        | Previous N              | iext Incomplete Next Ta | ask List <u>H</u> ome |

The Error form now contains a new Recipient Accepted Error Confirmation dropdown that allows the Recipients to submit with outstanding errors as part of the Submit with Errors process. This functionality is only used after consulting the Ministry. Warnings can also be viewed as a tab on this form.

| ORACLE Enterprise Performance Mana                                                   | agement System Works     | oace, Fusio | n Edition |          |                         |                    |                                                                                           |                   | Logged in as EFIS.TRAINER01@GMAIL.COM   H | telp   Log Off 🤉 |
|--------------------------------------------------------------------------------------|--------------------------|-------------|-----------|----------|-------------------------|--------------------|-------------------------------------------------------------------------------------------|-------------------|-------------------------------------------|------------------|
| Navigate <u>Fi</u> le <u>E</u> dit <u>Vi</u> ew Favorites <u>T</u> ools <u>H</u> elp |                          |             |           |          |                         |                    |                                                                                           |                   |                                           |                  |
| 🔺 📂 🍲 Explore 🔡 (간 🚑 ) 🥖 📲 👘 📓                                                       | 🗎 🗄 📜 🔜 🎼 🗿 🗏            |             |           |          |                         |                    |                                                                                           |                   |                                           |                  |
|                                                                                      |                          |             |           |          |                         |                    |                                                                                           |                   | Search                                    |                  |
| HomePage M2014FIS - Task List Status *                                               |                          |             |           | _        |                         | _                  |                                                                                           |                   | Scale                                     | V Auvan          |
|                                                                                      |                          |             | _         | _        |                         | _                  |                                                                                           |                   |                                           |                  |
| the Forms                                                                            | Task List Status         |             |           |          |                         |                    |                                                                                           |                   |                                           |                  |
|                                                                                      | Task - Errors-Errors     | Task Inst   | tructions |          |                         |                    |                                                                                           |                   |                                           |                  |
| Submission Input and Query - FS_Soumission                                           | 🏀 Period:                | YearTotal1  |           |          | 👑 Year: 2014            |                    | Scenario: Financial Statements                                                            |                   | Category: No Category                     |                  |
| E Submission Input and Query                                                         | Recipient Working Versio | n           | -         |          |                         |                    |                                                                                           |                   |                                           | 8                |
| Input and Results                                                                    |                          | Value 1     | Value2    | Error?   | Recipient Accepts Error |                    | Description - English                                                                     |                   |                                           | Vali             |
| Schedule 1, 1 - Contractual Service                                                  | No SubCategory           |             |           |          | No. (Non                | Indicate           | if there is any error in the submission and                                               |                   |                                           | - datio          |
| Schedule 2.1 - Staffing (Direct Deliv                                                | No Subcutegory           |             |           | 1007.00  |                         | meere              | to proceed that capitaleouth egalateouth en or,                                           | -                 |                                           | N CC             |
| Schedule 2.2 - Staffing (Child Care                                                  |                          |             |           |          |                         |                    |                                                                                           | _                 |                                           | less             |
| Schedule 2.3 - Adjusted Gross Expe                                                   | Error SC1.1.1            |             |           | No / Non |                         | No data<br>Schedu  | has been entered for this schedule (total                                                 |                   |                                           | ages             |
| 🗉 🎯 Schedule 2.4 - Projected Expenditu                                               |                          |             |           |          |                         |                    |                                                                                           | _                 |                                           |                  |
| ⊕      Schedule 2.6 - Miscellaneous                                                  | Schedule 1.1 Errors      |             |           |          |                         |                    |                                                                                           | _                 |                                           | E                |
| 🗉 🞯 Schedule 2.7 - TWOMO Reimbursen                                                  | Error SC1.2 1            | 195         | 222       | No / Non |                         | The nur<br>2) shou | nber of children served on Schedule 1.2 (Value<br>Id exceed the average monthly number of |                   |                                           |                  |
| Schedule 2.8 - Capacity Funding to                                                   |                          |             |           |          |                         | The nur            | nber of children served on Schedule 1.2 (Value                                            | _                 |                                           |                  |
| 🗉 🤎 Schedule 3.0 - Allocations for Opera 🗏 .                                         | Error_SC1.2_2            | 51          | 222       | No / Non |                         | 2) shou            | Id exceed the average monthly number of                                                   | _                 |                                           |                  |
| Generation Schedule 3.1 - Entitlement                                                | Error SC1.2 3            | 78          | 222       | No / Non |                         | The nur<br>2) shou | nber of children served on Schedule 1.2 (Value<br>Id exceed the average monthly number of |                   |                                           |                  |
| 🗉 💜 Schedule 4.0 - Mitigation Funding                                                |                          |             |           | ,        |                         | The nu             | nber of children served on Schedule 1.2 (Value                                            | _                 |                                           |                  |
| 🕀 🞯 Schedule 4.1 - Capital Carry Forwar                                              | Error_SC1.2_4            | 5           | 222       | No / Non |                         | 2) shou            | Id exceed the average monthly number of:                                                  | _                 |                                           |                  |
| Data Analysis and Review                                                             | Schedule 1.2 Errors      |             |           |          |                         |                    |                                                                                           |                   |                                           |                  |
| Guideline Adherence Confirmation                                                     |                          |             |           |          |                         | The FT             | in Column 3 cannot exceed the number of                                                   | _                 |                                           |                  |
| Vanance Report                                                                       | Error_SC2.1_1            |             |           | No / Non |                         | staff re           | ported in Column 2                                                                        | _                 |                                           |                  |
| Errors and warnings                                                                  | Error_SC2.1_2            |             |           | No / Non |                         | "YES" d            | rop down selected for Number of nours with                                                |                   |                                           |                  |
| I S Frons                                                                            |                          |             |           |          |                         |                    |                                                                                           | _                 |                                           |                  |
| Reports                                                                              | Schedule 2.1 Errors      |             |           |          |                         | The CT             |                                                                                           | _                 |                                           |                  |
| ☑ ♥ Validation Formats                                                               | Error_SC2.2_1            |             |           | No / Non |                         | staffre            | ported in Column 2                                                                        |                   |                                           |                  |
| 🗉 芦 Soumission - Entrée et requête                                                   |                          |             |           |          |                         | No data            | has been entered for Number of hours with                                                 |                   |                                           |                  |
| 🗉 🔎 Submission Management - Modifier Gestion de 🍸                                    | Error_SC2.2_2            |             |           | No / Non |                         | "YES" d            | rop down selected                                                                         |                   |                                           | -                |
|                                                                                      |                          |             |           |          |                         |                    | Complete                                                                                  | Previous Incomple | te Previous Next Incomplete Next 1        | Task List Home   |
| Preterences                                                                          |                          |             |           |          |                         |                    | Complete C                                                                                | - genous meanple  | de Densas Highendonipiede (dext )         | our soci_onic    |

#### 4.3.2 Reports Data Navigation

Reports displaying the input and results for each form are found under the **Reports** folder. Reports have been grouped by Schedules, Errors and Warnings, Variance Report and Data Analysis and Review. To print a complete set of reports the user will select the Report Book folder.

Example of the Report Area folders

| ORACLE' Enterprise Performance Mana                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | igement System Wo    | rkspace, Fusion Ed | lition                     |          | Logged in as VLAD.DRA        | GOVIC@MANAGEFLOW.COM | Help   Log Off 🖕 |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|--------------------|----------------------------|----------|------------------------------|----------------------|------------------|
| Navigate File Edit View Favorites Tools Adminis                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | tration <u>H</u> elp |                    |                            |          |                              |                      |                  |
| 🐴 🗎 📂 🍲 Explore j 🛒 🖉 🚝 j 🗡 🚚 🦸                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                      | 6 i 🖉 🗉 j 🕸 i i    | e 🐃 📚 j TE +E +E O,+ xe +e |          |                              |                      |                  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                      |                    |                            |          |                              | Soarch               | Aduance          |
| HomePage MCCTEST - Task List Status *                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                      |                    |                            |          |                              | pearon               | Advance          |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | -                    |                    |                            |          |                              |                      |                  |
| ⊞ For <u>m</u> s                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Task List Status     |                    |                            |          |                              |                      |                  |
| Manage Task Lists                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Task - Reports       | Task Instructions  |                            |          |                              |                      | I                |
| My Task <u>L</u> ist                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Statur               | Incomplete         |                            |          |                              |                      |                  |
| 🖃 🏁 Submission Input and Query - RES_Soumission 🔔                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Completed Date       |                    |                            |          |                              |                      |                  |
| 🗉 뛛 Submission Input and Query                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Complete             | No                 |                            |          |                              |                      |                  |
| 🗈 🄎 Input and Results                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Due Date             |                    |                            |          |                              |                      |                  |
| E Reports E                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                      |                    |                            |          |                              |                      |                  |
| 🖽 🞯 Certificate                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                      |                    |                            |          |                              |                      |                  |
| 🗉 💴 Schedule 1.1 - Contractual Service '                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                      |                    |                            |          |                              |                      |                  |
| 🗉 🏴 Schedule 1.2 - Other Service Targe                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 1                    |                    |                            |          |                              |                      |                  |
| 🗉 📕 Schedule 2.1 - Staffing (Direct Deliv                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                      |                    |                            |          |                              |                      |                  |
| 🗷 📕 Schedule 2.2 - Staffing (Child Care ،                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                      |                    |                            |          |                              |                      |                  |
| 🗷 💴 Schedule 2.3 - Adjusted Gross Expe                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                      |                    |                            |          |                              |                      |                  |
| 🗉 🤎 Schedule 2.4 - Projected Expenditu                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                      |                    |                            |          |                              |                      |                  |
| Gchedule 2.6 - Miscellaneous                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                      |                    |                            |          |                              |                      |                  |
| 🗉 💜 Schedule 2.7 - TWOMO Expenditure 🧅                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                      |                    |                            |          |                              |                      |                  |
| ۲ ( III ) ( I |                      |                    |                            |          |                              |                      |                  |
| Dimension                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                      |                    |                            |          |                              |                      |                  |
| Business Rule Security                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                      |                    |                            |          |                              |                      |                  |
| III Durafamanana                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 4                    |                    |                            | Complete | Previous Incomplete Previous | Next Incomplete Next | Task List Home   |

#### Тір

To view the complete description position the mouse pointer on the edge of the description cell and drag the cell to expand. See arrow above

#### 4.3.3 Validation Formats Navigation

Each of the input cells requires valid data formats to be entered before the data will be saved to the system; the *Validation Formats* folder contains validation forms for each input form.

| ORACLE Enterprise Performance Man                                                                     | agement System Workspace, Fusion Edition                                |                         |                         |                        |                        | ogged in as EFIS.TRAIN   | ER01@GMAIL.COM   He       | lp   Log C  |
|-------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------|-------------------------|-------------------------|------------------------|------------------------|--------------------------|---------------------------|-------------|
| <u>k</u> avigate <u>F</u> ile <u>E</u> dit <u>V</u> iew Favo <u>r</u> ites <u>T</u> ools <u>H</u> elp |                                                                         |                         |                         |                        |                        |                          |                           |             |
| 🐴 ڬ 🍖 Explore 🗒 🗘 🚝 📝 🚚 👘                                                                             |                                                                         |                         |                         |                        |                        |                          |                           | -           |
| HomePage M2014FIS - Task List Status ×                                                                |                                                                         |                         |                         |                        |                        | Search                   |                           | 🕑 Ad        |
|                                                                                                       |                                                                         |                         |                         |                        |                        |                          |                           |             |
| ∃ For <u>m</u> s                                                                                      | Task List Status                                                        |                         |                         |                        |                        |                          |                           |             |
| My Task <u>L</u> ist                                                                                  | Task - Schedule 1.1-Schedule 1.1 Format_FS Task Instructions            |                         |                         |                        |                        |                          |                           |             |
| E PSubmission Input and Query - FS_Soumission-                                                        | Schedule 1.1 - Contractual Service Targets                              |                         |                         |                        |                        |                          |                           |             |
| E PSubmission Input and Query                                                                         | Period: YearTotal1                                                      |                         |                         |                        |                        | MYear: 2014              |                           |             |
| Input and Results                                                                                     | Recipient Working Version     Expected Input                            | t Data Format 👻 🗎       | -                       |                        |                        |                          |                           |             |
| Reports                                                                                               |                                                                         |                         | -                       |                        |                        | Ave                      | Monthly Number of Chil    | dren Serve  |
| Valdation Pormats                                                                                     |                                                                         | Infants                 | Toddlers                | Preschoolers           | JK                     | SK                       | Up to and Includin        | g SK        |
|                                                                                                       | SUPPORTED WITH PROVINCIAL FUNDING AND REQUIRED COST SHARE ONLY          |                         |                         |                        |                        |                          |                           |             |
| m 😌 Schedule 1.2                                                                                      | SOUTENU PAR DU FINANCEMENT PROV. ET LA PART MUNI. DES COÛTS REQUISE SEU |                         |                         |                        |                        |                          |                           |             |
| m 🗢 Schedule 2.1                                                                                      |                                                                         |                         |                         |                        |                        |                          |                           |             |
| m 🗢 Schedule 2.2                                                                                      | Fee Subsidy                                                             | + 0.0                   | + 0.0                   | + 0.0                  | + 0.0                  | + 0.0                    |                           | + 0.4       |
| Schedule 2.3                                                                                          | Service Target 1                                                        | Non-Input / Pas d'entré | Non-Input / Pas d'entré | Non-Input / Pas d'entr | é Non-Input / Pas d'e  | ntrée Non-Input / Pas d' | entrée Non-Input / Pas d' | entrée Non  |
| E Schedule 2.6                                                                                        | • • • • • • • • • • • • • • • • • • • •                                 |                         |                         |                        |                        |                          |                           |             |
| E Schedule 2.7                                                                                        | Special Needs Resourcing                                                |                         |                         |                        |                        |                          | + 0.0                     | + 0.4       |
| E Schedule 2.8                                                                                        | Service Target 2                                                        | Non-Input / Pas d'entré | Non-Input / Pas d'entré | Non-Input / Pas d'entr | é Non-Input / Pas d'e  | ntrée Non-Input / Pas d' | entrée Non-Input / Pas d' | entrée Non- |
| E 🞯 Schedule 3.1                                                                                      |                                                                         |                         |                         |                        |                        |                          |                           |             |
|                                                                                                       | Ontario Works and LEAP - Formal                                         | + 0.0                   | + 0.0                   | + 0.0                  | + 0.0                  | + 0.0                    |                           | + 0.0       |
| 🖩 🞯 Schedule 4.1                                                                                      | Ontario Works and LEAP - Informal                                       |                         |                         |                        |                        |                          |                           |             |
| 🗄 뛛 Soumission- Entrée et requête                                                                     | Total Service Target 3                                                  | Non-Input / Pas d'entré | Non-Input / Pas d'entré | Non-Input / Pas d'entr | ée Non-Input / Pas d'e | ntrée Non-Input / Pas d  | antrée Non-Input / Pas d' | entrée Non  |
| 🗉 🏴 Submission Management - Modifier_Gestion de                                                       |                                                                         |                         |                         |                        |                        |                          |                           |             |
|                                                                                                       | COMPLETE VARIANCE REPORT IF ANY VARIANCE CHECK FAILED                   |                         |                         |                        |                        |                          |                           |             |
|                                                                                                       | REMPLIR LE RAPPORT DES ÉCARTS EN CAS D'ÉCHEC DE VÉRIFICATION DES ÉCARTS |                         |                         |                        |                        |                          |                           |             |

#### The chart below provides a listing of all input formats.

| Description                 | Format Code              |
|-----------------------------|--------------------------|
| Non-Input Cell              | Blank Cell               |
| Non-Input Cell              | Non-Input / Pas d'entrée |
| All Values, No Decimal      | +/- 0                    |
| Positive Values, No Decimal | + 0                      |
| Negative, No Decimal        | - 0                      |
| Positive One Decimal        | + 0.0                    |
| Negative One Decimal        | - 0.0                    |
| One Decimal                 | +/- 0.0                  |
| Positive Two Decimals       | + 0.00                   |
| Negative Two Decimals       | - 0.00                   |
| Two Decimals                | +/- 0.00                 |
| Positive Three Decimals     | + 0.000                  |
| Negative Three Decimals     | - 0.000                  |
| Three Decimals              | +/- 0.000                |
| Positive Four Decimals      | + 0.0000                 |
| Negative Four Decimals      | - 0.0000                 |
| Four Decimals               | +/- 0.0000               |
| Positive Five Decimals      | + 0.00000                |
| Negative Five Decimals      | - 0.00000                |
| Five Decimals               | +/- 0.00000              |
| Positive Six Decimals       | + 0.000000               |
| Negative Six Decimals       | - 0.000000               |
| Six Decimals                | +/- 0.000000             |

#### 4.3.4 Submission Management Navigation

The **Submission Management** folder contains tasks used to perform Version Management submission and promotion activities (promotion of the Recipient working version). The Version **Description and Summary** form is where the Recipients can enter a description for the version user is working on as well as follow the activities on different version in the application.

| ORACLE Enterprise Performance Man                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | agement System Workspace, Fusion Edition        |                     |                                 |                   |                                         | Logged in as EFIS.      | TRAINER01@GMAIL.COM     | Help   Log Off 🤦 |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|---------------------|---------------------------------|-------------------|-----------------------------------------|-------------------------|-------------------------|------------------|
| <u>Navigate File Edit View Favorites Tools H</u> elp                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                 |                     |                                 |                   |                                         |                         |                         |                  |
| A So A Explore 📙 (2) 🗐 🦯 📲                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                 |                     |                                 |                   |                                         | Se                      | arch                    | Advance          |
| I Forms                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Task List Status                                |                     |                                 |                   |                                         |                         |                         |                  |
| My Task List                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Task - Version Description and Summany-Sub      | mission Dashhoard   | Task Instructions               |                   |                                         |                         |                         |                  |
| 🖃 芦 Submission Input and Query - FS_Soumission                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Scenario: Financial Statements                  |                     | Record: YearTotal1              | WYear: 2          | 14 Category: No Category                | 0 Su                    | Category: No SubCategor | ~                |
| E Submission Input and Query                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                 |                     | 40)                             | 1002              | 3                                       |                         |                         |                  |
| E P Soumission- Entrée et requête                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Submission Status                               |                     |                                 |                   |                                         |                         |                         |                  |
| E Submission Management • Modifier_Gestion de                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Submission Status                               | Activation Date Sub | bmission created by: TP Activat | on Date TP Proces | s Complete                              |                         |                         |                  |
| H 🞯 Version Description and Summary                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | V10:Recipient Active Version Not Active/Inactif |                     | .:                              |                   |                                         |                         |                         |                  |
| Flag Submission for Approval                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | VOLEA Active Version Not Active/Inactif         |                     | .:                              |                   |                                         |                         |                         |                  |
| Validate and Promote for Approval     Ortical days accurately |                                                 |                     |                                 |                   |                                         |                         |                         |                  |
| Geston de la soumission                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                 |                     |                                 |                   |                                         |                         |                         |                  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                 |                     |                                 |                   |                                         |                         |                         |                  |
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|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Version E                                       | Ascription          |                                 |                   |                                         | Activation Date         | Version Description     |                  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | V10W:Recipient Working Version                  |                     |                                 | ~                 | V10EBO:Becinient Error Override Version |                         |                         | <u>^</u>         |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                 |                     |                                 |                   |                                         |                         |                         |                  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | V10D01:Recipient Draft 1                        |                     |                                 |                   | VI0:Recipient Active Version            |                         |                         |                  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | V10D02:Recipient Draft 2                        |                     |                                 |                   | V10I01:Recipient Inactive Version 1     | 2015/02/10              | E                       |                  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | V10D03:Recipient Draft 3                        |                     |                                 |                   | V10I02:Recipient Inactive Version 2     | 2015/02/06              |                         | =                |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | V10D04:Recipient Draft 4                        |                     |                                 | -                 | V10I03:Recipient Inactive Version 3     |                         |                         |                  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                 |                     |                                 | =                 |                                         |                         |                         |                  |
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| 4 III >                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                 |                     |                                 |                   |                                         |                         |                         |                  |
| Preferences                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                 |                     |                                 |                   | Complete Previous Incom                 | piete <u>Prévious</u> N | ext incomplete Next     | Task List Home   |

Example of the Version Description and Summary form

#### 4.4 Navigation Using Forms

An alternative way to access forms (Input and Results and Format) without using the Task List is to select *Forms* in the Planning Explorer window, and then select the Schedule in the Form folder window, and then select the form the user wants to access. The example below shows how to access the Input and Results form for Schedule 1.1. Unlike the Task List, the Input and Results and Format forms are grouped together. Reports cannot be accessed through Forms.

| ORACLE Enterprise Perfor                                                             | mance Mana                 | gement System Workspace, Fusion Edition                                       |         |          |              |       |                          |                                                      | Logged     | in as EFIS | .TRAINERD1@GMAIL.COM   Help   Log (     |
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| HomePage M2014FIS - Schedul                                                          | e 1.1_FS ×                 |                                                                               |         |          |              |       |                          |                                                      |            | s          | iearch 📀 Ad                             |
| Forms                                                                                | _                          | Schodulo 1.1 ES                                                               |         |          |              | _     |                          |                                                      |            |            |                                         |
| The Factor Facilities                                                                |                            |                                                                               |         |          |              |       |                          |                                                      |            |            |                                         |
| E Form Folder                                                                        |                            | Schedule 1.1 - Contractual Service Targets                                    |         |          |              |       |                          |                                                      |            |            |                                         |
| E Forms                                                                              | <u></u>                    | 😡 Period: YearTotal1                                                          |         |          |              |       |                          |                                                      | 1          | Year: 2    | 014                                     |
| E Common                                                                             |                            | ▼ Recipient Working Version ▼ →                                               |         |          |              |       |                          |                                                      |            |            |                                         |
| SC1.1                                                                                |                            | Service Agreements Total Reconciliation Notes                                 |         |          |              |       |                          |                                                      |            |            |                                         |
| 501.2                                                                                |                            | Schole representates for reconciliation roles                                 |         |          |              | _     |                          | -                                                    |            |            |                                         |
| SC2.1                                                                                | -                          |                                                                               |         |          |              |       | Constant American        | Financial State                                      | ements     | Liber Co   |                                         |
| SC2.2                                                                                |                            |                                                                               | Tofacte | Toddlare | Preschoolers | 112 5 | Service Agreements       | <ul> <li>Avg Monthly</li> <li>School Aced</li> </ul> | Recreation | Informal   | Contractual Service Terrets Enrolment ( |
| SC2.3                                                                                |                            |                                                                               | 1110110 | roodera  | rissingenta  | JIC - | in op to and melading on | . School Aged                                        | Necreacion | Incina     | Contractor Service ranges chroment      |
| 502.4                                                                                |                            | SUPPORTED WITH PROVINCIAL FUNDING AND REQUIRED COST SHARE ONLY                |         |          |              |       |                          |                                                      |            |            |                                         |
| 502.0                                                                                |                            | SOUTENU PAR DU FINANCEMENT PROV. ET LA PART MUNI. DES COUTS REQUISE SEULEMENT |         |          |              |       |                          |                                                      |            |            |                                         |
| SC3.0                                                                                |                            | •                                                                             |         |          |              |       |                          |                                                      |            |            |                                         |
|                                                                                      |                            | Fee Subsidy                                                                   | 14      | 32       | 58           | 23    | 20                       | 45                                                   | 0          |            |                                         |
| 501A                                                                                 |                            | Service Target 1                                                              | 14      | 32       | 58           | 23    | 20                       | 45                                                   | 0          |            |                                         |
| E Forms in SC1.1                                                                     |                            |                                                                               |         |          |              |       |                          |                                                      |            |            |                                         |
| Form                                                                                 |                            | Special Needs Resourcing                                                      |         |          |              |       | 25                       | 2                                                    |            |            |                                         |
| Cohedule 1.1 Format_PS                                                               |                            | Service Target 2                                                              |         |          |              |       | 25                       | 2                                                    |            |            |                                         |
| Schedule 1.1 FS                                                                      |                            |                                                                               |         |          |              |       |                          | -                                                    |            |            |                                         |
| Tableau 1.1 Format_F5                                                                |                            | Ontario Works and LEAR - Formal                                               | 10      | 10       | 32           | 10    | 3                        | 13                                                   |            |            |                                         |
| Tableau 1.1_EST                                                                      |                            | Ontario Works and LEAR - Informal                                             | 10      | 10       |              |       | -                        |                                                      |            |            |                                         |
| Tableau 1.1_FS                                                                       |                            | Table Courter Treast 3                                                        | 10      |          |              |       |                          |                                                      |            | 5          |                                         |
|                                                                                      |                            | Total Service Target 3                                                        | 10      | 10       | 32           | 10    | 3                        | 13                                                   |            | 5          |                                         |

## 5 Data Input

#### 5.1 Data Input and Results – Forms

All data to be entered into EFIS 2.0 is entered using the data input forms. As described above, each section has a form or set of forms for data input. White Cells are data input, Blue Cells are loaded with prior year data, Gray Cells are non-input cells and Red Cells indicate a data validation error.

The section below explains how to input data into EFIS 2.0.

#### 5.1.1 Opening a Form

To open a Form in the Task List click on the forms name.

| ORACLE Enterprise Performance M                | anagement System Workspace, Fusion Edition                                         |         |           |             |      |         |                         |             |             |          | Logged in as EFIS.TRAINER01@                | GMAIL.COM   Help   Log O    |
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| Navigate File Edit View Favorites Tools He     |                                                                                    |         |           |             |      |         |                         |             |             |          |                                             |                             |
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| 1                                              |                                                                                    |         |           |             |      |         |                         |             |             |          | E and                                       |                             |
| HomePage M2014FIS - Task List Status           | *                                                                                  |         |           |             |      |         |                         |             |             |          | Search                                      | <b>1</b> Ad                 |
|                                                |                                                                                    | _       |           |             | _    | _       |                         |             |             |          |                                             |                             |
| ⊞ For <u>m</u> s                               | Task List Status                                                                   |         |           |             |      |         |                         |             |             |          |                                             |                             |
| My Task List                                   | Task - Schedule 1.1 - Contractual Service Targets-Schedule 1.1_FS Task Instruction | ions    |           |             |      |         |                         |             |             |          |                                             |                             |
| 🖻 🏴 Submission Input and Query - FS_Soumissio  | El Schadula 1.1 - Contractual Service Tarrette                                     |         |           |             |      |         |                         |             |             |          |                                             |                             |
| Submission Input and Query                     | Decision Contraction Service Fargets     Decision VessTate11                       |         |           |             |      |         |                         |             |             |          | MR Years 2014                               |                             |
| 🖃 🃁 Input and Results                          |                                                                                    |         |           |             |      |         |                         |             |             |          | Tean 2014                                   |                             |
| Schedule 1.1 - Contractual Se                  | Kecipient Working Version                                                          |         |           |             |      |         |                         |             |             |          |                                             |                             |
| Schedule 1.2 - Other Service Targe             | Service Agreements Total Reconciliation Notes                                      |         |           |             |      |         |                         |             |             |          |                                             |                             |
| 🗉 🮯 Schedule 2.1 - Staffing (Direct Deliv      |                                                                                    | _       |           |             |      |         | Fina                    | ncial State | ments       |          |                                             | Financial Statements        |
| Schedule 2.2 - Staffing (Child Care            |                                                                                    |         |           |             | -    |         | Avg Monthly 1           | Number of   | Children Se | erved    |                                             | Did Variance Check Fail?    |
| 🗉 💆 Schedule 2.3 - Adjusted Gross Expe         |                                                                                    | Infants | I oddlers | reschoolers | JK : | SK Up 5 | to and Including SK Sch | ool Aged    | Recreation  | Informal | Contractual Service Targets Enrolment Group | Schedule 1.1 Variance Check |
| El IS Schedule 2.4 - Projected Expenditure     | SUPPORTED WITH PROVINCIAL FUNDING AND REQUIRED COST SHARE ONLY                     |         |           |             |      | _       |                         |             |             |          |                                             |                             |
| Gchedule 2.6 - Miscellaneous                   | SOUTENU PAR DU FINANCEMENT PROV. ET LA PART MUNI. DES COUTS REQUISE SE             |         |           |             |      | _       |                         |             |             |          |                                             |                             |
| El Schedule 2.7 - TWOMO Reimburser             | <u>)</u>                                                                           |         |           |             |      | _       |                         |             |             |          |                                             |                             |
| Schedule 2.8 - Capacity Funding to             | Fee Subsidy                                                                        | 12      | 34        | 54          | 24   | 20      |                         | 50          | 1           |          | 195                                         | No / Non                    |
| El Schedule 3.0 - Allocations for Opera        | Service Target 1                                                                   | 12      | 34        | 54          | 24   | 20      |                         | 50          | 1           |          | 195                                         |                             |
| El Schedule 3.1 - Entitlement                  |                                                                                    |         |           |             |      | _       |                         |             |             |          |                                             |                             |
| Schedule 4.0 - Mitigation Funding              | Special Needs Resourcing                                                           |         |           |             |      | _       | 30                      | 1           |             |          | 31                                          | Yes / Oui                   |
| El Schedule 4.1 - Capital Carry Forwa          | Service Target 2                                                                   |         |           |             |      |         | 30                      | 1           |             |          | 31                                          |                             |
| III State Analysis and Review                  |                                                                                    |         |           |             |      |         |                         |             |             |          |                                             |                             |
| El Securit Guideline Adherence Confirmation    | Ontario Works and LEAP - Formal                                                    | 9       | 11        | 32          | 10   | 3       |                         | 13          |             |          | 78                                          | No / Non                    |
| Variance Report                                | Ontario Works and LEAP - Informal                                                  |         |           |             |      |         |                         |             |             | 5        | 5                                           | No / Non                    |
| Errors and Warnings                            | Total Service Target 3                                                             | 9       | 11        | 32          | 10   | 3       |                         | 13          |             | 5        | 83                                          |                             |
| Warnings                                       |                                                                                    |         |           |             |      |         |                         |             |             |          |                                             |                             |
| Errors                                         | COMPLETE VARIANCE REPORT IF ANY VARIANCE CHECK FAILED                              |         |           |             |      |         |                         |             |             |          |                                             |                             |
| E P Reports                                    | REMPLIR LE RAPPORT DES ÉCARTS EN CAS D'ÉCHEC DE VÉRIFICATION DES ÉCARTS            |         |           |             |      |         |                         |             |             |          |                                             |                             |
| Validation Formats                             |                                                                                    |         |           |             |      |         |                         |             |             |          |                                             |                             |
| Soumission- Entrée et requête                  |                                                                                    |         |           |             |      |         |                         |             |             |          |                                             |                             |
| 🖽 🚩 Submission Management - Modifier_Gestion c |                                                                                    |         |           |             |      |         |                         |             |             |          |                                             |                             |

EFIS 2.0 displays the form that applies to the particular task.

The Schedule 1.1 input/results form is a complex form with multiple tabs. The Schedule input forms are either a single form (one tab) or a complex form (multiple tabs) depending of the amount of information to be entered.

#### 5.1.2 Enable Input Field

Input fields are displayed with a white background, to enable an input field for input click in the cell. The selected input field is now enabled.

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| HomePage M2014FIS - Task List Status                                                                 |                                                                                  | _       |             |             | _     |                  |                  |            |               |                                              |                             |
| I Forms                                                                                              | Task List Status                                                                 | _       |             |             | _     |                  |                  |            |               |                                              |                             |
| My Task List                                                                                         | Task - Schedule 1.1 - Contractual Service Targets-Schedule 1.1 FS Task Instructi | ons     |             |             |       |                  |                  |            |               |                                              |                             |
| B P Submission Input and Ouery - FS Soumissio                                                        |                                                                                  |         |             |             |       |                  |                  |            |               |                                              |                             |
| E Submission Input and Query                                                                         | Schedule 1.1 - Contractual Service Targets                                       |         |             |             |       |                  |                  |            |               |                                              |                             |
| 🗄 芦 Input and Results                                                                                | Period: YearTotal1                                                               |         |             |             |       |                  |                  |            |               | Year: 2014                                   |                             |
| Schedule 1.1 - Contractual Se                                                                        | Recipient Working Version                                                        |         |             |             |       |                  |                  |            |               |                                              |                             |
| E Schedule 1.2 - Other Service Targe                                                                 | Service Agreements Total Reconciliation Notes                                    |         |             |             |       |                  |                  |            |               |                                              |                             |
| 🖽 🞯 Schedule 2.1 - Staffing (Direct Deliv                                                            |                                                                                  |         |             |             | _     |                  | Financial S      | atements   |               |                                              | Financial Statements        |
| 🔣 🞯 Schedule 2.2 - Staffing (Child Care                                                              |                                                                                  |         |             |             |       | Ave              | g Monthly Numbe  | of Childre | n Served      |                                              | Did Variance Check Fail?    |
| 🖽 🞯 Schedule 2.3 - Adjusted Gross Expe                                                               |                                                                                  | Infants | Toddlers Pr | reschoolers | JK SK | Up to and Includ | ing SK School Ag | ed Recrea  | tion Informal | Contractual Service Targets Enrolment Group: | Schedule 1.1 Variance Check |
| III 🥯 Schedule 2.4 - Projected Expenditur                                                            | SUPPORTED WITH PROVINCIAL FUNDING AND REQUIRED COST SHARE ONLY                   |         |             |             |       |                  |                  |            |               |                                              |                             |
| III 🥯 Schedule 2.6 - Miscellaneous                                                                   | SOUTENU PAR DU FINANCEMENT PROV. ET LA PART MUNI. DES COÛTS REQUISE SE           |         |             |             |       |                  |                  |            |               |                                              |                             |
| 🗉 🥯 Schedule 2.7 - TWOMO Reimburser                                                                  |                                                                                  |         |             |             |       |                  |                  |            |               |                                              |                             |
| ⊞ 9 Schedule 2.8 - Capacity Funding to                                                               | Ree Subsidy                                                                      | 12      | 34 5        | 4           | 4 20  |                  |                  | 50         | 1             | 195                                          | No / Non                    |
| Schedule 3.0 - Allocations for Opera                                                                 | Service Target 1                                                                 | 12      | 34          | 54          | 24 20 |                  |                  | 50         | 1             | 195                                          |                             |
| 🖽 🥯 Schedule 3.1 - Entitlement                                                                       | ,                                                                                |         |             |             |       |                  |                  |            |               |                                              |                             |
| Schedule 4.0 - Mitigation Funding                                                                    | Special Needs Resourcing                                                         |         |             |             |       |                  | 30               | 1          |               | 31                                           | Yes / Oui                   |
| 🗷 🥯 Schedule 4.1 - Capital Carry Forwa                                                               | Service Target 2                                                                 |         |             |             |       |                  | 30               | 1          |               | 31                                           |                             |
| 🖽 🥯 Data Analysis and Review                                                                         |                                                                                  |         |             |             | -     |                  |                  | -          |               |                                              |                             |
| E 🥯 Guideline Adherence Confirmation                                                                 | Ontario Works and I FAR - Formal                                                 | 9       | 11          | 32          | 10 3  |                  |                  | 13         |               | 78                                           | No / Noo                    |
| E SV Variance Report                                                                                 | Ontario Worke and LEAD. Informal                                                 | _       |             |             |       |                  |                  |            |               |                                              | No / Non                    |
| 🖃 🏴 Errors and Warnings                                                                              | Total Service Target 2                                                           | •       | 11          | 22          | 10 2  |                  |                  | 12         |               |                                              |                             |
| III 🥯 Warnings                                                                                       | I we set we reger a                                                              | ,       |             | 32          |       |                  |                  |            |               | 65                                           |                             |
| Errors                                                                                               |                                                                                  |         |             |             |       |                  |                  | -          |               |                                              |                             |
| H 🕫 Reports                                                                                          | COMPLETE VARIANCE REPORT IF ANY VARIANCE CHECK FAILED                            |         |             |             | -     |                  |                  | -          |               |                                              |                             |
| 🗄 📁 Validation Formats                                                                               | REMPLIE LE RAPPORT DES ECARTS EN CAS D'ECHEC DE VERIFICATION DES ECARTS          |         |             |             |       |                  |                  |            |               |                                              |                             |
| III 📁 Soumission- Entrée et requête                                                                  |                                                                                  |         |             |             |       |                  |                  |            |               |                                              |                             |

To navigate between cells, in addition to mouse navigation, the keyboard can be utilized:

- Tab move selected cell to next cell in horizontal order
- Shift + Tab move selected cell backwards, in horizontal order
- Enter move to the next cell
- Shift Enter move back to last cell

#### 5.1.3 Key in Input Field

Once an input field is enabled the user can key a value into the cell. A dialog box will be displayed indicating the EFIS 2.0 Cell Coordinates

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| NOO1 AFIC Tool Line Comm                                                         |                                                                                     |           |         |           |        |       |                         |                  |                 |                      | Search                       | 0             |
| HUMEPage M2014F15 - Task List Status                                             |                                                                                     |           | _       |           | _      | -     |                         |                  |                 |                      |                              |               |
| Forms                                                                            | Task List Status                                                                    |           | _       |           | _      | _     |                         |                  |                 |                      |                              |               |
| y Task <u>L</u> ist                                                              | Task - Schedule 1.1 - Contractual Service Targets-Schedule 1.1 FS Task Instructions |           |         |           |        |       |                         |                  |                 |                      |                              |               |
| Submission Input and Query - F5_Soumissio                                        | E Schedule 1.1 - Contractual Service Targets                                        |           |         |           |        |       |                         |                  |                 |                      |                              |               |
| E Submission Input and Query                                                     | Period: YearTotal1                                                                  |           |         |           |        |       |                         |                  |                 | M Year: 2014         | 4                            |               |
| E P Input and Results                                                            | Recipient Working Version                                                           |           |         |           |        |       |                         |                  |                 | million              |                              |               |
| Schedule 1.1 - Contractual Se                                                    |                                                                                     |           |         |           |        |       |                         |                  |                 |                      |                              |               |
| Schedule 1.2 - Other Service Targe                                               | Service Agreements   Total Reconciliation Notes                                     |           |         |           |        |       |                         |                  |                 |                      |                              |               |
| Schedule 2.1 - Staffing (Direct Deliv                                            |                                                                                     |           |         |           |        |       | F<br>Aug Marsh          | inancial Statem  | ents            |                      |                              | Fina          |
| El Schedule 2.2 - Staffing (Child Care                                           |                                                                                     | Infants T | oddlers | Preschook | ers 1K | SK    | Up to and Including SK  | School Aged R    | ecreation Infor | mal E Contractual Se | vice Targets Enrolment Group | s Schedule    |
| Schedule 2.3 - Adjusted Gross Expe                                               | SUPPORTED WITH PROVINCIAL FUNDING AND REQUIRED COST SHARE ONLY                      |           | _       |           |        |       | .,                      |                  |                 |                      |                              |               |
| El Schedule 2.4 - Projected Expenditur                                           | SOUTENU DAR DU FINANCEMENT PROV. ET LA DART MUNT, DES COÚTS REQUISE SEULEMENT.      |           | -       |           | -      |       |                         |                  |                 |                      |                              |               |
| Schedule 2.6 - Miscellaneous                                                     |                                                                                     |           | 1       |           | 5      | Row F | ee Subsidy. Column Fina | ncial Statements | Avg             |                      |                              |               |
| El Schedule 2.7 - TWOMO Reimburser                                               | Fee Subcity                                                                         | 12        | 34      | 61        | 24     | 20    | y Number of Children De | 50               | 1               |                      | 19                           | 5 No / Nor    |
| Schedule 2.8 - Capacity Funding to                                               | Service Target 1                                                                    | 12        | 24      |           | 54 74  | 20    |                         | 50               | 1               |                      | 19                           | c             |
| In Schedule 3.0 - Allocations for Opera                                          | John The Parget 1                                                                   |           | -       |           |        |       |                         |                  |                 |                      |                              | -             |
| T Schedule 3.1 - Encloement                                                      | -<br>Special Needs Resourcises                                                      |           | _       |           | _      | -     | 20                      |                  |                 |                      | 2                            | 1 Yes I C     |
| El Schedule 4.1 - Canital Carry Enrwa                                            | Service Target 3                                                                    |           |         |           |        |       | 20                      |                  |                 |                      | 2                            | 1             |
| H 9 Data Analysis and Review                                                     | Jervice raiges 2                                                                    |           |         |           |        | + +   |                         |                  |                 |                      |                              | -             |
| Guideline Adherence Confirmation                                                 | Optacio Works and IEAR - Enemal                                                     |           | 11      |           | 22 10  | 2     |                         | 12               |                 |                      | 7                            | R No / No     |
| E SV Variance Report                                                             | Ontario Works and LEAP - Pornal<br>Ontario Works and LEAP - Pornal                  | ,         | 11      |           | 52 10  | 3     |                         | 15               |                 |                      | //                           | C No / No     |
| Errors and Warnings                                                              | Tatal Carries Target 2                                                              |           |         |           | 22 10  | 2     |                         | 12               |                 | 5                    |                              | 2             |
| H 🞯 Warnings                                                                     | Total De Vice Target 3                                                              | ,         |         |           | 52 10  | 3     |                         | 15               |                 | 3                    | 0.                           | 5             |
| Errors                                                                           | CONDUCTE VARIANCE REPORT IS ANY VARIANCE CUECK FAILED                               |           |         |           |        |       |                         |                  |                 |                      |                              |               |
| 🗉 芦 Reports                                                                      | DOMPLETE VARIANCE REPORT LE ANT VARIANCE CHECK FAILED                               |           |         |           |        |       |                         |                  |                 |                      |                              | -             |
| E 📁 Validation Formats                                                           | REMPLIK LE KAPPORT DES ECARTS EN CAS D'ECHEC DE VERIFICATION DES ECARTS             |           |         |           |        |       |                         |                  |                 |                      |                              |               |

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| ORACLE Enterprise Performance Ma             | nagement System Workspace, Fusion Edition                                           |         |          |                |      |                          |               |             |          | Logged in as EFIS.TRAINER01@GMAIL.COM        | Help   Log Ol  |
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| 🔥 💕 🏠 Explore 🗐 📣 🚝 🥖 📲 👘                    | 1 B 1 R B A =                                                                       |         |          |                |      |                          |               |             |          |                                              |                |
|                                              |                                                                                     |         |          |                |      |                          |               |             |          | Ct                                           |                |
| HomePage M2014FIS - Task List Status         | *                                                                                   |         |          |                |      |                          |               |             |          | Dearch                                       | W Ad           |
| -                                            |                                                                                     | _       | _        |                | _    |                          |               | _           | _        |                                              |                |
| # For <u>m</u> s                             | Task List Status                                                                    |         |          |                |      |                          |               |             |          |                                              |                |
| My Task List                                 | Task - Schedule 1.1 - Contractual Service Targets-Schedule 1.1_FS Task Instructions |         |          |                |      |                          |               |             |          |                                              |                |
| E Submission Input and Query - FS_Soumissio  | E Schedule 1.1 - Contractual Service Targets                                        |         |          |                |      |                          |               |             |          |                                              |                |
| E Submission Input and Query                 | Period: YearTotal1                                                                  |         |          |                |      |                          |               |             |          | # Year: 2014                                 |                |
| Input and Results                            | Recipient Working Version                                                           |         |          |                |      |                          |               |             |          | 101                                          |                |
| Schedule 1.1 - Contractual Se                | Cervine Anneaments Total Reconcilation Notes                                        |         |          |                |      |                          |               |             |          |                                              |                |
| El Schedule 1.2 - Other Service Target       |                                                                                     |         | _        |                | -    | F                        | nancial Crate | monte       |          |                                              | Einancial      |
| III Schedule 2.1 - Staffing (Child Care      |                                                                                     |         |          |                | _    | Ava Month                | / Number of   | Children Se | arved    |                                              | Did Variance   |
| III 9 Schedule 2.2 - Staming (Child Care )   |                                                                                     | Infants | Toddlers | Preschoolers 3 | K Sł | K Up to and Including SK | ichool Aged   | Recreation  | Informal | Contractual Service Targets Enrolment Groups | Schedule 1.1 V |
| E Schedule 2.4 - Projected Expenditure       | SUPPORTED WITH PROVINCIAL FUNDING AND REQUIRED COST SHARE ONLY                      |         |          |                |      |                          |               |             |          |                                              |                |
| E Schedule 2.6 - Miscellaneous               | SOUTENU PAR DU FINANCEMENT PROV. ET LA PART MUNI. DES COÛTS REQUISE SEULEMENT       |         |          |                |      |                          |               |             |          |                                              |                |
| 🖽 🞯 Schedule 2.7 - TWOMO Reimburser          |                                                                                     |         |          |                | 1    |                          |               |             |          |                                              |                |
| Schedule 2.8 - Capacity Funding to           | Fee Subsidy                                                                         | 12      | 3        | 61 2           | 2 20 | 0                        | 50            | 1           |          | 195                                          | No / Non       |
| ⊞ 🥯 Schedule 3.0 - Allocations for Opera     | Service Target 1                                                                    | 12      | 3        | 54 2           | 20   | 0                        | 50            | 1           |          | 195                                          |                |
| 🗉 🥯 Schedule 3.1 - Entitlement               |                                                                                     |         |          |                |      |                          |               |             |          |                                              |                |
| 🗉 💜 Schedule 4.0 - Mitigation Funding        | Special Needs Resourcing                                                            |         |          |                |      | 30                       | 1             |             |          | 31                                           | Yes / Oui      |
| 🖽 🞯 Schedule 4.1 - Capital Carry Forwa       | Service Target 2                                                                    |         |          |                |      | 30                       | 1             |             |          | 31                                           |                |
| 🖽 🐓 Data Analysis and Review                 | •                                                                                   |         |          |                |      |                          |               |             |          |                                              |                |
| Guideline Adherence Confirmation             | Ontario Works and LEAP - Formal                                                     | 9       | 11       | 32 1           | 10 3 | 3                        | 13            |             |          | 78                                           | No / Non       |
| Variance Report                              | Ontario Works and LEAP - Informal                                                   |         |          |                |      |                          |               |             | 5        | 5                                            | No / Non       |
| Errors and Warnings                          | Total Service Target 3                                                              | 9       | 11       | 32 1           | 10 3 | 3                        | 13            |             | 5        | 83                                           | 1              |
| 🖽 🥗 Warnings                                 |                                                                                     |         |          |                |      |                          |               |             |          |                                              |                |
| H Frons                                      | COMPLETE VARIANCE REPORT IF ANY VARIANCE CHECK FAILED                               |         |          |                |      |                          |               |             |          |                                              |                |
| III - Reports                                | REMPLIR LE RAPPORT DES ÉCARTS EN CAS D'ÉCHEC DE VÉRIFICATION DES ÉCARTS             |         |          |                |      |                          |               |             |          |                                              |                |
| D Countration Easting at requite             |                                                                                     |         |          |                |      |                          |               |             |          |                                              |                |
| E Submission Management - Modifier Gestion ( |                                                                                     |         |          |                |      |                          |               |             |          |                                              |                |

#### 5.1.4 Save input field

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| Bartyons       End       Year 2014       End       Sent         Home/box       H 2014FIS - Task List Status       Sent       Sent       Image: Status       Image: Status       Sent       Image: Status       Image: Status <t< th=""><th>ORACLE Enterprise Performance Ma</th><th>anagement System Workspace, Fusion Edition</th><th></th><th></th><th></th><th></th><th></th><th></th><th></th><th></th><th>Logged in as EFIS.TRAINER01@GMAIL.COM</th><th>  Help   Log Off</th></t<>                                                                                                                                                                                                                                                                                                                                                                                                                                                                | ORACLE Enterprise Performance Ma                                             | anagement System Workspace, Fusion Edition                                          |         |          |              |       |                                       |                |                              |           | Logged in as EFIS.TRAINER01@GMAIL.COM         | Help   Log Off |
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| Honology       Handless       Sector         If Forging       Fask List Status       Fask List Status         If Status       Fask Status       Fask Status       Fask Status         If Status       Fask Status       Fask Status       Fask Status         If Status       Fask Status       Fask Status       Fask Status       Fask Status         If Status       Fask Status                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 🐔 👺 🎥 Explore 🗐 🗱 🥔 🕮 📝 🚚 💷 🧱                                                | 8 🔒 🖆 💀 😼 👘                                                                         |         |          |              |       |                                       |                |                              |           |                                               |                |
| Notes       Part Add Section       Part Add S                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                              |                                                                                     |         |          |              |       |                                       |                |                              |           | Search                                        | Adv.           |
| If Forms       Task List Status         Hy Task List       Task List Status         Hy Task List       Task Contractual Service Targets Schedule 1.1_FS       Task Instruction         If Service Targets       Schedule 1.1 - Contractual Service Targets       If Service Targets         If Service Targets       Schedule 1.1 - Contractual Service Targets       If Service Targets         If Service Targets       If Service Targets       If Service Targets         If Service Targets       If Service Targets       If Service Targets       If Service Targets         If Service Targets       If Service Targets       If Service Targets       If Service Targets         If Service Targets       If Service Targets       If Service Targets       If Service Targets         If Service Targets       Service Targets       If Service Targets       If Service Targets       If Service Targets         If Service Targets       Service Targets       If Service Targets         If Service Targets       Service Targets       If Service Targets       <                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | HomePage M2014FIS - Task List Status                                         |                                                                                     |         |          |              |       |                                       |                |                              | _         |                                               | <b>U</b> Har   |
| In Forgs Table 14 Status In Forgs Table 14 Status For Schedule 1.1 - Contractual Service Targets-Schedule 1.1_FS Table Instruction Schedule 2.1 - Contractual Service Targets Schedule 1.1_Contractual Service Targets Schedule 1.1_Contractual Service Targets Schedule 2.1 - Contractual Service Targets Schedule 2.1 - Schedule                                                                                                                                                                         |                                                                              |                                                                                     |         | _        |              | _     |                                       |                |                              | _         |                                               |                |
| In y Track List of the second and Query of the sec | H Forms                                                                      | Task List Status                                                                    |         |          |              |       |                                       |                |                              |           |                                               |                |
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| B       Submitsion Tract and Quary       Quark Price                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | E P Submission Input and Query - FS_Soumissio                                | E Schedule 1.1 - Contractual Service Targets                                        |         |          |              |       |                                       |                |                              |           |                                               |                |
| For and Reads     For and  | E Submission Input and Query                                                 | Period: YearTotal1                                                                  |         |          |              |       |                                       |                |                              |           | # Year: 2014                                  |                |
| Bended a 1.1 - Contractual Set     Schedule 1.  | E P Input and Results                                                        | Recipient Working Verting                                                           |         |          |              |       |                                       |                |                              |           | IIII                                          |                |
| Bit Schold 1-1 Other Service Target       Financial Statements                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Schedule 1.1 - Contractual Se                                                |                                                                                     |         |          |              |       |                                       |                |                              |           |                                               |                |
| Image: Standa 2.1. satisfie (Next Owline)                                                                                                                                                                                                                                                                                                                                                          | E Schedule 1.2 - Other Service Targe                                         | Service Agreements   I otal Reconcilation   Notes                                   | _       |          |              |       |                                       |                |                              |           |                                               |                |
| Image: Standa 2.3. Adjusted 5.2.3. Adjusted 5.2.3. Adjusted 5.2.3. Adjusted 5.2.3. Adjusted 5.2.3. Adjusted 5.2.4. Adjusted 5.2.3. Adjusted 5.2.4. Adjusted 5              | E Schedule 2.1 - Staffing (Direct Deliv                                      |                                                                                     |         |          |              |       |                                       | Financial Stat | ements                       |           |                                               | Financial 5    |
| Bit Scholds 2.1. Adjusted Sors Eps         Discond Mark Beave         Bit Scholds 2.1. Adjusted Sors Eps         Discond Mark Beave         Bit Scholds 2.1. Adjusted Sors Eps </td <td>El Schedule 2.2 - Staffing (Child Care</td> <td></td> <td>Infante</td> <td>Toddlers</td> <td>Dreschoolers</td> <td>16 5</td> <td>A Vg Mon<br/>K Lin to and Includion SK</td> <td>School Aged</td> <td>Recreation</td> <td>Informal</td> <td>E Contractual Service Tamete Enrolment Ground</td> <td>Schedule 1.1 V</td>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | El Schedule 2.2 - Staffing (Child Care                                       |                                                                                     | Infante | Toddlers | Dreschoolers | 16 5  | A Vg Mon<br>K Lin to and Includion SK | School Aged    | Recreation                   | Informal  | E Contractual Service Tamete Enrolment Ground | Schedule 1.1 V |
| B*     Schedule 2.4. Nonjected Expendent<br>B*     Schedule 2.4.                                                                                                                                                                                                                                                                       | III Schedule 2.3 - Adjusted Gross Expe                                       | SUPPORTED WITH PROVINCIAL FUNDING AND REQUIRED COST SHARE ONLY                      | - India | Toosters | 11000000     | 314 3 | int op to and modeling bit            | School Ages    | Theorem of the second second | 111011101 |                                               | 2012002 111 1  |
| If is Schedu 2.5. TWOM Reinbares     POOL TARGEDURATIVE AND FROM THE OUT PROVIDE TO STATE THE PROVIDE TO STATE THE PROVIDE TO STATE TO STAT                       | Schedule 2.4 - Projected Expenditure                                         | SOUTENUE DAD DU EINANCEMENT DROV, ET LA DART MUNT, DES COÚTS REQUISE SEULEMENT.     |         |          |              |       |                                       |                |                              |           |                                               |                |
| B*     Scheduke 2.2.     TVMOVA Remindures     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1     1 <td>El 🧐 Schedule 2.6 - Miscellaneous</td> <td>DOUTEND FAR DO THANGEMENT FROM ET LA FART MONT DES COUTS REQUISE SEDEMENT</td> <td></td>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | El 🧐 Schedule 2.6 - Miscellaneous                                            | DOUTEND FAR DO THANGEMENT FROM ET LA FART MONT DES COUTS REQUISE SEDEMENT           |         |          |              |       |                                       |                |                              |           |                                               |                |
| Bit Schole 2.5 - Opport, Funding Di Service Market 2.5 - Specification Control Notes and LEAP - Formal     21     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24     24                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | El Schedule 2.7 - TWOMO Reimburset                                           | n<br>Du Christe                                                                     | 12      | 24       | 61           | 24 2  | 10                                    | 50             |                              |           | 107                                           | No / No.       |
| If # Schedule 3.0 - Allocations for Open     Betwork layer 1     12     24     34     34     24     20     30     1     12     25       If # Schedule 4.0 - Mitogation Funding     If # Schedule 4.0 - Mitogation Funding     Schedule 4.0 - Mitogation Funding     If # Sche                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Schedule 2.8 - Capacity Funding to                                           | Peer Subsky                                                                         | 12      | 34       | 10           | 24 2  |                                       | 50             | -                            |           | 155                                           | NO / NON       |
| B <sup>2</sup> Schedule 3.1. enterment     -     -     -     -       B <sup>2</sup> Schedule 3.1. enterment     -     -     -     -     -       B <sup>2</sup> Schedule 4.3. Mitspino Fundrug     Service Target 2.     -     -     -     -     -       B <sup>2</sup> Schedule 4.3. Mitspino Fundrug     Service Target 2.     -     -     -     -     -     -       B <sup>2</sup> Schedule 4.3. Mitspino Fundrug     -     -     -     -     -     -     -       B <sup>2</sup> Schedule 4.3. Mitspino Fundrug     -     -     -     -     -     -     -       B <sup>2</sup> Schedule A.1. Mitspino Fundrug     -     -     -     -     -     -     -       B <sup>2</sup> Schedule A.1. Mitspino Fundrug     -     -     -     -     -     -     -       B <sup>2</sup> Schedule A.1. Mitspino Fundrug     -     -     -     -     -     -     -       B <sup>2</sup> Schedule A.1. Mitspino Fundrug     -     -     -     -     -     -       B <sup>2</sup> Schedule A.1. Mitspino Fundrug     -     -     -     -     -     -       B <sup>2</sup> Schedule A.1. Mitspino Fundrug     -     -     -     -     -                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Schedule 3.0 - Allocations for Opera                                         | bervice larget 1                                                                    | 12      | 34       | 54           | 24 2  | 20                                    | 50             | 1                            |           | 195                                           |                |
| B*         Scheduk 40. Mogetion Funding         Special Meeds Resourcing         31         Yet / Out                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 🗄 🤎 Schedule 3-1 - Entitlement                                               |                                                                                     |         |          |              |       |                                       |                |                              |           |                                               |                |
| H ♥ Schedule A1 Capital Carly Prova     Serves Target 2     30     31     31       H ♥ Dota Analysis and Raws                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Schedule 4.0 - Mitigation Funding                                            | Special Needs Resourcing                                                            |         |          |              |       | 30                                    | 1              |                              |           | 31                                            | Yes / Oui      |
| B <sup>®</sup> Opta Analysis of Review     -     -     -     -       B <sup>®</sup> Opta Analysis of Review     -     -     -     -     -       B <sup>®</sup> Opta Analysis of Review     -     -     -     -     -       B <sup>®</sup> Opta Analysis of Review     -     -     -     -     -       B <sup>®</sup> Opta Analysis of Review     -     -     -     -     -       Detained Report     -     -     -     -     -       D <sup>®</sup> Opta and Marking     -     -     -     -     -       D <sup>®</sup> Opta and Marking     -     -     -     -     -       D <sup>®</sup> Opta and Marking     -     -     -     -     -                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Schedule 4.1 - Capital Carry Forwa                                           | Service Target 2                                                                    |         |          |              |       | 30                                    | 1              |                              |           | 31                                            |                |
| B         Operation & Continuation and University         Operation & More and LEAP - Formal         9         11         32         10         78         Nov / Non           B         Operation & More and LEAP - Informal         0         5         5         No / Non           B         Deterors and Warnings         Togal Service Target 3         9         11         32         10         3         13         78         No / Non                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Data Analysis and Review                                                     | <u></u>                                                                             |         |          |              |       |                                       |                |                              |           |                                               |                |
| III 97 Variance Report         Orseries Works and ELAP-Informal         5         \$ Nov Novi           IIII 97 Variance Report         0         5         \$ Nov Novi         \$ Novi Novi         \$ Novi Novi Novi Novi Novi Novi Novi Novi                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Guideline Adherence Confirmation                                             | Ontario Works and LEAP - Formal                                                     | 9       | 11       | 32           | 10    | 3                                     | 13             |                              |           | 78                                            | No / Non       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Variance Report                                                              | Ontario Works and LEAP - Informal                                                   |         |          |              |       |                                       |                |                              | 5         | 5                                             | No / Non       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Errors and Warnings                                                          | Total Service Target 3                                                              | 9       | 11       | 32           | 10    | 3                                     | 13             |                              | 5         | 83                                            |                |
| H T Wannings                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | H 🥗 Warnings                                                                 |                                                                                     |         |          |              |       |                                       |                |                              |           |                                               |                |
| BI OF Errors COMPLETE VARIANCE REPORT IF ANY VARIANCE CHECK FAILED                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Errors                                                                       | COMPLETE VARIANCE REPORT IF ANY VARIANCE CHECK FAILED                               |         |          |              |       |                                       |                |                              |           |                                               |                |
| REMPLIT LE RAPPORT DES ÉCARTS EN CAS D'ÉCHEC DE VÉRIFICATION DES ÉCARTS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | H F Reports                                                                  | REMPLIR LE RAPPORT DES ÉCARTS EN CAS D'ÉCHEC DE VÉRIFICATION DES ÉCARTS             |         |          |              |       |                                       |                |                              |           |                                               |                |
| H Valadon Pormats                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | H Validation Formats                                                         |                                                                                     |         |          |              |       |                                       |                |                              |           |                                               |                |
| II " Sumision-Interest require                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | III 📂 Soumission- Entrée et requête                                          |                                                                                     |         |          |              |       |                                       |                |                              |           |                                               |                |

The system confirms that the data has been saved.

| mePage M2014FIS - Task List Statu                                                                                      | *                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |           |          |        |          |                    |                   |               | Search                                              |
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| orms                                                                                                                   | Task List Status                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |           |          |        |          |                    |                   |               |                                                     |
| Task <u>L</u> ist                                                                                                      | Task - Schedule 1.1 - Contractual Service Targets-Schedule 1.1_FS | Task Instructions                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |           |          |        |          |                    |                   |               |                                                     |
| Submission Input and Query - FS_Soumissio                                                                              | E Schedule 1.1 - Contractual Service Targets                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |           |          |        |          |                    |                   |               |                                                     |
| Submission Input and Query                                                                                             | · Period                                                          | : YearTotal1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |           |          |        |          |                    |                   |               | 444 Year: 2014                                      |
| E P Input and Results                                                                                                  | Recipient Working Version                                         | <ol> <li>Information</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |           |          | ×      |          |                    |                   |               | 101 · · · · · · · · · ·                             |
| Schedule 1.1 - Contractual Se                                                                                          | Caular Assessment Taxal Description Mater                         | Messages for this                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | page ar   | e listed |        |          |                    |                   |               |                                                     |
| Schedule 1.2 - Other Service Target<br>Schedule 2.1 - Coeffice (Divert Dal)                                            | Serve Agreements Total Networkington Notes                        | below.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |           |          |        |          | Ee                 | anial Ctatements  |               |                                                     |
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| Schedule 2.4 - Projected Expenditur                                                                                    | SUPPORTED WITH PROVINCIAL FUNDING AND REQUIRED COST SHARE         | ON                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |           |          | ок     |          |                    |                   |               |                                                     |
| III 🞯 Schedule 2.6 - Miscellaneous                                                                                     | SOUTENU PAR DU FINANCEMENT PROV. ET LA PART MUNI. DES COÛTS       | REQUISE SEULEMENT                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |           |          | _      |          |                    |                   |               |                                                     |
| III 🞯 Schedule 2.7 - TWOMO Reimburse                                                                                   |                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |           |          |        |          |                    |                   |               |                                                     |
| ⊞ <sup>Schedule</sup> 2.8 - Capacity Funding to                                                                        | Fee Subsidy                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 12        | 34       | 61 24  | 20       |                    | 50                | 1             | 202 No / N                                          |
| III 🞯 Schedule 3.0 - Allocations for Opera                                                                             | Service Target 1                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 12        | 34       | 61 24  | 20       |                    | 50                | 1             | 202                                                 |
| 🖽 🞯 Schedule 3.1 - Entitlement                                                                                         | · · · · · · · · · · · · · · · · · · ·                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |           |          |        |          |                    |                   |               |                                                     |
| Schedule 4.0 - Mitigation Funding                                                                                      | Special Needs Resourcing                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |           |          |        |          | 30                 | 1                 |               | 31 Yes / 0                                          |
| Schedule 4.1 - Capital Carry Forwa                                                                                     | Service Target 2                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |           |          |        |          | 30                 | 1                 |               | 31                                                  |
| III 🖤 Data Analysis and Review                                                                                         |                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |           |          |        |          |                    |                   |               |                                                     |
| Guideline Adherence Confirmation                                                                                       | Ontario Works and LEAP - Formal                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 9         | 11       | 32 10  | 3        |                    | 13                | _             | 78 No / N                                           |
| Variance Report                                                                                                        | Ontario Works and LEAP - Informal                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |           |          |        |          |                    |                   | 5             | 5 No / N                                            |
| Errors and Warnings                                                                                                    | Total Service Target 3                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 9         | 11       | 32 10  | 3        |                    | 13                | 5             | 83                                                  |
| m Se France                                                                                                            |                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |           |          |        |          |                    |                   |               |                                                     |
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|                                                                                                                        | REMPLIR LE RAPPORT DES ÉCARTS EN CAS D'ÉCHEC DE VÉRIFICATION      | DES ÉCARTS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |           |          |        |          |                    |                   |               |                                                     |
| H Validation Hormars                                                                                                   |                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |           |          |        |          |                    |                   |               |                                                     |

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#### 5.1.5 Invalid Data

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| My Task List                                   |                                                                                     |         |          |                 |            |                  |                    |                           |                                               |          |            |
| PHY TASK LISE                                  | Task - Schedule 1.1 - Contractual Service Targets-Schedule 1.1_FS Task Instructions |         |          |                 |            |                  |                    |                           |                                               |          |            |
| E V Submission Input and Query - FS_Soumissio  | Schedule 1.1 - Contractual Service Targets                                          |         |          |                 |            |                  |                    |                           |                                               |          |            |
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| E Schedule 1.2 - Other Service Targe           | Service Agreements Total Reconciliation Notes                                       |         |          |                 |            |                  |                    |                           |                                               |          | <b>1</b> 2 |
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| El 🦉 Schedule 2.3 - Adjusted Gross Expe        | SUPPORTED WITH PROVINCIAL FUNDING AND REQUIRED COST SHARE ONLY                      |         |          |                 |            |                  |                    |                           | ,                                             | -        |            |
| 🗄 🤎 Schedule 2.4 - Projected Expenditur        | SOUTENUE DAD DU ETNANCEMENT DROV, ET LA DART MUNT, DES COÚTS REQUISE SEULEMENT.     |         |          |                 |            |                  |                    | _                         |                                               |          |            |
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| I Se Guideline Adherence Confirmation          | Ontario Works and LEAP - Formal                                                     | 9       | 11       | 32 10           | 3          |                  | 13                 |                           | -                                             | 8 No / N | Non        |
| E 🥯 Variance Report                            | Ontario Works and LEAP - Informal                                                   |         |          |                 |            |                  |                    | 5                         | 5                                             | 5 No / N | Non        |
| Errors and Warnings                            | Total Service Target 3                                                              | 9       | 11       | 32 10           | 3          |                  | 13                 | 5                         | 5 8                                           | 13       |            |
| III 🥯 Warnings                                 |                                                                                     |         |          |                 |            |                  |                    |                           |                                               |          |            |
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| 🗉 뛛 Submission Management - Modifier_Gestion c |                                                                                     |         |          |                 |            |                  |                    |                           |                                               |          |            |
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| HomePage M2014FIS - Task List Statu                                        |                                                                                     |         |            |             | _    | _     |                        |              |                     |                                                               |              |
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| My Task List                                                               |                                                                                     |         |            |             |      |       |                        |              |                     |                                                               |              |
| Submission Input and Output ES Southing                                    | Task - Schedule 1.1 - Contractual Service Targets-Schedule 1.1_FS Task Instructions |         |            |             |      |       |                        |              |                     | /                                                             |              |
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| E Schedule 1.2 - Other Service Targe                                       | Service Agreements Total Reconciliation Notes                                       |         |            |             |      |       |                        |              |                     | (1)                                                           |              |
| III 🞯 Schedule 2.1 - Staffing (Direct Deliv                                |                                                                                     |         |            |             | _    | _     | Fina                   | ancial State | ments               |                                                               |              |
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| 🗉 🞯 Schedule 2.6 - Miscellaneous                                           | SOUTENU PAR DU FINANCEMENT PROV. ET LA PART MUNI. DES COÛTS REQUISE SEULEMENT       |         |            |             | _    |       |                        |              |                     |                                                               |              |
| 🖽 🞯 Schedule 2.7 - TWOMO Reimburse                                         |                                                                                     |         | _          |             |      |       |                        |              |                     |                                                               |              |
| Schedule 2.8 - Capacity Funding to                                         | Fee Subsidy                                                                         | 12      | 34         | 33.33       | 24   | 20    |                        | 50           | 1                   |                                                               |              |
| Ⅲ Schedule 3.0 - Allocations for Opera                                     | Service Target 1                                                                    | 12      | 34         | 33.33       | 24   | 20    |                        | 50           | 1                   |                                                               |              |
| 🖽 🞯 Schedule 3.1 - Entitlement                                             | · · · · · · · · · · · · · · · · · · ·                                               |         |            |             |      |       |                        |              |                     |                                                               |              |
| Schedule 4.0 - Mitigation Funding                                          | Special Needs Resourcing                                                            |         |            |             |      |       | 30                     | 1            |                     |                                                               | 1 Tes / Out  |
| 🖽 🞯 Schedule 4.1 - Capital Carry Forwa                                     | Service Target 2                                                                    |         |            |             |      |       | 30                     | 1            |                     | 3:                                                            | 1            |
| 🖽 🞯 Data Analysis and Review                                               |                                                                                     |         |            |             |      |       |                        |              |                     |                                                               |              |
| 🖽 🞯 Guideline Adherence Confirmation                                       | Ontario Works and LEAP - Formal                                                     | 9       | 11         | 32          | 10   | 3     |                        | 13           |                     | 78                                                            | 8 No / Non   |
| Variance Report                                                            | Ontario Works and LEAP - Informal                                                   |         |            |             |      |       |                        |              | 5                   |                                                               | 5 No / Non   |
| Errors and Warnings                                                        | Total Service Target 3                                                              | 9       | 11         | 32          | 10   | 3     |                        | 13           | 5                   | 83                                                            | 3            |
| 🖽 🞯 Warnings                                                               |                                                                                     |         |            |             |      |       |                        |              |                     |                                                               |              |
| II 🤎 Errors                                                                | COMPLETE VARIANCE REPORT IF ANY VARIANCE CHECK FAILED                               |         |            |             |      |       |                        |              |                     |                                                               |              |
| 🗄 🔛 Reports                                                                | REMPLIE LE RAPPORT DES ÉCARTS EN CAS D'ÉCHEC DE VÉRIFICATION DES ÉCARTS             |         |            |             |      |       |                        |              |                     |                                                               |              |
| 🗉 🏴 Validation Formats                                                     |                                                                                     |         |            |             |      |       |                        |              |                     |                                                               |              |

In order to correct the error, the user enters the correct value and saves the data. The confirmation message that the data is saved successfully is shown and if the data is now correct the validation message on the right side of the form disappears.

| ORACLE Enterprise Performance Ma              | inagement System Workspace, Fusion Edition                                          |      |                     |               |          |     |           |                 |                      |          | Logged in as EFIS.TRAINER01@GMAIL.COM        | Help   Log Of |
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| 🔥 👺 🎥 Explore 🗒 (수) 🛲 🥖 🚚 👘 🗖                 | B ≝ 🛪 🗞 #                                                                           |      |                     |               |          |     |           |                 |                      |          |                                              |               |
| Mana Dave Mana AFIE - Tank Lint Status        |                                                                                     |      |                     |               |          |     |           |                 |                      |          | Search                                       | Adv           |
| Homese Pizo14P15 - Task List Status           |                                                                                     | -    | _                   | _             | -        | _   |           | _               |                      |          |                                              |               |
| I Forms                                       | Task List Status                                                                    | _    |                     |               |          |     |           |                 |                      |          |                                              |               |
| My Task List                                  | Task - Schedule 1.1 - Contractual Service Targets-Schedule 1.1_FS Task Instructions |      |                     |               |          |     |           |                 |                      |          |                                              |               |
| 🖃 🏴 Submission Input and Query - FS_Soumissio | E Schedule 1.1 - Contractual Service Targets                                        |      |                     |               |          |     |           |                 |                      |          |                                              |               |
| E Submission Input and Query                  | Period: YearTotal1                                                                  | 6    |                     |               |          |     |           |                 |                      |          | MY Year: 2014                                |               |
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| Schedule 1.1 - Contractual Se                 | Convine Assessment Tatal Personilisting Nature                                      | м    | lessages for        | this page     | are list | ted |           |                 |                      |          |                                              |               |
| Schedule 1.2 - Other Service Targe            | Service Agreements Total Reconciliation Notes                                       | = bi | elow.<br>The data h | r hoon cour   |          |     |           |                 |                      |          |                                              | - <b>C</b>    |
| H Schedule 2.1 - Staffing (Direct Deliv       | -                                                                                   |      | Rule was n          | n successfull | h.       |     | Ava Month | -inancial State | ments<br>Children Se | rved     |                                              | Did Vari no   |
| III Schedule 2.2 - Starring (Child Care       | 1                                                                                   | nf   | -                   |               | ·        |     | luding SK | School Aged     | Recreation           | Informal | Contractual Service Targets Enrolment Groups | Schedule 1 V  |
| III 9 Schedule 2.4 - Depiarted Gross Expe     | SUPPORTED WITH PROVINCIAL FUNDING AND REQUIRED COST SHARE ONLY                      |      |                     |               |          | OK  |           |                 |                      |          |                                              |               |
| E Schedule 2.6 - Miscellaneous                | SOUTENU PAR DU FINANCEMENT PROV. ET LA PART MUNI. DES COÛTS REQUISE SEULEMENT       | _    |                     |               |          |     |           |                 |                      |          |                                              |               |
| H S Schedule 2.7 - TWOMO Reimburser           |                                                                                     |      |                     |               |          |     |           |                 |                      |          |                                              |               |
| Schedule 2.8 - Capacity Funding to            | Fee Subsidy                                                                         | 12   | 34                  | 61            | 24 20    |     |           | 50              | 1                    |          | 202                                          | No / Non      |
| I Schedule 3.0 - Allocations for Opera        | Service Target 1                                                                    | 12   | 34                  | 61            | 24 20    |     |           | 50              | 1                    |          | 202                                          |               |
| 🖽 🞯 Schedule 3.1 - Entitlement                |                                                                                     |      |                     |               |          |     |           |                 |                      |          |                                              |               |
| E 🥯 Schedule 4.0 - Mitigation Funding         | Special Needs Resourcing                                                            |      |                     |               |          |     | 30        | 1               |                      |          | 31                                           | Yes / Oui     |
| 🖽 🞯 Schedule 4.1 - Capital Carry Forwa        | Service Target 2                                                                    |      |                     |               |          |     | 30        | 1               |                      |          | 31                                           |               |
| 🖽 🞯 Data Analysis and Review                  |                                                                                     |      |                     |               |          |     |           |                 |                      |          |                                              |               |
| Guideline Adherence Confirmation              | Ontario Works and LEAP - Formal                                                     | 9    | 11                  | 32            | 10 3     |     |           | 13              |                      |          | 78                                           | No / Non      |
| Variance Report                               | Ontario Works and LEAP - Informal                                                   |      |                     |               |          |     |           |                 |                      | 5        | 5                                            | No / Non      |
| Errors and Warnings                           | Total Service Target 3                                                              | 9    | 11                  | 32            | 10 3     |     |           | 13              |                      | 5        | 83                                           |               |
| 🗉 🥗 Warnings                                  |                                                                                     |      |                     |               |          |     |           |                 |                      |          |                                              |               |
| E Frors                                       | COMPLETE VARIANCE REPORT IF ANY VARIANCE CHECK FAILED                               |      |                     |               |          |     |           |                 |                      |          |                                              |               |
| III P Reports                                 | REMPLIR LE RAPPORT DES ÉCARTS EN CAS D'ÉCHEC DE VÉRIFICATION DES ÉCARTS             |      |                     |               |          |     |           |                 |                      |          |                                              |               |
| H Validation Hormats                          |                                                                                     |      |                     |               |          |     |           |                 |                      |          |                                              |               |

If the user is not sure what the cell format should be different, the user can check the cell format by opening the same form in the *Validation Formats* folder and see the description for each cell.

| ORACLE Enterprise Performance M                | anagement System Workspace, Fusion Edition                                    |                          |                          |                          |                          | Logged in as EFIS.TRAIN  | IER01@GMAIL.COM   H      | lelp   Log Off |
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| HomePage M2014FIS - Task List Status           |                                                                               |                          |                          |                          |                          | 5000                     |                          |                |
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| E Submission Input and Query - ES Soumissio    | Task - Schedule 1.1-Schedule 1.1 Pormat_PS                                    |                          |                          |                          |                          |                          |                          |                |
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| E P Reports                                    | Recipient Working Version     Expected Input Data Format                      | - •                      |                          |                          |                          |                          |                          |                |
| E P Validation Formats                         |                                                                               |                          |                          |                          |                          | Avg Mo                   | nthly Number of Children | Served         |
| 🗄 🥩 Schedule 1.1                               |                                                                               | Infants                  | Toddlers                 | Preschoolers             | јк                       | SK                       | Up to and Including SK   | Scho           |
| EI 🥯 Schedule 1.2                              | SUPPORTED WITH PROVINCIAL FUNDING AND REQUIRED COST SHARE ONLY                |                          |                          |                          |                          |                          |                          | I              |
| 🖽 🮯 Schedule 2.1                               | SOUTENU PAR DU FINANCEMENT PROV. ET LA PART MUNI. DES COUTS REQUISE SEULEMENT |                          |                          |                          |                          |                          |                          | I              |
| III 🞯 Schedule 2.2                             |                                                                               |                          | F                        |                          |                          |                          |                          |                |
| III 🞯 Schedule 2.3                             | Fee Subsidy                                                                   | + 0.0                    | + 0.0                    | + 0.0                    | + 0.0                    | + 0.0                    |                          | + 0.0          |
| 🖽 🞯 Schedule 2.4                               | Service Target 1                                                              | Non-Input / Pas d'entrée | Non-Input / Pas d'entree | Norranpacy residence     | Non-Input / Pas d'entrée | Non-Input / Pas d'entrée | Non-Input / Pas d'entrée | Non-Input      |
| ⊞ 🞯 Schedule 2.6                               |                                                                               |                          |                          |                          |                          |                          |                          |                |
| 🖽 🞯 Schedule 2.7                               | Special Needs Resourcing                                                      |                          |                          |                          |                          |                          | + 0.0                    | + 0.0          |
| 🖽 🞯 Schedule 2.8                               | Service Target 2                                                              | Non-Input / Pas d'entrée | Non-Input      |
| 🗉 🮯 Schedule 3.1                               | · · · · · · · · · · · · · · · · · · ·                                         |                          |                          |                          |                          |                          |                          |                |
| 🖽 🞯 Schedule 4.0                               | Ontario Works and LEAP - Formal                                               | + 0.0                    | + 0.0                    | + 0.0                    | + 0.0                    | + 0.0                    |                          | + 0.0          |
| 🖽 🞯 Schedule 4.1                               | Ontario Works and LEAP - Informal                                             |                          |                          |                          |                          |                          |                          |                |
| 🗄 🏴 Soumission- Entrée et requête              | Total Service Target 3                                                        | Non-Input / Pas d'entrée | Non-Input      |
| 🗄 🏴 Submission Management - Modifier_Gestion d |                                                                               |                          |                          |                          |                          |                          |                          |                |
|                                                | COMPLETE VARIANCE REPORT IF ANY VARIANCE CHECK FAILED                         |                          |                          |                          |                          |                          |                          |                |
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If the user enters a non numeric value into a cell that is expecting numeric values an error will be dislpayed and the user will not be able to navigate away from that cell until it is corrected.



#### 5.2 Cell Right Click Functionality

Hyperion Planning provides additional functionality to support data input. This functionality can be accessed by right clicking on an input cell. Functionality that is available in EFIS 2.0 includes:

- Edit
  - o Cut
  - o Copy
  - o Paste

- o Clear
- Comments
- Supporting Details
- Show Change History

#### 5.2.1 Edit

Standard Cut, Copy, Paste, Clear functionality can be accessed by right clicking on a cell the select  $Edit \rightarrow Cut$  will delete the value and save it to your clipboard, copy will copy the value to your clipboard, paste will copy in the value from the clipboard and Clear will delete the value in the cell.



#### 5.2.2 Comments

Users can attach a comment to a cell by right clicking on the cell and selecting *Comment*.

| Weine EP EP Leve Protects Took 1000                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | ORACLE Enterprise Performance M                                               | anagement System Workspace, Fusion Edition                                           |        |             |                 |               |                         |                    |            | Logged in as EFIS.TRAINER01@GMAIL.COM        | Help   Log ( |
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| I farges       Task List Status         My Task List       Task: Schedule 1.1 - Contractual Service Targets-Schedule 1.1_E       Task Instructions         Schedule 1.1 - Contractual Service Targets-Schedule 1.1_E       Task Instructions         Schedule 1.1 - Contractual Service Targets-Schedule 1.1_E       Task Instructions         Schedule 1.1 - Contractual Service Targets-Schedule 1.1_E       Task Instructions         Schedule 1.1 - Contractual Service Targets-Schedule 1.1_E       Task Instructions         Schedule 1.1 - Contractual Service Targets-Schedule 1.1_E       Task Instructions         Schedule 1.1 - Contractual Service Targets-Schedule 1.1_E       Task Instructions         Schedule 1.1 - Contractual Service Targets-Schedule 1.1_E       Task Instructions         Schedule 1.1 - Contractual Service Targets-Schedule 1.1_E       Task Instructions         Schedule 1.1 - Contractual Service Targets-Schedule 1.1_E       Task Instructions         Schedule 1.1 - Contractual Service Targets-Schedule 1.1_E       Task Instructions         Schedule 1.1 - Contractual Service Targets-Schedule 1.1_E       Task Instructions         Schedule 1.1 - Contractual Service Targets-Schedule 1.1_E       Task Instructions         Schedule 1.1 - Contractual Service Targets-Schedule 1.1_E       Task Instructions         Schedule 1.1 - Contractual Service Targets-Schedule 1.1_E       Task Instructions         Schedule 2.2 - Schedule Contrac                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | HomePage M2014FIS - Task List Statu                                           | *                                                                                    |        |             |                 |               |                         |                    |            | Search                                       | A            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | # Forms                                                                       | Task List Status                                                                     |        |             |                 | _             |                         |                    |            |                                              |              |
| Sobelize Information (Pager - FS_Sounds)  Sobelize Information (Pager -         | My Task List                                                                  | Tack - Schedule 1.1 - Contractual Consider Targets-Schedule 1.1 EC Tack Instructions |        |             |                 |               |                         |                    |            |                                              |              |
| Bothers La - Conversal Service Targets     Bothers La - Conversal Service Targets     Bothers La - Service Targets     Bothers     Bothers La - Service Targets     Bothers              | Submission Input and Query - FS_Soumissio                                     | Task Schedule 1.1 Contractor Service rangets Schedule 1.1_rs Task Institutions       |        |             |                 | -             |                         |                    |            |                                              |              |
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| Beneficie 1.1 - Contractual B     Schold 2.1 - Suffix (Dec Server)     Schold 2.2 - Suffix (Dec Server)     Schold 2.3 - Adjust Generation     Schold 2.3 - Majors     Schold 2.3 - Maj             |                                                                               | Bernot: YearTotal                                                                    |        |             |                 |               |                         |                    |            | Tear: 2014                                   |              |
| III       Stacket 12 - Other Service Target       Tetal       Recroic lation       None         IIII       Stacket 12 - Other Service Target       Ferrice Argements       Tetal       Recroic lation       None         IIIII       Stacket 22 - Stating (Ond Care<br>IIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIII                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 🗉 🞯 Schedule 1.1 - Contractual Se                                             | Recipient Working Version                                                            |        |             |                 |               |                         |                    |            |                                              |              |
| III       Stadul 2.1 - Staffing (Divert Vell       France (Statument Comparison)       France (St                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 🗉 🤎 Schedule 1.2 - Other Service Targe                                        | Service Agreements Total Reconciliation Notes                                        |        |             |                 |               |                         |                    |            |                                              |              |
| H Schuld 22 - Stelling (Child car<br>Schuld 23 - Stelling (Child car<br>Schuld 23 - Stelling (Child car<br>Schuld 23 - Stelling (Child car<br>Schuld 24 - Notice of Children Served L | 🖽 🞯 Schedule 2.1 - Staffing (Direct Deliv                                     |                                                                                      |        |             |                 |               | FI                      | nancial Statements |            |                                              | Financial    |
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| III     Schedde 2.4. Programmed Expendent     Softward Expe                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 🖽 🞯 Schedule 2.3 - Adjusted Gross Expe                                        | SUBBORTED WITH BROWINCIAL FUNDING AND REQUIRED COST SHARE ONLY                       | Thence | rodulers    | Preschoolers JP | 5             | op to and modeling SK 2 | chool Aged Rech    | acon morna | Contractoal Service Targets Enforment Group. | Schedule 1.1 |
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| 11       Schedule 27. TrivONO Remburse<br>19       Fee Subtry       12       34       61       24       1       200       200       Nov         10       Schedule 27. TrivONO Remburse<br>19       Fee Subtry       12       34       61       24       1       200       200       Nov         10       Schedule 30 Allocators for Open<br>19       Schedule 43 Magnators for Open<br>10       Sch                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | El Schedule 2.6 - Miscellaneous                                               | SOUTEND PAR DO PARANCEMENT PROV. ET EN PART MONT. DES COUTS REQUISE SECLEMENT        |        |             |                 | -             |                         |                    |            |                                              |              |
| 11       Standa 2.3 - Captory Fundres 10       Mix Standy       11       2.9       61       2.9       51       2.00       1       2.00       1       2.00       1       2.00       1       2.00       1       2.00       1       2.00       1       2.00       1       2.00       1       2.00       1       2.00       1       2.00       1       2.00       1       2.00       1       2.00       1       2.00       1       2.00       1       2.00       1       2.00       1       2.00       1       2.00       1       2.00       1       2.00       1       2.00       1       2.00       1       2.00       1       2.00       1       2.00       1       2.00       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1       1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | El Schedule 2.7 - TWOMO Reimburser                                            | n cu cu cu cu                                                                        | 12     | 24          | (1.2)           |               |                         | 1 50               |            | 202                                          | No / Non     |
| III = Schedule 30 - Addators MD Open       Market alger 1       21       29       61       24       20       1       202         III = Schedule 30 - Addators MD Open       Market alger 1       1       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202       202 <t< td=""><td>Schedule 2.8 - Capacity Funding to</td><td>Fee Subicy</td><td>12</td><td>34</td><td>61 24</td><td></td><td>Edit</td><td>, 50</td><td></td><td>20.</td><td>c NO / NON</td></t<>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Schedule 2.8 - Capacity Funding to                                            | Fee Subicy                                                                           | 12     | 34          | 61 24           |               | Edit                    | , 50               |            | 20.                                          | c NO / NON   |
| III = Schedule 31.1 = Extensional     Social Meeds Resourcing     IIII = Schedule 43.1 - Statement     IIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIII                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | El Schedule 3.0 - Allocations for Opera                                       | Service Larget 1                                                                     | 12     | 34          | 61 24           | -             | Adjust                  | , 50               | 1          | 20.                                          | 2            |
| III * Scholler 4.2 - Register Holm     Sevent means Resourcing     III * IIII * IIII * III * IIII * III * IIII * IIII * IIII * IIII * III * IIII * III                                            | El Schedule 3.1 - Entitlement                                                 | -<br>Control Manda Deservation                                                       |        |             |                 | - 12          | Comments                |                    |            |                                              | Var I Ori    |
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| My Task List Task - Schedule 1.1 - Contractual Service Tas                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | rgets-Schedule 1.1_FS Task Instructions |              |            |                |       |                        |                    |            |                                           |              |
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| Schedule 1.1 - Contractual Se                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | y vessor                                |              |            |                |       |                        |                    |            |                                           |              |
| Schedule 1.2 - Other Service Targe     Service Agreements     I otal     Reconcilation     N                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | lotes                                   | _            |            |                |       |                        |                    |            |                                           |              |
| 🗄 🖤 Schedule 2.1 - Staffing (Direct Deliv                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | -                                       | -            |            |                |       | Fi                     | nancial Statements | 5          |                                           | Finar        |
| 🗄 🎯 Schedule 2.2 - Staffing (Child Care                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | -                                       | ofante Tr    | ddlare Dra | echoolere 1K   | CV II | Avg Monthly            | / Number of Child  | ren Served | Contractual Service Terretr Englment Grou | Did Var      |
| Schedule 2.3 - Adjusted Gross Expe                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | REQUIRED COST SHARE ONLY                | internal inc |            | activities and | JAC   | p to and motoring on a | Chool Ages Toech   |            | Conduction Service ranges Enforment cross | A DOMESSIE   |
| Schedule 2.4 - Projected Expenditur     Sourcent Low Internet Department | DART MUNIL DES COUTS REQUISE SEULEMENT  |              |            |                |       |                        |                    |            |                                           |              |
| Schedule 2.6 - Miscellaneous                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | PART MONIL DES COOTS REQUISE SEDEMENT   |              |            |                |       | _                      |                    |            |                                           | -            |
| El Schedule 2.7 - TWOMO Reimburser                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                         |              |            |                | -     |                        | 50                 |            |                                           |              |
| Schedule 2.8 - Capacity Funding to                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                         | 12           | 34         | 61 24          | 20    | -                      | 50                 | 1          |                                           | J2 NO / NON  |
| Schedule 3.0 - Allocations for Opera     Service Target 1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                         | 12           | 34         | 61 24          | 20    |                        | 50                 | 1          | 2                                         | 32           |
| Schedule 3.1 - Entitlement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                         |              |            |                |       |                        |                    |            |                                           |              |
| Schedule 4.0 - Mitigation Funding     Special Needs Resourcing                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                         |              |            |                |       | 30                     | 1                  |            |                                           | J1 Yes / Oui |
| Schedule 4.1 - Capital Carry Forward     Service Target 2                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                         |              |            |                |       | 30                     | 1                  |            |                                           | 31           |
| El 🎔 Data Analysis and Review                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                         |              |            |                |       |                        |                    |            |                                           | _            |
| Guideline Adherence Confirmation     Ontario Works and LEAP - Formal                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                         | 9            | 11         | 32 10          | 3     |                        | 13                 |            |                                           | 78 No / Non  |
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| E      Submission Management - Modifier Gestion d                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                         |              |            |                |       |                        |                    |            |                                           |              |

#### 5.2.3 Supporting Details

The user can add supporting details to an input cell by right clicking on the cell and selecting *Supporting Detail*.

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| Submission Input and Query                     | Schedule 1.1 - Contractual Service Targets                                          |           |           |            |       |                          |                  |             |          |                       |                            |                |
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| III 🥯 Schedule 1.2 - Other Service Targe       | Service Agreements Total Reconciliation Notes                                       |           |           |            |       |                          |                  |             |          |                       |                            |                |
| ⊞ 🞯 Schedule 2.1 - Staffing (Direct Deliv      |                                                                                     |           |           |            |       |                          | Financial Staten | nents       |          |                       |                            | Financial      |
| 🗉 🥯 Schedule 2.2 - Staffing (Child Care        |                                                                                     |           |           |            |       | Avg Monti                | ly Number of C   | Children Se | rved     | /ed                   |                            | Did Variano    |
| 🖽 🧐 Schedule 2.3 - Adjusted Gross Expe         |                                                                                     | inrants i | occiers P | eschoolers | JK SR | . Up to and including SK | School Aged      | Kecreation  | Informal | El Contractual Servic | a Largets Enroiment Groups | Schedule 1.1 V |
| III Schedule 2.4 - Projected Expenditure       | SUPPORTED WITH PROVINCIAL FUNDING AND REQUIRED COST SHARE ONLY                      | -         |           |            | -     |                          |                  |             | _        |                       |                            |                |
| ⊞ Schedule 2.6 - Miscellaneous                 | SOUTENU PAR DU FINANCEMENT PROV. ET LA PART MUNI. DES COUTS REQUISE SEULEMENT       | ++        |           |            |       |                          |                  |             | _        |                       |                            |                |
| H Schedule 2.7 - TWOMO Reimburser              |                                                                                     |           |           |            |       |                          |                  |             | _        |                       |                            |                |
| ⊞ Schedule 2.8 - Capacity Funding to           | Hee Subsidy                                                                         | 12        | 34        | 61         | 24 20 |                          | 50               |             | Edit     | •                     | 202                        | No / Non       |
| H Schedule 3.0 - Allocations for Opera         | Service Target 1                                                                    | 12        | 34        | 61         | 24 20 |                          | 50               |             | Adjust   | •                     | 202                        |                |
| 🖽 🥗 Schedule 3.1 - Entitlement                 |                                                                                     |           |           |            | _     |                          |                  | 10          | Comme    | nts                   |                            |                |
| Schedule 4.0 - Mitigation Funding              | Special Needs Resourcing                                                            |           |           |            | _     | 30                       | 1                | - 2         | Supporti | ing Detail            | 31                         | Yes / Oui      |
| Schedule 4.1 - Capital Carry Forwa             | Service Target 2                                                                    |           |           |            | _     | 30                       | 1                | 0           | Show C   | hange History         | 31                         |                |
| Data Analysis and Review                       | 1                                                                                   |           |           |            |       |                          | _                |             | Docume   | nt Attachments        |                            |                |
| El Guideline Adherence Confirmation            | Ontario Works and LEAP - Formal                                                     | 9         | 11        | 32         | 10 3  |                          | 13               |             | Lock/Un  | lock Cells            | 78                         | No / Non       |
| H variance Report                              | Ontario Works and LEAP - Informal                                                   |           |           |            | _     |                          |                  |             | Select A |                       | 5                          | No / Non       |
| Errors and Warnings                            | Total Service Target 3                                                              | 9         | 11        | 32         | 10 3  |                          | 13               | _           |          |                       | 83                         |                |
| H - Reports                                    |                                                                                     |           |           |            | _     |                          |                  |             |          |                       |                            |                |
| Validation Hormats                             | COMPLETE VARIANCE REPORT IF ANY VARIANCE CHECK FAILED                               |           |           |            | _     |                          |                  |             |          |                       |                            |                |
| m - Soumssion- Entree et requete               | REMPLIR LE RAPPORT DES ÉCARTS EN CAS D'ÉCHEC DE VÉRIFICATION DES ÉCARTS             |           |           |            |       |                          |                  |             |          |                       |                            |                |
| 🖽 🖛 Submission Management - Modifier_Gestion d |                                                                                     |           |           |            |       |                          |                  |             |          |                       |                            |                |

To enter data select  $Action \rightarrow Add Child or Add Sibling$  depending on how the user wants to display the information.

| Suppo         | orting Detail   |              |                    |              |            | X X X X X X X X X X X X X X X X X X X   |
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| 2             | Category: Fee S | ubsidy 🔥     | Period: YearTotal1 | # Year: 2014 | Recipient: | Wersion: Recipient Working Version      |
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| Ac            | tion 🗸 View 🗸   | 🎄 🎄 💥 🎙      | 「周囲」へく             | 🖁 🛍 🔛 Deta   | h 夏福晗      |                                         |
| j 💑           | Add Child       | Ctrl+W       |                    |              |            |                                         |
| ' <b>o</b> la | Add Sibling     | Ctrl+Shift+B | T                  |              |            |                                         |
| ×             | Delete          | Ctrl+Del     |                    |              |            |                                         |
| 20            | Delete All      |              |                    |              |            |                                         |
| <u>+</u>      | Promote         |              |                    |              |            |                                         |
| <u>*</u>      | Demote          |              |                    |              |            |                                         |
| ^             | Move Up         |              |                    |              |            |                                         |
| $\leq$        | Move Down       |              |                    |              |            |                                         |
|               | Duplicate Row   |              |                    |              |            |                                         |
|               | Fill            |              |                    |              |            |                                         |
|               |                 |              |                    |              |            |                                         |
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|               |                 |              |                    |              |            |                                         |
|               |                 |              |                    |              |            |                                         |
|               |                 |              |                    |              |            |                                         |
|               |                 |              |                    |              |            | Help <u>R</u> efresh <u>Save</u> Cancel |
|               |                 |              |                    |              |            |                                         |

The example below shows how the user can provide the detailed split between A and B. Enter the detailed amounts and labels and select *Save*.

| Supporting Detail |                  |                  |                 |                           |           |                 |              |         |
|-------------------|------------------|------------------|-----------------|---------------------------|-----------|-----------------|--------------|---------|
|                   |                  |                  |                 |                           |           |                 |              |         |
| Category: Fee     | e Subsidy 🛛 🏀 Pe | riod: YearTotal1 | Year: 2014      | ரு Recipient: Algoma DSAB | Vers Vers | ion: Recipien   | t Working    | Version |
|                   |                  |                  |                 |                           |           |                 |              |         |
| Action - View     | - 🕹 🖓 💥 🎕        | ee 🚾 🔨 🔍 😲       | 🗈 🔛 Deta        | ich 🗏 🖷 🏗                 |           |                 |              |         |
|                   | Label            | 0                | Financial State | ement                     |           |                 |              |         |
|                   | Label            | Operator         | Recreation      | Nume                      |           |                 |              |         |
| Ŧ                 | A                | +                | 2               |                           |           |                 |              |         |
| Ħ                 | В                | +                | 3               |                           |           |                 |              |         |
| Ξ                 | Total            |                  | 5.0             |                           |           |                 |              |         |
|                   |                  |                  |                 |                           |           |                 |              |         |
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|                   |                  |                  |                 |                           | Help      | <u>R</u> efresh | <u>S</u> ave | Cance]  |
|                   |                  |                  |                 |                           |           |                 |              |         |

The total of the supporting details will be calculated and stored in the cell. The colour of the cell will change to dark blue to indicate that there is supporting detail

| ORACLE Enterprise Performance Ma                          | nagement System Workspace, Fusion Edition                                           |           |            |                |      |                          |                |                  | Logged in as EFIS.TRAINER        | 01@GMAILCOM   Help   Log Off 드  |
|-----------------------------------------------------------|-------------------------------------------------------------------------------------|-----------|------------|----------------|------|--------------------------|----------------|------------------|----------------------------------|---------------------------------|
| Navigate File Edit View Favorites Tools Help              |                                                                                     |           |            |                |      |                          |                |                  |                                  |                                 |
| 🔥 😂 🐮 Explore 🗟 (위 🖨 ) 🥖 🚚 👘 📓                            | 1 B 🖅 🛪 🗞 🐢 👘                                                                       |           |            |                |      |                          |                |                  |                                  |                                 |
|                                                           |                                                                                     |           |            |                |      |                          |                |                  | Courth                           | Advacco                         |
| HomePage M2014FIS - Task List Status                      | *                                                                                   |           |            |                |      |                          |                |                  | Dealth                           | U Autaine                       |
|                                                           |                                                                                     |           | _          |                | _    |                          |                |                  |                                  |                                 |
| H Forms                                                   | Task List Status                                                                    |           |            |                |      |                          |                |                  |                                  |                                 |
| My Task List                                              | Task - Schedule 1.1 - Contractual Service Targets-Schedule 1.1_FS Task Instructions |           |            |                |      |                          |                |                  |                                  |                                 |
| E Submission Input and Query - FS_Soumissio               | Schedule 1.1 - Contractual Service Targets                                          |           |            |                |      |                          |                |                  |                                  |                                 |
| E Submission Input and Query                              | 😱 Period: YearTotal1                                                                |           |            |                |      |                          |                |                  | M Year: 2014                     |                                 |
| E P Input and Results                                     | Recipient Working Version                                                           |           |            |                |      |                          |                |                  |                                  |                                 |
| Schedule 1.1 - Contractual Se                             | Service Agreements Total Reconciliation Notes                                       |           |            |                |      |                          |                |                  |                                  |                                 |
|                                                           |                                                                                     | 1         |            |                | -    | F                        | nancial Statem | ents             |                                  | Financial S                     |
| H Schedule 2.2 - Staffing (Child Care                     |                                                                                     |           |            |                |      | Avg Monthi               | / Number of C  | hildren Served   |                                  | Did Variance                    |
| H 🞯 Schedule 2.3 - Adjusted Gross Expe                    |                                                                                     | Infants T | Foddlers F | Preschoolers 3 | K SK | Up to and Including SK 1 | ichool Aged R  | ecreation Inform | al E Contractual Service Targets | Enrolment Groups Schedule 1.1 V |
| 🗉 🥯 Schedule 2.4 - Projected Expenditur                   | SUPPORTED WITH PROVINCIAL FUNDING AND REQUIRED COST SHARE ONLY                      |           |            |                |      |                          |                |                  |                                  |                                 |
| 🖽 🞯 Schedule 2.6 - Miscellaneous                          | SOUTENU PAR DU FINANCEMENT PROV. ET LA PART MUNI. DES COÛTS REQUISE SEULEMENT       |           |            |                |      |                          |                |                  |                                  |                                 |
| 🖽 🞯 Schedule 2.7 - TWOMO Reimburser                       | ·                                                                                   |           |            |                |      |                          |                | _                |                                  |                                 |
| Schedule 2.8 - Capacity Funding to                        | Fee Subsidy                                                                         | 12        | 34         | 61 2           | 4 20 |                          | 5              | 5                |                                  | 206 No / Non                    |
| El 🧐 Schedule 3.0 - Allocations for Opera                 | Service Target 1                                                                    | 12        | 34         | 61 2           | 4 20 |                          | 50             | 5                |                                  | 206                             |
| Schedule 3.1 - Entitlement                                | <u>.</u>                                                                            |           |            |                |      |                          |                |                  |                                  |                                 |
| Schedule 4.0 - Mitigation Funding                         | Special Needs Resourcing                                                            |           |            |                |      | 30                       | 1              |                  |                                  | 31 Yes / Oui                    |
| E Schedule 4.1 - Capital Carry Forwa                      | Service Target 2                                                                    |           |            |                |      | 30                       | 1              |                  |                                  | 31                              |
| Data Analysis and Review                                  |                                                                                     |           |            |                |      |                          |                |                  |                                  |                                 |
| Guideline Adherence Confirmation                          | Ontario Works and LEAP - Formal                                                     | 9         | 11         | 32 1           | 0 3  |                          | 13             |                  |                                  | 78 No / Non =                   |
| Variance Report                                           | Ontario Works and LEAP - Informal                                                   |           |            |                |      |                          |                |                  | 5                                | 5 No / Non                      |
| In Ferrors and Warnings                                   | Total Service Target 3                                                              | 9         | 11         | 32 1           | 0 3  |                          | 13             |                  | 5                                | 83                              |
| m - Reports                                               | ·                                                                                   |           |            |                |      |                          |                |                  |                                  |                                 |
| varidation Pormats     P P Commission, Entróp et requiète | COMPLETE VARIANCE REPORT IF ANY VARIANCE CHECK FAILED                               |           |            |                |      |                          |                |                  |                                  |                                 |
| E Submission Management - Modifier Gestion o              | REMPLIR LE RAPPORT DES ÉCARTS EN CAS D'ÉCHEC DE VÉRIFICATION DES ÉCARTS             |           |            |                |      |                          |                |                  |                                  |                                 |

#### 5.2.4 Show Change History

Each time the value in a cell is changed a record on the changes is kept in the database. To access the list of changes right clicking on the cell and selecting *Show Change History*,

| CIRACLE Enterprise Performance M                                                            | anagement System Workspace, Fusion Edition                                          |           |          |              |       |                      |           |                   |              | Logged in as EFIS.TRAINER01@GMAIL.COM       | 4   Help   Log | off 🧲 |
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| 🐴 😒 🛬 Explore   🛱 📣 🛲   🥖 🚚 💷 📱                                                             | 1 🔒 🖆 🕺 🛼 🏈 🐘                                                                       |           |          |              |       |                      |           |                   |              |                                             |                |       |
|                                                                                             |                                                                                     |           |          |              |       |                      |           |                   |              | Canada                                      | _              |       |
| HomePage M2014FI5 - Task List Status                                                        |                                                                                     |           |          |              | _     |                      |           |                   |              | 2 control                                   |                |       |
| -                                                                                           |                                                                                     | _         | _        |              | _     |                      | _         |                   |              |                                             |                | _     |
| H Forms                                                                                     | Task List Status                                                                    |           |          |              |       |                      |           |                   |              |                                             |                |       |
| My Task List                                                                                | Task - Schedule 1.1 - Contractual Service Targets-Schedule 1.1_FS Task Instructions |           |          |              |       |                      |           |                   |              |                                             |                |       |
| E Submission Input and Query - FS_Soumissio                                                 | Schedule 1.1 - Contractual Service Targets                                          |           |          |              | _     |                      |           |                   |              |                                             |                |       |
| E Submission Input and Query                                                                | 🚱 Period: YearTotal1                                                                |           |          |              |       |                      |           |                   |              | M Year: 2014                                |                |       |
| E P Input and Results                                                                       | Recipient Working Version                                                           |           |          |              |       |                      |           |                   |              |                                             |                | - 11  |
| Schedule 1.1 - Contractual Se                                                               | Service Assessment Tatal Reconclusion Netwo                                         |           |          |              |       |                      |           |                   |              |                                             |                | - 10  |
| H Schedule 1.2 - Other Service Target                                                       |                                                                                     | _         |          |              | _     |                      | E         | cial Carata manta |              |                                             | Caraci         |       |
| III Schedule 2.1 - Staffing (Direct Deliv                                                   |                                                                                     | -         |          |              |       | Ave                  | Monthly N | umber of Children | Served       |                                             | Did Varia      |       |
| III 🐨 Schedule 2.2 • Stalling (Child Care -                                                 |                                                                                     | Infants 1 | Toddlers | Preschoolers | JK SI | K Up to and Includin | g SK Scho | ol Aged Recreat   | ion Informal | Contractual Service Targets Enrolment Group | s Schedule 1.1 | 1 1   |
| El 9 Schedule 2.4 - Projected Evpenditure                                                   | SUPPORTED WITH PROVINCIAL FUNDING AND REQUIRED COST SHARE ONLY                      |           |          |              |       |                      |           |                   |              |                                             |                |       |
| B Schedule 2.6 - Miscellaneous                                                              | SOUTENU PAR DU FINANCEMENT PROV. ET LA PART MUNI. DES COÛTS REQUISE SEULEMENT       |           |          |              |       |                      |           |                   |              |                                             |                |       |
| H Schedule 2.7 - TWOMO Reimburse                                                            |                                                                                     |           |          |              |       |                      |           |                   |              |                                             |                |       |
| B Schedule 2.8 - Capacity Funding to                                                        | Fee Subsidy                                                                         | 12        | 34       |              | Edit  | .)                   |           | 50                | 5            | 20                                          | 6 No / Non     |       |
|                                                                                             | Service Target 1                                                                    | 12        | 34       |              | Adius | et .                 |           | 50                | 5            | 20                                          | 6              |       |
| 🖽 🞯 Schedule 3.1 - Entitlement                                                              |                                                                                     |           |          |              | Com   | ments                |           |                   |              |                                             |                |       |
| 🗄 🥯 Schedule 4.0 - Mitigation Funding                                                       | Special Needs Resourcing                                                            |           |          | +=           | C     | antino Dotail        | 80        | 1                 |              | 3                                           | 1 Yes / Oui    |       |
| 🗄 🞯 Schedule 4.1 - Capital Carry Forwa                                                      | Service Target 2                                                                    |           |          | -            | Chev  | Change History       | - 30      | 1                 |              | 3                                           | 1              |       |
| Data Analysis and Review                                                                    |                                                                                     |           |          |              | Decu  | mont Attachmont      |           |                   |              |                                             |                |       |
| Guideline Adherence Confirmation                                                            | Ontario Works and LEAP - Formal                                                     | 9         | 11       |              | Lanks | Malash Calls         |           | 13                |              | 7                                           | 8 No / Non     |       |
| Variance Report                                                                             | Ontario Works and LEAP - Informal                                                   |           |          |              | Salar | + All                |           |                   | 5            |                                             | 5 No / Non     |       |
| Errors and Warnings                                                                         | Total Service Target 3                                                              | 9         | 11       |              |       | -                    |           | 13                | 5            | 8                                           | 3              |       |
| I PReports                                                                                  |                                                                                     |           |          |              |       |                      |           |                   |              |                                             |                |       |
| E Validation Formats                                                                        | COMPLETE VARIANCE REPORT IF ANY VARIANCE CHECK FAILED                               |           |          |              |       |                      |           |                   |              |                                             |                |       |
| III - Soumission- Entrée et requête                                                         | REMPLIR LE RAPPORT DES ÉCARTS EN CAS D'ÉCHEC DE VÉRIFICATION DES ÉCARTS             |           |          |              |       |                      |           |                   |              |                                             |                |       |

The Change History screen will be displayed and identifies that user, the date, and the values that were changed.

| Change History                                    |  |
|---------------------------------------------------|--|
|                                                   |  |
| User Date Old Value New Value                     |  |
| EFIS.TRAINER01@2015/02/06 10:40 A #missing 53.0   |  |
| EFIS.TRAINER01@ 2015/02/09 3:43 PN 333.33333 55.0 |  |
| EFIS.TRAINER01@ 2015/02/11 11:39 A 54.0 61.0      |  |
| EFIS.TRAINER01@ 2015/02/11 11:41 A 61.0 33.3333   |  |
| EFIS.TRAINER01@2015/02/11 11:44 A 33.3333 61.0    |  |
| EFIS.TRAINER01@ 2015/02/10 9:27 AN 55.0 54.0      |  |
| EFIS.TRAINER01@2015/02/10 9:28 AN 54.0 55.0       |  |
| EFIS.TRAINER01@2015/02/09 3:38 PN 53.0 55.0       |  |
| EFIS.TRAINER01@2015/02/09 3:40 PN 55.0 333.33333  |  |
| EFIS.TRAINER01@2015/02/10 9:28 AN 55.0 54.0       |  |
|                                                   |  |
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|                                                   |  |
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|                                                   |  |

## 5.3 Reports

Reports provide the user with the results of each of the sections in a report format. Users can access individual reports or a Report book that contains all reports.

| ORACLE Enterprise Performance Management System W                           | lorkspace, Fusion Edition                                                                                      | Logged in as EFIS.TRAINER01@GMAIL.COM   Help   Log Off 으 |
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|                                                                             |                                                                                                                |                                                          |
| # Forms                                                                     | Task List Status                                                                                               |                                                          |
| My Task List                                                                | Task - Reports Task Instructions                                                                               |                                                          |
| 😑 芦 Submission Input and Query - FS_Soumission- Entrée et requête           | Status Incomplete                                                                                              |                                                          |
| E P Submission Input and Query                                              | Completed Date                                                                                                 |                                                          |
| 🗄 📁 Input and Results                                                       | Complete No                                                                                                    |                                                          |
| E PReports                                                                  | Due Date                                                                                                       |                                                          |
| III 🤎 Certificate                                                           |                                                                                                                |                                                          |
| Ⅲ <sup>●</sup> Schedule 1.1 - Contractual Service Targets                   |                                                                                                                |                                                          |
| III Schedule 1.2 - Other Service Targets                                    |                                                                                                                |                                                          |
| El Schedule 2.1 - Staffing (Direct Delivery of Services)                    |                                                                                                                |                                                          |
| Schedule 2.2 - Staffing (Child Care Administration)                         |                                                                                                                |                                                          |
| III 🞯 Schedule 2.3 - Adjusted Gross Expenditures                            |                                                                                                                |                                                          |
| Schedule 2.4 - Projected Expenditures                                       |                                                                                                                |                                                          |
|                                                                             |                                                                                                                |                                                          |
| H 🞯 Schedule 2.7 - TWOMO Reimbursement (only relevant for D                 |                                                                                                                |                                                          |
| E 😌 Schedule 2.8 - Capacity Funding to Support Transformation               |                                                                                                                |                                                          |
| ⊞ <sup>SP</sup> Schedule 3.0 - Allocations for Operating and Other Purposes |                                                                                                                |                                                          |
| 😠 🏴 Schedule 3.1 - Entitlement                                              |                                                                                                                |                                                          |
| B     Schedule 4.0 - Mitigation Funding                                     |                                                                                                                |                                                          |
| H Schedule 4.1 - Capital Carry Forward                                      |                                                                                                                | E                                                        |
| Data Analysis and Review                                                    |                                                                                                                |                                                          |
| 🖽 🥯 Variance Report                                                         |                                                                                                                |                                                          |
| 😠 🏴 Errors and Warnings                                                     |                                                                                                                |                                                          |
| 🗉 🥯 Report Book                                                             |                                                                                                                |                                                          |
| 🗄 芦 Validation Formats                                                      |                                                                                                                |                                                          |
| 🗉 🃁 Soumission- Entrée et requête                                           |                                                                                                                |                                                          |
| ■ 🕮 🎾 Submission Management - Modifier_Gestion de la soumission - Modifici  | di serie di |                                                          |

# 5.3.1 Running a Report

To run a report the user selects the report from the Task List..

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| For <u>m</u> s                                    | Task List Status                                                                         |
| 🗷 Manage Task Lists                               | Task - Schedule 1.1 - Contractual Service Targets - Service Agreements Task Instructions |
| My Task List                                      | Status Incomplete                                                                        |
| Input and Results                                 | Completed Date                                                                           |
| 🖃 🏁 Reports                                       | Complete No                                                                              |
| 🗉 🮯 Certificate                                   | Due Date                                                                                 |
| 🖃 뛛 Schedule 1.1 - Contractual Service            |                                                                                          |
| 🗉 🞯 Schedule 1.1 - Contractual :                  |                                                                                          |
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| 🗷 🏴 Schedule 1.2 - Other Service Targe            |                                                                                          |
| 🗉 🏴 Schedule 2.1 - Staffing (Direct Deliv         |                                                                                          |
| 🗉 🏴 Schedule 2.2 - Staffing (Child Care .         |                                                                                          |
| 🗷 💴 Schedule 2.3 - Adjusted Gross Expe            |                                                                                          |
| 🗈 💜 Schedule 2.4 - Projected Expenditu 🚽          |                                                                                          |
| < <u>Ⅲ</u> ►                                      |                                                                                          |
| Dimension                                         |                                                                                          |
| <u>B</u> usiness Rule Security                    |                                                                                          |
| Preferences                                       | Complete Previous Incomplete Previous Next Incomplete Next Task List Hon                 |

The Preview User Point of View screen will be displayed. The first time reports are run each cycle the user must select a version and the Recipient name. This will become the default setting until the user changes the Version. If an <u>error message</u> is displayed prior to the POV screen check that the settings in <u>Section 3.1</u> have been applied

| Preview User Point of                   | View                                         | × |
|-----------------------------------------|----------------------------------------------|---|
| This report/book will run for<br>below. | the members on the user point of view listed |   |
| Version                                 |                                              |   |
| Version                                 | Select                                       |   |
| Recipient                               |                                              |   |
| Recipient                               | Select                                       |   |
| Edit Member Names                       |                                              |   |
| Help                                    | OK Cancel                                    |   |

To select the Version click the *Select* button beside Version to open the version selection screen, select the version then *OK* 

| iew User Point of View    |                                       |
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The report will generate in PDF. The user can view, save or print. Reports will contain detail similar to the reports that were available in EFIS 1.0

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Submission Version: Recipient Working Version Recipient Name: , Year: 2014 Cycle: Financial Statements

# Schedule 1.1 - Contractual Service Targets - Service Agreements Supported with Provincial Funding and Required Cost Share Only

| Service Agreements - Avg Monthly Nul | Service Agreements - Avg Monthly Number of Children Served |          |              |        |        |                           |             |            |          |         |
|--------------------------------------|------------------------------------------------------------|----------|--------------|--------|--------|---------------------------|-------------|------------|----------|---------|
|                                      | Infants                                                    | Toddlers | Preschoolers | JK     | SK     | Up to and<br>Including SK | School Aged | Recreation | Informal | Total   |
|                                      | Col. 1                                                     | Col. 2   | Col. 3       | Col. 4 | Col. 5 | Col. 6                    | Col. 7      | Col. 8     | Col. 9   | Col. 10 |
| Service Target 1                     |                                                            |          |              |        |        |                           |             |            |          |         |
| Fee Subsidy                          | 14.0                                                       | 32.0     | 58.0         | 23.0   | 20.0   |                           | 45.0        | 0.0        | -        | 192.0   |
| Service Target 2                     |                                                            |          |              |        |        |                           |             |            |          |         |
| Special Needs Resourcing             | -                                                          | -        | -            | -      | -      | 25.0                      | 2.0         | -          | -        | 27.0    |
| Service Target 3                     |                                                            |          |              |        |        |                           |             |            |          |         |
| Ontario Works and LEAP - Formal      | 10.0                                                       | 10.0     | 32.0         | 10.0   | 3.0    | -                         | 13.0        | -          | -        | 78.0    |
| Ontario Works and LEAP - Informal    | -                                                          | -        | -            |        | -      | -                         | -           |            | 5.0      | 5.0     |
| Total Service Target 3               | 10.0                                                       | 10.0     | 32.0         | 10.0   | 3.0    |                           | 13.0        | -          | 5.0      | 83.0    |
|                                      |                                                            |          |              |        |        |                           |             |            |          |         |
| Contractual Service Targets - Notes  |                                                            | Test     |              |        |        |                           |             |            |          |         |
|                                      |                                                            |          |              |        |        |                           |             |            |          |         |

To change the Version selection without regenerating the report the user can select the Version screen by selecting the **Version** tab in the top left side of the report Select the new version then select **OK** and the report will refresh with the new data.

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#### 5.3.2 Generating Report Books

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| III 📁 Schedule 1.1 - Contractual Service Targets                         |                           |                                           |                               |
| Schedule 1.2 - Other Service Targets                                     |                           |                                           |                               |
| III 🞯 Schedule 2.1 - Staffing (Direct Delivery of Services)              |                           |                                           |                               |
| Schedule 2.2 - Staffing (Child Care Administration)                      |                           |                                           |                               |
| El 🞯 Schedule 2.3 - Adjusted Gross Expenditures                          |                           |                                           |                               |
| III 🞯 Schedule 2.4 - Projected Expenditures                              |                           |                                           |                               |
| ⊞ <sup>Syl</sup> Schedule 2.6 - Miscellaneous                            |                           |                                           |                               |
| E 🗑 Schedule 2.7 - TWOMO Reimbursement (only relevant for D              |                           |                                           |                               |
| E 🥮 Schedule 2.8 - Capacity Funding to Support Transformation            |                           |                                           |                               |
| Schedule 3.0 - Allocations for Operating and Other Purposes              |                           |                                           |                               |
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| Schedule 1.1 - Contractual Service Targets - Service Agreements                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                  | /M2014FIS/Common/EN               |                         |
| Schedule 1.1 - Contractual Service Targets                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                  | /M2014FIS/Common/EN               |                         |
| Schedule 1.2 - Other Service Targets                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                  | /M2014FIS/Common/EN               |                         |
| Schedule 2.1 - Staffing (Direct Delivery of Services)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                  | /M2014FIS/Common/EN               |                         |
| Schedule 2.2 - Staffing (Child Care Administration)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                  | /M2014FIS/Common/EN               |                         |
| Schedule 2.3 - Adjusted Gross Expenditures                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                  | /M2014FIS/Common/EN               |                         |
| Schedule 2.4 - Projected Expenditures                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                  | /M2014FIS/Common/EN               |                         |
| Schedule 2.6 - Miscellaneous                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                  | /M2014FIS/Common/EN               |                         |
| Schedule 2.7 - TWOMO Reimbursement (only relevant for DSSABs)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                  | /M2014FIS/Common/EN               |                         |
| Schedule 2.8 - Capacity Funding to Support Transformation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                  | /M2014FIS/FS/EN                   |                         |
| Schedule 3.0 - Allocations for Operating and Other Purposes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                  | /M2014FIS/Common/EN               |                         |
| Schedule 3.1 - Entitlement - Entitlement Calculation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                  | /M2014FIS/Common/EN               |                         |
| Schedule 3.1 - Entitlement - Adjustment for Administration Overspending                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                  | /M2014FIS/Common/EN               |                         |
| Schedule 3.1 - Entitlement - Transfer Payment Summary                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                  | /M2014FIS/Common/EN               |                         |
| Schedule 3.1 - Entitlement - Breakdown of Capital                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                  | /M2014FIS/Common/EN               |                         |
| Schedule 3.1 - Entitlement - Overspending or Underspending for Utilization                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                  | /M2014FIS/Common/EN               |                         |
| Schedule 4.0 - Mitigation Funding                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                  | /M2014FIS/Common/EN               |                         |
| Schedule 4.1 - Capital Carry Forward                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                  | /M2014FIS/Common/EN               |                         |
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| Schadule 3.1. Entitiement - Breakdown of Cupital         //M0204FIS/Common/EN           Schadule 3.1. Entitiement - Dreakdown of Cupital         //M0204FIS/Common/EN           Schadule 4.0. Mitgrator Funding         //M0204FIS/Common/EN           Schadule 4.0. Mitgrator Funding         //M0204FIS/Common/EN           Schadule 4.0. Antigrator Funding         //M0204FIS/Common/EN           Data Analysis and Breiew         //M0204FIS/Common/EN           Variants         //M0204FIS/Common/EN           Enrors         //M0204FIS/Common/EN           Enrors         //M0204FIS/Common/EN           Warnings         //M0204FIS/Common/EN                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Schedule 3.1 - Entitlement - Transfer Payment Summary                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                  | /M2014FIS/Common/EN               |                        |
| Schedule 3.1. Entitlement - Overspeeling of Unkreameling         ///0204FF3:Common/EN           Data Analysis and Review         ///0204FF3:Common/EN           Entitlement - Overspeeling of Unkreameling         ///0204FF3:Common/EN           Entitlement - Overspeeling of Unkreameling         ///0204FF3:Common/EN           Image: Schedule 3.1. Entitlement - Overspeeling of Unkreameling         ///0204FF3:Common/EN           Image: Schedule 3.1. Entitlement - Overspeeling of Unkreameling         ///0204FF3:Common/EN           Image: Schedule 3.1. Entitlement - Overspeeling of Unkreameling         ///0204FF3:Common/EN           Image: Schedule 3.1. Entitlement - Overspeeling of Unkreameling         ///0204FF3:Common/EN           Image: Schedule 3.1. Entitlement - Overspeeling of Unkreameling         ///0204FF3:Common/EN                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Schedule 3.1 - Entitlement - Breakdown of Capital                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                  | /M2014FIS/Common/EN               |                        |
| Scheduk 4.0. Nggator Funding         ///102047E/S(Common/EN           Scheduk 4.0. Nggator Funding         //102047E/S(Common/EN           Data Analysia and Raview         //102047E/S(Common/EN           Data Analysia and Raview         //102047E/S(Common/EN           Variance         //102047E/S(Common/EN           Enrors         //102047E/S(Common/EN           Warnings         //102047E/S(Common/EN                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Schedule 3.1 - Entitlement - Overspending or Underspending for Utilization                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                  | /M2014FIS/Common/EN               |                        |
| Schedule 4.1 - Capital Camy Forward         //M004FIS/Common/EN           Data Analysis and Review         //M004FIS/Common/EN           Variance Rept         //M004FIS/Common/EN           Enrors         //M004FIS/Common/EN           Warnings         //M004FIS/Common/EN                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Schedule 4.0 - Mitigation Funding                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                  | /M2014FIS/Common/EN               |                        |
| Dta Atalysis and Review         M2014FIS (Common/EN           V Variance Report         M2014FIS (Common/EN           Enrors         M2014FIS (Common/EN           Warring         M2014FIS (Common/EN                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Schedule 4.1 - Capital Carry Forward                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                  | /M2014FIS/Common/EN               |                        |
| Valance Report         //v0004FIS(Common/EN           Envors         //v0004FIS(Common/EN           Wanings         //v0004FIS(Common/EN                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Data Analysis and Review                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                  | /M2014FIS/Common/EN               |                        |
| Encs         //A020475/SLOmmorEN           Wanings         //A020475/SLOmmorEN                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Variance Report                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                  | /M2014FIS/Common/EN               |                        |
| Warnings //M2014FIS/Common/EN                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Errors                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                  | /M2014FIS/Common/EN               |                        |
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Report will be generated in PDF.



#### 5.3.3 Opening a report in Excel

Reports that have been generated in PDF can also be exported and saved in Excel format. To export a report to Excel select *File*  $\rightarrow$  *Export*  $\rightarrow$  *Excel* 



#### Select Open with or Save

| Opening Schedule 1_1.xls                                       |
|----------------------------------------------------------------|
| You have chosen to open:                                       |
| Schedule 1_1.xls                                               |
| which is a: Microsoft Excel 97-2003 Worksheet                  |
| from: https://test.efis.fma.csc.gov.on.ca                      |
| What should Firefox do with this file?                         |
| Open with     Microsoft Excel (default)                        |
| Save File                                                      |
| Do this <u>a</u> utomatically for files like this from now on. |
| OK Cancel                                                      |

Report will be exported to Excel

| X                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Sc                                             | hedule 1_1 [Read-Only         | ] - Microsoft Excel   |                                                         |              |             |          |                              |                                                                | - 0   | 23          |
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| A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | B C                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | D                                              | E                             | F                     | G                                                       | Н            | I.          | J        | К                            | L                                                              | М     |             |
| <ul> <li><sup>2</sup>/<sub>4</sub> Ontario</li> <li><sup>4</sup>/<sub>5</sub></li> <li><sup>6</sup>/<sub>7</sub></li> <li><sup>7</sup>/<sub>8</sub> Schedule</li> <li><sup>9</sup>/<sub>11</sub></li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Submission Version: Recipient Working Version<br>Recipient Name: DSAB<br>Year: 2014<br>Cycle: Financial Statements<br>Schedule 1.1 - Contractual Service Targets<br>Supported with Provincial Funding and Required Cost Share Only                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                |                               |                       |                                                         |              |             |          |                              | =                                                              |       |             |
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| 13 Avg Monthly Number of Children Served                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                |                               |                       |                                                         |              | _           |          |                              |                                                                |       |             |
| 14<br>15<br>16<br>17 Service Target 1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Infants         Toddlers         Preschoelara         JK         SK         Up to and heudrag SK         School Aged         Recreation         Informal         Total         Did Variance Check Fai7           Col 1         Col 2         Col 3         Col 4         Col 5         Col 6         Col 7         Col 8         Col 9         Col 10         (Note 1)           Col 2         Col 3         Col 4         Col 5         Col 6         Col 7         Col 8         Col 9         Col 9 |                                                |                               |                       |                                                         |              |             |          |                              |                                                                |       |             |
| 18 Fee Subsidy                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 12.0 3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 4.0 61.0                                       | 24.0                          | 20.0                  | 0.0                                                     | 50.0         | 5.0         | 0.0      | 206.0                        | No / Non                                                       |       |             |
| 19<br>20 Service Target 2<br>21 Special Needs Resourcing                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Service Target 2         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0         0                                                                                                                                                                   |                                                |                               |                       |                                                         |              |             |          |                              |                                                                |       |             |
| 22<br>23 Service Target 3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                |                               |                       |                                                         |              |             |          |                              |                                                                |       |             |
| 24 Ontario Works and LEAP - Formal                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 9.0 1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 1.0 32.0                                       | 10.0                          | 3.0                   | 0.0                                                     | 13.0         | 0.0         | 0.0      | 78.0                         | No / Non                                                       |       |             |
| 25 Ontario Works and LEAP - Informal                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 0.0                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 0.0                                            | 0.0                           | 0.0                   | 0.0                                                     | 0.0          | 0.0         | 5.0      | 5.0                          | No / Non                                                       |       |             |
| 26 Total Service Target 3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 9.0 1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 1.0 32.0                                       | 10.0                          | 3.0                   | 0.0                                                     | 13.0         | 0.0         | 5.0      | 83.0                         | 0.0                                                            |       | -           |

# 6 Smart View

# 6.1 Smart View User Set Up

The Smart View is an Excel add-on that allows user to enter data into EFIS 2.0. Web forms or Smart view have same functionality. In order to use Smart View (add-in for Oracle Hyperion EPM products), the add-in needs to be installed on users workstation. Please refer to **EFIS 2.0 – User Set Up Guide** for detailed instructions.

## 6.1.1 Setting up the Connection

In Smart View, go to **Options**, Click on **Advanced** and specify the shared Connections URL the select **OK** 



#### https://efis.fma.csc.gov.on.ca/workspace/SmartViewProviders

#### 6.1.2 Setting up Smart View Options

#### 6.1.2.1 Data Options

In Smart View, go to *Options*, Click on *Data Options*. Check to make sure that no boxes are checked, clear the *#NoData/Missing Label*: to be blank, select the arrow on the right of the *OK* button and select *Save as Default Options* 

|                | Opt                          | ions                              |   |
|----------------|------------------------------|-----------------------------------|---|
| Member Options | Change Smart View options    | related to grid rows and columns. |   |
| Data Options   | Suppress Rows                | ()                                |   |
| Advanced       | No Data / Missing            |                                   | S |
| Formatting     | 🗌 Zero                       |                                   |   |
| Call Styles    | No Access                    |                                   |   |
| Cell Styles    | 🗌 Invalid                    |                                   |   |
| Extensions     | Underscore Characters        |                                   |   |
|                | Repeated Members             |                                   |   |
|                | Suppress Columns             | ()                                |   |
|                | No Data / Missing            | -                                 |   |
|                | 🗌 Zero (I)                   |                                   |   |
|                | No Access (t)                |                                   |   |
|                | Replacement                  | ?                                 |   |
|                | #NoData/Missing Label:       |                                   |   |
|                | #NoAccess Label:             |                                   |   |
|                | #Invalid/Meaningless:        | #Invalid 👻                        |   |
|                | Submit zero                  |                                   |   |
|                | Display Invalid Data         |                                   |   |
|                | Enable Essbase Format String |                                   |   |
|                | Mode                         | 0                                 |   |
|                | Cell Display                 | Data 👻                            |   |
|                | Navigate Without Data        |                                   |   |
|                | Suppress Missing blocks      |                                   |   |
| Help Reset     |                              | OK Cancel                         |   |
|                |                              | Save as Default Options           |   |
|                |                              | Apply to All Sheets               |   |

#### 6.1.2.2 Member Options

To retain formulas that have been added to a Smart View form when moving between versions, it is recommended that the *Preserve Formula on POV Change* is checked

| Options        | P <sup>-</sup>                      |                                  | ×           |  |  |  |  |
|----------------|-------------------------------------|----------------------------------|-------------|--|--|--|--|
| Member Options | Change member and dimension o       | ptions on the grid.              |             |  |  |  |  |
| Data Options   | General                             |                                  |             |  |  |  |  |
| Advanced       | Zoom In Level                       | Next Level                       | •           |  |  |  |  |
| Formatting     | Member Name Display                 | Member Name Only                 | <b>•</b>    |  |  |  |  |
| Cell Styles    | Indentation                         | Subitems                         | <b>•</b>    |  |  |  |  |
| Extensions     | Ancestor Position                   | Тор                              | <b>•</b>    |  |  |  |  |
|                | Member Retention                    |                                  | 0           |  |  |  |  |
|                | Within Selected Group               |                                  |             |  |  |  |  |
|                | Remove Unselected Groups            |                                  |             |  |  |  |  |
|                | Comments and Formulas               |                                  | i           |  |  |  |  |
|                | V Preserve Formulas and Comments in | ad hoc operations (except pivot) |             |  |  |  |  |
|                | Formula Fill                        |                                  |             |  |  |  |  |
|                | Enable Enhanced Comment Handlin     | ng                               |             |  |  |  |  |
|                | Preserve Formula on POV Change      |                                  |             |  |  |  |  |
|                |                                     |                                  |             |  |  |  |  |
|                |                                     |                                  |             |  |  |  |  |
|                |                                     |                                  |             |  |  |  |  |
|                |                                     |                                  |             |  |  |  |  |
|                |                                     |                                  |             |  |  |  |  |
|                |                                     |                                  |             |  |  |  |  |
|                |                                     |                                  |             |  |  |  |  |
| Help Reset     |                                     |                                  | OK 🔻 Cancel |  |  |  |  |

#### 6.1.2.3 Formatting

In order to format columns and rows user needs to set the formatting as per below example

| Options        |                                     | ×                   |
|----------------|-------------------------------------|---------------------|
| Member Options | Change grid formatting, styling and | d coloring options. |
| Data Options   | Formatting                          | ()                  |
| Advanced       | Use Thousands Separator             |                     |
| Formatting     | Our Cell Styles                     |                     |
| Cell Styles    | Use Excel Formatting                |                     |
| Extensions     | Retain Numeric Formatting           |                     |
|                | Adjust Column width                 |                     |
|                | Scale                               | Default 👻           |
|                | Preview                             |                     |
|                | Decimal Places                      | Default 🔻           |
|                | Preview                             |                     |
|                |                                     |                     |
|                |                                     |                     |
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|                |                                     |                     |
|                |                                     |                     |
|                |                                     |                     |
|                |                                     |                     |
|                |                                     |                     |
|                |                                     |                     |
| Help Reset     | L                                   | OK 🔻 Cancel         |

Select the arrow on the right of the OK button and select Save as Default Options.

#### 6.1.3 Connecting Smart View to Database

To access forms in the Smart View open a new session of Excel and click on *Smart View* tab. Select *Panel* and *Shared Connections*. The Go Secure Login screen will be displayed, enter your *user name* and *password* and select *Sign In*.

| File Home Insert Page Layout Formulas Data Review View Smart View QuickBooks                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | X 🖶 🗆 🔇 a                                                                                 |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|
| Panel Connections Lig Undo Paste Paste Data Copy Parel Panel Copy Parel Copient Copients Refersh Submit Data Copy Parel Copients Refersh Submit Data Copients Refersh Submit Ref |                                                                                           |
| Start Edit Data General                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                           |
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| A B C D E E A H I I K I M N O B O O                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Smart View 🗸 🗙                                                                            |
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|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Private Connections<br>Locally defined connections and shortcuts to<br>shared connections |
| 8                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Recently Used                                                                             |
| 9 E                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Task List     Submission Input and Query                                                  |
| 12                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | cscvigdcapwlg06.service.cihs.gov.on.ca   TRAIN2                                           |
| 13<br>14 GØ SECURE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Task List                                                                                 |
| 15 GO Secure ID :                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | cscvigdcapwlg05.service.cihs.gov.on.ca  <br>TRAIN2                                        |
| 16 Providing secure online resources for individuals within the                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                           |
| Ontario Government and the Broader Public Sector.     Password :                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | ☑ Lask List<br>Submission Input and Query                                                 |
| 10 GO Secure Profile                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | cscvigdcapwlg09.service.chs.gov.on.ca                                                     |
| 20 Se your profile, change your password or security questions.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 51314±1a                                                                                  |
| 20<br>21                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Task List                                                                                 |
| 22 Forgot your ID or password? *                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Administration<br>cscviadcapwlg09.service.cihs.gov.on.ca l                                |
| 23                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | S1314E2c                                                                                  |
| 24 Carcel                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                           |
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When the user has successfully connected to the database the following will be displayed.

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| 1     | A E                  | 3                 | С                         | D                         | E       | F              | G            | Н                                     | 1          | J         | К | L | М | N | 0 | Р | Q |   | Smart View               |       |     | ×            |
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To navigate to the Task List to access forms select *Oracle Hyperion Planning Fusion Edition* from the Shared Connections drop down list



Expand the Database, expand the Application to access, expand the Task List, and then double click on the Task List to display tasks

| File  | Home                 | Insert             | Page Layout           | Formulas | Data              | Review        | View                                     | Developer | Smart View |   |   |   | _ | _ | _ | _ |                                                   |
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| 16    |                      |                    |                       |          |                   |               |                                          |           |            |   |   |   |   |   |   |   | 🖶 🗑 S1314E2a                                      |

The Task List is displayed and forms can be accessed by expanding the Task List. Reports cannot be run from within Smart View. The user must return the Planning Application to generate reports.

| File  | Home       | In   | nsert Page        | Layout F                     | ormulas | Data           | Review  | View                              | Developer | Smart View |   |   |   |   |   |   |   |                                 | a 🕜 🗆 🗟 🗙            |
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| 12    |            |      |                   |                              |         |                |         |                                   |           |            |   |   |   |   |   |   |   |                                 |                      |

#### Example of expanded Task List



#### 6.1.4 Alternative way to open Smart View form via planning application

In the planning application user can open the form directly into the Smart View.

To do so user needs to be in the form that wants to export in the Smart View. Next step is to click on **File**  $\rightarrow$  **Open in Smart View**, or user can click on the toolbar icon for



# 6.2 Data Input

Select the form rom the Task List and enter data. The system highlights input values in yellow until they are saved to the database.

| File Home Insert Page Layout Formulas Data Review View                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Develo  | per Sm   | art View    | Planning |                        |                |             |           | -                            | a 🕜 🗖 🖶 🗙                              |
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| POV Schedule 1.1_FS - cscvigdcapwig10.service.cihs.gov.on.ca_M2014FIS_2<br>2SAB  Recipient Working Version YearTotal1 2014 Refresh                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |         |          |             |          |                        |                |             |           |                              | * X                                    |
| D8 • 61                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |         |          |             |          |                        |                |             |           |                              | ^<br>*                                 |
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| 1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |         |          |             |          |                        |                | Financial   | Statement | ts                           |                                        |
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| 3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Infants | Toddlers | Preschooler | s JK SK  | Up to and Including SK | School Aged    | Recreation  | Informal  | -Contractual Service Targets | Server:                                |
| 4 SUPPORTED WITH PROVINCIAL FUNDING AND REQUIRED COST SHARE ONLY                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |         |          |             |          |                        |                |             |           |                              | cscviqdcapwlq10.service.cihs.qov.on.ca |
| 5 SOUTENU PAR DU FINANCEMENT PROV. ET LA PART MUNI. DES COÛTS REQUISE SEULEMENT                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |         |          |             |          |                        |                |             |           |                              | Submission Input and Query - F 👻       |
| 6 .                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |         |          |             | -        |                        |                |             |           |                              | E+ O 1.0 Submission Input and O        |
| 7 Fee Subsidy                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 12      | 4        | 6           | 0 24 0   | C                      | 50             | 5           | 0         |                              | B O 1.1 Input and Results              |
| 8 Service Target 1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 12      |          | -           | 1 2: 20  | 0                      | 50             | 5           | 0         |                              | O 1.1.1 Schedule 1.1                   |
| 9.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |         |          |             |          |                        |                |             |           |                              | O 1.1.2 Schedule 1.2 -                 |
| 10 Special Needs Resourcing                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 0       | 0        |             | 0 0 0    | × 30                   | 1              | 0           | 0         |                              | O 1.1.3 Schedule 2.1 -                 |
| 11 Service Target 2                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |         | 0        |             | 0 0 0    |                        | 1              | U           | 0         |                              | O 1.1.4 Schedule 2.2 -                 |
| 13 Optario Works and I FAR - Formal                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |         | 11       | 9           | 2 10 3   | 0                      | 13             | 0           | 0         |                              | O 1.1.5 Schedule 2.3 -                 |
| 14 Ontario Works and LEAP - Informal                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |         | 0        |             | 0 0 0    | 0                      | 15             | 0           | 5         |                              | O 1.1.6 Schedule 2.4 -                 |
| 15 Total Service Target 3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 5       | 11       | 3           | 2 10 3   | 0                      | 13             | 0           | 5         |                              | - O 1.1.7 Schedule 2.6 -               |
| 16 .                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |         |          |             |          |                        |                | -           | -         |                              | () 1.1.8 Schedule 2.7 - ■              |
| 17 COMPLETE VARIANCE REPORT IF ANY VARIANCE CHECK FAILED                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |         |          |             |          |                        |                |             |           |                              | () 1.1.9 Schedule 2.8 -                |
| 18 REMPLIR LE RAPPORT DES ÉCARTS EN CAS D'ÉCHEC DE VÉRIFICATION DES ÉCARTS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |         |          |             |          |                        |                |             |           | =                            | 0 1.1.10 Schedule 3.0                  |

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| PO  | / Schedule 1.1_FS - cscvigdcapwlq10.service.cihs.gov.on.ca_M2014FIS_2                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |         |          |                  |       |                             |                |               |           |                              | <b>▼</b> X                            | ī   |
|     | SAB - Recipient Working Version - YearTotal1 2014 Refresh                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |         |          |                  |       |                             |                |               |           |                              |                                       | 1   |
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|     | A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | В       | С        | D                | EF    | G                           | н              | 1             | J         | ĸ                            | Smart View 🗸 🗙                        | 4   |
| 1   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |         |          |                  |       |                             |                | Financial     | Statement | s                            |                                       |     |
| 2   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |         |          |                  |       | Avg Mon                     | thly Number o  | t Children Se | rved      |                              | lask List 🖬 🔹 🔅                       | 4   |
|     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |         | Toddloor | Descelar a large |       | the second leader of the SK | Colored Arrest |               | Indexes 1 | -Contractual Service Targets | Server                                | 4   |
| 3   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | intants | Toddlers | Preschoolers J   | K SK  | Up to and including SK      | School Aged    | Recreation    | Informal  |                              | cscvigdcapwlg10.service.chs.gov.on.ca | 4   |
| 4   | SUPPORTED WITH PROVINCIAL FUNDING AND REQUIRED CUST SHARE UNLY                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |         |          |                  |       |                             |                |               |           |                              |                                       | 4   |
| 2   | SUOTENU PAR DU FINANCEMENT PROV. ET LA PART MUNIT DES CUUTS REQUISE SEULEMENT                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |         |          |                  |       |                             |                |               |           |                              | Submission Input and Query - F •      | 4   |
| 7   | Faa Subridu                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | 12      | 24       | 60 1             | 24 20 | (                           | 50             |               | 0         |                              | 🖃 🔘 1.0 Submission Input and QL 🔺     | d.  |
| 0   | Service Tarret 1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 12      | 24       | 60 2             | 24 20 |                             | 50             | 5             | 0         |                              | O 1.1 Input and Results               | d.  |
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| 10  | Special Needs Percurring                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 0       | 0        | 0                | 0 0   | 80                          | 1              | 0             | 0         |                              | O 1.1.2 Schedule 1.2 -                | d.  |
| 11  | Service Target 2                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 0       | 0        | 0                | 0 0   | 30                          | 1 1            | 0             | 0         |                              | O 1.1.3 Schedule 2.1 -                | d   |
| 12  | Jerrice ronger z                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 0       | v        | 0                | 0 0   |                             | , <u> </u>     |               |           |                              | O 1.1.4 Schedule 2.2 -                | d   |
| 13  | Ontario Works and I FAP - Formal                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 9       | 11       | 32 1             | 10 3  | (                           | 13             | 0             | 0         |                              | O 1.1.5 Schedule 2.3 -                | d.  |
| 14  | Ontario Works and LEAP - Informal                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 0       | 0        | 0                | 0 0   | (                           | 0 0            | 0             | 5         |                              | O 1.1.6 Schedule 2.4 -                | d.  |
| 15  | Total Service Target 3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 9       | 11       | 32 1             | 10 3  | (                           | 13             | 0             | 5         |                              | 〇 1.1.7 Schedule 2.6 -                | 1   |
| 16  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |         |          |                  |       |                             |                |               |           |                              | ··· ○ 1.1.8 Schedule 2.7 - 目          | d.  |
| 17  | COMPLETE VARIANCE REPORT IF ANY VARIANCE CHECK FAILED                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |         |          |                  |       |                             |                |               |           |                              | O 1.1.9 Schedule 2.8 -                | 1   |
| 18  | REMPLIR LE RAPPORT DES ÉCARTS EN CAS D'ÉCHEC DE VÉRIFICATION DES ÉCARTS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |         |          |                  |       |                             |                |               |           |                              | O 1.1.10 Schedule 3.0                 | d l |
| 19  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |         |          |                  |       |                             |                |               |           |                              | O 1.1.11 Schedule 3.1                 | il. |

To see the saved data in a Web Form, open the same schedule in the Web Form. If the Web Form is already open select the *Refresh* button.

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| Hy Task Lot     Task - Schedule 1.1 - Contractual       Schmission Input and Query - FS_Sourcision-Entrié et requite     Schedule 1.1 - Contractual Service Targets       If Schedule 1.1 - Contractual Service Targets     Schedule 1.1 - Contractual Service Targets                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Service Targets-Schedule 1.1_FS Tark In<br>rgets<br>cipiert Working Version<br>rcliation Notes                              | nstructions |             |             |       |                      |                       |                   |                                          |                      |
| Is ■ Schedule 1.1 - Contractual Service Targets                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | rgets  Cipient Working Version  Cipient Working Version  Cipient Notes                                                      |             |             |             |       |                      |                       |                   |                                          |                      |
| B ♥ Submission Input and Query B ♥ Input and Results ♥ Schedule 1.1 - Contractual Service Targets ♥ Schedule 1.1 - Contractual Service Targets                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Period: YearTotal1 cipient Working Version     Version                                                                      |             |             |             |       |                      |                       |                   |                                          |                      |
| Schedule 1.1 - Contractual Service Targets                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | cipient Working Version                                                                                                     |             |             |             |       |                      |                       |                   | M Year: 2014                             |                      |
| Schedule 1.1 - Contractual Service Largets                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | inciliation Notes                                                                                                           |             |             |             |       |                      |                       |                   |                                          |                      |
| Service Agreements Total Recor                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                             |             |             |             |       |                      |                       |                   |                                          |                      |
| H Schedule 1.2 - Other Service Largets                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                             |             |             |             | _     | Ele                  | anial Etatements      |                   |                                          | Einstein Ctatege     |
| Sciedule 2.1 Stalling (Direct Derively of Services)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                                                             |             |             |             |       | Ave Monthly          | Number of Children    | Served            |                                          | Did Variance Check   |
| H Schedule 2.3 - Adjusted Gress Extenditures                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | In                                                                                                                          | nfants To   | ddlers Pres | choolers JK | SK Up | to and Including S S | chool Agec Recreation | on Informal 🗆 Cor | ntractual Service Targets Enrolment Grou | Schedule 1.1 Variano |
| SUPPORTED WITH PROVINCIAL FUN                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | NDING AND REQUIRED COST SHARE ONLY                                                                                          |             |             |             |       |                      |                       |                   |                                          |                      |
| SOUTENU PAR DU FINANCEMENT P                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | PROV. ET LA PART MUNI. DES COÛTS REQU                                                                                       |             |             |             |       |                      |                       |                   |                                          |                      |
| B 🕏 Schedule 2.7 - TWOMO Reimbursement (only relevant for D                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                             |             |             | _           |       |                      |                       |                   |                                          |                      |
| Schedule 2.8 - Capacity Funding to Support Transformation     Fee Subsidy                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                             | 12          | 3           | 60 4        | 20    |                      | 50                    | 5                 | 205                                      | No / Non             |
| Schedule 3.0 - Allocations for Operating and Other Purposes     Service Target 1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                             | 12          | 34          | 6U 24       | 20    |                      | 50                    | 5                 | 205                                      |                      |
| ⊞ 🧐 Schedule 3.1 - Entitlement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                             |             |             |             |       |                      |                       |                   |                                          |                      |
| Schedule 4.0 - Mitigation Funding     Special Needs Resourcing                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                             |             |             |             |       | 30                   | 1                     |                   | 31                                       | Yes / Oui            |
| III Schedule 4.1 - Capital Carry Forward Service Target 2                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                                                             |             |             |             |       | 30                   | 1                     |                   | 31                                       |                      |
| Data Analysis and Review                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                             |             |             |             |       |                      |                       |                   |                                          |                      |
| Guideline Adherence Confirmation     Ontario Works and LEAP - Formal                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                             | 9           | 11          | 32 10       | 3     |                      | 13                    |                   | 78                                       | No / Non             |
| Variance Report     Ontario Works and LEAP - Informal                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                             |             |             |             |       |                      |                       | 5                 | 5                                        | No / Non             |
| H P Errors and Warnings     Total Service Target 3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                             | 9           | 11          | 32 10       | 3     |                      | 13                    | 5                 | 83                                       |                      |
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| B Validation Formats<br>COMPLETE VARIANCE REPORT IF A                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | ANY VARIANCE CHECK FAILED                                                                                                   |             |             |             |       |                      |                       |                   |                                          |                      |
| REMPLIR LE RAPPORT DES ÉCARTS I                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | EN CAS D'ÉCHEC DE VÉRIFICATION DES                                                                                          |             |             |             |       |                      |                       |                   |                                          |                      |

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| Pa             | anel Connections Start                                                                                                                   | P Help ▼ Sheet Info More ▼ thereal        |                         |             |                  |                     |                                  |                |               |            |                              |                              |                                                                                                  |
| PO             | DV Schedule 1.1 FS - cscviadcapwla10.service.cihs.gov.on.ca M2014FIS 2                                                                   |                                           |                         |             |                  |                     |                                  |                |               |            |                              |                              | - × ×                                                                                            |
|                | SAB ▼ Recipient Working Version ▼ YearTotal1 2014                                                                                        | Refresh                                   |                         |             |                  |                     |                                  |                |               |            |                              |                              |                                                                                                  |
|                | ▼ (* <i>f</i> x                                                                                                                          |                                           |                         |             |                  |                     |                                  |                |               |            |                              |                              | <b>^</b>                                                                                         |
|                | A                                                                                                                                        |                                           | B                       | С           | D                | E F                 | G                                | н              | 1             | J          | К                            | Smart View                   | <b>▼</b> X                                                                                       |
| 1              |                                                                                                                                          |                                           |                         |             |                  |                     |                                  |                | Financial     | Statement  | s                            |                              |                                                                                                  |
| 2              |                                                                                                                                          |                                           |                         |             |                  |                     | Avg Mon                          | thly Number o  | f Children Se | erved      |                              | Task List                    | 🙆 🔹 »                                                                                            |
| 3<br>4<br>5    | SUPPORTED WITH PROVINCIAL FUNDING AND REQUIRED COST SHARE ONLY<br>SOUTENU PAR DU FINANCEMENT PROV. ET LA PART MUNI. DES COÛTS REQUISE SE | JLEMENT                                   | nfants T                | oddlers     | Preschoolers     | JK SK               | Up to and Including SK           | School Aged    | Recreation    | Informal   | -Contractual Service Targets | cscvigdcapwl<br>Submission I | Server:<br>g10.service.chs.gov.on.ca                                                             |
| 6              |                                                                                                                                          |                                           |                         |             |                  |                     |                                  |                |               |            |                              | E-O 1.0 S                    | Submission Input and OL                                                                          |
| 7              | Fee Subsidy                                                                                                                              |                                           | 12                      | 34          | 60               | 24 20               | 0                                | 50             | 5             | 0          |                              | B-01                         | . 1 Input and Results                                                                            |
| 8              | Service larget 1                                                                                                                         |                                           | 12                      | 34          | 60               | 24 20               | L. L.                            | 50             | 5             | U          |                              | (                            | 3 1.1.1 Schedule 1.1 -                                                                           |
| 10             | -<br>Special Needs Resourcing                                                                                                            |                                           | 0                       | 0           | 0                | 0 0                 | 30                               | 1              | 0             | 0          |                              |                              | 3 1.1.2 Schedule 1.2 -                                                                           |
| 11             | Service Target 2                                                                                                                         |                                           | 0                       | 0           | 0                | 0 0                 | 30                               | 1              | 0             | 0          |                              |                              | ) 1.1.3 Schedule 2.1 -                                                                           |
| 12<br>13       | Ontario Works and LEAP - Formal                                                                                                          |                                           |                         |             |                  | -                   |                                  |                |               |            | ×                            |                              | ) 1.1.4 Schedule 2.2 -<br>) 1.1.5 Schedule 2.3 -<br>) 1.1.6 Schedule 2.3 -                       |
| 14<br>15<br>16 | Ontario Works and LEAP - Informal<br>Total Service Target 3<br>To modify a protect                                                       | : you are trying t<br>d cell or chart, fi | to change<br>first remo | e is protec | ted and therefor | re read-<br>protect | only.<br>Sheet command (Review t | ab, Changes gr | oup). You may | be prompti | ed for a password.           |                              | 1.1.0 Schedule 2.4 -     1.1.7 Schedule 2.6 -     1.1.8 Schedule 2.7 -      1.1.9 Schedule 2.8 - |
| 17<br>18<br>19 | COMPLETE VARIANCE REPORT IF ANY VARIANCE C<br>REMPLIR LE RAPPORT DES ÉCARTS EN CAS D'ÉCHE                                                |                                           |                         |             |                  | ОК                  |                                  |                |               |            |                              |                              | <ul> <li>○ 1.1.10 Schedule 3.0</li> <li>○ 1.1.11 Schedule 3.1</li> </ul>                         |
| 20             |                                                                                                                                          |                                           | -                       |             |                  | -                   |                                  |                |               |            |                              |                              | J. 1. 1.12 Schedule 4.0 J. 1.1.13 Schedule 4.1                                                   |
| 22             |                                                                                                                                          |                                           |                         |             |                  |                     |                                  |                |               |            |                              | (                            | ) 1.1.14 Data Analysia                                                                           |

## 6.3 Input data validation

Data validation for Smart View work the same way as for Web forms. The cells in red are the cells with incorrect data. Cells that have invalid data will be listed on the bottom right panel.

| Image: Construction     Image: Construction     Image: Construction     Image: Construction     Image: Construction       Analyze     Refresh     POV     Image: Construction     Image: Construction     Image: Construction       Ad Hoc     Data     Workflow                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | • X                                    |
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| Ad Hoc Data Workflow                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>▼</b> ×                             |
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| POV Schedule 1.1_FS - cscvigdcapwlg10.service.cihs.gov.on.ca_M2014FIS_2                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                        |
| SAB   Recipient Working Version  VearTotall  2014  Refresh                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                        |
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| A B C D E F G H I J K Sm                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | mart View 👻 🗙                          |
| 1 Financial Statements                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                        |
| 2 Avg Monthly Number of Children Served Ta                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | iask List 🚮 🔹 »                        |
| -Contractual Service Targets                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Convers                                |
| 3 Infants Toddlers Preschoolers JK Sk Up to and Including SK School Aged Recreation Informal                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | scvidcapwlo10.service.cihs.gov.on.ca   |
| 4 SOPPORIED WITH PROVINCIAL FUNDING AND REQUIRED COST STARE ONLY                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                        |
| S SOUTHO PAR DO TINUNCLINENT PROV. ET DA PARTI MONT, DES COOTS REQUISE SEDELINENT                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | submission input and Query - P 👻       |
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| 12.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Mark Complete                          |
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| 18 REMPLIK LE KAPPOKI DES ELAKIS EN CAS D'ELITEC DE VEKIFICATION DES ELAKIS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                        |
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# 6.4 Advanced Smart View Functionality

To undo data entry in Smart View, the *undo button* in the *Smart View ribbon* must be used, the Excel menu undo button will <u>not</u> perform this function.

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When attempting to paste a data grid without unprotecting the worksheet the following error will be displayed, to allow the data to be copied the user must select the *Review-Unprotect Sheet button* 

| Microsoft | Excel            |                        |                               |                                       |             |                     |                 |                         | ×       |
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|           | The cell or char | t that you are tryin   | g to change is protected and  | therefore read-only.                  |             |                     |                 |                         |         |
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Once the sheet is unprotected data in the form of a grid can be can be copied and pasted into the Smart View form.

| 1.63 | 100 Y Y Y Y Y Y     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                              |                           |                                           | Press - 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Formulas can be added to any input cell on a Smart View form

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| 14<br>15<br>16 | March Enrolm   | ient    | Junior Kinder<br>Senior Kinde<br>Grades 1 to 3 | garten (JK)<br>rgarten (SK         | )<br>:)                       |            |                               |                       | 105.0<br>210.0<br>315.0 |         |          | RAINVM04<br>S1314_GB<br>S1314E2T |                   |
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Data can be linked in from other Excel Workbooks

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Smart View workbooks can be saved and the data can be submitted at a later point

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# 7 Submission Management

## 7.1 Overview of Versions

Submission management allows Recipient users to manage the versions or submissions that they are working on. The tools provided give the user the ability to copy data between versions (such as the working version and the drafts) and to promote the version for review as needed (using the Workflow / Approvals Management process).

| Recipient Ve                                                                                                    | rsions                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                      |                                             |
|-----------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|
| V10W                                                                                                            | Recipient Working Version ***                                                                                                                                                                                                                                                                | This version allows the Recipient User to work on their submission by<br>entering data and running calculations. Although data can be copied<br>to and from this version, this is the only version which can be verified<br>and promoted in the Approvals module.<br>""Once the submission has been promoted, the access to this version<br>changes to READ, meaning that the version cannot be written or copied to |                                             |
| V10D01<br>V10D02<br>V10D03<br>V10D04<br>V10D05<br>V10D06                                                        | Recipient Draft 1<br>Recipient Draft 2<br>Recipient Draft 3<br>Recipient Draft 4<br>Recipient Draft 5<br>Recipient Draft 6                                                                                                                                                                   | Draft versions are also versions that the user can manipulate data in.<br>They are used during the submission process to manage data changes<br>and keep back-ups when needed. However, if a draft version is the final<br>version that the user wishes to submit, they must copy the data into<br>Recipient Working Version.                                                                                        | Versions<br>Recipient User<br>can write to  |
| V10FOV                                                                                                          | Recipient FA Viewable Version                                                                                                                                                                                                                                                                | Version for review by FA. The FA does not have access to view<br>Recipient Working Version. If a Recipient User needs the FA to review<br>the data in that version for any reason, they would copy the data into<br>"FA View able Version". This allows for the FA to review and give<br>feedback to the Recipient User.                                                                                             |                                             |
| V10D07                                                                                                          | Blank Template For Reset                                                                                                                                                                                                                                                                     | Used as a blank draft that can be used to clear or reset data in a version.                                                                                                                                                                                                                                                                                                                                          |                                             |
| V10ERO                                                                                                          | Recipient Error Override Version                                                                                                                                                                                                                                                             | Used at the point where Approver submits data that has errors but is tagged as "Error Override".                                                                                                                                                                                                                                                                                                                     |                                             |
| V10                                                                                                             | Recipient Active Version                                                                                                                                                                                                                                                                     | The final version which is submitted to the Ministry. Once the Recipient<br>User promotes the Recipient Working Version, an approver is<br>responsible for approving the data and promoting it to the Recipient<br>Active Version.                                                                                                                                                                                   |                                             |
| V10101<br>V10102<br>V10103<br>V10104<br>V10105<br>V10106<br>V10106<br>V10107<br>V10108<br>V10109<br>FA Versions | Recipient Inactive Version 1<br>Recipient Inactive Version 2<br>Recipient Inactive Version 3<br>Recipient Inactive Version 4<br>Recipient Inactive Version 5<br>Recipient Inactive Version 7<br>Recipient Inactive Version 7<br>Recipient Inactive Version 8<br>Recipient Inactive Version 9 | Versions used as a historical / audit record of previously active versions.                                                                                                                                                                                                                                                                                                                                          | Versions<br>Recipient User<br>can read from |
| V20                                                                                                             | FA Active Version                                                                                                                                                                                                                                                                            | The final version which is submitted by the Ministry for payout purposes.                                                                                                                                                                                                                                                                                                                                            |                                             |

The user is able to write to all the versions in the list that are coloured purple. The data can then be copied from one version to another as need (i.e. if the user wants to create a "backup" of a certain version they can copy it to a draft or when the user needs to push data into the FA Viewable version for an FA to review it). However, only the data in Recipient Working Version can be promoted during the approval process. When the user is ready to submit the data they must make sure that the correct data sits in Recipient Working Version. Any data management and movement are done by using the Copy Version process.

#### 7.1.1 Copy Data Between Versions

To copy data between versions, the user selects **Tools → Copy Version** 

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Select the **Scenario** related to the application (Cycle) the user is working in. (Although other cycles are shown in the drop down box – they are not applicable and nothing will be copied if one of them is selected).

| Planning Units                                                                                                                                                                                                                      |                                                         |   |
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| Planning Units                                                       |                                      |                                            |
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| Available Entities                                                   | <select version=""><br/>V10</select> | Selected Entities                          |
|                                                                      | V10D01                               |                                            |
|                                                                      | V10D02                               |                                            |
|                                                                      | V10D03                               |                                            |
|                                                                      | V10D05                               |                                            |
|                                                                      | V10D06                               |                                            |
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Select *Copy To* Version (Recipient User sees list of scenarios they have write access to)

| Planning Units                                                                                                                                  |                                                      |                                                                                                                                                            |           |
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| Select a scenario, source version, and destination version. The  * Scenario <select scenario="">  * Copy From V10W  Available Entities</select> | Move<br>Move<br>Move All<br>Remove All<br>Remove All | ve the list of entities.<br>Copy To<br>Selecte<br>V10D01<br>V10D02<br>V10D03<br>V10D04<br>V10D05<br>V10D06<br>V10D07<br>V10D07<br>V10POV<br>V10POV<br>V10W | Copy To   |
| Copy Account Annotations Copy Comments Copy Documents Copy Supporting Details                                                                   |                                                      |                                                                                                                                                            | Copy Data |

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Under Available Entities you will see the Recipient that user is responsible for.

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Select your Recipient name and click the *Move* or *Move All* button to move the Entity into the *Selected Entities* box. Check off all of the options for copying additional information that has been attached to the version. Click the *Copy Data* button to run the copy process

| Copy Version                                                |                                                 |
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A window will pop up to confirm that the user wants to run the copy process and override all data in the "Selected Entities" for the "Copy To" version

| Co | py Version 🛛 🔊                                                                                       |
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| Yo | ou are about to copy versions, which could change your current data values. Do you want to continue? |
|    | OK Cancel                                                                                            |

Once the process completes a window will pop up to inform the user that the copy was successful

| 🚺 Information  🔳                          |
|-------------------------------------------|
| The version has been successfully copied. |
| OK                                        |

#### 7.1.1.1 Copy to FA Viewable

If a Recipient User wants the FA to preview data before submitting it, they have to copy a version into the FA Viewable Version. The reason for this is that the FA does not have access to any of the Recipients versions until they are set to Active or FA Viewable. This would be done using the Copy Version process.

## 7.1.2 Version Description and Summary Dashboard in the task list

The Version Description and Summary – Submission Dashboard allows users to keep track of the versions they are working with. It is a place that allows the user to see the current status of their submission (whether it is active or not) and to add descriptions to each of the Draft versions available. This way the user can know where their data currently sits and can easily work on promoting the correct data as part of the Sign-off and Approvals process. The right hand panel shows the history of the versions that were activated over time.

| RACLE Enterprise Performance Management System                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Norkspace, Fusion Edition          |                            |                                                                  | Log                              | ged in as EFIS.T | RAINER01@GMAIL.CO   | OM   Help   Log Off |
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| My Task List                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Task - Version Description and     |                            |                                                                  |                                  |                  |                     |                     |
| Submission Input and Query - FS_Soumission- Entrée et requête                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Scenario: Financial                | Q Category: No Category    | SubCategory: No SubCategory                                      |                                  |                  |                     |                     |
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# 7.2 Approvals Process – Modifier

The Submission Management task list is used to manage sign-off and approvals as the cycle moves along. Recipient users would use the Input task lists to enter all necessary data and calculate the submission. Once the submission is ready for final validation and promotion, they would enter the Submission Management task list and run through a number of steps to promote the submission.

As mentioned before, the data which is ready to be validated or promoted must be stored in the Recipient Working Version (the Version Copy process outlines this in more detail).

It is recommended that the user first review and address any Errors and Warnings and Input Validation errors prior to beginning the Sign-off and Approvals process.

The validation and promotion functionality is done by running the following steps:

## 7.2.1 Flag Submission for Approval

Select **Submission Management**  $\rightarrow$  **Flag Submission for Approval** task. In the row "Are you sure you want to promote the current Submission for approval?" select **Yes**" from the dropdown menu. Click the **Save** button. Each time a change is made to a submission, for example correction of invalid data or removal of an Error, the flag must be re-set. This is to ensure that the most recent data is being validated.



# 7.2.2 Validate Submission

Select **Submission Management** and open the **Validate and Promote for Approval** task

| ORACLE' Enterprise Performance Management System W                                                                                 | rkspace, Fusion Edition                                                     | Logged in as EFIS.TRAINER01@GM | AIL.COM   Help   Log Off 🧲 |
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| Submission Input and Query - FS_Soumission- Entrée et requête     Submission Management Madifier Contact de la semplation Madifier | Scenario Financial Statements Version Recipient Working Version V           |                                | Out of Office Assistant    |
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Select the your Recipient name shown under **Planning unit** and click on **Actions** →**Validate** 

| ORACLE Enterprise Performance Hand                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | pement System Workspace, Fusion Edition                                                                                                                                 | Lagged in as a general general court of the pilling off                                                         |
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As the validation process takes a few moments you can click on the Refresh button to refresh the process and see the results. If there are any errors found during the Validation process, the Sub-Status will be displayed as *Invalid Data*. When there are no more validation errors the Sub-Status will display No Additional Approval Required.

| ORACLE Enterprise Performance Management System W                       | Workspace, Fusion Edition Logged in as EFIS.TRAINER01@GM                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | AIL.COM   Help   Log Off 🖕 |
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Select the *Invalid Data Hyperlink* and a new Task List will appear under My Task List and will outline all the forms that contain validation errors in them

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|                                                 | Task List Tasks - All                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |          |        |          |              |                    |               |                  |
|                                                 | Task                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Type     | Status | Due Date | Alert        | Completed Date     | Instructions  | Action           |
|                                                 | B Dubmission Input and Query - F5_Soumission- Entrée et requête                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | C        | G      |          |              |                    |               | 3                |
|                                                 | 🗄 💕 Submission Management - Modifier_Gestion de la soumission - Modificateur                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 10       | G      |          |              |                    |               |                  |
|                                                 | Financial Statements - V10W - M90003                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |          | 6      |          |              |                    |               |                  |
|                                                 | E perrors                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 0.       |        |          |              |                    | 60            | -                |
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|                                                 | General Sector Sec | Č.       | a      |          |              |                    |               | 12               |
|                                                 | El SyClose Task List Window                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | G.       | G      |          |              |                    |               | -                |
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Selecting the error task in the Task list will take the user to the error that needs to be corrected. In the example below, the user is directed to an Error Form indicating there is an error on Schedule 2.3. The user will navigate to Schedule 2.3 to remove the error.

| ORACLE Enterprise Performance Ma              | anagement System Wo    | orkspace,   | Fusion Ed    | ition     |                         |                                            |                                                                          |                           |          |                     | Logged in as EFIS.TR | AINER01@GMAIL.C          | OM   Help   Log Off |
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| My Task List                                  | Task - Errors-Erro     | rs Task     | Instructions |           |                         |                                            |                                                                          |                           |          |                     |                      |                          |                     |
| 🗷 🟴 Submission Input and Query - FS_Soumissio | (h)                    | Period: Yea | rTotal1      |           | #* Yea                  | : 2014                                     | 11. Scenar                                                               | rio: Financial Statements |          |                     | Category:            | No Category              |                     |
| Submission Management - Modifier_Gestion c    | Recipient Working Vers | sion -      | • [          | DSAB      | - •                     |                                            |                                                                          |                           |          |                     |                      |                          | Data                |
| Financial Statements - V10W - M90003          |                        | Value1      | Value2       | Error?    | Recipient Accepts Error |                                            | Description - English                                                    |                           |          |                     |                      |                          | Valie               |
| Errors                                        | No SubCategory         |             |              | Yes / Oui | No / Non                | Indicates if there is<br>whether to procee | any error in the submission and<br>with submission regardless of error:  |                           |          |                     |                      |                          | * dation            |
| Erreurs                                       |                        |             |              |           |                         |                                            |                                                                          |                           |          |                     |                      |                          | - Me                |
| Erreurs                                       |                        |             | -            |           |                         | No data has been                           | antered for this schedule (total                                         |                           |          |                     |                      |                          | sage                |
| 🗄 🥗 Close Task List Window                    | Error_SC1.1_1          |             |              | No / Non  |                         | Schedule 1.1)                              |                                                                          |                           |          |                     |                      |                          |                     |
|                                               | Schedule 1.1 Errors    |             |              |           |                         | -                                          |                                                                          |                           |          |                     |                      |                          |                     |
|                                               | Error_SC1.2_1          | 205         | 222          | No / Non  |                         | 2) should exceed t                         | e average monthly number of                                              |                           |          |                     |                      |                          |                     |
|                                               | Error SC1.2 2          | 31          | 222          | No / Non  |                         | The number of chi<br>2) should exceed th   | dren served on Schedule 1.2 (Value<br>ie average monthly number of       |                           |          |                     |                      |                          |                     |
|                                               |                        |             |              |           |                         | The number of chi                          | dren served on Schedule 1.2 (Value                                       |                           |          |                     |                      |                          |                     |
|                                               | End_301.2_3            | 76          |              | No / Non  |                         | The number of chi                          | dren served on Schedule 1.2 (Value                                       |                           |          |                     |                      |                          |                     |
|                                               | Error_SC1.2_4          | 5           | 222          | No / Non  |                         | 2) should exceed t                         | e average monthly number of                                              |                           |          |                     |                      |                          | =                   |
|                                               | Schedule 1.2 Errors    |             |              |           |                         | -                                          |                                                                          |                           |          |                     |                      |                          |                     |
|                                               | Error_SC2.1_1          |             |              | No / Non  |                         | staff reported in Colum                    | n 3 cannot exceed the number of                                          |                           |          |                     |                      |                          |                     |
|                                               | Error SC2.1 2          |             |              | No / Non  |                         | No data has been<br>"YES" drop down        | entered for Number of hours with<br>selected                             |                           |          |                     |                      |                          |                     |
|                                               |                        |             |              |           |                         |                                            |                                                                          |                           |          |                     |                      |                          |                     |
|                                               | E Schedule 2.1 Errors  |             |              |           |                         | The FTE in Colum                           | n 3 cannot exceed the number of                                          |                           |          |                     |                      |                          |                     |
|                                               | Error_SC2.2_1          |             |              | No / Non  |                         | staff reported in C                        | Numn 2                                                                   |                           |          |                     |                      |                          |                     |
|                                               | Error_SC2.2_2          |             |              | No / Non  |                         | "YES" drop down                            | selected                                                                 |                           |          |                     |                      |                          |                     |
|                                               | C Columbus 2 Comm      |             |              |           |                         |                                            |                                                                          |                           |          |                     |                      |                          |                     |
|                                               | Error SC2.3.1          | 4,796,585   | 4,795,585    | Yes / Oui |                         | Schedule 2.3 total<br>equal Schedule 2.4   | adjusted gross expenditures must<br>total adjusted gross expenditures    |                           |          |                     |                      |                          |                     |
|                                               |                        |             |              |           |                         |                                            |                                                                          |                           |          |                     |                      |                          |                     |
|                                               | E Schedule 2.3 Errors  |             |              |           |                         | Only DSSABs are                            | allowed to enter TWOMO                                                   |                           |          |                     |                      |                          |                     |
|                                               | Error_SC2.7_1          |             |              | No / Non  |                         | expenditures on Sc                         | hedule 2.7                                                               |                           |          |                     |                      |                          |                     |
|                                               | Schedule 2.7 Errors    |             |              |           |                         |                                            |                                                                          |                           |          |                     |                      |                          |                     |
|                                               | Error_SC2.8_1          | 332,000     | 332,000      | No / Non  |                         | The total amount of the total transform    | in Schedule 2.8 should be equal to<br>ation expenditures on Schedule 2.3 |                           |          |                     |                      |                          |                     |
|                                               | E Error SC2.8          |             |              |           |                         |                                            |                                                                          |                           |          |                     |                      |                          |                     |
| <                                             |                        |             |              |           |                         | Dortion deemed m                           | inicinal cost share for utilization                                      |                           |          |                     |                      |                          | *                   |
| # Preferences                                 |                        |             |              |           |                         |                                            |                                                                          |                           | Complete | Previous Incomplete | Previous Neo         | t Incomplete <u>N</u> ex | t Task List Home    |

The user must locate and correct all validation errors before the Submission can be successfully promoted.

Once the validation errors have been corrected, the user can either rerun the *Validation* process to ensure they have not missed any errors or move directly to the Promote process.
NOTE: To rerun the Validation the user must re-set the *Flag Submission for Approval* to **Yes**.

| ORACLE' Enterprise Performance Management System W                                                                                                                                                                                               | Vorkspace, Fusion Edition             |                             |                                |                           | Logged in as EFIS.TRAINER01@GMAIL.COM   Help   Log Off |
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| 31 Display Submission Japan and Query - ES Soumission- Entrée et requête<br>Submission Management - Modifier Gastion de la soumission - Modifier                                                                                                 | 🎪 Period: YearTotal1                  | 2014 Year: 2014             | Scenario: Financial Statements | Que Category: No Category | SubCategory: No SubCategory                            |
| Submission Management                                                                                                                                                                                                                            | SAB 🔻 🛉                               |                             |                                |                           | ata                                                    |
| R: ♥ Version Description and Summary.     ♥ Version Description and Summary.     ♥ validats and Pointons for Approval     ♥ validats and Pointons for Approval     ♥ validats and Pointons for Approval     ♥ validats and Pointons for Approval | Are you are you want to promote the c | ument Submission for appro- | ab Catrica                     |                           | iddin r Yessage                                        |

When the Submission passes the validation, the sub status will be updated to **No Additional Approval Required** and the **Error Task List** will be removed. The submission is now ready to be **Promoted**.

| ORACLE Enterprise Performance                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Janagement System Workspace, Fusion Edition                                                                    | Logged in as EFIS.TRAINER01@GMAIL.COM   Help   Log Off 으                                                                                   |
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## 7.2.3 Promote Submission

To promote the submission to the Recipient Approver select **Submission Management** → **Validate and Promote for Approval** and select your Recipient name under the Planning Unit.

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Once the Recipient name under planning Unit is selected select Actions  $\rightarrow$  Change Status.

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The Change Status screen will appear. Select **Promote** from the **Select Action** list and the Select **Next Owner** will be populated with **Automatic**. Enter comments if required, then select **OK** 

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The submission will be promoted to the Approver and the Recipient Working Version will now be changed to Read Only.

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| 🖃 🏴 Submission Management - Modifier_Gestion c                                   | Chart Type Pre 🖕 Group By                                                                 | 63                                    |
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If a user attempts to promote a submission when there are validation errors the Sub-Status will be displayed as *Failed: Invalid Data.* The user will be required to correct the validation errors and then re-do the Promote process.

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## 7.3 Manage Approvals – Approver

Once a submission has been promoted by the Modifier, the Modifier no longer has write access to the Working Version and the next user in line is the Approver. The Approver is responsible for reviewing the submission and deciding how to proceed with it. The Approver has two choices: running the sign-off process on the submission or rejecting the submission. If the Approver decides to reject the submission, the submission is back in the hands of the Modifier.

Once approved, the data is automatically copied from the Recipient Working Version to the Recipient Active Version as well as the FA Working Version. At this point the status of the submission is set to "Active" and the FA is responsible for continuing the process.

### 7.3.1 Approve and Sign-off

Select **Submission Management**  $\rightarrow$  **Recipient Approver Sign-Off**. Within the form click the dropdown beside "Are you sure you want to sign-off the current submission?" and select **Yes** then select **Save**.

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| 🗉 📕 Submission Input and Query - FS_Soumissio                                                                       | Scenario: Financial Statements                                    | 🐁 Period: YearTotal1                        | # Year: 2014       | Q Category: No Category | SubCategory: No SubCategory                              |
| E Submission Management - Approver_Gestion                                                                          | DSAB 🗸 🏓                                                          |                                             |                    |                         |                                                          |
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| T S Recipient Approver Sign-Off                                                                                     | Submission Status Activation Date                                 | Submission created by: TP Activation Date 1 | P Process Complete |                         |                                                          |
| R C Reject Submission                                                                                               | V10:Recipient Active Version Not Active/Inactif                   | a                                           |                    |                         |                                                          |
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|                                                                                                                     | Are you sure you want to promote the current Submission for appro | val? Yes / Oui                              |                    |                         |                                                          |
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The status of the Submission will be changesd to Active and the Activation date will be updated.

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| My Task List                                                              | Task - Recipient Approver Sign-Off-Sign Off Task Instructions                                                                                                                  |                                                          |
| Submission Input and Query - FS_Soumissio     Generating Contracts        | 🔠 Scenario: Financial Statements 🏨 Period: YearTotal1 🛗 Year: 2014 🔍 Category: No Category                                                                                     | SubCategory: No SubCategory                              |
| Submission Management - Approver_Gestion     E      Submission Management | AB • •                                                                                                                                                                         |                                                          |
| E 🥯 Version Description and Summary                                       | Charles Carbon Craster                                                                                                                                                         |                                                          |
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| Gestion de la soumission                                                  | VR0FA Artive Version Net Artive/Instif                                                                                                                                         |                                                          |
|                                                                           | Sign Off Confirmation     Recipient Working Version     Are you sure you want to promote the current Submission?     Are you sure you want to sign-off the current submission? | r                                                        |

### 7.3.2 Reject and return submission to the Modifier

If the Approver decides that the submission is not satisfactory and not ready for further sign-off, the approver can return the submission to the original owner (Modifier).



To reject a submission select *Submission Management* → Reject Submission

Once the Recipient name under planning Unit is selected select *Actions* → *Change Status.* 

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The Change Status screen will appear, select **Reject** from the **Select Action** list, **Select Next Owner** will be populated with **Automatic** and enter comments if required, then select **OK** 

| ſ | Change Status                                       | ł                   |
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|   | Select Action Reject Select Next Owner < Automatic> | Status V Sub-Status |

The Approvals status will change to **Not Signed off.** The Owner will revert back to the Modifier and Recipient Working version of the submission is no longer read only and changes can be made.

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| Recipient Approver Sign-Off                                                              |                                                                                |                             |                       |                                   |
| Reject Submission                                                                        |                                                                                |                             |                       |                                   |
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## 7.3.3 Submission with Error Override

Under special circumstances a Recipient may need to promote a Submission that contains errors. In these rare instances, the Modifier will set the Recipients Accepts Error Flag to **Yes** then follow the normal submission process. In this case the data is automatically copied from the Recipients Working Version into the Recipients Error Override Version. From the perspective of the Approver the process follows the exact same steps as outlined in the previous section for a submission containing no errors.

After the sign-off by Approver, the data still sits in the Recipients Error Override Version. At this point, additional steps will be required by Ministry personnel. The Ministry needs to confirm activation of submission with errors. Upon successful completion of this step, the data is copied from Recipients Error Override into Recipients Active Version and FA Working Version. Please note that once you have promoted the version with errors you need to contact the Ministry in order for them to perform the additional steps required.

Select Submission Input and Query → Errors and Warnings Error → Errors and Warnings select Yes from the Recipient Accepts Error drop down list and select Save



The Recipient Accepts Error flag is set to Yes

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| Schedule 1.1 - Contractual Service                                                    |                          | Vener        | VENEL        |            | Totopen Accepts Lind   | Indicates if there                   |                                                                           |
| E Schedule 1.2 - Other Service Targe                                                  | No SubCategory           |              |              | Yes / Oui  | Yes / Oui              | is any error in the                  | •                                                                         |
| Schedule 2.1 - Staffing (Direct Deliv                                                 |                          |              |              |            |                        |                                      |                                                                           |
| III Schedule 2.2 - Staffing (Child Care                                               | E                        |              |              | No. / No.  |                        | No data has been                     |                                                                           |
| El Schedule 2.3 - Adjusted Gross Experies<br>El Stradula 2.4 - Designated Expanditure | Error_SCI.I_I            |              |              | INO / INON |                        | entered for this                     |                                                                           |
| El Schedule 2.6 - Miscellaneous                                                       | Schedule 1.1 Errors      |              |              |            |                        | a.                                   |                                                                           |
| 1 Schedule 2.7 - TWOMO Reimburser                                                     | Error SC1.2.1            | 205          | 222          | No / Non   |                        | The number of<br>children served -:  |                                                                           |
| E 🞯 Schedule 2.8 - Capacity Funding to                                                | LIN_JOIN_I               | 205          |              | 1407 14011 |                        | The number of                        |                                                                           |
| 🖽 🞯 Schedule 3.0 - Allocations for Opera                                              | Error_SC1.2_2            | 31           | 222          | No / Non   |                        | children served                      |                                                                           |
| 🗉 🮯 Schedule 3.1 - Entitlement                                                        | Error SC1.2 3            | 78           | 222          | No / Non   |                        | children served                      |                                                                           |
| E 🧐 Schedule 4.0 - Mitigation Funding                                                 |                          |              |              |            |                        | The number of                        |                                                                           |
| Schedule 4.1 - Capital Carry Forwa                                                    | Error_SC1.2_4            | 5            | 222          | No / Non   |                        | children served .::                  |                                                                           |
| Data Analysis and Review                                                              | E Schedule 1.2 Errors    |              |              |            |                        | i.i.                                 |                                                                           |
| Guideline Adherence Confirmation                                                      | Error SC2 1 1            |              |              |            |                        | The FTE in<br>Column 3 cannot        |                                                                           |
| Variance Report                                                                       | End_Scan_1               |              |              | NO / NOI   |                        | No data has been                     |                                                                           |
| El Frors and Warnings                                                                 | Error_SC2.1_2            |              |              | No / Non   |                        | entered for:                         |                                                                           |
| Emone                                                                                 | Schedule 2.1 Errors      |              |              |            |                        |                                      |                                                                           |
| E P Reports                                                                           |                          |              |              |            |                        | The FTE in                           |                                                                           |
| 🗉 🃁 Validation Formats                                                                | Error_SC2.2_1            |              |              | No / Non   |                        | No data has been                     |                                                                           |
| 🗄 芦 Soumission- Entrée et requête                                                     | Error_SC2.2_2            |              |              | No / Non   |                        | entered for                          |                                                                           |
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|                                                                                       | Error_SC2.3_1            | 4,796,585    | 4,795,585    | Yes / Oui  |                        | Schedule 2.3 total<br>adjusted gross |                                                                           |
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|                                                                                       | C Schedule 2.5 Errors    |              |              |            |                        | Only DSSABs                          |                                                                           |
|                                                                                       | Error_SC2.7_1            | _            |              | No / Non   |                        | are allowed to                       |                                                                           |
|                                                                                       | Schedule 2.7 Errors      |              |              |            |                        |                                      |                                                                           |
|                                                                                       | -                        |              |              |            |                        | The total amount                     |                                                                           |
|                                                                                       | Error_SC2.8_1            | 332,000      | 332,000      | No / Non   |                        | on Schedule 2.8:                     |                                                                           |
|                                                                                       | Error_SC2.8              |              |              |            |                        | a.                                   |                                                                           |
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Modifier follows the normal Promotion process.

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| ± Preferences                                                                                                                                                                                                                                                               | Complete Previous Incomplete                                                | Previous Next Incomplete Next Task List Home |

The submission owner is now the Approver and the Recipient Working version is changed to read only

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| III 9 Schoole 2.2 - Satting (Child Care<br>III 9 Schoole 2.3 - Adjunct Gross Expo<br>III 9 Schoole 2.4 - Miscellaneous<br>III 9 Schoole 2.7 - MVOR Reinbursei<br>III 9 Schoole 2.7 - MVOR Reinbursei<br>III 9 Schoole 2.8 - Capatri, Funding to<br>III 9 Schoole 2.8 - Capatri, Funding to<br>III 9 Schoole 2.8 - Capatri, Funding to                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 🗄 🤎 Schedule 2.1 - Staffing (Direct Deliv                                 |                                                                                                    |
| B     Schedula 2.4. Adjunted Gross Expa       B     Schedula 2.4. Projected Expendium       B     Schedula 2.4. Projected Expendium       B     Schedula 2.4. Mozinted Schemerung       B     Schedula 2.4. Capetory, Funding to       B     Schedula 2.4. Capetory, Funding to       B     Schedula 2.4. Capetory, Funding to                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 🖽 🞯 Schedule 2.2 - Staffing (Child Care                                   |                                                                                                    |
| III <sup>10</sup> Schedule 2.4. Projektet Expenditur<br>III <sup>10</sup> Schedule 2.5. Intolinanos<br>III <sup>10</sup> Schedule 2.7. TWOMO Reimburse<br>III <sup>10</sup> Schedule 2.9. Apport, Funding to<br>III <sup>10</sup> Schedule 2.9. And the for gener                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 🖽 🞯 Schedule 2.3 - Adjusted Gross Expe                                    |                                                                                                    |
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| 🗉 🎐 Schedule 4.0 - Mitigation Funding 🔰 Planning Unit 🖉 Schedule 4.0 - Mitigation Funding                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Schedule 4.0 - Mitigation Funding                                         | Planning Unit                                                                                      |
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| B 🧐 Data Analysis and Review                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | E Stata Analysis and Review                                               |                                                                                                    |
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Approver follows the normal sign-off process

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Recipient must contact the Ministry to initiate the over-ride approval.

## 7.3.4 Checking the Submission History

Users will be able to view the submission's history as well as any annotations the Approver has made by selecting *Validate and Promote for Approval* and clicking the *Details* button.

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|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Done                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Jone                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Considera 🖂 Pre                                                              | evious Incomplete Previous Next Incomplete Next                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | t Task List Home        |
| H Preterences                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Šeukas - 1-                                                                  | The providence of The second s |                         |

# 8 Appendix A

## 8.1 Overview of 3.1

## 8.1.1 Schedule 3.1 Tabs

The new EFIS 2.0 Schedule 3.1 is now broken down into 5 tabs

| Entitlement Admin. Overspending Adjustment Transfer Payment            | Breakdow   | n of Capital Utilization       |                           |              |                                                                               |                                |
|------------------------------------------------------------------------|------------|--------------------------------|---------------------------|--------------|-------------------------------------------------------------------------------|--------------------------------|
|                                                                        |            |                                |                           |              |                                                                               |                                |
|                                                                        |            |                                |                           |              |                                                                               |                                |
|                                                                        | Allocation | Minimum Cost Share Requirement | Allocation and Cost Share | Expenditures | Entitlement Before Flexibility from Core Service Delivery Cost Shared - 100:0 | Entitlement Before Flexibility |
| Core Services Delivery 100% and Other Full Flexibility Sectors         | 2,323,268  |                                | 2,323,268                 |              |                                                                               |                                |
| Core Services Delivery - Cost Share Requirement 80:20                  | 1,416,942  | 354,236                        | 1,771,178                 |              |                                                                               |                                |
| Core Services Delivery - Cost Share Requirement 50:50 - Administration | 194,388    | 194,388                        | 388,776                   |              |                                                                               |                                |
| Special Needs Resourcing                                               |            |                                |                           | 300,000      | 300,000                                                                       |                                |
| Administration                                                         |            |                                |                           | 10,000       | 0                                                                             |                                |
| Other Operating Sectors Excluding Limited Flexibility                  |            |                                |                           | 4,446,800    | 2,023,268                                                                     |                                |
| Capacity Building                                                      | 11,785     |                                | 11,785                    | 11,875       | 11,785                                                                        |                                |
| Capital Retrofits                                                      | 15,178     |                                | 15,178                    | 0            | 0                                                                             |                                |
| Small Water Works                                                      | 4,125      |                                | 4,125                     | 4,125        | 4,125                                                                         |                                |
| Total Sectors Excluding TWOMO and Adjustments                          | 3,965,686  | 548,624                        | 4,514,310                 | 4,772,800    | 2,339,178                                                                     |                                |
| TWOMO Reimbursement                                                    | 120,039    |                                | 120,039                   | 120,000      | 120,000                                                                       |                                |
| Missed Target Adjustment                                               |            |                                |                           |              |                                                                               |                                |
| Administration Overspending Adjustment                                 |            |                                |                           |              |                                                                               |                                |
| Total Sectors for Entitlement                                          | 4.085.725  | 548,624                        | 4,634,349                 | 4,892,800    | 2,459,178                                                                     |                                |

#### Entitlement

- Displays allocations, expenses and calculates the entitlement, cost share and recoveries.
- Additional information has been added to display the calculation and impacts of flexibility
- Admin, Overspending Adjustment
- Displays the calculation for the Adjustment if Maximum Administration Expenditure is exceeded
- Transfer Payment
- Displays a summary of the Operating and Capital transfer payment amounts by Entitlement
- Displays any Ministry Adjustment that has been applied
- Breakdown of Capital
- Provides an breakdown of the capital expenditures
- Utilization

 Displays the calculation of Overspending or Underspending for Utilization purposes

## 8.1.2 Entitlement Tab

Below is a brief description of the columns for the Entitlement Tab

|     |                                                                        |            |                   |                     |              | Entitlement Before    | Entitlement Before    |
|-----|------------------------------------------------------------------------|------------|-------------------|---------------------|--------------|-----------------------|-----------------------|
|     |                                                                        |            |                   |                     |              | Flexibility from Core | Flexibility from Core |
|     |                                                                        |            |                   |                     |              | Service Delivery      | Service Delivery      |
|     |                                                                        |            | Minimum Cost      | Allocation and Cost |              | Cost Shared -         | Cost Shared -         |
|     |                                                                        | Allocation | Share Requirement | Share               | Expenditures | 100:0                 | 80:20                 |
|     |                                                                        | Col. 1     | Col. 2            | Col. 3              | Col. 4       | Col. 5                | Col. 6                |
|     |                                                                        |            |                   |                     |              |                       |                       |
| 1.1 | Core Services Delivery 100% and Other Full Flexibility Sectors         | 2,323,268  | -                 | 2,323,268           | -            | -                     | -                     |
| 1.2 | Core Services Delivery - Cost Share Requirement 80:20                  | 1,416,942  | 354,236           | 1,771,178           | -            | -                     | -                     |
| 1.3 | Core Services Delivery - Cost Share Requirement 50:50 - Administration | 194,388    | 194,388           | 388,776             | -            | -                     | -                     |
|     |                                                                        |            |                   |                     |              |                       |                       |
| 2.1 | Special Needs Resourcing                                               | -          | -                 | -                   | 300,000      | 300,000               | 0                     |
| 2.2 | Administration                                                         | -          | -                 | -                   | 10,000       | 0                     | 0                     |
| 2.3 | Other Operating Sectors Excluding Limited Flexibility                  | -          | -                 | -                   | 4,446,800    | 2,023,268             | 1,416,942             |
|     |                                                                        |            |                   |                     |              |                       |                       |
| 3.1 | Capacity Building                                                      | 11,785     | -                 | 11,785              | 11,875       | 11,785                | -                     |
| 3.2 | Capital Retrofits                                                      | 15,178     | -                 | 15,178              | 0            | 0                     | -                     |
| 3.3 | Small Water Works                                                      | 4,125      | -                 | 4,125               | 4,125        | 4,125                 | -                     |
|     |                                                                        |            |                   |                     |              |                       |                       |
| 4   | Total Sectors Excluding TWOMO and Adjustments                          | 3,965,686  | 548,624           | 4,514,310           | 4,772,800    | 2,339,178             | 1,416,942             |
|     |                                                                        |            |                   |                     |              |                       |                       |
| 5   | TWOMO Reimbursement                                                    | 120,039    | -                 | 120,039             | 120,000      | 120,000               | -                     |
|     |                                                                        |            |                   |                     |              |                       |                       |
| 6.1 | Missed Target Adjustment                                               | -          | -                 | -                   | -            | -                     | -                     |
| 6.2 | Administration Overspending Adjustment                                 | -          | -                 | -                   | -            | -                     | -                     |
|     |                                                                        |            |                   |                     |              |                       |                       |
| 7   | Total Sectors for Entitlement                                          | 4,085,725  | 548,624           | 4,634,349           | 4,892,800    | 2,459,178             | 1,416,942             |

#### Schedule 3.1 - Entitlement -Entitlement Calculation

Column 1 – Allocation

• Displays the allocation by sector, derived from Schedule 3.0

Column 2 – Minimum Cost Share Requirement

• Calculated the minimum cost share for 50:50 and 80:20 funding

Column 3 – Allocation and Cost Share

• Sum of Allocation and Cost Share

Column 4 – Expenditures

• Actual Expenditures from Schedule 2.3 (Adjusted Gross Expenditures) and Schedule 2.7 (TWOMO Expenditures)

Column 5 – Entitlement Before Flexibility from Core Service Delivery Cost Shared – 100:0

• Displays the 100% funded entitlements before flexibility has been applied

Column 6 Entitlement Before Flexibility from Core Service Delivery Cost Shared – 80:20

• Displays the 80% funded entitlements before flexibility has been applied

|     |                                                                        | Entitlement Before    |                               |                     |                     | Application of        | Application of        |
|-----|------------------------------------------------------------------------|-----------------------|-------------------------------|---------------------|---------------------|-----------------------|-----------------------|
|     |                                                                        | Flexibility from Core |                               |                     |                     | Flexibility from Core | Flexibility from Core |
|     |                                                                        | Service Delivery      |                               |                     |                     | Service Delivery      | Service Delivery      |
|     |                                                                        | Cost Shared -         | Entitlement Before            | Cost Share Before   |                     | Cost Shared -         | Cost Shared -         |
| L   |                                                                        | 50:50                 | Flexibility                   | Flexibility         | Pressure or Surplus | 100:0                 | 80:20                 |
|     |                                                                        | Col. 7                | Col. 8                        | Col. 9              | Col. 10             | Col. 11               | Col. 12               |
|     |                                                                        |                       | (Col. 5 + Col. 6 +<br>Col. 7) | (Col. 6/4 + Col. 7) |                     |                       |                       |
| 1.1 | Core Services Delivery 100% and Other Full Flexibility Sectors         | -                     | -                             | -                   | -                   | -                     | -                     |
| 1.2 | Core Services Delivery - Cost Share Requirement 80:20                  | -                     | -                             | -                   | -                   | -                     | -                     |
| 1.3 | Core Services Delivery - Cost Share Requirement 50:50 - Administration | -                     | -                             | -                   | -                   | -                     | -                     |
| 2.1 | Canaial Manda Descursion                                               |                       | 200.000                       |                     |                     |                       |                       |
| 2.1 | Special Needs Resourcing                                               | U                     | 300,000                       | U                   | -                   | -                     |                       |
| 2.2 | Administration                                                         | 5,000                 | 5,000                         | 5,000               | -189,388            | -                     | -                     |
| 2.3 | Other Operating Sectors Excluding Limited Flexibility                  | 189,388               | 3,629,598                     | 543,624             | 273,578             | -                     | -                     |
|     |                                                                        |                       |                               |                     |                     |                       |                       |
| 3.1 | Capacity Building                                                      | -                     | 11,785                        | -                   | 90                  | 0                     | 0                     |
| 3.2 | Capital Retrofits                                                      | -                     | 0                             | -                   | -15,178             | 0                     | 0                     |
| 3.3 | Small Water Works                                                      | -                     | 4,125                         | -                   | 0                   | 0                     | 0                     |
| 4   | Total Sectors Excluding TWOMO and Adjustments                          | 104 388               | 3 950 508                     | 548 624             | 69 102              | 0                     | 0                     |
|     |                                                                        | 101,000               | 0,000,000                     | 010,021             | 00,102              |                       |                       |
| 5   | TWOMO Reimbursement                                                    | -                     | 120,000                       | -                   | -                   | -                     | -                     |
|     |                                                                        |                       |                               |                     |                     |                       |                       |
| 6.1 | Missed Target Adjustment                                               | -                     | -                             | -                   | -                   | -                     | -                     |
| 6.2 | Administration Overspending Adjustment                                 | -                     | -                             | -                   | -                   | -                     | -                     |
|     |                                                                        |                       |                               |                     |                     |                       |                       |
| 7   | Total Sectors for Entitlement                                          | 194,388               | 4,070,508                     | 548,624             | 69,102              | 0                     | 0                     |

#### Schedule 3.1 - Entitlement -Entitlement Calculation

Column 7– Entitlement Before Flexibility from Core Service Delivery Cost Shared – 50:50

• Displays the 50% funded entitlements before flexibility has been applied

Column 8 - Entitlement Before Flexibility

• Total entitlement before application of flexibility

Column 9 – Cost Share before Flexibility

• Displays the Cost Share before flexibility has been applied

Column 10 – Pressure or Surplus

• Displays the Pressure (expenditure greater than allocation) or the Surplus (allocation greater than expenditure)

Column 11 – Application of Flexibility from Core Service Delivery Cost Shared – 100:0

• Displays the amount of flexibility that has been applied from 100% funded entitlements

Column 12 – Application of Flexibility from Core Service Delivery Cost Shared – 80:20

 Displays the amount of flexibility that has been applied from 80% funded entitlements

|     |                                                                        | Application of<br>Flexibility from Core<br>Service Delivery<br>Cost Shared -<br>50:50 | Application of<br>Flexibility    | Cost Share of<br>Flexibility | Total Entitlement  | Actual Cost Share  | Child Care<br>Adjustment /<br>(Recovery) |
|-----|------------------------------------------------------------------------|---------------------------------------------------------------------------------------|----------------------------------|------------------------------|--------------------|--------------------|------------------------------------------|
|     |                                                                        | Col. 13                                                                               | Col. 14                          | Col. 15                      | Col. 16            | Col. 17            | Col. 18                                  |
|     |                                                                        |                                                                                       | (Col. 11 + Col. 12 +<br>Col. 13) | (Col. 12/4 + Col.<br>13)     | (Col. 8 + Col. 14) | (Col. 9 + Col. 15) |                                          |
| 1.1 | Core Services Delivery 100% and Other Full Flexibility Sectors         | -                                                                                     | -                                | -                            | -                  | -                  | -                                        |
| 1.2 | Core Services Delivery - Cost Share Requirement 80:20                  | -                                                                                     | -                                | -                            | -                  | -                  | -                                        |
| 1.3 | Core Services Delivery - Cost Share Requirement 50:50 - Administration |                                                                                       | -                                | -                            | -                  | -                  | -                                        |
| 2.1 | Special Needs Resourcing                                               | -                                                                                     | -                                | -                            | 300,000            | 0                  | -                                        |
| 2.2 | Administration                                                         | -                                                                                     | -                                | -                            | 5,000              | 5,000              | 0                                        |
| 2.3 | Other Operating Sectors Excluding Limited Flexibility                  | -                                                                                     | -                                | -                            | 3,629,598          | 543,624            | 0                                        |
| 3.1 | Capacity Ruilding                                                      | 0                                                                                     | 0                                | 0                            | 11 785             | 0                  | 0                                        |
| 3.2 | Capital Retrofits                                                      | 0                                                                                     | 0                                | 0                            | 0                  | 0                  | -15 178                                  |
| 3.3 | Small Water Works                                                      | 0                                                                                     | 0                                | 0                            | 4,125              | 0                  | 0                                        |
| 4   | Total Sectors Excluding TWOMO and Adjustments                          | 0                                                                                     | 0                                | 0                            | 3,950,508          | 548,624            | -15,178                                  |
| 5   | TWOMO Reimbursement                                                    | -                                                                                     | -                                | -                            | 120,000            | -                  | -39                                      |
| 6.1 | Missed Target Adjustment                                               | -                                                                                     | -                                | -                            | 0                  | -                  | 0                                        |
| 6.2 | Administration Overspending Adjustment                                 | -                                                                                     | -                                | -                            | 0                  | -                  | 0                                        |
| 7   | Total Sectors for Entitlement                                          | 0                                                                                     | 0                                | 0                            | 4,070,508          | 548,624            | -15,217                                  |

#### Schedule 3.1 - Entitlement -Entitlement Calculation

Column 13 – Application of Flexibility from Core Service Delivery Cost Shared – 50:50

• Displays the amount of flexibility that has been applied from 50% funded entitlements

Column 14 – Application of Flexibility

• Total amount of flexibility that has been applied

### Column 15 – Cost Share of Flexibility

• Amount of cost share amounts related to the application of flexibility

Column 16 – Total Entitlement

• Total Allocation including TOWMO, and adjustments

### Column 17 – Actual Cost Share

• Total Cost Share

### Column 18 - Recovery by Ministry

• Amount of Ministry recovery

## 8.1.3 Adjustment for Administration Spending Tab

#### Screen Shot

| Entitlement Admin. Overspending        | Adjustment Transfer Payment Breakdown of Capital           | Utilization          |
|----------------------------------------|------------------------------------------------------------|----------------------|
|                                        |                                                            | Financial Statements |
|                                        |                                                            | No SubCategory       |
| Administration                         | Maximum Allowable Expenditure Limit                        | 396,569              |
| Administration                         | Expenditures                                               | 10,000               |
| Administration                         | Over (Under) Ministry Maximum Allowable Expenditure Limit  | (386,569)            |
| Administration                         | Compliant                                                  | Yes / Oui            |
| Administration Overspending Adjustment | Municipal Contribution in Excess of Cost Share Requirement | 273,668              |
| Administration Overspending Adjustment | Child Care Adjustment / (Recovery)                         | 0                    |

### Report

#### Schedule 3.1 - Entitlement -Adjustment for Administration Overspending

| 3.2.1 | Maximum Allowable Expenditure Limit                         | 396,569   |
|-------|-------------------------------------------------------------|-----------|
|       | 10% x 2014 Total Allocation (include SWW but exclude TWOMO) |           |
| 3.2.2 | Expenditures                                                | 10,000    |
| 3.2.3 | Over (Under) Ministry Maximum Allowable Expenditure Limit   | -386,569  |
| 3.2.4 | Compliant                                                   | Yes / Oui |
| 3.2.5 | Municipal Contribution in Excess of Cost Share Requirement  | 273,668   |
|       |                                                             |           |
| 3.2.6 | Administration Overspending Adjustment                      | 0         |

- Line 3.2.1 calculation of maximum allowable expenditure limit (10% x 2014 Total Allocation (include SWW but exclude TWOMO)
- Line 3.2.2 Total administration expenditures from Schedule 2.3
- Line 3.2.3 Over / under calculation (3.2.2 3.2.3)
- Line 3.2.4 Compliant check (if 3.2.3 is negative then Yes, else No)
- Line 3.2.5 Amount of Municipal contribution in excess of cost share requirement
- Line 3.2.6 Administration Overspending Adjustment to total Entitlement

## 8.1.4 Transfer Payment Summary Tab

### Screen Shot

|                            |                                                       | Financial Statements |
|----------------------------|-------------------------------------------------------|----------------------|
|                            |                                                       | No SubCategory       |
| OPERATING / FONCTIONNEMENT | •                                                     |                      |
| Total Entitlement          | Special Needs Resourcing                              | 300,000              |
| Total Entitlement          | Capacity Building                                     | 11,785               |
| Total Entitlement          | Small Water Works                                     | 4,125                |
| Total Entitlement          | TWOMO Reimbursement                                   | 120,000              |
| Total Entitlement          | Administration                                        | 5,000                |
| Total Entitlement          | Other Operating Sectors Excluding Limited Flexibility | 3,629,598            |
| Total Entitlement          | Administration Overspending Adjustment                | (                    |
| Total Entitlement          | Missed Target Adjustment                              | (                    |
| Entitlement                | Ministry Adjustment for Operating Sectors             | (                    |
| Total Entitlement          | Total Operating Sectors for TP                        | 4,070,508            |
| CAPITAL / IMMOBILISATIONS  |                                                       |                      |
| Total Entitlement          | Capital Retrofits                                     | (                    |
| Entitlement                | Ministry Adjustment for Capital Sectors               | (                    |
| Total Entitlement          | Total Capital Sectors for TP                          | (                    |
| TOTAL                      |                                                       |                      |
| Total Entitlement          | Total Sectors for TP                                  | 4,070,508            |

### Report

#### Schedule 3.1 - Entitlement -Transfer Payment Summary

|        | Total Entitlement - Total Operating Sectors for TP                |           |
|--------|-------------------------------------------------------------------|-----------|
| 3.3.1  | Special Needs Resourcing                                          | 300,000   |
| 3.3.2  | Capacity Building                                                 | 11,785    |
| 3.3.3  | Small Water Works                                                 | 4,125     |
| 3.3.4  | TWOMO Reimbursement                                               | 120,000   |
| 3.3.5  | Administration                                                    | 5,000     |
| 3.3.6  | Other Operating Sectors Excluding Limited Flexibility             | 3,629,598 |
| 3.3.7  | Administration Overspending Adjustment                            | 0         |
| 3.3.8  | Missed Target Adjustment                                          | 0         |
| 3.3.9  | Ministry Adjustment for Operating Sectors (for Ministry Use only) | 0         |
| 3.3.10 | Total Operating Sectors for TP                                    | 4,070,508 |
|        | Sum of items 3.3.1 to 3.3.9                                       |           |
|        |                                                                   |           |
|        | Total Entitlement - Total Capital Sectors for TP                  |           |
| 3.3.11 | Capital Retrofits                                                 | 0         |
| 3.3.12 | Ministry Adjustment for Capital Sectors (for Ministry Use only)   | 0         |
| 3.3.13 | Total Capital Sectors for TP                                      | 0         |
|        | Sum of items 3.3.11 to 3.3.12                                     |           |
|        |                                                                   |           |
| 3.3.14 | Total Entitlement - Total Sectors for TP                          | 4,070,508 |
|        | Sum of item 3.3.10 and item 3.3.13                                |           |

• Provides a summary of the Operating and Capital Transfer payment amounts, including the Ministry adjustment.

## 8.1.5 Breakdown of Capital Tab

#### **Screen Shot**

| Entitlement Admin. Overspending Adjustment Transfer Payment Breakdown of Capital Utilization |                      |  |  |
|----------------------------------------------------------------------------------------------|----------------------|--|--|
|                                                                                              | Financial Statements |  |  |
|                                                                                              | No SubCategory       |  |  |
|                                                                                              | Capital Retrofits    |  |  |
| Portion of Expenditures Funded by Carry Forward Amount                                       | 23,785               |  |  |
| Portion of Expenditures Funded by Allocation                                                 | 0                    |  |  |
| Operating Funds Used for Capital - Ministry                                                  | 0                    |  |  |
| Operating Funds Used for Capital - Municipality                                              | 0                    |  |  |
| 2014 Committed Carry Forward Amount to 2015                                                  | 15,178               |  |  |

### Report

#### Schedule 3.1 - Entitlement -Breakdown of Capital

|       |                                                        | Capital Retrofits |
|-------|--------------------------------------------------------|-------------------|
| 3.4.1 | Portion of Expenditures Funded by Carry Forward Amount | 23,785            |
| 3.4.2 | Portion of Expenditures Funded by Allocation           | 0                 |
| 3.4.3 | Operating Funds Used for Capital - Ministry            | 0                 |
| 3.4.4 | Operating Funds Used for Capital - Municipality        | 0                 |
| 3.4.5 | 2014 Committed Carry Forward Amount to 2015            | 15,178            |

- Line 3.4.1 The amount of capital expenditures that are funded from carry forward amount
- Line 3.4.2 The amount of capital expenditures that are funded from current year allocation
- Line 3.4.3 The amount of Ministry operating funds that were used to fund capital expenditures
- Line 3.4.4 The amount of Municipal operating funds that were used to fund capital expenditures
- Line 3.4.5 Amount of Committed carry Forward amounts to the following year

# 8.1.6 Utilization Tab

### **Screen Shot**

| Entitlement Admin. Ove                                                           | rspending Adjustment Transfer Payment Breakdown of                                    | Capital Utilization  |
|----------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|----------------------|
|                                                                                  |                                                                                       | Financial Statements |
|                                                                                  |                                                                                       | No SubCategory       |
| Total Sectors for Utilization                                                    | Municipal Contribution in Excess of Cost Share Requirement                            | 273,668              |
| Total Sectors for Utilization Child Care Adjustment / (Recovery)                 |                                                                                       | (15,217)             |
| Total Sectors for Utilization                                                    | otal Sectors for Utilization Expenditures Related to Prior Year Capital Carry Forward |                      |
| Total Sectors for Utilization                                                    | rs for Utilization Underspending Related to Small Water Works                         |                      |
| Total Sectors for Utilization                                                    | ors for Utilization Overspending or Underspending related to TWOMO                    |                      |
| Total Sectors for Utilization Missed Target Adjustment to Utilization            |                                                                                       | 0                    |
| Total Sectors for Utilization. Ministry Adjustment for Utilization - Description |                                                                                       |                      |
| Total Sectors for Utilization.                                                   | Ministry Adjustment for Utilization - Amount                                          |                      |
| Total Sectors for Utilization                                                    | Overspending or Underspending for Utilization                                         | 282,275              |

### Report

#### Schedule 3.1 - Entitlement -Overspending or Underspending for Utilization

| 3.5.1 | Municipal Contribution in Excess of Cost Share Requirement | 273,668 |
|-------|------------------------------------------------------------|---------|
| 3.5.2 | Child Care Adjustment / (Recovery)                         | -15,217 |
| 3.5.3 | Expenditures Related to Prior Year Capital Carry Forward   | 23,785  |
| 3.5.4 | Underspending Related to Small Water Works                 | 0       |
| 3.5.5 | Overspending or Underspending related to TWOMO             | 39      |
| 3.5.6 | Missed Target Adjustment to Utilization                    | 0       |
| 3.5.7 | Ministry Adjustment for Utilization - Description          |         |
| 3.5.8 | Ministry Adjustment for Utilization - Amount               | -       |
|       |                                                            |         |
| 3.5.9 | Overspending or Underspending for Utilization              | 282,275 |

- Line 3.5.1 Amount of Municipal Contribution in excess of share requirement from Schedule 4.0 line 2.3
- Line 3.5.2 Recovery by Ministry from Schedule 3.1 Entitlement column 21 line
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- Line 3.5.3 Expenditures related to prior year carry forward from Schedule 3.1 Breakdown of Capital line 3.4.1
- Line 3.5.4 Underspending Related to Small Water Works from Schedule 3.1 Entitlement column 21 line 3.3
- Line 3.5.5 Overspending related to TWOMO
- Line 3.5.6– Missed Target Adjustment from Schedule 3.1 Entitlement column 19 line 6.2
- Line 3.5.7 Ministry Adjustment Description

- Line 3.5.8 Ministry Adjustment Amount
- 3.5.6 Overspending or Underspending for Utilization Sum of 3.5.1 to 3.5.5